
AGENDA
REGULAR MEETING
Village of Chase Council
826 Okanagan Avenue
4:00 p.m. Tuesday, August 13, 2013

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of July 9, 2013

Pages 1-10

Resolution:

"That the minutes of the July 9, 2013 Regular meeting of Council be adopted as presented."

3.2 Special Council Meeting of July 23, 2013

Pages 11-13

Resolution:

"That the minutes of the July 23, 2013 Special meeting of Council be adopted as presented."

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

4.1.2 Public Works Supervisor's Report

4.1.3 Chief Administrative Officer's Report

4.1.4 Director of Financial Services Report

4.1.5 Bylaw Enforcement Officer's Report

4.1.6 Land Use Planning Report

- One new Temporary Use Permit application received

4.1.7 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Helped organize the Grand Opening ceremony for the Memorial Park Wharf.
- Processed 4 requests for property status letters.

4.2 Mayor and Council Reports

- Mayor Anderson
- Councillor Berrigan
- Councillor Crowe
- Councillor Lepsoe
- Councillor Scott

5. **DELEGATIONS**

6. **COMMITTEE OF THE WHOLE**

Recommendations from the August 6, 2013 Committee of the Whole meeting:

6.1 Council Discretionary Funds

Recommended Resolution:

"That effective beginning in the 2014 budget year, "discretionary" grant funds of \$500 formerly allocated to each individual Council member for granting in their individual names will be incorporated into the Village's annual grant-in-aid budget to be allocated by the Village of Chase Council as a whole."

6.2 Chase & District Chamber of Commerce – Village Market – Downtown Location Change

Recommended Resolution:

"That the letter dated July 23, 2013 from the Chase & District Chamber of Commerce regarding the location change of the Downtown Village Market to the People's Food & Drug store parking lot on Coburn Street beginning August 2, 2013 be received for information."

6.3 Sun Valley Housing – Arena Parking Lot Concerns

Recommended Resolution:

“That the concerns and request of the Sun Valley Housing Society regarding the Arena parking lot be referred to Public Works through Administration to provide a cost estimate for the installation of additional concrete curbing to run the length of the parking lot in the centre to reduce ‘do-nuts’ and therefore reduce the dust problem; and that the information be relayed to Council at a future Council meeting.”

6.4 Chase & District Museum & Archives Society – Grant-in-Aid Request

Recommended resolution:

“That the Village writes a letter to the Lottery Corporation, the Minister in charge of the Lottery Corporation as well as the local MLA in an attempt to have their decision not to fund the Museum in 2013 overturned.”

Recommended resolution:

“That the Village provide a grant-in-aid of \$5000 to the Chase & District Museum & Archives Society to assist in reducing their funding shortfall resulting from the denial of their application to the Lottery Corporation for funding in 2013.”

6.5 C2C – Neskonlith Indian Band Invitation

Recommended resolution:

“That the Village of Chase Mayor and Council accept the September 24, 2013 at 10:00 a.m. C2C meeting invitation from the Neskonlith Indian Band Chief and Council to be held at the Neskonlith Indian Band offices.”

7. UNFINISHED BUSINESS

7.1 Development Variance Permit No. 2013 – 67 for 539 Cottonwood Street

This matter was reviewed by Council at the July 9, 2013 Regular Council meeting and at the July 23, 2013 Special Meeting of Council.

Council is now being asked whether or not to support the application for the variance to the height of the fence at 539 Cottonwood Street.

- Letter dated August 9, 2013 from John and Maria Sandee, owners of 533 Cottonwood Street, Chase regarding the variance application *Page 14*
- Draft Permit No. 2013-67 *Pages 15-16*

7.2 Zoning Bylaw 788-2013-127 Shuswap Avenue *Pages 17-18*

Zoning Amendment Bylaw No. 788-2013 has been through the Public Hearing Process and was approved by the Ministry of Transportation on July 11, 2013. If adopted by Council, the Bylaw will add "machinery, farm implement and heavy equipment sale and repair" as a permitted use to the property located at 127 Shuswap Avenue.

Recommended Resolution:

"That Zoning Amendment Bylaw No. 788-2013 be adopted."

7.3 Off-leash Dog Park

Report from the Corporate Officer *Page 19-22*

Recommended resolution:

"That Council approve the establishment of an off-leash dog park in Mill Park in accordance with the design laid out in either Option 1 or 2 as presented to Council in a staff report at the August 13, 2013 Regular Council meeting."

8. NEW BUSINESS

8.1 Correspondence Items

8.2 Action Items

8.2.1 Village of Chase Emergency Plan update

Report from the Corporate Officer *Pages 23-24*

The proposed new Plan is 30 pages long and was provided to Council under separate cover. If any members of the public would like to see a copy, please advise staff.

Recommended Resolution:

"That the Village of Chase Emergency Plan dated October, 2009 be rescinded in its entirety and that the Village of Chase Emergency Response and Evacuation Plan dated 2013 which was prepared by the TNRD Emergency Services Department be adopted in its place and henceforth be recognized as the official Village of Chase written emergency response plan."

8.2.2 Memorial Bench Placement Policy

Report from the Corporate Officer

Pages 25-27

Recommended Resolution:

"That Village of Chase Policy PW 30 Memorial Benches be adopted as presented at the August 13, 2013 Regular Council meeting."

8.2.3 Land Lease to Interior Health Authority

Report from the Corporate Officer

Pages 28-30

Recommended Resolution:

"That the Village of Chase enter into a Land Lease Agreement with the Interior Health Authority for a portion of Lot 2 District Lot 517 Kamloops Division Yale District Plan 1467 Except Plans 7349, 8227, 29504, 31495 and 37882 as shown on Reference Plan EPP 28604 for a five-year term and that the Mayor and Corporate Officer execute the lease."

8.2.4 Liquor Licence Application – Royal Canadian Legion

Report from the Corporate Officer

Pages 31-34

Recommended Resolution:

"That a letter inviting comments by no later than 4:00 p.m. September 10, 2013 on the Royal Canadian Legion's proposed changes to their liquor service hours be sent to all property owners/occupiers within the area outlined in bold on the plan attached to the staff report on this matter dated July 25, 2013."

8.2.5 Temporary Use Permit Application

Report from the Corporate Officer

Pages 35-44

Recommended Resolution:

"That Council approves the application for Temporary Use Permit No. 2 - 2013 to proceed to the advertising stage of the process."

8.2.6 Lions Community Hall Fees

Each year, the Chase Lions Club holds about 20 meetings at the Community Hall and uses the kitchen for 10 of those meetings. They also hold about 12 Bingo nights, 4 breakfasts and a few other events. They also use space for their medical equipment loan program. The Lions Club is by far, the group that uses the Hall more than any other club, group or individual. The approximate cost to rent the Hall for all these events each year if charged the full amount for each event, would be about \$1800.00.

The Lions Club donated the LED sign on the exterior of the Hall and provide numerous events and charitable services to the community. In the past there was an informal agreement whereby the Lions paid the Village \$1300.00 per year for all these uses. It is proposed that Council approves this annual fee for the Chase Lions Club for 2013 and until further notice.

Recommended Resolution:

"That the Chase Lions Club be granted use of the Community Hall for a total fee of \$1300.00 for 2013."

8.2.7 Chase & District Recreation Society Loan Agreement – Arena Operations Funding

Report from the Director of Financial Services - available August 12, 2013 after 2 p.m.

8.2.8 Packaging and Printed Paper Stewardship Program – Implications for Local Governments across BC

Report from the CAO – available August 12, 2013 after 2 p.m.

9. IN CAMERA

Resolution:

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) regarding potential land disposition.”

10. ADJOURNMENT