

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, December 11, 2012 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Fire Chief	B. Chamberlain
	Gallery	4
	Press	1

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the agenda be adopted as presented."**

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of November 27, 2012

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the minutes of the November 27, 2012 Regular meeting of  
Council be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1 Staff Departmental Reports

#### 4.1.1 Fire Chief's Report

Information not available.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Fire Chief's report be received."**

CARRIED

#### 4.1.2 Public Works Supervisor's Report

No report.

#### 4.1.3 Chief Administrative Officer's Report

- Working on Human Resources matters;
- Attended a legal seminar in Vancouver;
- Working on changes to the Community Hall;
- Attended the AGM of the Recreation Society.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the Chief Administrative Officer's report be received."**

CARRIED

#### 4.1.4 Director of Financial Services Report

- Attended the AGM of the Recreation Society
- Working on budget guidelines and a budget meeting schedule which is expected to be presented at the January 8, 2013 Council meeting.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Director of Financial Services report be received."**

CARRIED

#### 4.1.5 Bylaw Enforcement Officer's Report

- A few dog issues dealt with – one is ongoing;
- One unsightly property cleaned up;
- One parking notice delivered;
- Routine patrols.

#### 4.1.6 Land Use Planning Report

- No new applications received.

#### 4.1.7 Corporate Officer's Report

- Addressing Community Hall management issues;
- Working with Bylaw Enforcement Officer on a challenging dog control issue;
- Researching land use matters requiring responses from the Village;
- Preparation of Council agendas, minutes, notices, letters, advertisements etc.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Bylaw Enforcement, Land Use Planning and Corporate Officer's reports be received."**

*CARRIED*

#### 4.2 Mayor and Council Reports

##### Mayor Anderson

- Attended the Chamber of Commerce Dinner and Dance;
- Attended the walk through tour of the Community Hall;
- Attended the AGM of the Recreation Society.

##### Councillor Berrigan

- Attended the Chase Country Christmas parade;
- Attended the walk through tour of the Community Hall;
- Attended the AGM of the Recreation Society.

##### Councillor Crowe

- November 29<sup>th</sup> helped decorate the Village Christmas Parade Float;
- November 30<sup>th</sup> rode on the Village float in the Chase Country Christmas Parade;
- December 3<sup>rd</sup> attended a tour of our Chase Community Hall.

##### Councillor Lepsoe

- November 29<sup>th</sup> attended a Shuswap Tourism meeting in Blind Bay;
- Enjoyed the Chase Country Christmas parade along with other activities. There were about 25 entries in the parade along with Fire Trucks and RCMP. Thanks to everyone;

- December 1<sup>st</sup> enjoyed Chase Country Christmas parade;
- December 3<sup>rd</sup> attended a tour of our Chase Community Hall;
- December 4<sup>th</sup> chaired the Committee of the Whole meeting.

Councillor Scott

- Attended the Chamber of Commerce Dinner and Dance;
- Attended the walk through tour of the Community Hall;
- Attended the AGM of the Recreation Society.

## 5. COMMITTEE OF THE WHOLE

Recommendations from the December 4, 2012 Committee of the Whole meeting:

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**“That the deadline for submissions from the public for inclusion on a Council agenda be established as 4:30 p.m. on Wednesday, the week before the scheduled meeting.”**

CARRIED

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**“That a letter of support be provided by the Village to the Chase & District Employment Centre for their proposal to Service Canada for funding to run a youth focused Skills Link Program.”**

CARRIED

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**“That the FCM Survey Request received December 3<sup>rd</sup> be brought forward to the next Council meeting and the Village will proceed with completing the survey.”**

CARRIED

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**“That Administration arranges Community to Community meeting dates in the New Year for the Village and all three local First Nations Bands.”**

CARRIED

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That a letter be sent to Denise Harper congratulating her on her recent re-appointment to the position of Chair of the School District."**

*CARRIED*

## 6. DELEGATIONS

## 7. UNFINISHED BUSINESS

### 7.1 Resolution from the November 27, 2012 In Camera Meeting

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the fact that the legal action against the Village regarding the lease of Arena lands to Chase Canyon Eco-Adventures has been discontinued, may be released to the public."**

*CARRIED*

### 7.2 Brooke Drive Ditches

Councillor Crowe declared a conflict of interest due to the fact that he owns a property on Brooke Drive.

Councillor Crowe left the meeting at 4:13 p.m.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the issue of the Brooke Drive ditches be referred back to Administration to arrange a meeting with Brooke Drive residents on either January 8<sup>th</sup> or January 15, 2013."**

*CARRIED*

Councillor Crowe returned to the meeting at 4:24 p.m.

## 8. NEW BUSINESS

### 8.1 For Action:

#### 8.1.1 Shuswap Beach Estates Association – Vacation Rentals

The Corporate Officer summarized his report. Councillor Crowe questioned whether it would be appropriate for the Village to issue business licenses to property owners who rent out their homes on a short term basis if the rental of such homes conflicts with a Restrictive Covenant on the property titles.

Councillor Scott asked about parking requirements for Bed and Breakfasts that may be in the Zoning Bylaw.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That staff reply in writing to explain the concerns of the Shuswap Beach Estates Association as follows:**

- 1) regarding the Restrictive Covenant, the Village has no jurisdiction in relation to that Covenant;**
- 2) That there are no ongoing parking violations from the Village’s Streets and Parking Bylaw;**
- 3) That the Village does not currently regulate in relation to vacation rentals.”**

CARRIED

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Berrigan

**“That the issue of short term holiday home rentals in Chase be referred to Official Community Plan revision discussions.”**

CARRIED

8.1.2 Chase and District Curling Club

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the request from the Curling Club to meet with the Village regarding the future of curling in Chase be referred to Administration to respond to the Curling Club and to gather further information on their intentions and prepare a report for Council."**

*CARRIED*

8.1.3 BC Water and Waste Association

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the letter from the BC Water and Waste Association requesting the Village to proclaim drinking water week among other things, be tabled pending further information that is expected to be forthcoming from the Association."**

*CARRIED*

8.1.4 Letter from Citizen Regarding Disposal of Garden Waste

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That a letter be written to Roger Behn explaining what the Village is doing with respect to solid waste management and provide him with a reference to the TNRD website for more information on Eco-depots in the region."**

*CARRIED*

## 8.2 Village Council Liaison Appointments

Mayor Anderson announced the 2013 Council Liaison appointments as follows:

- Recreation Board of Management - Councillors Scott, Berrigan and Lepsoe

### Liaison Appointments

- Adams River Salmon Society – Councillor Crowe
- Chamber of Commerce – Councillor Scott
- Chase Country Christmas Committee – Councillor Lepsoe
- Emergency Planning Committee – Councillor Crowe
- First Nations Liaison – Councillor Lepsoe
- Museum and Archives Society – Councillor Berrigan
- Recreation Centre Society – The Chief Administrative Officer and Director of Financial Services will report to Council.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That all Council Liaison appointments announced at the December 11, 2012 Regular Council meeting be accepted and approved and that letters be sent to all the respective organizations advising them of the official Village appointee.”**

CARRIED

## 8.3 2013 Council Meeting Schedule

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**“That no Regular Council meeting be scheduled for December 24, 2013 and that Council approve the 2013 Chase Council Meeting Schedule as presented at the December 11, 2012 Regular Council meeting.”**

CARRIED

8.4 Village Signing Authorities

Resolution: Moved by Councillor  
                  Seconded by Councillor

**"That Leif Pedersen, Director of Financial Services for the Village of Chase, be added as an official signing authority for the Village of Chase effective December 11, 2012."**

CARRIED

8.5 Arena Insurance Matters

The Chief Administrative Officer briefly summarized her report.

Resolution: Moved by Councillor Berrigan  
                  Seconded by Councillor Scott

**"That Council authorizes Administration to place the Arena facility insurance under the Village's facility insurance policy and to pay the additional cost."**

CARRIED

8.6 New Business – Council Members

No new business items were introduced by Council.

**9. IN CAMERA**

Resolution: Moved by Councillor Berrigan  
                  Seconded by Councillor Scott

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding employee relations and (e) regarding potential disposition of land."**

CARRIED

Mayor Anderson recessed the meeting at 4:57 p.m. to go In Camera.

Mayor Anderson reconvened the Regular meeting at 5:46 p.m.

**10. ADJOURNMENT**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe  
**"THAT THE MEETING BE ADJOURNED."**

CARRIED

Mayor Anderson adjourned the meeting at 5:46 p.m.

These minutes were adopted by a resolution of Council this **8<sup>th</sup>** day of **January, 2013**.

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X  
Mayor,  
R. Anderson

\_\_\_\_\_  
X  
Corporate Officer,  
L. Randle