

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, April 9, 2013 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Fire Chief	B. Chamberlain
	Gallery	3
	Press	2

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Crowe
Seconded by Councillor Lepsoe

“That the agenda be amended by introducing Samantha Schneider as BC Ambassador Program Candidate representing Chase under item 2.1, that an update from RCMP Sgt. Gary Heebner be added as item 2.2 and that a matter about the Shuswap Trail Alliance be added as item 8.3(a) and that the agenda be adopted as amended.”

CARRIED

2.1 Introduction of Ms. Samantha Schneider

Mayor Anderson introduced Samantha Schneider who is representing Chase as a candidate in the 2013 Ambassador Program. Ms. Schneider explained a bit about the opportunity and stated that she is fundraising to help cover costs of her candidacy. Mayor Anderson stated that he is certain she will be an excellent representative for Chase and wished her well in the program.

2.2 RCMP Sergeant Gary Heebner - update

Sergeant Heebner provided Council with an update of RCMP activities for the period April 1, 2012 to March 31, 2013. Sgt. Heebner provided some statistics on callouts and touched briefly on the following:

- Business Continuity Planning
- Detachment Performance Plan
- Other Activities
- Drug Activity
- The D.A.R.E. Program
- Weekend Prisoners

Sgt. Heebner stated that the Sturgis North event that was planned for 2013 has been cancelled. Sgt. Heeber responded to a few questions from Council.

3. **ADOPTION OF MINUTES**

3.1 Regular Council Meeting of March 26, 2013

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the minutes of the March 26, 2013 Regular meeting of Council be adopted as presented."

CARRIED

4. **REPORTS**

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

RE: FIRE REPORT FOR MARCH 2013 - #3

1. Burning permits issued out of Village Office for March were 69. One Complaint was received to the Village Office: " For Too much Smoke". Talked to Owner they had a burning permit for this current Year. They also revised the way they were burning to create less smoke.
2. Fire/Rescue Calls were:
Fire - 0
Rescue - 2

3. On March 24th we conducted our Annual Hose Testing. We still have more Hose to test, which will be conducted at a later date.
4. On March 1st, Training Officer/Captain, Brian Lauzon and Maintenance Officer Tim Kenning attended a One Day Seminar in Abbotsford: The Mental Management of Emergencies (Improving Situational Awareness and Decision Making Under Stress). It was presented by Dr. Richard B. Gasaway who served over 30 year in Fire, Ems, Rescue and Emergency Management. He also held several positions while in Emergency Service.
5. Routine Maintenance around Fire Hall is ongoing.
6. Training is ongoing within the Department, both Fire and Rescue.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the Fire Chief's report be received."

CARRIED

4.1.2 Public Works Supervisor's Report

The Public Works Supervisor reported:

- Line painting on the streets has been completed but the contractor will be back in the Fall to continue the work
- A contractor was hired to complete the digging for the placement and construction of the new water treatment plant. The Village hired an archaeologist to oversee the dig and First Nations representatives were also on hand – no artifacts were uncovered during the digging process. Some of the earth that is still in the park will be used to backfill the site during the construction process.
- The Memorial Park Wharf project is on schedule and proceeding nicely.

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the Supervisor of Public Works' report be received."

CARRIED

4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer explained that most of her time recently has been occupied by meetings and annual budget preparations.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Chief Administrative Officer's report be received."

CARRIED

4.1.4 Director of Financial Services Report

The Director of Financial Services reported that budget preparations are proceeding nicely, year-end financial statements are being prepared for the upcoming annual audit. The first utility bill of 2013 will be mailed out on Friday this week.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Director of Financial Services report be received."

CARRIED

4.1.5 Bylaw Enforcement Officer's Report

- Issued several warnings regarding unsightly premises;
- Dealt with improperly parked vehicle;
- Picked up two dogs, issued several warnings and two violation tickets for unlicensed dogs.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Lepsoe

"That the Bylaw Enforcement Officer's report be received."

CARRIED

4.1.6 Land Use Planning Report

- A Public Hearing for a Zoning Bylaw amendment application is being organized.

4.1.7 Corporate Officer's Report

- Preparation of Council agenda, minutes, notices, letters, advertisements, etc.
- Met with the Ministry of Transportation regarding Avalanche Control.
- Met with the CAO and Lions Club to discuss the Community Hall.
- Met with the Emergency Program Coordinator from the TNRD to review the Village's written Emergency Plan and to plan for an Emergency Social Services meeting.

- Met with the CAO, Fire Chief and Fire Dept. Training Officer to discuss training plans for the house located at 1042 Hillside Avenue.
- Attended the Youth Action Committee meeting.
- Met with three separate people to answer their questions about developing land in Chase.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

“That the Land Use Planning and Corporate Officer’s report be received.”

CARRIED

4.2 Mayor and Council Reports

Mayor Anderson

- April 6th attended the Lawnmower races in downtown Chase;
- April 2nd and 8th attended Council budget meetings;
- April 8th attended the meeting with Council and School District #73 Trustees.

Councillor Berrigan

- April 6th attended the Lawnmower races in downtown Chase;
- April 2nd and 8th attended Council budget meetings;
- April 8th attended the meeting with Council and School District #73 Trustees.

Councillor Crowe

- April 6th attended the Lawnmower races in downtown Chase;
- April 2nd and 8th attended Council budget meetings;
- April 8th attended the meeting with Council and School District #73 Trustees.

Councillor Lepsoe

- March 25-27 attended the Thompson Okanagan Tourism Association (TOTA) conference and Annual General Meeting;
- April 2nd and 8th attended Council budget meetings;
- April 8th attended the meeting with Council and School District #73 Trustees.

Councillor Scott

- March 28th chaired the Youth Action Committee meeting;
- April 2nd and 8th attended Council budget meetings;
- April 8th attended the meeting with Council and School District #73 Trustees.

5. COMMITTEE OF THE WHOLE

There was no April 2, 2013 Committee of the Whole meeting. A public budget meeting was held instead.

6. DELEGATIONS

6.1 Michael Harris, Parkside Estate, Marketing Coordinator

Mr. Harris introduced himself to Council and spoke briefly about his role as the new Marketing Manager for Parkside Estate. He also explained that he has 35 years managing facilities in the public and private sectors and invited Council to share any thoughts, ideas, concerns etc. they may have.

Mayor Anderson thanked Mr. Harris for attending.

7. UNFINISHED BUSINESS

7.1 Parks and Facilities Regulation Bylaw No. 734-2011, Amendment Bylaw No. 734-1, 2013

Resolution: Moved by Councillor Crowe

Seconded by Councillor Berrigan

"That Parks and Facilities Regulation Bylaw No. 734-2011, Amendment Bylaw No. 734-1, 2013 be adopted."

CARRIED

8. NEW BUSINESS

8.1 Correspondence:

8.1.1 Skateboard Park

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

"That the letter of support for a skateboard park and other recreation suggestions from the Einarson and MacKenzie families be received for information."

CARRIED

8.1.2 Moving Forward Together – Learning Initiative for Rural and Northern BC (LIRN)

Resolution: Moved by Mayor Anderson
Seconded by Councillor Scott

“That all Council members who wish to attend and the Chief Administrative Officer be authorized to participate in the May 22nd LIRN Moving Forward Together workshop in Salmon Arm with all costs to be covered in accordance with Council Expense Policy ADM-21.”

CARRIED

8.2 Avalanche Control Program

Resolution: Moved by Mayor Anderson
Seconded by Councillor Scott

“That the staff report on the Avalanche Control Program be received for information.”

CARRIED

8.3 Earth Week Project – Haldane Elementary

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Crowe

“That Councillor Berrigan represent the Village of Chase at the 8:30 a.m. April 26th Earth Week Celebration at Haldane Elementary to present Village of Chase pins to approximately 10 kids who are being initiated into the Green Kids Club.”

CARRIED

8.3(a) Shuswap Trail Alliance

Councillor Lepsoe explained a bit about the Shuswap Trail Alliance and the benefits their efforts bring.

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Berrigan

“That a \$2,500.00 grant-in-aid be provided to the Shuswap Trail Alliance from the 2013 budget.”

CARRIED

8.4 New Business – Council Members

Council's opportunity to raise any matters they would like to.

Councillor Crowe read aloud a letter from Ted Patterson asking for placement of a memorial bench in memory of a family member, to be paid for at the family's expense.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Public Works Supervisor and Administration contact Mr. Patterson and also Mr. Anthony who have both requested memorial benches and advise them that Council supports and accepts their offers to place benches."

CARRIED

9. IN CAMERA

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and paragraph (f) regarding bylaw enforcement."

CARRIED

Mayor Anderson called a recess to the Regular Meeting at 4:52 p.m.

Mayor Anderson reconvened the Regular Meeting at 5:52 p.m.

10. ADJOURNMENT

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That the regular meeting of Council be adjourned."

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 6:05 p.m.

These minutes were adopted by a resolution of Council this **23rd** day of **APRIL,**
2013.

X
Mayor,
R. Anderson

X
Corporate Officer
L. Randle