

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, August 13, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Corporate Officer	L. Randle
	Gallery	8-10
	Press	1
	Delegations	n/a

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That items 8.2.9 through 8.2.13 be added and that the agenda be adopted as amended."**

*CARRIED*

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of July 9, 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the minutes of the July 9, 2013 Regular meeting of Council be adopted as presented."**

*CARRIED*

### 3.2 Special Council Meeting of July 23, 2013

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**"That the minutes of the July 23, 2013 Special meeting of Council be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1.1 Fire Chief's Report

n/a

### 4.1.2 Public Works Supervisor's Report

The Supervisor of Public Works reported:

- The 350 metre section of VLA Road that is within Village boundaries was recently repaved at 20% of the original estimated cost due to being able to "piggyback" on the larger VLA Road repaving project;
- A new air conditioning system was installed in the Community Hall on August 7<sup>th</sup> and 8<sup>th</sup> at a cost of \$14,000.00. The costs for the crane that lifted the new units onto the roof was donated by the company working on the Water Treatment Plant project;
- The tender opening for the Water Treatment Plant project is scheduled for August 20<sup>th</sup> at the Village office;
- Coburn Street was repaved today;
- Routine summertime maintenance continues.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the July, 2013 Supervisor of Public Works report be received for information."**

CARRIED

### 4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported:

- Have attended numerous meetings on a wide variety of matters including Fire Department matters, museum, TNRD recycling, Brooke Drive residents, etc.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the July, 2013 Chief Administrative Officer's report be received for information."**

CARRIED

#### 4.1.4 Director of Financial Services Report

The Director of Financial Services reported:

- Met with Recreation Society and the Fire Department;
- Starting budget preparations for 2014.

Resolution: Moved by Mayor Anderson  
Seconded by Councillor Scott

**"That the July, 2013 Director of Financial Services report be received for information."**

*CARRIED*

#### 4.1.5 Bylaw Enforcement Officer's Report

n/a

#### 4.1.6 Land Use Planning Report

- One new Temporary Use Permit application received

#### 4.1.7 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Helped organize the Grand Opening ceremony for the Memorial Park Wharf.
- Processed 4 requests for property status letters.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the July, 2013 Land Use Planning and Corporate Officer's reports be received for information."**

*CARRIED*

#### 4.2 Mayor and Council Reports

##### Mayor Anderson

- Participated in the July 27<sup>th</sup> Memorial Park Wharf Grand Opening celebrations;
- August 1<sup>st</sup> attended a "meet and greet" for the Pulling Together Canoe Journey at Memorial Park.

##### Councillor Berrigan

- Attended the Museum Directors meeting on July 16<sup>th</sup>;
- Represented the Village at the Skwlax Pow Wow on July 19<sup>th</sup> & 20<sup>th</sup>;
- Participated in the July 27<sup>th</sup> Memorial Park Wharf Grand Opening celebrations;
- July 31<sup>st</sup> cooked at the Canoe Journey function at Little Shuswap Indian Band Pow Wow;

- August 1<sup>st</sup> attended a “meet and greet” for the Pulling Together Canoe Journey at Memorial Park.

#### Councillor Crowe

- Received a 54 name petition from the Creekside Senior’s Centre asking the Village to ask BC Hydro to install an additional light on a power pole to improve the lighting in the parking area;
- July 13<sup>th</sup> attended the Board of Directors and AGM of the Adams River Salmon Society followed by the Salmon Society Festival at Roderick Haig Brown Park. Also acted as a judge for a bicycle parade for kids at the event;
- July 15<sup>th</sup> invited to attend a ceremony at the Adams Lake Indian Band Reserve for the naming and blessing of their new 14 man canoe for the upcoming journey;
- Attended the Skwlax Pow Wow on July 19<sup>th</sup> & 20<sup>th</sup> at the Little Shuswap Lake Indian Band Reserve;
- July 23<sup>rd</sup> attended a Special Meeting of Council;
- July 25<sup>th</sup> invited to attend the blessing and ceremony for the Neskonlith Band canoe for the canoe journey;
- July 26<sup>th</sup> attended the welcoming and blessing – Opening Circle of the 2013 Paddling Together Canoe Journey at the Splatsin-Enderby Reserve followed by dinner and afterwards went to Mara Lake to watch the canoes out on the lake. About 400 hundred paddlers in 22 large canoes were present;
- Participated in the July 27<sup>th</sup> Memorial Park Wharf Grand Opening celebrations;
- Attended the Hoop Dancer performance at Memorial Park on July 31<sup>st</sup>;
- Worked with fellow Councillors at the dinner that was sponsored by the Village of Chase for the canoe paddlers;
- August 1<sup>st</sup> I was invited to join the Sunshine Coast School District 46 canoe and paddled with them 24 kms. from Quaaout Lodge beach to Chase and then to Pritchard;
- August 2<sup>nd</sup> I was invited to join the 300 paddlers in the Pulling Together Canoe Journey to walk in their grand entry at the opening of the Kamloops Pow Wow;
- August 4<sup>th</sup> met with Mr. Jeff Lewis at his home at 727 Cedar Place next door to the Mountainside Suites on Cottonwood in regards to his concerns over Development Variance Permit #67 for building a 14 foot high fence to help reduce highway noise affecting apartment tenants;
- August 9<sup>th</sup> attended Chase Cornstock event at Memorial Park;
- August 13<sup>th</sup> received from Mr. David Bird the Implementation Manager for the Ministry of Aboriginal Relations and Reconciliation in the form of a data CD a resource guide to support Treaty First Nation, Regional District and local government collaboration and planning.

#### Councillor Lepsoe

- July 10<sup>th</sup> attended the Canada Day Committee wind down event – a new Chairperson is needed for next year;
- July 20<sup>th</sup> and 21<sup>st</sup> represented the Village of Chase in the Grand Entries of the Little Shuswap Lake Indian Band Pow Wow;
- July 25<sup>th</sup> attended the Native Alcohol and Addictions Awareness Week (NAAAW) at the Neskonlith Band – the next meeting is scheduled for next Thursday;
- Participated in the July 27<sup>th</sup> Memorial Park Wharf Grand Opening celebrations;
- July 31<sup>st</sup> helped cook dinner for the Pulling Together Canoe Journey;
- August 1<sup>st</sup> travelled by canoe from Quaaout to Pritchard as a guest of the Little Shuswap Band;
- August 3<sup>rd</sup> spoke on behalf of the Village at the 1981-1991 Chase School reunion.

#### Councillor Scott

- Participated in the July 27<sup>th</sup> Memorial Park Wharf Grand Opening celebrations;
- Attended the Hoop Dancer performance at Memorial Park on July 31<sup>st</sup>.

## **5. DELEGATIONS**

## **6. COMMITTEE OF THE WHOLE**

Recommendations from the August 6, 2013 Committee of the Whole meeting:

### 6.1 Council Discretionary Funds

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That effective beginning in the 2014 budget year, ‘discretionary’ grant funds of \$500 formerly allocated to each individual Council member for granting in their individual names will be incorporated into the Village’s annual grant-in-aid budget to be allocated by the Village of Chase Council as a whole.”**

*CARRIED*

6.2 Chase & District Chamber of Commerce – Village Market – Downtown Location Change

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**“That the letter dated July 23, 2013 from the Chase & District Chamber of Commerce regarding the location change of the Downtown Village Market to the People’s Food & Drug store parking lot on Coburn Street beginning August 2, 2013 be received for information.”**

CARRIED

6.3 Sun Valley Housing – Arena Parking Lot Concerns

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**“That the concerns and request of the Sun Valley Housing Society regarding the Arena parking lot be referred to Public Works through Administration to provide a cost estimate for the installation of additional concrete curbing to run the length of the parking lot in the centre to reduce ‘do-nuts’ and therefore reduce the dust problem; and that the information be relayed to Council at a future Council meeting.”**

CARRIED

6.4 Chase & District Museum & Archives Society – Grant-in-Aid Request

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Crowe

**“That the Village writes a letter to the Lottery Corporation, the Minister in charge of the Lottery Corporation as well as the local MLA in an attempt to have their decision not to fund the Museum in 2013 overturned, and further**

**that the Village provide a grant-in-aid of \$5000 to the Chase & District Museum & Archives Society to assist in reducing their funding shortfall resulting from the denial of their application to the Lottery Corporation for funding in 2013.”**

CARRIED

6.5 C2C – Neskonlith Indian Band Invitation

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**“That the Village of Chase Mayor and Council accept the September 24, 2013 at 10:00 a.m. C2C meeting invitation from the Neskonlith Indian Band Chief and Council to be held at the Neskonlith Indian Band offices.”**

*CARRIED*

**7. UNFINISHED BUSINESS**

7.1 Development Variance Permit No. 2013 – 67 for 539 Cottonwood Street

This matter was reviewed by Council at the July 9, 2013 Regular Council meeting and at the July 23, 2013 Special Meeting of Council.

A letter dated August 9, 2013 from John and Maria Sandee, owners of 533 Cottonwood Street, Chase regarding the variance application were attached to the agenda. Additional letters of support from Dalla and Ron Powder, James D. Bard & Charlene Arnouse and Debbie and Mel Kingsley were read aloud by the Corporate Officer.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That Development Variance Permit No. 2013 – 67 for 539 Cottonwood Street be issued without any restrictions.”**

*CARRIED*

*(Councillor Lepsoe opposed)*

7.2 Zoning Bylaw 788-2013-127 Shuswap Avenue

Zoning Amendment Bylaw No. 788-2013 has been through the Public Hearing Process and was approved by the Ministry of Transportation on July 11, 2013.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**“That Zoning Amendment Bylaw No. 788-2013 be adopted.”**

*CARRIED*

7.3 Off-leash Dog Park

Resolution: Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That Council approve the establishment of an off-leash dog park in Mill Park in accordance with the design laid out in Option 2 as presented to Council in a staff report at the August 13, 2013 Regular Council meeting subject to consideration and approval of project funds in the 2014 annual budget."**

*CARRIED*

**8. NEW BUSINESS**

8.1 Correspondence Items

8.2 Action Items

8.2.1 Village of Chase Emergency Plan update

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the Village of Chase Emergency Plan dated October, 2009 be rescinded in its entirety and that the Village of Chase Emergency Response and Evacuation Plan dated 2013 which was prepared by the TNRD Emergency Services Department be adopted in its place and henceforth be recognized as the official Village of Chase written emergency response plan."**

*CARRIED*

8.2.2 Memorial Bench Placement Policy

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That Village of Chase Policy PW 30 Memorial Benches be adopted as presented at the August 13, 2013 Regular Council meeting."**

*CARRIED*



8.2.3 Land Lease to Interior Health Authority

Resolution: Moved by Councillor Berrigan  
Seconded by Mayor Anderson

**"That Administration do further research regarding a possible Land Lease Agreement with the Interior Health Authority for a portion of Lot 2 District Lot 517 Kamloops Division Yale District Plan 1467 Except Plans 7349, 8227, 29504, 31495 and 37882 as shown on Reference Plan EPP 28604 respecting fee structures that other municipalities may have with I.H.A. for similar lease agreements and report back to Council."**

*CARRIED*

8.2.4 Liquor Licence Application – Royal Canadian Legion

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That a letter inviting comments by no later than 4:00 p.m. September 10, 2013 on the Royal Canadian Legion's proposed changes to their liquor service hours be sent to all property owners/occupiers within the area outlined in bold on the plan attached to the staff report on this matter dated July 25, 2013."**

*CARRIED*

8.2.5 Temporary Use Permit Application

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the applicant for Temporary Use Permit No. 2 - 2013 be invited to a Council meeting to explain further details of the application to Council."**

*CARRIED*

8.2.6 Lions Community Hall Fees

Each year, the Chase Lions Club holds about 20 meetings at the Community Hall and uses the kitchen for 10 of those meetings. They also hold about 12 Bingo nights, 4 breakfasts and a few other events. They also use space for their medical equipment loan program. The Lions Club is by far, the group that uses the Hall more

than any other club, group or individual. The approximate cost to rent the Hall for all these events each year if charged the full amount for each event, would be about \$1800.00.

The Lions Club donated the LED sign on the exterior of the Hall and provide numerous events and charitable services to the community. In the past there was an informal agreement whereby the Lions paid the Village \$1300.00 per year for all these uses.

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That the Chase Lions Club be granted use of the Community Hall for a total fee of \$1300.00 for 2013."**

*CARRIED*

8.2.7 Chase & District Recreation Society Loan Agreement – Arena Operations Funding

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That Council approve the terms of the Loan Agreement attached to the August 13, 2013 agenda with the Chase and District Recreation Centre Society; and**

**That the intention to provide assistance be advertised according to the provisions of the Community Charter; and**

**That when the advertising has been done, that the Loan Agreement be brought back to Council for ratification and implementation."**

*CARRIED*

8.2.8 Packaging and Printed Paper Stewardship Program – Implications for Local Governments across BC

Resolution: Moved by Councillor Crowe  
Seconded by Mayor Anderson

**"That the Village of Chase decline at this time to enter into an agreement with MMBC for curbside collection of recyclable materials; and**

**That a meeting with the Minister of Environment be requested at UBCM to discuss this issue fully to express**

**concerns and ask for more dialogue about the provisions of the agreements with MMBC to reduce liabilities for small local governments.”**

*CARRIED*

8.2.9 Request from Creekside Seniors’ Centre – Additional Light Arm on existing power pole to the south of their building located at 542 Shuswap Avenue

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**“That Council provide its approval for the Creekside Seniors’ to proceed at the Seniors’ Organization’s cost, with the installation of a new light pole and street light to provide more light into the parking lot at 542 Shuswap Avenue.”**

*CARRIED*

8.2.10 Memorandum from UBCM regarding partnership with FCM on Rail Safety Initiative

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**“That the UBCM Member Release dated August 6, 2013 regarding UBCM Partners with FCM on a Rail Safety Initiative be received for information.”**

*CARRIED*

8.2.11 Petition from residents of Leighton Estates regarding vacant lots

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**“That the letter from Leighton Estates residents expressing concerns about the fire hazard in the area be received for information.”**

*CARRIED*

8.2.12 Contribution of Old Computer to Chase and District Recreation Society (Arena)

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**"That Council approve the transfer of one of the Village's surplus computers to the Recreation Centre Society."**

CARRIED

8.2.13 Request and Invitation from Ska-Cheen Elders Powwow Society

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the request and invitation from the Ska Cheen Elders Pow Wow Society regarding the August 24, 2013 Neskonlith Traditional Pow Wow be received for information."**

CARRIED

**9. IN CAMERA**

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) regarding potential land disposition."**

CARRIED

At 5:09 Mayor Anderson adjourned the Regular meeting to go In Camera.  
At 5:27 Mayor Anderson reconvened the Regular meeting.

**10. ADJOURNMENT**

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Lepsoe

**"That the regular meeting of Council be adjourned."**

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 5:28 p.m.

These minutes were adopted by a resolution of Council this **10<sup>th</sup>** day of **SEPTEMBER, 2013.**

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X  
Mayor,  
R. Anderson

\_\_\_\_\_  
X  
Corporate Officer  
L. Randle