
AGENDA
REGULAR MEETING
Village of Chase Council
826 Okanagan Avenue
4:00 p.m. Tuesday, May 14, 2013

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of April 23, 2013 *Pages 1-8*

Resolution:

"That the minutes of the April 23, 2013 Regular meeting of Council be adopted as presented."

3.2 Special Council Meeting of May 7, 2013 *Pages 9-11*

Resolution:

"That the minutes of the May 7, 2013 Special Meeting of Council be adopted as presented."

4. REPORTS

4.1 Staff Departmental Reports

4.1.1 Fire Chief's Report

4.1.2 Public Works Supervisor's Report

4.1.3 Chief Administrative Officer's Report

4.1.4 Director of Financial Services Report

4.1.5 Bylaw Enforcement Officer's Report

- Issued two warnings regarding unsightly premises;
- The majority of Bylaw Enforcement matters at this time of year involves dogs. Staff anticipates bringing forth a report in the near future about a potential "off-leash" dog park that may help the situation.

4.1.6 Land Use Planning Report

- The owner of the property located at 510 Shuswap Avenue has withdrawn his Zoning Bylaw Amendment Application. He will be submitting a Temporary Use Permit Application for the property that if successful, would permit storage.
- A Zoning Bylaw Amendment Application for the property located at 127 Shuswap Avenue has been received.

4.1.7 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.
- Met with local business owner to discuss Bylaw Enforcement matters.
- Met with the Lions Club to review Community Hall matters.
- Held two Emergency Social Services meetings – April 22nd and May 6th. The next meeting is scheduled for Monday, May 27th at 6:00 p.m. at the Village office.
- Met with several individuals to answer their questions about land development in Chase.
- Arranged for a portable, temporary washroom facility to be placed at the rodeo grounds (in place as of May 7th).
- Attended the Youth Action Committee Meeting on May 8th.

4.2 Mayor and Council Reports

- Mayor Anderson
- Councillor Berrigan
- Councillor Crowe
- Councillor Lepsoe
- Councillor Scott

5. COMMITTEE OF THE WHOLE

Recommendations from the May 7, 2013 Committee of the Whole meeting:

5.1 Chase & District Chamber of Commerce – Farmer’s Market

Recommendation:

“That the Chamber of Commerce be permitted to hold the Friday Farmer’s Market on Shuswap Avenue between Haldane St. and Chase St. from approximately 3:00 p.m. to 7:00 p.m. and that the Village assist with closure of the street.”

5.2 Chase Archers and Chase and District Fish & Game Club – Sponsorship/Advertising Opportunity

Recommendation:

“That the Village of Chase advertise by sponsoring a target at the 3-D Archery Tournament being held June 8th and 9th at the Turtle Valley Range at a cost of \$150.00.”

5.3 World Red Cross Day Proclamation Request

Recommendation:

“That May 8, 2013 be declared World Red Cross Day in the Village of Chase.”

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw No. 786- 2013

Pages 12-16

Resolution:

“That Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw No. 786- 2013 be adopted.”

7.2 Village of Chase Tax Rates Bylaw No. 787-2013

Pages 17-18

Resolution:

"That Village of Chase Tax Rates Bylaw No. 787-2013 be adopted."

7.3 Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 785 - 2013

Page 19

The owner of 510 Shuswap Avenue has withdrawn his application to re-zone his residential property to C-3 Service Commercial. He intends to apply for a Temporary Commercial Use Permit that if approved, would allow him to use the property for up to two years for storage purposes.

Resolution:

"That first and second readings of Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 785 - 2013 be rescinded."

7.4 BC Water and Waste Association

Pages 20-21

Council saw the first letter from BCWWA at its December 11, 2012 Regular Council meeting. At that meeting, the following resolution was passed:

"That the letter from the BC Water and Waste Association requesting the Village to proclaim drinking water week among other things, be tabled pending further information that is expected to be forthcoming from the Association."

Since receipt of the first letter, a subsequent letter was received. Staff is recommending that since the Village has received funding to provide for a Clean Water Conservation and Protection Strategy which will promote public awareness of water conservation through engaging the public in the development of the strategy, that Council show its support of by proclaiming Drinking Water Week, which has now changed from May 13th to 19th, 2013 to May 20th to 26th, 2013.

1. Lift from Table

Resolution:

"That the letter from the BC Water and Waste Association requesting the Village to proclaim drinking water week among other things, be lifted from the table."

2. Proclamation

Resolution:

"That May 20th to 26th, 2013 be proclaimed Drinking Water Week in the Village of Chase."

8. NEW BUSINESS

8.1 Correspondence:

8.1.1 Public Works and Government Services Canada-Review of Federal Payments in Lieu of Property Taxes

Page 22

8.1.2 District of Invermere – Glacier Mountain Resort Municipality

Pages 23-24

8.2 Zoning Bylaw Amendment Application – 127 Shuswap Avenue

Pages 25-31

Report from the Corporate Officer

Resolution:

"That Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 788 – 2013 be read a first and second time and referred to a Public Hearing."

8.3 Local Government Awareness Week

Local Government Awareness Week will take place May 19-25, 2013 in conjunction with National Public Works Week. Local Government Awareness Week is a program of the Union of British Columbia Municipalities, working in partnership with a number of other public sector organizations, including CivicInfo BC; the Local Government Management Association of BC; the Ministry of Community, Sport and Cultural Development; the BC School Trustees Association; the Ministry of Education, and the Public Works Association of British Columbia. Council is being requested to proclaim both Local Government Awareness Week and National Public Works Week.

Resolution:

"That the week of May 19-25, 2013 be declared Local Government Awareness Week in the Village of Chase."

Resolution:

"That the week of May 19-25, 2013 be declared National Public Works Week in the Village of Chase."

9. IN CAMERA

Resolution:

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (d) regarding security of the property of the municipality, paragraph (e) regarding land disposition and paragraph (f) regarding bylaw enforcement."

10. ADJOURNMENT

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, April 23, 2013 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Corporate Officer	L. Randle
	Director of Financial Services	L. Pedersen
	Gallery	4
	Press	2

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That the agenda be adopted by adding items 8.1.8 Friends of Jorye, item 8.1.9 Adams Lake Indian Band and supplemental attachments for existing item 8.3 Project Comeback – Youth Retention/Attraction Program and that the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of April 9, 2013

Resolution: Moved by Councillor Scott
Seconded by Councillor Lepsoe

"That the minutes of the April 9, 2013 Regular meeting of Council be adopted as presented."

CARRIED

4. REPORTS

4.1 Mayor and Council Reports

Mayor Anderson

- April 16, 2013 attended the Council budget meeting;

Councillor Berrigan

- April 16, 2013 attended the Council budget meeting;
- April 23, 2013 attended a meeting regarding the Tennis Court upgrade project located between the Elementary and High School.

Councillor Crowe

- April 16, 2013 attended the Council budget meeting;
- April 22, 2013 attended a meeting at the Village office to provide information to those people wishing to join the Emergency Social Services team in Chase.

Councillor Lepsoe

- April 11, 2013 met with Ivan from the Fish and Game Club to discuss the 100 year anniversary;
- April 16, 2013 attended the Council budget meeting;
- April 17, 2013 attended the Canada Day Committee meeting;
- April 20, 2013 listened to concerned citizens at a Project Wild Salmon rally;
- April 22, 2013 attended the Heat Jr. Hockey Society Annual General Meeting.

Councillor Scott

- April 16, 2013 attended the Council budget meeting;

5. COMMITTEE OF THE WHOLE

6. DELEGATIONS

7. UNFINISHED BUSINESS

7.1 Cancellation of Public Hearing for draft Zoning Amendment Bylaw No. 785-2013

The Corporate Officer explained that the Public Hearing for Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 785 – 2013 that had been scheduled for today was cancelled. It is anticipated the Bylaw will be revised and a Public Hearing will be re-advertised for a future date.

7.2 Opportunity for House Demolition through Controlled Burn – 1042 Hillside Avenue

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That consideration of utilizing the house located 1042 Hillside Avenue for Fire Department training exercises not proceed and that the matter be deemed to be concluded."

CARRIED

8. NEW BUSINESS

8.1 Correspondence:

8.1.1 Child Find British Columbia

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the month of May be proclaimed as Missing Children's Month and May 25th be declared as Missing Children's Day in the Village of Chase."

CARRIED

8.1.2 Request for Proclamation of Ahmadiyya Day in British Columbia

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That May 18th be declared as Ahmadiyya Day in the Village of Chase."

CARRIED

8.1.3 Chase and District Victim Services - Request for financial assistance to attend Annual Training Symposium

Brandi Nakazawa from Victim Services attended and responded to questions from Council.

Resolution: Moved by Councillor Crowe
Seconded by Councillor Scott

"That a grant-in-aid to Chase and District Victim Services for 4 people to attend their Annual Training Symposium in Kelowna in the amount of \$2234.80 be provided."

CARRIED

(Councillor Lepsoe and Councillor Berrigan opposed)

8.1.4 Chase Cornstock

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That the Chase Cornstock Committee be granted

- **Permission to host Chase Cornstock 2013 at Memorial Park on August 10th and use the on-site facilities;**
- **Permission to host a beer garden on August 10th;**
- **assistance from the Chase Summer Program for planning and delivering children's activities;**
- **a \$500 grant-in-aid."**

CARRIED

8.1.5 Small Business Roundtable Business Award

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the correspondence from the Minister of State for Small Business regarding the Small Business Roundtable Business Award be received for information."

CARRIED

8.1.6 Chase & District Recreation Society

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Scott

"That the approximately \$16,000 difference between the annual \$132,000 grant provided to the Chase & District Recreation Society used toward payment of the principal and interest of the mortgage for the arena and the actual amount payable, be used for operating expenditures."

CARRIED

8.1.7 Award of Contract – Cast-in-place Concrete Structure – Water Treatment Plant

The Chief Administrative Officer explained that the various major components of the Water Treatment Plant project are being tendered and awarded separately. She noted that it is important that the concrete base and foundation for the structure be built soon, before the water table rises further which may complicate construction.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the contract for the Water Treatment Plant building sub-structure be awarded to Cumming Construction Ltd. for a total contract price including HST of \$729,000."

CARRIED

8.1.8 Friends of Jorye

Resolution: Moved by Councillor Lepsoe
Seconded by Councillor Scott

"That the month of May in the Village of Chase be declared as Gratitude month."

CARRIED

8.1.9 Adams Lake Indian Band

Resolution: Moved by Mayor Anderson
Seconded by Councillor Crowe

"That Councillor Lepsoe be authorized to attend Adams Lake Indian Band Council meetings each month representing the Village of Chase as the First Nations Liaison."

CARRIED

8.2 Reorganization of Reserves

The Director of Financial Services recommended that the Garbage Truck Replacement Reserve be included in the list of current reserves that are proposed to be collapsed into a single reserve titled "Equipment Replacement Reserve." However, Council directed that the Garbage Truck Replacement Reserve be renamed and retained as a separate reserve account.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Scott

"That a single reserve be called 'Equipment Replacement Reserve' be used for the purpose of accumulating funds into a revolving pool to assist in funding replacement of equipment for municipal purposes as needed, and that the following reserves be collapsed into the new reserve:

- Fire Truck Reserve
- Fire Department Radio Replacement Reserve
- Public Works Pickup Replacement Reserve
- Transportation F450 Replacement
- Transportation Loader Replacement
- Transportation Tractor Replacement

And that a new reserve be created for the purpose of holding excess funds designated for specific purposes until the funds are utilized in the future – the reserve will be called the Committed Fund Reserve."

CARRIED

8.3 Project Comeback – Youth Retention/Attraction Program

The Chief Administrative Officer explained that the Village has been asked by the BC Rural Network to participate in the Project Comeback Initiative. The initiative is intended to engage youth in a way that will enable them

to stay in or move back to their rural home towns by addressing the challenges they face.

Resolution: Moved by Councillor Scott
Seconded by Councillor Berrigan

"That the Village of Chase will participate as a lead organization in the BC Rural Network's Project Comeback initiative which will engage youth and identify tools that will support the long term viability of local businesses through youth retention strategies."

CARRIED

8.4 New Business – Council Members

Mayor Anderson explained that he asked the Thompson Nicola Regional District about possible financial assistance for Chase Road Rescue. An alternative funding source for Road Rescue in the North Thompson area was acquired and Village staff have been provided the contact information of the staff at the TNRD who have more information on this matter so that Village staff may follow up on seeking funding.

9. **IN CAMERA**

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (f) regarding law enforcement and paragraph (k) regarding negotiations respecting a municipal service."

CARRIED

Mayor Anderson called a recess to the Regular Meeting at 4:47 p.m.

Mayor Anderson reconvened the Regular Meeting at 6:06 p.m.

10. ADJOURNMENT

Resolution: Moved by Councillor Berrigan
 Seconded by Councillor Crowe

"That the regular meeting of Council be adjourned."

CARRIED

Mayor Anderson declared the Regular Meeting adjourned at 6:06 p.m.

These minutes were adopted by a resolution of Council this ____ day of _____, **2013.**

Mayor,
R. Anderson

Corporate Officer
L. Randle

Minutes of the Special Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, May 7, 2013 at 3:30 p.m.

Present:	Mayor R. Anderson (arr. during subsequent In Camera meeting)
Councillors	R. Berrigan R. Crowe D. Lepsoe S. Scott (Acting Mayor)
Chief Administrative Officer	J. Heinrich
Director of Financial Services	L. Pedersen
Corporate Officer	L. Randle
Fire Chief	B. Chamberlain
Members of the Public	2 members
Media	n/a

1. CALL TO ORDER

Acting Mayor Scott called the meeting to order at 3:30 p.m.

2. ADOPTION OF THE AGENDA

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Special Council Meeting of April 30, 2013

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan

"That the minutes of the Special Council Meeting of April 30, 2013 be adopted as presented."

CARRIED

4. NEW BUSINESS:

4.1 Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw
No. 786- 2013

The Director of Financial Services handed out a sheet showing 2013 Property Tax Mill Rates and another sheet showing a comparison between 2012 and 2013 tax rates.

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Lepsoe

"That Village of Chase 2013 to 2017 Five Year Financial Plan Bylaw No. 786- 2013 be read a first, second and third time."

CARRIED

4.2 Village of Chase Tax Rates Bylaw No. 787-2013

Resolution: Moved by Councillor Crowe
Seconded by Councillor Berrigan

"That Village of Chase Tax Rates Bylaw No. 787-2013 be read a first, second and third time."

CARRIED

5. IN CAMERA

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Crowe

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) regarding disposition of lands and paragraph (f) regarding bylaw enforcement."

CARRIED

Acting Mayor Scott called the Special Meeting recessed to move to an In Camera meeting at 3:40 p.m.

Mayor Anderson reconvened the Special Meeting at 4:03 p.m.

6. ADJOURNMENT

Resolution: Moved by Councillor Berrigan
Seconded by Councillor Lepsoe
"That the Special Meeting be adjourned."

CARRIED

Mayor Anderson declared the Special Meeting adjourned at 4:04 p.m.

These minutes were adopted by a resolution of Council this _____ day of _____,
2013.

Mayor,
R. Anderson

Corporate Officer
L. Randle