

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, January 8, 2013 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Crowe
		D. Lepsoe
		R. Berrigan
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Fire Chief	B. Chamberlain
	Supervisor of Public Works	P. Regush
	Gallery	6
	Press	1

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of December 11, 2012

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan

**"That the minutes of the December 11, 2012 Regular meeting of
Council be adopted as presented."**

CARRIED

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

RE: FIRE REPORT FOR DECEMBER 2012 (#12)

- Burning Permits issued out of Village Office: None
- Fire Call Outs for December 2012:
Fire - 4
Rescue - 7
- December 16th: Helped out with CP Rail Christmas Train, by blocking traffic on Shuswap Ave.
- December 26th: Four Department Personnel, and myself helped out the Legion on Boxing Day Night.
- January 1, 2013: Two Department members and myself, as well as three members of the Public took part in the Polar Bear Swim. There were about 50 or more spectators on the wharf watching. We collected one box of non-perishable Food items for the Chase Hamper Society.

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Scott

"That the Fire Chief's report be received."

CARRIED

4.1.2 Public Works Supervisor's Report

The Supervisor of Public Works reported:

- The contractor for replacing the Memorial Park Wharf is still working on acquiring all necessary permits for the project
- Tenders for the Water Treatment Plant Project have been received – meeting with Engineer this week to review
- Routine snow removal and other work continues.

Resolution: Moved by Councillor Scott

Seconded by Councillor Berrigan

"That the Supervisor of Public Works report be received."

CARRIED

4.1.3 Chief Administrative Officer's Report

The Chief Administrative Officer reported:

- Working with the Supervisor of Public Works on Water Treatment Plant matters
- Working on Museum ownership matter
- Working with the Corporate Officer on Community Hall matters
- Working on Human Resources issues.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Chief Administrative Officer's report be received."
CARRIED

4.1.4 Director of Financial Services Report

The Director of Financial Services reported:

- Working on catching up time sensitive issues that lapsed during the period when the Village had no Finance Director;
- Completing 2012 year end procedures;
- Working on new financial reports;
- Working on new budget formats.

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

"That the Director of Financial Services report be received."
CARRIED

4.1.5 Bylaw Enforcement Officer's Report

The Corporate Officer summarized:

- Dealt with unsightly premise
- Asked property owner to remove yard and garden waste from back alley as it inhibits snow removal operations
- Asked 2 vehicle owners to move parked vehicles – snow operations
- Asked property owner to stop throwing snow onto the roadway
- Asked property owner to stop pushing snow across Shuswap Avenue
- Dealt with found dog issue

- Patrolled Memorial Park regarding complaint about irresponsible dog owner – could not locate person matching the complaint description and issue

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

“That the Bylaw Enforcement Officer’s report be received.”

CARRIED

4.1.6 Land Use Planning Report

- No new applications received.

4.1.7 Corporate Officer’s Report

- Worked on records management and Village archives
- Continue to advance caretaker’s contract and policy for management of the Community Hall
- Preparation of Council agenda, minutes, notices, letters, advertisements etc.

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

“That the Corporate Officer’s reports be received.”

CARRIED

4.2 Mayor and Council Reports

Mayor Anderson

- Attended the December 16th CPR Holiday Train event
- Attended the December 18th Chase Hamper Society viewing

Councillor Berrigan

- Attended the December 16th CPR Holiday Train event and Museum Pageant
- Attended the December 18th Chase Hamper Society viewing
- Distributed food hampers on December 19th and attended the monthly Museum meeting.

Councillor Crowe

- Attended December 12th Citizens on Patrol dinner which was attended by RCMP members and other volunteers from the community

Councillor Lepsoe

- Attended the December 14th Neskonlith Elders dinner
- December 16th thanked everyone involved in the CPR Holiday Train event on behalf of the Village
- Attended the December 18th Chase Hamper Society viewing
- December 19th conducted traffic control for the Hamper Society
- Attended the December 20th Haldane School Christmas concert
- December 20th handed out thirty Christmas cards on behalf of Council

Councillor Scott

- Attended the December 18th Chase Hamper Society viewing
- December 19th attended the Chamber of Commerce Executive meeting

5. COMMITTEE OF THE WHOLE

6. DELEGATIONS

6.1 Chase & Area Mental Health & Wellness Committee

Terry Anne Smiley, Barb Maher, Brandi Nakazawa and Rollie Mockford attended on behalf of the Committee. Terry Anne read a statement explaining a bit about the group. They would like to increase communication with Village Council and propose the following:

- That Village Council establish a Community Social Development Coordinator to coordinate social and recreational events
- There is a need for a coordinated response for citizens experiencing mental health crises
- That Village Council join the Suicide Prevention, Intervention and Postvention Initiative of BC (Suicide PIP)
- That Village Council commit to having representation at the Committee's monthly meetings

Mayor Anderson asked Ms. Smiley to please provide the Village with details on how other small municipalities fund and administer a Community Social Development Coordinator position.

Councillor Berrigan volunteered to be the Council representative to the Committee and after asking all of Council how they felt about that, Mayor Anderson appointed Councillor Berrigan as the Council representative to the Chase & Area Mental Health & Wellness Committee.

7. UNFINISHED BUSINESS

7.1 Zoning Amendment Bylaw No. 784-2012

Ministry of Transportation and Infrastructure approval for Zoning Amendment Bylaw No. 784-2012 for 251 Shuswap Avenue which will change the zoning for the property from C-7 Shopping Centre Commercial to C-3 Service Commercial has been received.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Village of Chase Zoning Bylaw No. 683-2006, Amendment Bylaw No. 784-2012 be adopted."

CARRIED

7.2 Community to Community Meetings

Administration will invite the Little Shuswap Indian Band Council and Administrator to meet informally with Village Council and Administration at the Village office followed by a tour of Village facilities and a luncheon. Proposed dates are January 28th or February 4th at 10:00 a.m.

8. NEW BUSINESS

8.1 For Information:

8.1.1 Pitch-In British Columbia

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the correspondence from Pitch-in British Columbia dated December 11, 2012 be received for information."

CARRIED

Administration will register the Village online at the Pitch-in BC website to ensure bags are delivered and will contact the Green Team at Haldane Elementary to advise them that the Village has Pitch-in bags available.

8.2 Municipal Security Issuing Resolution
Report from the Director of Financial Services

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2013 Spring Borrowing Session, \$1,000,000.00 as authorized through Village of Chase Water Treatment Plant Loan Authorization Bylaw No. 779, 2012 and that the Thompson Nicola Regional District be requested to consent to our borrowing over a 25 year term and include the borrowing in the Security Issuing Bylaw."

CARRIED

8.3 Liability Insurance for Village of Chase User Groups

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That the Village of Chase renew its \$2000.00 insurance policy for 2013 with SBC Insurance Agencies to allow groups or individuals wishing to use Village parks and facilities for public or private events, to access affordable liability insurance through a nominal fee paid directly to the Village of Chase."

CARRIED

8.4 Proposed Budget Meeting Schedule from the Director Financial Services

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That a Special Council meeting be held on Tuesday, January 29th at 1:00 p.m. for the purpose of considering and discussing the Five Year Financial Plan."

CARRIED

8.5 TNRD – Notification of First Reading- Regional Growth Strategy Minor Amendment Bylaw 2409 and Proposed Fringe Areas Policy Revisions

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

“That the Notification of First Reading- Regional Growth Strategy Minor Amendment Bylaw 2409 and Proposed Fringe Areas Policy Revisions from the Thompson Nicola Regional District be received for information.”

CARRIED

8.6 New Business – Council Members

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

“That staff report back to Council on what the registration costs would be to sponsor the attendance of Village representative, Elena Markin at the March, 2013 Thompson Okanagan Tourism Association conference being held at the Quaaout Lodge.”

CARRIED

Councillor Lepsoe Opposed

At 5:13 p.m. 7 Brooke Drive residents entered Council chambers. Mr. Dave Turner from Brooke Drive stated that most residents would like the ditch on Brooke Drive to be filled. The Supervisor of Public Works explained the recent history of the Brooke Drive ditches.

9. IN CAMERA

10. ADJOURNMENT

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott
"THAT THE MEETING BE ADJOURNED."

CARRIED

Mayor Anderson adjourned the meeting at 5:28 p.m.

These minutes were adopted by a resolution of Council this 22nd day of January,
2013.

X
Mayor,
R. Anderson

X
Corporate Officer,
L. Randle