
AGENDA
REGULAR MEETING
Village of Chase Council
826 Okanagan Avenue
4:00 p.m. Tuesday, November 27, 2012

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of November 13, 2012

Pages 1-9

Resolution:

"That the minutes of the November 13, 2012 Regular meeting of Council be adopted as presented."

4. REPORTS

4.1 Mayor and Council Reports

- Mayor Anderson
- Councillor Berrigan
- Councillor Crowe
- Councillor Lepsoe
- Councillor Scott

4.2 Report from new Director of Financial Services

Page 10

5. COMMITTEE OF THE WHOLE

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 Shuswap Tourism Committee – Proposed Appointment Change

At the July 10, 2012 Regular Council meeting Mayor Anderson announced that Councillor Lepsoe and Ron Betts of Tree Top Flyers were appointed as the Council representative and community representative respectively, to the Shuswap Tourism Committee. However, Ron Betts has since indicated that his schedule severely limits his ability to participate on the Committee and therefore, he would like to step down from his appointment. Ms. Elena Markin of the Chamber of Commerce is willing and able to replace Mr. Betts on the Committee and is a logical choice to do so.

Resolution:

"That Ron Betts' appointment as the Village's community representative on the Shuswap Tourism Committee be rescinded and that Elena Markin from the Chase & District Chamber of Commerce be appointed in his place and that Councillor Lepsoe continue as the Village's Council representative on the Committee."

8. NEW BUSINESS

8.1 For Action:

8.1.1 Adoption Awareness Month

Pages 11-13

8.1.2 2013 Summer Magic Square Dance Weekend

Page 14

8.1.3 Community Hall Rental Waiver Request – Citizens on Patrol

Pages 15-16

8.1.4 Community Hall Rental Waiver Request – Kamloops Community Band

Pages 17-18

8.2 Invitation to Council to Tour the Community Hall

Staff would like to invite Council to participate in a short walking tour of the Community Hall for the purpose of providing information on the condition and operation of the facility.

8.3 2013 Movie Nights Licensing Agreement

Page 19

Report from the Corporate Officer

8.4 Underwood Hotel – Request for Reduction in Liquor License Capacity

Pages 20-23

As per the attached correspondence from the Underwood Hotel, they have applied to the Liquor Control and Licensing Branch to reduce their current Liquor Primary License both in size and person capacity. Staff is not aware of any negative repercussions this reduction may have on the community and recommends Council support the application.

Resolution:

"That Village of Chase Council supports the Underwood Hotel's application to the LCLB to amend Liquor Primary License No. 139328 by reducing the floor size of the licensed area from 1540 square feet to 790 square feet and the person capacity of the licensed area from 100 to 60."

8.5 Pitch-In Week

Pages 24-25

For the past few years the Village has been a member of "Pitch-In British Columbia." The \$225.00 annual membership fee for Chase provides several benefits, some of which are:

- Priority access to free garbage/recycling bags for community and school groups;
- Listing on the Pitch-In Canada website as a Patron;
- A link from the Pitch-In website to the Village's website;
- A sense of pride and satisfaction knowing that Chase supports a program dedicated to the preservation and sustainable growth of the natural ecosystem and community.

Resolution:

"That the Village pay the annual \$225.00 membership fee to Pitch-In British Columbia to retain membership in the program for 2013."

8.6 New Business – Council Members

This is Council's opportunity to raise any matters they would like to.

9. IN CAMERA

Resolution:

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) employee relations, paragraph (g) litigation against the municipality and subsection (2), paragraph (b) negotiations between the municipality and a third party."

10. ADJOURNMENT

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, November 13, 2012 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Fire Chief	B. Chamberlain
	Gallery	1
	Press	1

Mayor Anderson welcomed the new Director of Financial Services, Leif Pedersen.

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of October 23, 2012

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

**"That the minutes of the October 23, 2012 Regular meeting of
Council be adopted as presented."**

CARRIED

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

Fire Report for October 2012 #10 (ten)

1. Burning Permits issued out of the Village Office for the month were: 3
2. Fire Call outs for the month of October were:
 - Fire - 7
 - Rescue 1
3. October 15th had a class of 9 (nine) Haldane students (Ranging from Grade 4-7) come to the Hall and teach them all about Fire Safety. Showed them all Fire Apparatus, plus all the Equipment. Later on took the class down to Memorial Park, where they got to operate a nozzle and hose by spraying some water under the guidance of one of the Fire Personal.
4. October 18th, had a Class of 14 Fire Chiefs of the day come to the Fire Hall. They watched a Fire Safety video; went for a ride on the Fire Apparatus; they had lunch before we took them back to school.
5. To close off the extended Fire Prevention Week, we held an Open House at the Fire Hall. We had approximately 30-40 people come thru the hall.
6. On October 13th and 14th - Deputy Chief- Amanda Turcotte and Captain/Training Officer Brian Lauzon were in Tobiano for a two day training course. This was on Fire Ground Strategies and how to read smoke.
7. October 19th, 20th and 21st - Maintenance Officer Tim Kenning; Asst. Rescue Chief Bill Banting; and Capt/Training Officer Brian Lauzon were in Kelowna for training in 3 different fields.
 - Tim: Pumps and Pumping
 - Bill: Fire Officer 1 (Training Officer)
 - Brian: Aerial Strategies and Tactics
8. November 4th - 8th I was in Vancouver at the 25th Annual Emergency Preparedness Conference

First I went on a pre-conference Tour to the UBC Earthquake Engineering Research Facility, and the UBC EOC Laboratory. Throughout the week I attended four Seminar classes, and listened to various speakers on different aspects of Disasters, Hazards and Emergency Preparedness.

The one real interesting Session was on Thursday, November 8th. "Burns Lake - Rural Mass Casualty Incident". This was really near and dear to my heart. This was where I spent 20 yrs of my life. I went to High School there, I know 95% of the people affected by this Tragedy. This is where I started with the Fire Service.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"That the Fire Chief's report be received."

CARRIED

4.1.2 Public Works Supervisor's Report

The Chief Administrative Officer reported that the tender for construction of the water treatment plant will be going out soon.

4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported on the following:

- Preparing for Leif's arrival including finalizing contract and list of issues
- Working with supervisor of works on various small upgrades to the Community Hall
- Met with Recreation Society Board regarding ongoing needs and relationship with the Village
- Met regarding Skateboard park project committee
- We were lucky to have our Corporate Officer's daughter in the office on Nov 5 as part of 'take your child to work day'- she kept busy and we enjoyed having her in the office
- Supervisor of works is negotiating to obtain local wood for the wharf project – once that is finalized, the contract value will be finalized and made public

No resolution.

4.1.4 Chief Financial Officer's Report

- no report

4.1.5 Bylaw Enforcement Officer's Report

- Dealt with several complaints about dogs running free;
- Dealt with unsightly premises;
- Dealt with three parking issues;
- conducted routine patrols;

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Bylaw Enforcement Officer's October, 2012 report be received."

CARRIED

4.1.6 Land Use Planning Report

- No new applications received;

No resolution.

4.1.7 Corporate Officer's Report

- Sent letters to property owners regarding the Legion's Liquor Licence amendment application;
- Arranged for a property appraisal and follow up report;
- Assisted with answering phones and at front counter while short staffed in Village office;
- Met with Community Hall caretaker regarding cleaning services;
- Prepared 2013 Council meeting schedule to be presented to Council at the December 11th Regular Council meeting;
- Routine preparation of Council agendas, minutes, notices, etc.;
- Ad for janitor contract went out today;
- New dog kennel is almost ready for use;
- Bylaw Enforcement Officer and Animal Control Officer contracts may be combined soon.

Resolution: Moved by Councillor Scott
Seconded by Councillor crowe

"That the Corporate Officer's October, 2012 report be received."

CARRIED

4.2 Mayor and Council Reports

Mayor Anderson

- Attended the October 25th Recreation Society meeting;
- Attended the Remembrance Day ceremonies and laid a wreath on behalf of the Village.

Councillor Berrigan

- Attended the October 25th Recreation Society meeting;
- Attended a meeting on November 13th with the Skate Park Committee.

Councillor Crowe

- October 25th attended a meeting of the Recreation Society Board with Mayor and Council and Village Administration.
- October 27th Attended a four hour meeting at Little Shuswap Lake Indian Band Hall with the stakeholders in regards to design changes to Roderick Haig-Brown Park.
- November 11th participated in Chase Remembrance Day parade.

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That Councillor Crowe allocates the remaining \$300.00 of his annual discretionary grant funds to the Christmas Hamper Society."

CARRIED

Councillor Lepsoe

- Attended the October 25th Recreation Society meeting;
- October 28th had the honour of starting the pumpkin race as well as being one of the judges of the pumpkin carving contest;
- November 3rd attended the Shuswap Trail Alliance, trail review and planning session;
- November 6th hosted a N.A.A.A.W. meeting in the Council chambers;
- November 7th attended a Chase Country Christmas meeting;
- November 11th attended the Remembrance Day ceremonies;
- November 13th attended a N.A.A.A.W. meeting at the Quaaout Lodge.

Councillor Scott

- October 24th attended Chamber of Commerce Executive meeting;
- Attended the October 25th Recreation Society meeting;
- November 11th attended the Remembrance Day ceremonies.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe
"That Councillor Berrigan allocates \$300.00 of his annual discretionary grant funds to the Christmas Hamper Society."
CARRIED

5. COMMITTEE OF THE WHOLE

Recommendations from the November 6, 2012 Committee of the Whole meeting:

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Crowe
"That a permanent sign that includes the Village logo and the words, 'The Village of Chase Welcomes You!' be purchased at a cost of approximately \$600 and erected in a prominent location inside the Art Holding Memorial Arena."
CARRIED

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"That the issue of Village of Chase apparel be referred back to Administration to obtain prices, options for various types of garments, and how retail sales at the Information Centre and Museum can be done such that Village costs are covered and any revenue over expenses is made available to the Chamber of Commerce and Museum organizations."
CARRIED

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan
"That the fees in the amount of \$78.40 for the usage of the Community Hall for the National Aboriginal Addictions Awareness Week Events be waived and that the organizer's insurance coverage be extended to name the Village of Chase as an additional insured."
CARRIED

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan
"That the Village of Chase Public Works staff set up barricades on November 18, 2012 to allow for the NAAAW parade to take place from the corner of Chase Street and Shuswap Avenue to the Community Hall."
CARRIED

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Crowe

"That the fee of \$720 for the use of the community hall on Monday, Wednesday and Friday mornings from November 5, 2012 to April 15, 2013 for the walking group be waived."

CARRIED

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the issue of recognition of contributions to the community be referred to Administration to research what other communities do for recognition and report back to a future Committee of the Whole meeting."

CARRIED

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the office closures during the 2012 Christmas Season be as follows:

- **Office closes from end of business day on Friday December 21, 2012 through to Thursday morning, December 27, 2012**
- **Office is open to the public for business transactions at regular hours on Thursday December 27 and Friday December 28, 2012**
- **Office is closed on Monday, December 31, 2013 and Tuesday, January 1, 2013 and re-opens for regular business hours on Wednesday, January 2, 2013"**

CARRIED

6. DELEGATIONS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8.1 For Action:

8.1.1 Restorative Justice Week 2012 - Proclamation

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Mayor Anderson signs the document declaring November 18th-25th as Restorative Justice Week in the Village of Chase."

CARRIED

8.1.2 Chase Country Christmas Notice

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That Administration be consulted regarding participation and assistance and that the Village enters a float in the November 30th Christmas parade."

CARRIED

8.1.3 Chase & Area Mental Health & Wellness

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the Chase & Area Mental Health & Wellness group be invited to attend a Council meeting as a delegation to discuss their interests with Council."

CARRIED

8.2 E.A.R.T.H. Committee – Tennis and Basketball Facility Renewal Project

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That \$6000.00 be allocated to the EARTH Committee from the 2012 annual budget and that a budget line for this purpose specifically be added to the 2013 annual budget for discussion and consideration of possible further allotment of funds."

CARRIED

9. IN CAMERA

10. ADJOURNMENT

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"THAT THE MEETING BE ADJOURNED."

CARRIED

Mayor Anderson adjourned the meeting at 4:34 p.m.

These minutes were adopted by a resolution of Council this ____ day of 2012.

Mayor,
R. Anderson

Corporate Officer,
L. Randle



VILLAGE OF CHASE

Memorandum

Date: 21 November, 2012
To: Mayor and Council
From: Director of Financial Services
RE: Report on activities to date

I have been involved in learning the financial systems and procedures which are in place and catching up on several areas that have been unattended since the former CFO departed.

During my reviews I am determining how and what is being done by individual staff. I will review things with the staff members involved and gradually implement changes which will enable all staff to be cross trained in all areas of the financial function, with myself mentoring them on the Big Picture.

I am also preparing a general budget development guideline to bring to council for review and approval in the near future. An important part of the process is the discussion of the Five year plan which quantifies Council's objectives for the next several years. Staff will be heavily involved in establishing the estimates for revenues and costs required to achieve council objectives.

While staff is working on their budgets for the routine annual operations of the community, Councillor's are requested to think about the extra things they wish to accomplish over the next five years. If you have an idea of the costs, that would assist us, but if you could submit on a routine basis any ideas that you have we can then develop it into a presentation for council discussion as a whole.

I was taken on a tour of the Community Centre and attended a Hockey game at the Arena which allowed me to learn about some of the facilities which we have in the community.

I have taken control of the financial system security in order that the required access can be given to the individual employees as needed to complete their tasks. We will be working on enabling new capabilities to pay accounts and receive funds electronically, simplifying the payment process.

I have also been in communication with Urban Systems to determine what information is required to finalize the initial water rates for the metered use of water. We are preparing the information now.

These are the main things I am working on. There are also many other secondary related issues that come up constantly.

Leif Pedersen, LGA
Director of Financial Services



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COLUMBIA

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Village of Chase

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November 1, 2012

Ref: 208314

His Worship Mayor Ron Anderson and Council
Village of Chase
PO Box 440
Chase BC V0E 1M0

Dear Mayor Anderson and Council:

November has been proclaimed as Adoption Awareness Month in British Columbia. This month provides an opportunity to celebrate the many families created through adoption in the province and to highlight the difference that a loving, stable family can make in the life of a vulnerable child or youth.

Currently, over 1,000 children and youth in government care are waiting for a permanent family. Some are part of a sibling group, some have special needs, and some are teens. Each and every one of them deserves a family to belong to, a place to grow up, assistance and advice with the challenges of adulthood, and somewhere to come back to for support.

As part of Adoption Awareness Month, the Ministry of Children and Family Development (MCFD) seeks to increase people's awareness about the adoption of children in our continuing care. Single people, married couples and non-traditional families, from diverse backgrounds and life experiences, can all become adoptive parents to a child needing a loving home. Potential adoptive parents are ordinary people, living in neighbourhoods across our province, including in your community.

You can help to raise awareness and join in the celebrations in a number of ways. Your council could proclaim Adoption Awareness Month for your community. An adoption display could be created in your office, using the enclosed copy of the Provincial Proclamation and Adoption poster. As well, there will be a variety of displays and events celebrating our adoptive families in communities across British Columbia. The Adoptive Families Association of British Columbia's representative for your area can provide you with more information on these events, or about adoption in general. Their contact information is enclosed, as is contact information for the four licensed adoption agencies in British Columbia who contribute to adoption awareness and placement of children.

I also encourage you to find out more about adoption and the celebrations throughout the province by visiting the MCFD's Web site regularly throughout November, at:
<http://www.mcf.gov.bc.ca/adoption/>.

.../2

Ministry of
Children and Family
Development

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Location:
Parliament Buildings
Victoria

If you are interested in learning more about adoption, please contact the ministry's Regional Deputy Director of Adoptions for your community. A list of contacts for all four regions has been included for your reference.

On behalf of the MCFD, thank you for helping us raise awareness about adoption and the loving homes it creates for British Columbia's children and youth.

Sincerely,

A handwritten signature in black ink, appearing to read "Scadieux".

Stephanie Cadieux
Minister

Enclosures (6)



Canada
Province of British Columbia
A Proclamation

ELIZABETH THE SECOND, by the Grace of God, of the United Kingdom,
Canada and Her other Realms and Territories, Queen, Head of the
Commonwealth, Defender of the Faith

To all to whom these presents shall come – Greeting

WHEREAS adoptive families in British Columbia provide children with the love and support of a permanent family, and

WHEREAS the Provincial Government wishes to recognize the care, compassion and unselfish commitment of British Columbia adoptive families, and

WHEREAS there continues to be a need for adoptive families to nurture the growth and development of children, especially those with special needs because of physical, mental or emotional disabilities, and

WHEREAS there is a need to remind citizens during this time that there are many children and sibling groups in the province who are available for adoption, and

WHEREAS Our Lieutenant Governor, by and with the advice and consent of the Executive Council, has been pleased to enact Order in Council 903 on October 11, 2002;

NOW KNOW YE THAT We do by these presents proclaim and declare that the month of November, 2012, shall be known as

“Adoption Awareness Month”

in the Province of British Columbia.

IN TESTIMONY WHEREOF, We have caused these Our Letters to be made Patent and the Great Seal of Our Province of British Columbia to be hereunto affixed.

WITNESS, The Honourable Lance Finch, Administrator of Our Province of British Columbia, in Our City of Vancouver, in Our Province, this tenth day of October, two thousand twelve and in the sixty-first year of Our Reign.

BY COMMAND.

Minister of Justice and Attorney General
(counter signature for the Great Seal)

Administrator

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Village of Chase

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25364 40th Ave.

Aldergrove, B.C.

V4W 1Z4

604-308-2204

e-mail~ patmeyer.meyer20@gmail.com

Village of Chase

Box 440

Chase, B.C.

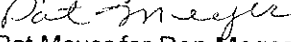
VOE 1MO

To Whom It May Concern:

As usual I am writing on behalf of Mr. Don Moger. Again he is asking for permission to use the Village/Curling Club parking lot for dry RV parking on Sept. 6th & 7th, 2013 for the annual Summer Magic Square Dance weekend held in the Chase Community Hall.

The money collected from the campers will be handed over to the Lions Club as usual.

Respectfully Yours


Pat Meyer for Don Moger

Cc: Chase Lions Club

Chase Curling Club



VILLAGE OF CHASE

MEMORANDUM

DATE: November 21, 2012
TO: J. Heinrich, CHIEF ADMINISTRATIVE OFFICER
FROM: S. Beppe, Facilities Booking
RE: FACILITIES RENTAL WAIVER

BACKGROUND

Attached is correspondence from Chase Citizens on Patrol.

They are requesting that the rental fee for their coffee houses scheduled for the second Friday of the months from January to May 2013, be waived.

The fee for this would be \$280.00.

The approved community hall waivers for 2013 are \$743.40.

They will provide insurance or purchase SBC insurance from the Village.

Please consider this request based on its merit.

Respectfully submitted,

S. Beppe
Administrative Assistant

Encl: 1

679-8702

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CHASE CITIZENS ON PATROL

**Box 1756
Chase, BC V0E 1M0**

November 15, 2012

Village of Chase
826 Okanagan Ave.,
Chase, BC V0E 1M0

Honourable Mayor – Village Council

We hereby respectfully request a waiver of the Community Hall rental fee and insurance requirements for the Coffeeshouse performances on the second Friday of the month from January to May, 2013.

Thanking you for your consideration, we remain

Sincerely yours,

Betty Gronlund.

Betty Gronlund
Chairperson
Citizens on Patrol



VILLAGE OF CHASE

MEMORANDUM

DATE: November 15, 2012
TO: J. Heinrich, CHIEF ADMINISTRATIVE OFFICER
FROM: S. Bepple, Facilities Booking
RE: FACILITIES RENTAL WAIVER

BACKGROUND

Attached is correspondence from the Kamloops Community Band. They are requesting that the rental fee for the annual benefit concert to be held at the community hall on December 2nd in conjunction with Chase Country Christmas be waived.

The fee for this would be \$50.40.

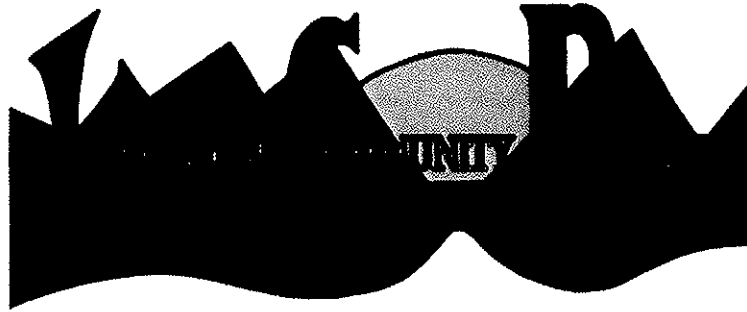
Community Hall approved waivers – to November 15, 2012 is \$3577.20.

Please consider this request based on its merit.

Respectfully submitted,

S. Bepple
Administrative Assistant

Encl: 1



1985 Stikine Place
Kamloops, BC V2E 2T2

October 22, 2012

Mayor and Council
Village of Chase
826 Okanagan Avenue
Chase, BC V0E 1M0

Councillors:

For more than ten years, the Kamloops Community Band has performed a benefit concert in Chase on the first Sunday in December, in aid of the Chase Christmas Hamper Fund. Admission to the concert is by donation to the fund.

Once again this year, we request the use of the Chase Community Hall on December 2nd, from 12:30 to 4:00 pm. We propose to start setting up the hall and unloading equipment at 12:30, followed by a warmup period for the band at 1:00. At 1:30 the doors would be opened to the public, with the concert to commence at 2:00 pm. The Chase Secondary School Band will share a part of the program for this concert. The performance should end about 4:00 pm.

As in previous years, we would request that the rent for this event be waived.

The Community Band will provide a certificate of insurance to cover liability for the performance.

Thank you for your consideration of this matter.

Yours truly,

Cliff Noakes, Music Director
Kamloops Community Band



Village Of Chase

TO: Mayor and Council
DATE: November 19, 2012
FROM: Larry Randle, Corporate Officer
RE: Movie Nights Licensing Agreement

Background:

For the past few years the Village has entered into an annual licensing agreement with Criterion Pictures which allows a virtually unlimited number of “movie nights” to be held at the Community Hall. In accordance with the agreement, to hold a movie night the Village must order a movie from Criterion’s list of available titles. Then the group hosting the event must advertise the movie and ensure the Community Hall is available.

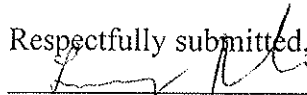
The annual cost to the Village for the annual license is \$1200.00 plus taxes. Alternatively, without the license in place, the Village could show movies at a cost of \$200.00 per movie. Therefore, showing only six movies per year represents the break-even point.

35% of all admission fees to movie nights must be remitted to Criterion – the balance is profit for whoever hosts the movie night. There is also profit to be realized from selling snacks. With the right movie, the right show time and date as well as appropriate advertising, one movie night can generate a few hundred dollars for any group willing to host it. The Village of Chase Summer Program holds movie nights in the summer and it is expected they will do so again in 2013. Making the hosting of movie nights available to other groups and organizations in need of money presents a fundraising opportunity for them and an opportunity to hold a safe and open community event that caters to children and youth.

Resolution:


“That the movie licensing agreement with Criterion Pictures be renewed for 2013.”

Respectfully submitted,



Larry Randle, Corporate Officer

Approved for Council Agenda



Joni Heinrich, Chief Administrative Officer

Underwood Hotel Ltd
Box 1196
Chase, BC V0E 1M0
Phone 250 679-8315 or cell 250 318-0767

November 5, 2012

Village of Chase
Box 440
Chase, BC V0E 1M0

Re: Underwood Hotel Ltd Liquor Primary License 139328

Please be advised that we are applying to Liquor Control and Licensing Branch to remove a portion of our existing Liquor Primary License. We are enclosing Part 5 of our application for approval by the Village, along with floor plans showing the proposed changes. This application will reduce the floor size from 1540 sq ft to 790 Sq feet, and from 100 persons to 60 persons.

Please contact us if you require further information.

Sincerely,

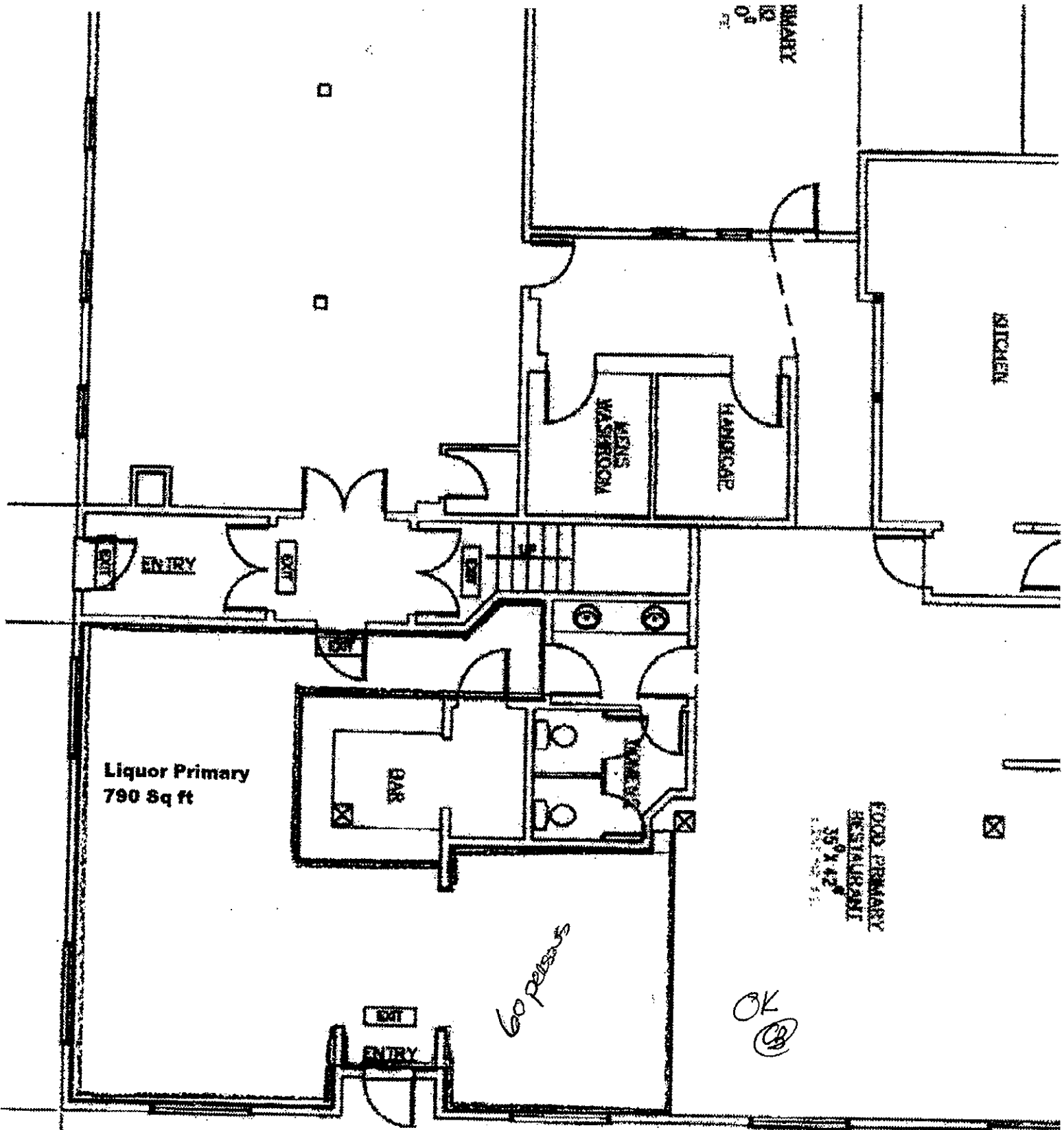


Shirley Bates
For
Victor Calvert

Encl

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Village of Chase
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Underwood Hotel Ltd
 Liquor Primary Licence 139328
 718 Shuswap Ave
 Chase, BC V0E 1M0

CB Chamberlain (Fire Chief)
 LAFC Badge #2272

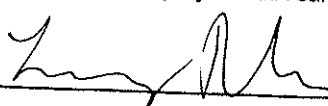
SHUSWAP AVE.

PART 5: Local Government/First Nation Confirmation of Receipt of Application

This is to be filled out by your local government/First Nation office in relation to Parts 1 and 3. Applies to Liquor Primary and Liquor Primary Club licences.

Local government/First Nation (name): VILLAGE OF CHASE
Name of Official: RANDLE, LARRY J. Title/Position: CORPORATE OFFICER
(last / first / middle)

Date of receipt of application: 20/NOV./2012
(Day/Month/Year)

Signature of Official: 

This application serves as notice from the Liquor Control and Licensing Branch that an application for a permanent change to a liquor licence is being made within your community. The Liquor Control and Licensing Branch (LCLB) requests that a resolution commenting on the application be sent to the LCLB Victoria Head Office within 90 days of the above date of receipt. If more than 90 days is required to provide a resolution, please contact the branch to make a request to the general manager for an extension. If the local government/First Nation decides not to provide comment, a resolution indicating this decision must be provided to the branch.

All of the items outlined below in points (a) through (d) must be addressed in the resolution in order for the resolution to comply with section 53 of the Liquor Control and Licensing Regulation. Any report presented by an advisory body or sub-committee to the council or board may be referenced in and attached to the resolution.

- (a) The potential for noise if the application is approved (provide comments).
- (b) The impact on the community if the application is approved (provide comments).
- (c) If the amendment may affect nearby residents, the local government or first nation must gather the views of residents in accordance with 11.3(2)(c) of the Act.
 - If the local government or first nation gathered the views of residents, they must provide:
 - (i) the views of the residents
 - (ii) the method used to gather the views of the residents, and
 - (iii) its comments and recommendations respecting the views of the residents.
(Residents includes residents and business owners)
 - If the views of residents were not gathered, provide reasons.
- (d) Its recommendation with respect to whether the amendment should be approved.

For more information on resolutions regarding B.C. liquor licences, please visit the LCLB website publication index to consult the guide *Role of Local Government and First Nation* at <http://www.pssg.gov.bc.ca/lclb> under "Publications, Legislation & Resources".

PART 6: Floor Plan Guidelines

A floor plan is a view of each floor as seen if you were to remove the roof or ceiling and all construction above. Floor plans must show acceptable levels of detail to the Liquor Control and Licensing Branch for your application to be processed.

Floor plans should meet the following requirements:

- OCCUPANT LOAD(S) MUST BE CLEARLY MARKED/STAMPED ON THE PLANS by provincial (or designate) fire or building authorities. An alternate qualified professional may be used in locations where fire and building authorities are not available to provide an occupant load, if accompanied by local government/First Nation written consent.
- Dimensions of rooms, partial height walls, planters, location of doors and windows, stairs showing direction of travel, etc.
- Clearly mark the washrooms, kitchen, bars, patio(s), furniture layout of tables, chairs and barstools, entrances and exits, as applicable.

...Also complete Parts 7 and 8

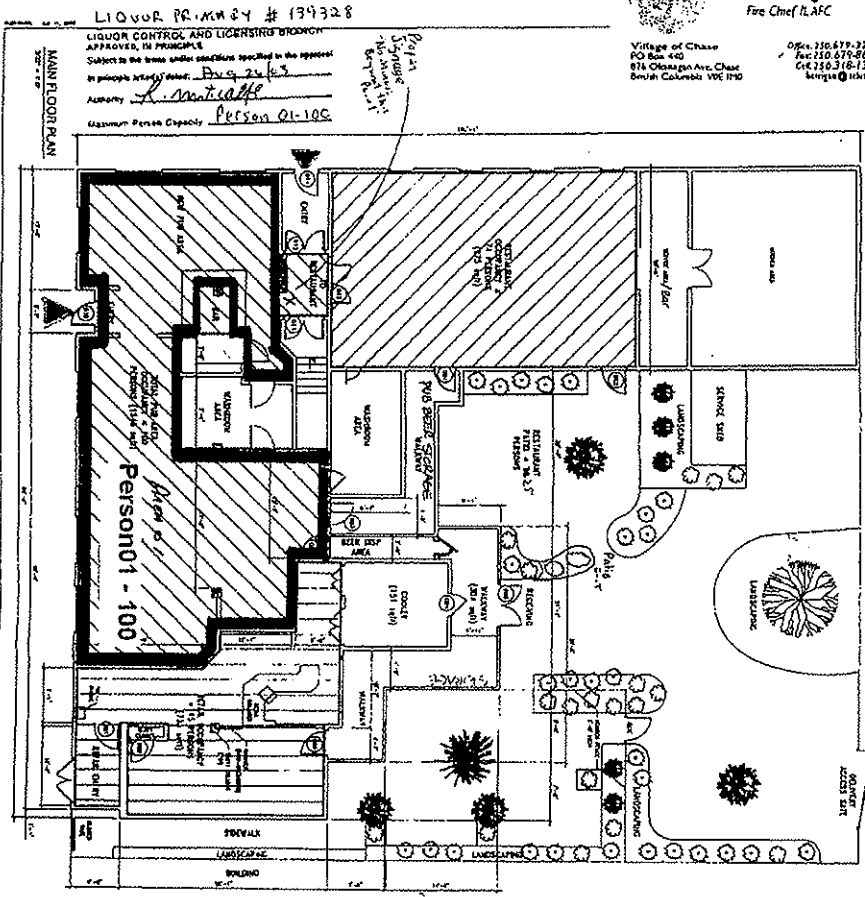
Underwood Hotel
 718 Shuswap Ave
 Chase BC V0E 1M0

CURRENT LICENSE

Rick Berrigan
 Fire Chief R.A.F.C.

Village of Chase
 PO Box 40
 874 Okanagan Ave, Chase
 British Columbia V0E 1T0

Office: 250-679-2228
 Fax: 250-678-8545
 Cell: 250-318-1318
 berrigan@chase.ca



Liquor License # 139328
 LIQUOR CONTROL AND LICENSING DIVISION
 APPROVED, IN PRINCIPLE
 Subject to the terms and conditions specified in the applicant
 in principle Article of Order: *Person 01-100*
 Authority: *Person 01-100*
 Maximum Person Capacity: *Person 01-100*

MAIN FLOOR PLAN

LCLB OFFICIAL PLAN
MUST BE KEPT WITH LIQUOR LICENCE AND
AVAILABLE FOR INSPECTION AT ALL TIMES
 Date Issued: June 5, 2012
Karen Quinn
 General Manager
 Licence #: LP 139328

Rick Berrigan
 Rick Berrigan
 Fire Chief/R.A.F.C.
 Badge #1212
 Date: *July 2, 2013*
 Officer Leads
 Person 01-100
 Person 01-100
 Person 01-100

Paul Hill
 Paul Hill
 Fire Chief/R.A.F.C.
 Badge #1212
 Date: *July 2, 2013*

SEALS
 RESTAURANT AREA - 0.5 sq. m
 100 BAR AREA - 150 sq. m
 KITCHEN AREA - 123 sq. m
 COOKER AREA - 151 sq. m
 WALK-IN/STORAGE AREA - 201 sq. m

LIQUOR CONTROL & LICENSING
 RECEIVED
 JUL 2 8 2013
 PM VICTORIA BC

ROOM	NO.	AREA
1	1	1.0
2	2	2.0
3	3	3.0
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100	100	100.0

LIQUOR CONTROL & LICENSING
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 SEP 05 2008
 PM VICTORIA BC

PITCH-IN BRITISH COLUMBIA

Volunteers in Action!

c/o National Head Office

Box 45011, Ocean Park R.P.O.

White Rock, B.C. V4A 9L1

Website: www.pitch-in.ca

1-877-474-8244

pitch-in@pitch-in.ca

Patron, PITCH-IN CANADA

The Governor General of Canada

Dear Head and Members of Council,

PITCH-IN British Columbia would like to acknowledge your involvement in past years with the PITCH-IN WEEK Campaign. **Our success in cleaning up over 4.5 million tonnes of garbage and recycling last year was made possible by dedicated volunteers like you.** Over 18,000+ action projects were completed nationally during the 2012 week long event.

We cannot express how grateful we are to have your participation and involvement again this year and would like to encourage you to become a Municipal Patron.

A cost effective and tax deductible commitment, PITCH-IN Patrons enjoy many benefits and resources to aid in individual municipal PITCH-IN WEEK campaigns and also in community involvement and education year round.

PITCH-IN British Columbia provides volunteers with the materials and ideas to undertake the often unpleasant and definitely challenging tasks of cleaning-up and beautifying our communities – **all for FREE.**

This year, our PITCH-IN WEEK focus, in partnership with our community clean-up and recycling campaign, is **tree Awareness – we are developing in-school programs that educate our children and youth not only on taking care of our communities, but also planning for the future.** The programs will focus on; tree Growth, tree Care, tree Regrowth and tree Planting.

With the help of our Campaign Sponsors, partners and communities like yours, we are able to continue with this important and worthy cause. Youth and community involvement is key - become a Patron now by calling or filling out the attached application form. If you have any questions please contact Erika at Erika@pitch-in.ca.

"The City's involvement in PITCH-IN CANADA Week, Operation: Clean Sweep, is a benefit to the community as it provides assistance in city-wide clean-ups, builds upon Communities In Bloom initiatives and promotes environmental awareness. This enhances both the urban and natural environment and develops a strong sense of community pride and responsibility.

The estimated value.. of our PITCH-IN volunteers' hours IN 2008 is \$340,000 to \$612,000."

Sandra Kranc, City of Oshawa.

PITCH-IN BRITISH COLUMBIA.... VOLUNTEERS IN ACTION!!

Sincerely,

Bob Puls

Bob Puls

Volunteer Chair, PITCH-IN British Columbia



RECEIVED
village of Chase

NOV 13 2010

Project _____
File _____
Copy _____
Agency _____

PITCH-IN BRITISH COLUMBIA

Volunteers-in Action!

National Office

PITCH-IN CANADA

Box 45011, Ocean Park P.O.

White Rock, B.C., V4A 9L1

www.pitch-in.ca

1 877 4 PITCH-IN (748-2446)

email: pitch-in@pitch-in.ca

MEMBER INVOICE

DATE: November 1, 2012

INVOICE: 100113

RE: **MEMBER OF PITCH-IN BRITISH COLUMBIA for fiscal year 2013**

TO: Village of Chase
Mayor and Council
PO Box 440
Chase, BC
V0E 1M0

MEMBER FEE: \$ 225 for 2013

Due January 1, 2013

Please submit to

PITCH-IN BRITISH COLUMBIA

Box 45011 Ocean Park PO

White Rock, BC, V4A 9L1

Authorized by:

Title:

Date:

Thank you very much!



www.pitch-in.ca