
AGENDA
REGULAR MEETING
Village of Chase Council
826 Okanagan Avenue
4:00 p.m. Tuesday, May 8, 2012

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of April 24, 2012

Pages 1-7

Resolution:

"That the minutes of the April 24, 2012 Regular meeting of Council be adopted as presented."

3.2 Public Hearing held April 24, 2012 for Zoning Amendment Bylaw No. 776-2012

Pages 8-9

Resolution:

"That the record of the April 24, 2012 Public Hearing for Zoning Amendment Bylaw No. 776-2012 be adopted as presented."

3.3 Special Council Meeting of May 1, 2012

Pages 10-11

Resolution:

"That the minutes of the May 1, 2012 Special meeting of Council be adopted as presented."

4. REPORTS

4.0 Public Hearing for OCP Bylaw No. 777 and Zoning Amendment Bylaw No. 778

(see separate agenda)

Resolution:

“That the Regular meeting be recessed to allow the advertised Public Hearing for proposed Bylaws No. 777 and No. 778 to proceed.”

Resolution:

“That the Regular meeting be reconvened.”

4.1 Staff Departmental Reports

4.1.1 Fire Chief’s Report for April, 2012

4.1.2 Public Works Supervisor’s Report

4.1.3 Chief Administrative Officer’s Report

4.1.4 Bylaw Enforcement Officer’s Report

Bylaw Services activities over the past month include:

- Storage of vehicles complaint;
- Improper excavation allegation;
- Illegal parking allegation;
- Met with BC Commissionaires regarding Bylaw Enforcement Officer Contract
- Met with person having serious trouble with neighbor – 1 hour;

4.1.5 Land Use Planning Report

- Met twice with Whitfield Landing Development representatives;
- Processed Council-initiated Official Community Plan Bylaw amendment;
- Received a Zoning Bylaw Amendment application for a residential property – not yet processed;
- Received a Development Variance Permit application for a residential property – not yet processed;
- Received a 70 - lot residential subdivision application for Whitfield Landing property near the river – not yet processed;

4.1.6 Corporate Officer's Report

- Returned a call to the owner of Fields to talk about the property's future;
- Returned a call to a property owner from Chilliwack to provide info on 12 submitted questions regarding land use;
- Prepared three Public Hearing Notices including delivering, mailing out and proofing ads for newspapers; drafted accompanying bylaws and reports;
- Provided numerous Commissioner for Taking Affidavits services;
- Processed 8 property information requests which includes looking in old Building Permit files, Village property files, sending requests to the TNRD Building Inspection Department and the Fire Chief and writing and sending reply letters;
- Attended a two-day Municipal Insurance Association Risk Management workshop;
- Attended 1-hour Emergency Event Debriefing;
- Prepared several Council meeting and Public Hearing notices, agendas and minutes and posted them on the Village website as appropriate;
- Acquired two quotes for a property assessment, corresponded with both companies and hired one to perform the work;
- Reviewed seven Zoning Confirmations and signed them off to allow Building Permits to be issued;

4.1.6 Chief Financial Officer's Report

4.2 Mayor and Council Reports

- Mayor Anderson
- Councillor Berrigan
- Councillor Crowe
- Councillor Lepsoe
- Councillor Scott

5. COMMITTEE OF THE WHOLE

6. DELEGATIONS

6.1 Chase Excellence

Page 12

Royalty Program Participants - Oath of Office

7. UNFINISHED BUSINESS

7.1 Village of Chase Tax Rates Bylaw No. 775-2012

Pages 13-14

Based on new information received, the 2012 taxation rates shown in Tax Rates Bylaw No. 775-2012 which sits at third reading, must be amended. The Chief Financial Officer will provide additional information on this matter at the Council meeting.

Resolution:

"That third reading of Village of Chase Tax Rates Bylaw No. 775-2012 be rescinded."

Resolution:

"That Village of Chase Tax Rates Bylaw No. 775-2012 be read a third time with the changes to schedule A as presented at the May 8, 2012 Regular Council meeting."

7.2 OCP Bylaw No. 777 and Zoning Amendment Bylaw No. 778

Draft Zoning Amendment Bylaw No. 778 cannot be adopted until Ministry of Transportation approval has been received. The Bylaw was sent to the Ministry on April 24th.

Pages 15-18

Resolution:

"That Official Community Plan Amendment Bylaw No. 777 be read a third time."

Resolution:

"That Zoning Amendment Bylaw No. 778 be read a third time."

8. NEW BUSINESS

Resolution:

"That all correspondence be received."

8.1 For Information:

8.1.1 Chase Minor Hockey Association

Page 19

8.2 For Action:

8.2.1 Child Find British Columbia – Proclamation Request

Pages 20-22

8.2.2 Letter from Property Owner – Request for Utility Bill Reduction

Pages 23-24

Attached is a letter from the owner of the property located at 834 Shuswap Avenue. The building has two residences on the upper level and a business office on the lower level. The lower level is set up in a similar fashion as the Village of Chase municipal office. The second utility bill for the business area is akin to charging full utility fees for the Corporate Officer's office if it were used once per week for up to 4 hours by a visiting law firm. There is only one washroom in the business area.

Resolution:

"That the water, sewer and garbage utility bill for the business portion of the building at 834 Shuswap Avenue be reduced from two to one charge per year Effective May 1, 2012 to reflect the set up and use of the business area."

8.2.3 Chase Excellence Program – Grant in Aid Request

Pages 25-27

8.3 Facilities Rental Waiver Request – Fennell Family Fundraiser

Pages 28-29

8.4 Facilities Rental Waiver Request – I.H.A. Kindergarten Fair

Pages 30-31

8.5 Brooke Drive Ditches – Discussion of Options

- Install culverts paid for by local improvement initiative (property owner pays)
- Install a drainage pit at the water source – would need to determine who should cover the cost
- Hire a contractor with a ditching machine to properly slope ditches where practical – Village to pay?

8.6 Report from CAO regarding Gas Tax General Strategic Priorities Fund and Innovations Fund – Proposed Projects for Funding Applications

Pages 32-36

8.7 Post-emergency Event Update from the Chief Administrative Officer

9. IN CAMERA

Resolution:

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (m) a matter that, under another enactment, is such that the public may be excluded from the meeting.”

10. ADJOURNMENT