

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, November 13, 2012 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Fire Chief	B. Chamberlain
	Gallery	1
	Press	1

Mayor Anderson welcomed the new Director of Financial Services, Leif Pedersen.

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of October 23, 2012

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the minutes of the October 23, 2012 Regular meeting of Council be adopted as presented."

CARRIED

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

Fire Report for October 2012 #10 (ten)

1. Burning Permits issued out of the Village Office for the month were: 3
2. Fire Call outs for the month of October were:
 - Fire - 7
 - Rescue 1
3. October 15th had a class of 9 (nine) Haldane students (Ranging from Grade 4-7) come to the Hall and teach them all about Fire Safety. Showed them all Fire Apparatus, plus all the Equipment. Later on took the class down to Memorial Park, where they got to operate a nozzle and hose by spraying some water under the guidance of one of the Fire Personal.
4. October 18th, had a Class of 14 Fire Chiefs of the day come to the Fire Hall. They watched a Fire Safety video; went for a ride on the Fire Apparatus; they had lunch before we took them back to school.
5. To close off the extended Fire Prevention Week, we held an Open House at the Fire Hall. We had approximately 30-40 people come thru the hall.
6. On October 13th and 14th - Deputy Chief- Amanda Turcotte and Captain/Training Officer Brian Lauzon were in Tobiano for a two day training course. This was on Fire Ground Strategies and how to read smoke.
7. October 19th, 20th and 21st - Maintenance Officer Tim Kenning; Asst. Rescue Chief Bill Banting; and Capt/Training Officer Brian Lauzon were in Kelowna for training in 3 different fields.
 - Tim: Pumps and Pumping
 - Bill: Fire Officer 1 (Training Officer)
 - Brian: Aerial Strategies and Tactics
8. November 4th - 8th I was in Vancouver at the 25th Annual Emergency Preparedness Conference

First I went on a pre-conference Tour to the UBC Earthquake Engineering Research Facility, and the UBC EOC Laboratory. Throughout the week I attended four Seminar classes, and listened to various speakers on different aspects of Disasters, Hazards and Emergency Preparedness.

The one real interesting Session was on Thursday, November 8th. "Burns Lake - Rural Mass Casualty Incident". This was really near and dear to my heart. This was where I spent 20 yrs of my life. I went to High School there, I know 95% of the people affected by this Tragedy. This is where I started with the Fire Service.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"That the Fire Chief's report be received."

CARRIED

4.1.2 Public Works Supervisor's Report

The Chief Administrative Officer reported that the tender for construction of the water treatment plant will be going out soon.

4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported on the following:

- Preparing for Leif's arrival including finalizing contract and list of issues
- Working with supervisor of works on various small upgrades to the Community Hall
- Met with Recreation Society Board regarding ongoing needs and relationship with the Village
- Met regarding Skateboard park project committee
- We were lucky to have our Corporate Officer's daughter in the office on Nov 5 as part of 'take your child to work day'- she kept busy and we enjoyed having her in the office
- Supervisor of works is negotiating to obtain local wood for the wharf project – once that is finalized, the contract value will be finalized and made public

No resolution.

4.1.4 Chief Financial Officer's Report

- no report

4.1.5 Bylaw Enforcement Officer's Report

- Dealt with several complaints about dogs running free;
- Dealt with unsightly premises;
- Dealt with three parking issues;
- conducted routine patrols;

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Bylaw Enforcement Officer's October, 2012 report be received."

CARRIED

4.1.6 Land Use Planning Report

- No new applications received;

No resolution.

4.1.7 Corporate Officer's Report

- Sent letters to property owners regarding the Legion's Liquor Licence amendment application;
- Arranged for a property appraisal and follow up report;
- Assisted with answering phones and at front counter while short staffed in Village office;
- Met with Community Hall caretaker regarding cleaning services;
- Prepared 2013 Council meeting schedule to be presented to Council at the December 11th Regular Council meeting;
- Routine preparation of Council agendas, minutes, notices, etc.;
- Ad for janitor contract went out today;
- New dog kennel is almost ready for use;
- Bylaw Enforcement Officer and Animal Control Officer contracts may be combined soon.

Resolution: Moved by Councillor Scott
Seconded by Councillor crowe

"That the Corporate Officer's October, 2012 report be received."

CARRIED

4.2 Mayor and Council Reports

Mayor Anderson

- Attended the October 25th Recreation Society meeting;
- Attended the Remembrance Day ceremonies and laid a wreath on behalf of the Village.

Councillor Berrigan

- Attended the October 25th Recreation Society meeting;
- Attended a meeting on November 13th with the Skate Park Committee.

Councillor Crowe

- October 25th attended a meeting of the Recreation Society Board with Mayor and Council and Village Administration.
- October 27th Attended a four hour meeting at Little Shuswap Lake Indian Band Hall with the stakeholders in regards to design changes to Roderick Haig-Brown Park.
- November 11th participated in Chase Remembrance Day parade.

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

“That Councillor Crowe allocates the remaining \$300.00 of his annual discretionary grant funds to the Christmas Hamper Society.”

CARRIED

Councillor Lepsoe

- Attended the October 25th Recreation Society meeting;
- October 28th had the honour of starting the pumpkin race as well as being one of the judges of the pumpkin carving contest;
- November 3rd attended the Shuswap Trail Alliance, trail review and planning session;
- November 6th hosted a N.A.A.A.W. meeting in the Council chambers;
- November 7th attended a Chase Country Christmas meeting;
- November 11th attended the Remembrance Day ceremonies;
- November 13th attended a N.A.A.A.W. meeting at the Quaaout Lodge.

Councillor Scott

- October 24th attended Chamber of Commerce Executive meeting;
- Attended the October 25th Recreation Society meeting;
- November 11th attended the Remembrance Day ceremonies.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That Councillor Berrigan allocates \$300.00 of his annual discretionary grant funds to the Christmas Hamper Society."

CARRIED

5. COMMITTEE OF THE WHOLE

Recommendations from the November 6, 2012 Committee of the Whole meeting:

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Crowe

"That a permanent sign that includes the Village logo and the words, 'The Village of Chase Welcomes You!' be purchased at a cost of approximately \$600 and erected in a prominent location inside the Art Holding Memorial Arena."

CARRIED

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the issue of Village of Chase apparel be referred back to Administration to obtain prices, options for various types of garments, and how retail sales at the Information Centre and Museum can be done such that Village costs are covered and any revenue over expenses is made available to the Chamber of Commerce and Museum organizations."

CARRIED

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan

"That the fees in the amount of \$78.40 for the usage of the Community Hall for the National Aboriginal Addictions Awareness Week Events be waived and that the organizer's insurance coverage be extended to name the Village of Chase as an additional insured."

CARRIED

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the Village of Chase Public Works staff set up barricades on November 18, 2012 to allow for the NAAAW parade to take place from the corner of Chase Street and Shuswap Avenue to the Community Hall."

CARRIED

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Crowe

"That the fee of \$720 for the use of the community hall on Monday, Wednesday and Friday mornings from November 5, 2012 to April 15, 2013 for the walking group be waived."

CARRIED

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the issue of recognition of contributions to the community be referred to Administration to research what other communities do for recognition and report back to a future Committee of the Whole meeting."

CARRIED

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the office closures during the 2012 Christmas Season be as follows:

- **Office closes from end of business day on Friday December 21, 2012 through to Thursday morning, December 27, 2012**
- **Office is open to the public for business transactions at regular hours on Thursday December 27 and Friday December 28, 2012**
- **Office is closed on Monday, December 31, 2013 and Tuesday, January 1, 2013 and re-opens for regular business hours on Wednesday, January 2, 2013"**

CARRIED

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8.1 For Action:

8.1.1 Restorative Justice Week 2012 - Proclamation

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Mayor Anderson signs the document declaring November 18th-25th as Restorative Justice Week in the Village of Chase."

CARRIED

8.1.2 Chase Country Christmas Notice

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That Administration be consulted regarding participation and assistance and that the Village enters a float in the November 30th Christmas parade."

CARRIED

8.1.3 Chase & Area Mental Health & Wellness

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the Chase & Area Mental Health & Wellness group be invited to attend a Council meeting as a delegation to discuss their interests with Council."

CARRIED

8.2 E.A.R.T.H. Committee – Tennis and Basketball Facility Renewal Project

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That \$6000.00 be allocated to the EARTH Committee from the 2012 annual budget and that a budget line for this purpose specifically be added to the 2013 annual budget for discussion and consideration of possible further allotment of funds."

CARRIED

9. IN CAMERA

10. ADJOURNMENT

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"THAT THE MEETING BE ADJOURNED."

CARRIED

Mayor Anderson adjourned the meeting at 4:34 p.m.

These minutes were adopted by a resolution of Council this 27th day of November, 2012.

X
Mayor,
R. Anderson

X
Corporate Officer,
L. Randle