

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, June 11, 2013 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Fire Chief	B. Chamberlain
	Gallery	1
	Press	1

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of May 28, 2013

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

**"That the minutes of the May 28, 2013 Regular meeting of
Council be adopted as presented."**

CARRIED

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report for May 2013 - #5

1. Burning Permits issued out of Village Office for May were 80.
2. Report from the Kamloops Fire Centre, Re- Fire Updates for The surrounding fire zones:

Fire Zones	#of Fires	#of Hectares
Kamloops	24	1576
Salmon Arm	2	1

Chase is in the Salmon Arm Fire Zone, as of Today Fire Rating is Low.

3. Fire/Rescue Calls were:
Fire - 6
Rescue - 3
4. In May Bill Banting (Assistant Rescue Chief) attended the BC Fire Training Officers Conference. (week of the 21st - 24th).
In May, myself and Deputy Chief - Amanda Turcotte attended the BC Fire Chief's Association Conference (from May 25th - May 29th)
5. Did two Fire Drills at Haldane Elementary School.
6. Ongoing Routine Maintenance around Fire Hall.
7. Training is ongoing within the Department.

Resolution: Moved by Councillor Scott

Seconded by Councillor Berrigan

"That the Fire Chief's report for May, 2013 be received for information."

CARRIED

4.1.2 Public Works Supervisor's Report

The Supervisor of Public Works reported:

- Due to upcoming legislative changes for public pools that Interior Health has just informed us about, one additional intake

is being installed in the Village's wading pool at an additional cost of approximately \$4500

- The walls have been poured for the Water Treatment Plant building and the inside walls will be done later next week
- Work at the museum continues to build a brick wall along the sidewalk to improve the appearance of the edge of the property sidewalk

In response to a query regarding the use of local contractors for Village works, Mr. Regush confirmed that the concrete works for the metal railing in front of the museum was done by a local contractor.

Further comments were made regarding the use of local contractors – Administration will be reviewing the practices of the Village and may recommend changes to the Village's purchase policy.

4.1.3 Chief Administrative Officer's Report

- Met with staff and Elena from the Chamber regarding Wi-Fi in Memorial Park – will bring a report forward to Council at an upcoming meeting to discuss the costs and implications
- Participated in a meeting with Council and the Chief and Council of the Adams Lake Indian Band on June 3
- Met with Elena on various issues including festival coordination and roles of that position
- Met with office staff June 6 to discuss various issues/projects
- Met with Fire Chief, Deputy Fire Chief, Deputy Rescue Chief and Director of Financial Services to discuss rescue services and vehicle needs

4.1.4 Director of Financial Services Report

The Director of Financial Services reported:

- he is currently preparing reports for the Provincial reporting requirements
- He will be reviewing the costs options for the Brooke Drive ditch works once the provincial reports have been completed

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That the June 11, 2013 reports to Council from the Supervisor of Public Works, the Chief Administrative Officer and the Director of Financial Services be received for information."

CARRIED

4.1.5 Bylaw Enforcement Officer's Report

- 17 dog-related matters dealt with.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the June 11, 2013 Bylaw Enforcement Officer's report be received for information."

CARRIED

4.1.6 Land Use Planning Report

- One Temporary Use Permit application received.

4.1.7 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Organized and attended two Emergency Social Services meetings – May 27th and June 3rd (in Salmon Arm).
- Met with a few individuals to answer their questions about land development in Chase.
- Working toward a solution to loitering problem behind Curling Rink.
- Attended May 24th Senior TNRD staff meeting in Kamloops.
- Organized the May 27th meeting between Council and the Neskonlith Indian Band Council.
- Organized June 3rd meeting between Council and the Adams Lake Indian Band Council.
- Organized training for the new AED (defibrillator) at the Community Hall.
- Processed 11 requests for property status letters.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the June 14, 2013 reports to Council from the Corporate Officer regarding his activities including land use issues be received for information."

CARRIED

4.2 Mayor and Council Reports

Mayor Anderson

- Attended Federation of Canadian Municipalities (FCM) convention from May 30 to June 3 – was a very useful convention
- Attended an emergency meeting of SLIPP as requested by the Chair in Sicamous on June 10
- Hosted the June 10 Chamber of Commerce Social at the Sunshore Golf Course – approximately 35 people attended

Councillor Berrigan

No report.

Councillor Crowe

- Attended Community to Community meeting with Adams Lake Indian Band Chief and Council June 3
- June 3 also attended an Emergency Social Services meeting in Salmon Arm with the Chase ESS team and the team from CSRD – attended as Council's Emergency Planning Liaison and to show support for our volunteers
- June 6 attended the Board of Directors meeting of the Adams River Salmon Society at Roderick Haig Brown Park – discussions took place with BC Parks staff relating to changes to the park prior to the 2014 Salute to Salmon Events

Councillor Lepsoe

- May 29 hiked with Trail Alliance Manager Kevin Patterson, Tree Top Flyers and Visitor Centre staff to explore possible new hiking trail(s)
- June 1 attended Unity Ride meeting at Pierre's Point
- June 3 attended C2C with Adams Lake Indian Band Chief and Council
- June 4 attending Adams Lake Indian Band Chief and Council meeting – discussed generally issues such as sewerage, solar power, 2015 being the 150th anniversary of Whitefield Chase settling into Secwepmec territory, coordinating the coordinators
- June 9 attended Memorial Ball tournament at Squilax
- June 10 attended SLIPP meeting in Sicamous with Mayor Anderson, attended the Chamber's social at the golf course, attended a Leader Pro hockey meeting-Leader Pro is looking for permanent gym space – they are hoping to have 22 kids this year – could max out at 88 – these are kids that would enhance our school both in numbers and financially
- June 11 attended a Pulling Together canoe journey meeting at Squilax

Councillor Scott

- May 31 attended the Graduation ceremony at Chase Secondary School on behalf of the Mayor
- June 3 C2C meeting with ALIB Chief and Council
- June 10 Chamber Social at Golf Course

5. COMMITTEE OF THE WHOLE

Recommendations from the June 4, 2013 Committee of the Whole meeting:

Resolution: Moved by Councillor Crowe
Seconded by Councillor Lepsoe

“That Councillor Lepsoe allocates his annual \$500 discretionary fund, Councillor Crowe allocates his annual \$500 discretionary fund and that Councillor Scott allocates \$250 of his annual discretionary fund toward sponsorship of the Pulling Together Canoe Journey 2013.”

CARRIED

Councillor Berrigan opposed

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

“That the Skatepark Organizing Group be granted free use of the Community Hall on June 12th in the afternoon to host a skatepark design workshop.”

CARRIED

Janeen Teare, being in the gallery responded to questions from Council:

- Are there any off-the-shelf plans that might be available to be tweaked to fit our purposes? – Janeen responded that she will find out if this type of approach is available
- What about the 30 metre setback from the creek? - Janeen responded that she hopes the Village Administration will assist with these types of issues with the assistance of the skatepark designers and engineers

Mr. Regush added that a QEP (Qualified Environmental Professional) would need to be acquired to obtain information for reduction of the setback.

6. DELEGATIONS

None.

7. UNFINISHED BUSINESS

7.1 Public Hearing for Zoning Amendment Bylaw No. 788-2013.

Resolution: Moved by Councillor Scott
Seconded by Councillor Crowe

"That Council recess the Regular meeting to hold a Public Hearing for proposed Zoning Amendment Bylaw No. 788-2013."

CARRIED

Mayor Anderson recessed the Regular Council meeting at 4:35 p.m.

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the Regular Council meeting be reconvened."

CARRIED

Mayor Anderson reconvened the Regular Council meeting at 4:38 p.m.

7.2 Zoning Bylaw 788-2013

Resolution: Moved by Councillor Berrigan
Seconded Councillor Scott

"That Council give third reading to Zoning Amendment Bylaw No. 788-2013 and that the Bylaw be forwarded to the Ministry of Transportation for consideration of approval."

CARRIED

7.3 Council members attendance at TNRD Regional Education Session June 14, 2013

Mayor Anderson, and Councillors Berrigan, Crowe and Scott will be attending the TNRD Regional Education Session along with the CAO. As per Council's policy ADM-21 (Expense Reimbursement), a resolution of Council is required to authorize reimbursement of costs associated with attendance at the session.

Resolution: Moved by Councillor Lepsoe
Seconded Councillor Scott

"That any Council members who attend the TNRD Regional Education Session in Kamloops on June 14, 2013 be reimbursed for any costs incurred in accordance with Policy ADM-21 Expense Reimbursement."

CARRIED

Resolution: Moved by Councillor Berrigan
Seconded Councillor Crowe

“That the Mayor’s costs associated with his attendance at the emergency meeting of SLIPP on June 10, 2013 be any Council members who attend the TNRD Regional Education Session in Kamloops on June 14, 2013 be reimbursed for any costs incurred in accordance with Policy ADM-21 Expense Reimbursement.”

CARRIED

7.4 Memorial Park Wharf Grand Opening Celebration

The issue of timing for the grand opening was discussed:

- While Council has discussed this issue and had planned to hold a grand opening for the wharf in conjunction with the Canada Day celebrations, that timing may not permit representatives from the Provincial government to be in attendance
- A significant portion of the funding came from the Province, and their presence is important
- This is the second time Council has discussed this issue – if another date is set and that Provincial representatives are not available, the issue will have to come back to Council
- It is important for the Province to be a part of the celebration
- A ceremony is being planned for Canada Day – how will a change in the date for the wharf celebration affect the Canada Day event being planned?

Resolution: Moved by Councillor Berrigan
Seconded Councillor Crowe

“That the issue of the Grand Opening Ceremony for the Memorial Park Wharf be referred back to Administration to set a date based on the participation of the Province of BC.”

CARRIED

Councillor Lepsoe opposed

Councillor Scott asked if there is any appetite amongst members of Council to erect flags of Chase, local First Nation Bands and even the Provincial government on the wharf. Discussion took place about logistics and how flags and poles may be subject to adverse weather conditions on the wharf.

8. NEW BUSINESS

8.1 Correspondence:

8.1.1 Chase Heat Junior Hockey Society – Request to Host Beer Gardens

Resolution: Moved by Councillor Berrigan
Seconded Councillor Scott

“That the Chase Heat Junior Hockey Society be authorized to host a beer garden in Memorial Park on Canada Day from 4:30 p.m. to 9:30 p.m. and on July 12th and 13th from 11:30 a.m. until 6:00 p.m. each day during the Logger’s Show.”

CARRIED

8.1.2 Neskonlith Indian Band – Request for Free Use of Community Hall

Resolution: Moved by Councillor Crowe
Seconded Councillor Berrigan

“That the Neskonlith Indian Band be granted free use of the Community Hall on the evening of June 21st to host a movie night related to National Aboriginal Day.”

CARRIED

8.2 Village of Chase Income Summary – January 1 – March 31, 2013 Period

The Director of Finance explained that this report will be provided quarterly to Council. This particular report is not showing revenues, and little expenditures prior to the adoption of the 2013 budget, however subsequent reports will show more transactions. He asked that Council members provide feedback in order for the report to be as useful as possible.

Resolution: Moved by Councillor Berrigan
Seconded Councillor Scott

“That the January 1 to March 31, 2013 Income Summary be received for information.”

CARRIED

8.3 Temporary Use Permit Application

The CAO explained the process for a temporary use permit and the reason why this particular property owned is applying for this type of land use

permit. She added that a temporary use permit does not require a public hearing, but does require notification to nearby property owners and notification in the local newspaper. Council has the discretion to hear from the public prior to making a decision on the permit but it is not required to by legislation.

Discussion ensued:

- Concerns about the storage of dangerous goods was raised
- Dangerous goods will not be permitted under this particular permit
- This particular type of land use is not aesthetically pleasing at a major intersection in the Village
- The permit should at least proceed to the next steps before Council makes a decision

Resolution: Moved by Councillor Berrigan
Seconded Councillor Scott

“That the application for a Temporary Use Permit for property located at 510 Shuswap Avenue proceed to the next phase of the process being notification to the public; AND

That the notification will include that Council will consider input at the meeting that the permit is considered prior to a decision being made.”

CARRIED

Councillor Crowe opposed

9. IN CAMERA

No in-camera meeting.

10. ADJOURNMENT

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

“That the regular meeting of Council be adjourned.”

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 5:12 p.m.

These minutes were adopted by a resolution of Council this **25th** day of **JUNE,**
2013.

X
Mayor,
R. Anderson

X
Corporate Officer
L. Randle