

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, September 11, 2012 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Supervisor of Public Works	P. Regush
	Gallery	3
	Press	2

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the agenda be adopted as presented."**

*CARRIED*

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of August 14, 2012

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**"That the minutes of the August 14, 2012 Regular meeting of  
Council be adopted as presented."**

*CARRIED*

## 4. REPORTS

### 4.1 Staff Departmental Reports

#### 4.1.1 Fire Chief's Report – presented by the CAO

1. Burning Permits issued out of Village Office for August were 3. Fire Weather rating to Date is still rated @ 4 =High
2. Fire Call outs for August were: Fire: 1, Rescue: 2
3. In August, Three firefighters (as per Shuswap News Article dated Sept. 7<sup>th</sup>, 2012) were in Prince George to compete in a Firefighters challenge. They were: Capt. Rob Greenaway; firefighters Bill Currie & Jordan McGee.

\*Special Note\* Jordan McGee topped over all best in his class

4. I'm away this week in Vancouver on Course. This is put on by the Canadian Fire Chief's Assoc./International Fire Chief's Assoc.
5. Fire Prevention week is Oct 7<sup>th</sup> to October 13<sup>th</sup> this year. The theme this year Is "Always Have Two Ways Out".

No resolution.

#### 4.1.2 Public Works Supervisor's Report

- The street sweeping contractor has finished routine, once weekly street sweeping for the year;
- The line painting contractor has completed painting crosswalks on Cottonwood Street and has re-done the intersection of Shuswap Avenue and Bell Street;
- A contractor from Corix BG Controls assisted with emergency repairs to the sodium hypochlorite generator that had developed a crack;
- A contractor was hired for the drilling contract to install the well at Mill Park as part of the water treatment plant project. The company name is Robbins Drilling and Pump Ltd. – their low bid was \$64,515.00. Drilling will commence on September 24<sup>th</sup> and the site preparation will be done by local contractors;

- The engineering company for the water treatment plant project is AECOM. They would like to have the well installed before final design can be done and put out to tender. The tender will likely go out in early January of 2013;
- Village staff have several small projects on the go including tree planting at the entrance to the Village for which a grant from BC Hydro was received;
- Routine maintenance continues.

Resolution: Moved by Councillor Scott  
 Seconded by Councillor Crowe

**"That the Public Works Supervisor's report be received."**

*CARRIED*

#### 4.1.3 Chief Administrative Officer's Report

- Working with Fire Chief on a number of issues including operational guidelines, review of position descriptions (officers) and equipment requirements;
- Met with the Public Works Supervisor and several of the companies that have put in proposals for the Wharf upgrade – staff will be bringing a report forward to Council in October with a recommendation for a contract award;
- Met with the developer of the Whitfield Landing property to discuss options for the property;
- Prepared the ad for the property tax sale scheduled for September 24, 2012 – asked staff to contact property owners where possible to inform them of their delinquent taxes owing and what is needed to ensure their property does not go to tax sale;
- Working with the Public Works Supervisor on various outstanding issues such as the progress of the various elements of the water treatment plant project, Brooke Drive ditches options;
- Finalizing discussions with the successful candidate for the Director of Financial Services position.

Resolution: Moved by Councillor Crowe  
 Seconded by Councillor Lepsoe

**"That the Chief Administrative Officer's report be received."**

*CARRIED*

#### 4.1.4 Chief Financial Officer's Report

- Position is currently vacant – no report

#### 4.1.5 Bylaw Enforcement Officer's Report

- Dealt with three unsightly properties;
- Delivered about 15 watering violation notices;
- Patrolling Memorial Park;
- Dealt with dangerous parking complaint;
- Dealt with complaint about a person doing business without a business licence;

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Bylaw Enforcement Officer's August, 2012 report be received."**

*CARRIED*

#### 4.1.6 Land Use Planning Report

- One Zoning Bylaw amendment application received;

No resolution.

#### 4.1.7 Corporate Officer's Report

- Issued 7 property status letters;
- Researched and wrote staff reports on benches and signage;
- Issued three new business licences;
- Followed up on action items from the August 14<sup>th</sup> Council meeting;
- Answered phones, covered front counter while short staffed in the office.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the Corporate Officer's August, 2012 report be received."**

*CARRIED*

#### 4.4 Mayor and Council Reports

##### Mayor Anderson

- Attended the 25<sup>th</sup> anniversary of the dedication for the Catholic Church.

Councillor Berrigan

- Attended the August 14<sup>th</sup> Recreation Society meeting.

Councillor Crowe

- August 23<sup>rd</sup> – attended Adams River Salmon Society meeting
- August 25<sup>th</sup> – attended the Chase Fishing Derby to help raise funds for the Chase Hamper Society;
- August 25<sup>th</sup> – attended the Neskonlith elders Pow Wow and participated in the Grand Entry procession;
- September 4<sup>th</sup> – attended a meeting with Dr. Robert Halpenny, the President and CEO of Interior Health.

Councillor Lepsoe

- Attended the August 25<sup>th</sup> Neskonlith Band Pow Wow;
- Met with Interior Health officials on September 4<sup>th</sup>.

Councillor Scott

- Met with Interior Health officials on September 4<sup>th</sup>;
- Attended the August 22<sup>nd</sup> Chamber Executive Meeting.

## 5. COMMITTEE OF THE WHOLE

Recommendations from the September 4, 2012 Committee of the Whole meeting.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That Administration and Public Works place appropriate signage to regulate parking and dogs in Memorial Park.”**

CARRIED

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Lepsoe

**“That Administration and Public Works prepare a report that explores options for providing a dog off-leash area in the Village.”**

CARRIED

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the Village purchase five e-panel beach directional signs to be placed in appropriate locations as determined by Public Works."**

CARRIED

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the owner of the Underwood Hotel be advised that the Village has had lengthy discussions and input from the public at an open meeting and that the Village recommends that he put new benches on his own property on Haldane Street across from the hotel."**

CARRIED

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That consideration of budgeting for two new benches in Memorial Park and for benches and picnic tables in Village parks generally, be added to the 2013 budget deliberations."**

CARRIED

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That participants of the annual Square Dance Jamboree being held at the Chase Community Hall be granted permission to park their RVs on the Village owned portion of the Curling Rink parking lot on September 7th and 8th, 2012."**

CARRIED

## **6. DELEGATIONS**

## **7. UNFINISHED BUSINESS**

## 8. NEW BUSINESS

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott  
**"That all correspondence be received."**

*CARRIED*

### 8.1 For Action:

#### 8.1.1 Thompson-Nicola Regional District Web Portal Funding Application

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the Village provides a letter of support to the TNRD for their application to the Southern Interior Development Initiative Trust for funding to assist in the development of the Invest Thompson-Nicola Web Portal."**

*CARRIED*

#### 8.1.2 Letter Re: Shuswap Avenue Benches

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the letter dated August 17, 2012 from Zilly Palamar regarding youth and benches be received for information and that some of the suggestions in the letter be acted on."**

*CARRIED*

### 8.2 MIABC Voting Delegates

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That Councillor Rick Berrigan be reconfirmed as the Village of Chase's Voting Delegate and that Mayor Ron Anderson replace former Councillor Diane Overton as the Alternate Delegate to the Municipal Insurance Association of British Columbia."**

*CARRIED*

8.3 Petition Regarding former Golf Course Lands  
A staff report summarized the action taken. No further action to be taken.

8.4 Chase Literacy Program Donation Request

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Village provide a \$250.00 grant-in-aid to the Chase Literacy Program in support of the September 19, 2012 Raise a Reader Campaign."**

CARRIED

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the Village provide a \$100.00 grant-in-aid to the Chase Literacy Program from Councillor Crowe's annual \$500 discretionary funding allotment in support of the September 19, 2012 Raise a Reader Campaign."**

CARRIED

8.5 Application for Zoning Amendment Bylaw No. 784-2012

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 784 – 2012 be read a first and second time and be referred to a Public Hearing."**

CARRIED

8.6 Village Signage at Art Holding Memorial Arena

Resolution: Moved by Councillor Lepsoe  
Seconder – no seconder

**"That the matter of Village sponsorship signage at Art Holding Memorial Arena be taken to the next Arena Board of Management meeting."**

Motion defeated for lack of Seconder



Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the correspondence from the Chase Heat Junior Hockey Society regarding Village sponsorship signage at the Art Holding Memorial Arena be referred back to Administration for more information."**

*CARRIED*

8.7 Federal Electoral Boundaries – Proposed Changes – Implications for Chase

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That a member of Village Administration attend the Public Hearing in Kamloops on October 11, 2012 regarding the Village's concerns with proposed Federal Electoral Area Boundary changes."**

*CARRIED*

Some of the concerns expressed include the fact that the Member of Parliament would be further away and that Chase has more in common with the Shuswap region than the Merritt region.

## 9. IN CAMERA

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) acquisition and disposition of land."**

*CARRIED*

Council recessed the Regular Meeting at 4:40 p.m.

Council returned to the Regular Meeting at 6:00 p.m.

## 10. ADJOURNMENT

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"THAT THE MEETING BE ADJOURNED."**

*CARRIED*

Mayor Anderson adjourned the meeting at 6:00 p.m.

These minutes were adopted by a resolution of Council this 9<sup>th</sup> day of **October, 2012**.

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X  
Mayor,  
R. Anderson

\_\_\_\_\_  
X  
Corporate Officer,  
L. Randle