
AGENDA
REGULAR MEETING
Village of Chase Council
826 Okanagan Avenue
4:00 p.m. Tuesday, April 8, 2014

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of March 25, 2014

Pages 1-6

Resolution:

"That the minutes of the March 25, 2014 Regular meeting of Council be adopted as presented."

4. REPORTS

4.1 Administration Reports

Public Works Supervisor
Director of Financial Services
Chief Administrative Officer

4.2 Mayor and Council Reports

Mayor Anderson
Councillor Berrigan
Councillor Crowe
Councillor Lepsoe
Councillor Scott

5. DELEGATIONS

Rotary Club of Chase – Doug Everett and Richard Waugh

Partnership with the Chase Food Bank – Community Food Drive

6. COMMITTEE OF THE WHOLE

Recommendations from the April 1, 2014 Committee of the Whole meeting:

6.1 1991 Ford Pickup – Old Unit #1 – Fire Department

Resolution:

"That the previous resolution to sell the 1991 Fire Department Ford Pickup to a local resident for \$500 be rescinded; AND

That the Village of Chase sell the 1991 Ford Pickup (Old Unit #1 – Fire Department) to Ms. Turcotte for \$500; AND

That the \$500 received from Ms. Turcotte be given to the Chase Firefighters Association."

6.2 National Public Works Week May 18-24, 2014 – Proclamation Request

Resolution:

"That Council proclaim May 18-24, 2014 National Public Works Week in Chase."

7. UNFINISHED BUSINESS

7.1 Community to Community Forum (Shuswap C2C) held October 24, 2013

Workshop report prepared by the Fraser Basin Council

Pages 7-14

Resolution:

"That the report on the October 24, 2013 Community-to-Community Forum "Shuswap C2C" prepared by the Fraser Basin Council be received for information.

7.2 Shuswap C2C – Follow Up Session to Discuss Regional
Emergency Preparedness

Letter dated March 31, 2014 from Cliff Doherty, Shuswap Emergency
Program Coordinator (Columbia Shuswap Regional District)

Page 15

Participants of the Shuswap C2C Forum in October 2013 are being invited to attend a Shuswap C2C discussion with various partners to work toward delivering Emergency Preparedness services more efficiently and effectively throughout the region.

Pursuant to Council's expense reimbursement policy, a resolution of Council is required in order for the Village to cover expenses relating to Council members' participation in the workshop.

8. NEW BUSINESS

8.1 Thompson Regional Hospital District – 2014 Budget Information

News release dated April 1, 2014

Page 16

Resolution:

"That the news release dated April 1, 2014 from the Thompson Regional Hospital District regarding 2014 Budget Approval and Cost Sharing be received for information."

8.2 Auditor General for Local Government Annual Service Plan
for 2014/15 and 2016/17

Letter dated March 21, 2014 from Basia Ruta, CPA, CA, Auditor General
for Local Government

Pages 17-18

Summary report from the CAO

Page 19-20

(A copy of the 58 page Annual Service Plan report is available from Administration.)

Resolution:

That the report from the CAO regarding the Auditor General for Local Government Annual Service Plan for 2014/15 and 2016-17 be received for information.

8.3 Proposal for Bicycle Ice Cream Sales in Chase - Amy Clowater

Letter (via email) dated April 4, 2014 from Amy Clowater

Page 21

The Village's Business License bylaw permits for a "Home Occupation – Mobile Operator" the definition being any Business that operates either as a mobile business or at other temporary locations and identifies a dwelling as their business address.

Section 21 of the Business License Bylaw No. 735-2011 states that, "No person shall offer for sale any goods or merchandise on Highways (and laneway, roadway in the municipality) or in Parks within the boundaries of the Village of Chase unless they have first complied with all applicable Village bylaws and permission by resolution of Council is granted.

If Council chooses to grant Ms. Clowater permission, Administration recommends that the permission include an end date of December 31, 2014 to coincide with the Business License period.

Opportunity for Council Members to Introduce New Information

9. IN CAMERA

10. ADJOURNMENT

EXTRA AGENDA
REGULAR MEETING
Village of Chase Council
Council Chamber, Village of Chase Municipal Office, 826 Okanagan Avenue
4:00 p.m. Tuesday, April 8, 2014

8. NEW BUSINESS

8.4 Purchase of Backhoe for Public Works

Council approved \$75,000 for the purchase of a used backhoe in 2014. The Supervisor of Works has some new information about an opportunity to purchase a new backhoe.

Supervisor of Works and Director of Financial Services to explain.

A resolution of Council is required to proceed with the current offer.

9. IN CAMERA

Resolution:

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (e) – acquisition of land or improvements."

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, March 25, 2014 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Supervisor of Works	P. Regush
	Gallery	2
	Press	1

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Lepsoe

"That the agenda be adopted as presented."

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of March 25, 2014

Moved by Councillor Lepsoe

Seconded by Councillor Berrigan

"That the minutes of the March 11, 2014 Regular meeting of Council be adopted as presented."

CARRIED

4. REPORTS

Councillor Berrigan

- Attended the Chase Minor Hockey Awards Night on March 11, 2014

Councillor Crowe

- March 12, 2014 - Attended the museum society monthly meeting - Society will be putting forward a request for a grant in aid
- March 20, 2014 - As Emergency planning Liaison for council I was invited to attend the emergency operation center planning and training session at the Neskonlith Indian Band
- March 24 and 25, 2014 attended the Justice Institute of British Columbia Emergency Operations Center and Emergency Management training sessions at the Adams Lake Indian Band gymnasium. An emergency operations tabletop meeting in Chase will be held in the near future

Councillor Lepsoe

- Attended the 10th Annual BC Interior Stewardship Workshop on March 12 and 13, 2014 – the minutes from the workshop will be emailed to the Village
- Attended the Chase Curling Club AGM on March 22, 2014

Councillor Scott

- Attended the March 11, 2014 Citizens on Patrol AGM at which election of new executive members was held
- Attended the March 12, 2014 Chamber of Commerce Board of Directors meeting

5. DELEGATIONS

None.

6. COMMITTEE OF THE WHOLE

Next meeting scheduled for Tuesday, April 1, 2014 at 4:00 p.m.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8.1 Request from Chase and District Museum and Archives Society for a Grant-In-Aid

Mr. Vic Pages, President of the Museum Society provided a handout to Council, and addressed the following issues:

- The Society is requesting a grant in the amount of \$15,000 to cover additional wages for staff members in the summer months, for display cases, for replica of pictures banners, and landscaping
- The exhibit cases cost \$3000 plus an additional \$500 for a bench for each case – one case and bench is currently being built locally with grant funds received from the New Horizons for Seniors grant program
- At least 3 more cases and benches are needed
- Additional staff members are needed when the museum opens for more days of the week and longer hours during spring and summer months
- The Society hopes to have volunteers staffing the cabin for the summer
- Art classes that the museum is hosting brings in about \$150 per month
- The replica picture banners require funds to prepare – 2 have been sponsored (paid for), there are a total of 8 to 10 banners to be done
- Landscaping needs include rocks, flower pots, flowers
- The Society does apply for grants and volunteers come in every Thursday to clean artifacts that are currently stored at the old primary school
- Main salary costs are covered by funds from the gaming grant and the Society applies for funding for summer students through the federal student program

Council discussion:

- It was queried as to whether the museum has approached local service clubs for funding
- Would like to wait to see the summary of the finalized budget items for 2014 before making a decision regarding the museum's request
- Public Works contributes annually to the museum grounds upkeep and flowerbeds – this will continue in 2014

Moved by Councillor Berrigan

Seconded by Councillor Lepsoe

"That the request from the Museum be referred back to Administration for the provision to Council of a prioritized list of items requested by the Museum as well as Council's budget discussion summary for 2014."

CARRIED

8.2 Chase Farmer's Market – Request to Utilize Curling Rink Parking Lot and Community Hall washrooms for 2014 Markets

Moved by Councillor Crowe

Seconded by Councillor Berrigan

"That the request from the Chase Farmer's Market to utilize the Curling Rink Parking Lot every Friday from mid-May to early October to hold their markets, and to utilize the Community Hall washrooms during those market times, be approved."

CARRIED

Councillor Scott noted that the Farmer's Market is now completely separately operated from the Chase and District Chamber of Commerce.

8.3 Offer from the Royal Canadian Legion Branch 107 (Chase) to donate a theatre style popcorn machine to the Village of Chase

Moved by Councillor Berrigan

Seconded by Councillor Scott

"That the offer from the Royal Canadian Legion Branch 107 (Chase) donating a theatre style popcorn machine to the Village for use by various Community Hall and parks user groups be accepted and that a letter be written to the Legion thanking them for their donation to the community."

CARRIED

8.4 Request from BC Barrel Racing Association – Grant-In-Aid

Discussion:

- The event brings a number of people to Chase from out of town – good way to promote Chase
- A good investment to provide a healthy amenity for the event
- Perhaps the participants could donate \$2 each that would be used to pay for the toilet service

Moved by Councillor Crowe

Seconded by Councillor Scott

"That Council approved a grant-in-aid to the BC Barrel Racing Association in the amount of \$605 for the provision of toilet facilities at the Rodeo Grounds on VLA road for the barrel races held in May, June, July and August of 2014."

CARRIED

Councillor Lepsoe opposed

8.5 Daffodil Month Proclamation Request

Moved by Mayor Anderson

Seconded by Councillor Berrigan

"Whereas, another Canadian is diagnosed with cancer every three minutes; and

Whereas, the Canadian Cancer Society is working to eradicate all cancers and improve the quality of life for people living with cancer; and

WHEREAS, Daffodil Month is an opportunity for residents of Chase to show their support in the fight against cancer; now, therefore, be it

RESOLVED, that I, Mayor Anderson ask that all residents of Chase join me and the Canadian Cancer Society in the fight against cancer; and be it further

RESOLVED, that April 2014, is officially recognized as Daffodil Month, and

That April 2014 be proclaimed "Daffodil Month" in the Village of Chase, and that all residents of Chase be strongly encouraged to continue to recognize and support the Canadian Cancer Society and the fight against cancer."

CARRIED

8.6 Letter from District of West Vancouver to Honourable Lisa Raitt, Minister of Transport and Minister Responsible for Canada Post Corporation regarding Canada Post proposal to Eliminate Home Mail Delivery Service

Moved by Councillor Lepsoe

Seconded by Councillor Scott

"That the letter from District of West Vancouver to Honourable Lisa Raitt, Minister of Transport and Minister Responsible for Canada Post Corporation regarding Canada Post proposal to Eliminate Home Mail Delivery Service be received for information."

CARRIED

Opportunity for Council Members to Introduce New Information

Moved by Councillor Berrigan

Seconded by Councillor Scott

That Council's resolution at its March 11, 2014 meeting to budget \$15,000 for grant-in-aid requests for 2014 be reconfirmed, and that amount not be split or allocated to any particular group, that all individual grant-in-aid requests be dealt with on a case by case basis."

Discussion:

- Councillor Lepsoe indicated that he liked the idea of having a certain amount of grant funds set aside for requests coming from the local First Nations communities – it would make things simpler when requests from them are received

The vote was called on the motion and it was

CARRIED
Councillor Lepsoe opposed

9. IN CAMERA

No in camera meeting.

10. ADJOURNMENT

Moved by Councillor Berrigan

Seconded by Councillor Lepsoe

"That the regular meeting of Council be adjourned."

CARRIED

Mayor Anderson declared the Regular Meeting concluded at 4:48 p.m.

These minutes were adopted by a resolution of Council on April 8, 2014.

Original Signed
R. Anderson, Mayor

Original Signed
J. Heinrich, CAO

Report on
Community-to-Community Forum
“Shuswap C2C”

Columbia-Shuswap Regional District,
including Shuswap Tourism and Shuswap Emergency Program
Little Shuswap Lake Indian Band
Village of Chase
Adams Lake Indian Band
Neskonlith Indian Band
District of Sicamous
Splatsin First Nation
City of Salmon Arm
Salmon Arm Economic Development Society

October 24th 2013
Quaaout Lodge



Report prepared by:



200A – 1383 McGill Road
Kamloops, BC V2C 6K7
250 314-9660

evieira@fraserbasin.bc.ca • msimpson@fraserbasin.bc.ca

Community to Community (C2C) forums are about opening lines of communication and building relationships between neighbours. In this case, the neighbours are local governments and First Nations. Across British Columbia, many of these communities already share schools, stores, recreation areas, roads and highways, and sewer and water services. They have used C2C forums to develop closer working relationships, provide or share services, work jointly on issues and look for opportunities to partner on new projects. Regular communication and cooperation has led to the establishment of formal agreements between communities that cover a range of subjects – from sharing infrastructure and services to long-term economic development.

- Guide to C2C Forums in BC, First Nations Summit and Union of BC Municipalities

PURPOSE AND OBJECTIVES

The Shuswap Community-to-Community Forum (C2C) arose out of a need to gather communities together to have a discussion and determine how to work together better on the subjects of economic development, tourism, and emergency planning and preparedness. It was decided by the C2C steering group that a meeting should include all the communities in and around the Shuswap Lakes area. This includes the Columbia Shuswap Regional District, City of Salmon Arm, Adams Lake Indian Band, Little Shuswap Lake Indian Band, District of Sicamous, Splatshin First Nation, City of Enderby, Neskonlith Indian Band, and Village of Chase. With this decided, the invitation to participate was extended to the Shuswap Emergency Program and the Salmon Arm Economic Development Society. See Appendix I for a list of forum participants.

The steering group, consisting of representatives from the aforementioned communities, agreed upon the objectives of the C2C forum:

- community to community sharing on services, capacities and challenges
 - community to community conversations to lay the groundwork for working together better
 - sharing and learning from existing cooperative initiatives,
- within the subject areas of economic development, tourism, and emergency preparedness and planning.

The anticipated outcomes of the C2C were:

- improved working relationships
- ability to improve service deliveries
- established lines of communication and protocol for working together

The Fraser Basin Council was hired as a neutral facilitator for the C2C forum.

SUMMARY AND RESULTS OF FORUM

The workshop opened with acknowledgement and appreciation of the host community, Little Shuswap Lake Indian Band, and the traditional territory of the Secwepemc First Nation. Welcoming comments were provided by Larry Morgan, Director for Area 'F' of the Columbia Shuswap Regional District (CSRD) and Robyn Cyr, Economic Development Officer of the CSRD. An Elder from Little Shuswap Lake Indian Band was invited to participate in the forum and provide welcoming comments and an opening prayer but regrettably could not attend.

The first part of the day-long forum consisted of brief presentations from all communities. Presenters were invited to address the following questions, wherever appropriate:

- Who/what is your community?

- What are your community's economic development initiatives, opportunities, capacities and resources?
- What are your community's tourism initiatives, opportunities, capacities and resources?
- What are your community's emergency planning and preparedness capacities and resources?

The second part of the day consisted of three concurrent small group discussions, one for each of the following subjects:

- Economic development
- Tourism
- Emergency planning and preparedness

Participants were given three focus questions:

1. Based on what you heard this morning, what are some opportunities to work together?
2. How can we communicate better with each other? What are some good communications strategies for working together effectively?
3. What are the next steps? This may involve identifying a lead person, creating a matrix of opportunities, or a contact list.

Key results and action items of small group discussions

1. Economic Development

The group identified issues and opportunities for continuing to work on economic development together. One key issue is transportation for people to and from work and school/training. A potential opportunity or solution to this is to develop a regional transit system. Other opportunities that were identified include supporting and increasing engagement with the Columbia Shuswap Film Commission, especially with First Nations; creating a succession plan for agriculture jobs in the region; and increasing skills training opportunities.

Action item: as a first step, raise these issues at a local or regional political level. Following that, hold a follow-up meeting to develop protocols for working together on these issues.

Lead: Paul Demenok

2. Tourism

The group raised some key points:

- Acknowledgement of abundant First Nations tourism potential, and opportunities for tourism experiences or packages. These are not being capitalized on.
- Recognition of the need to protect First Nations sacred and cultural sites, especially from increased exposure through tours and tourism

- Acknowledgement of current initiatives underway such as a Regional Trail Strategy that needs involvement of First Nations

The group proposed developing a regional Tourism and Cultural Association that could do coordinated, inclusive strategic planning to address issues, gaps and opportunities for heightened First Nations tourism and cultural awareness/education. It was suggested that a pilot project could be developed to address some of these issues.

Action Item: a committee was struck to pursue this opportunity. Will need to apply for funding to implement a pilot project.

Lead: Robyn Cyr

3. Emergency Planning and Preparedness

The discussion focused on the need to ensure that all communities and the Shuswap Emergency Program are working together effectively.

Action Item: a full-day follow up meeting with representatives from all communities in the Shuswap. Specifically, elected officials, Chief Administrative Officers and Band Managers, and appropriate staff members. It should also include staff from Emergency Management BC, the First Nations Emergency Services Society, and fire departments. Please refer to Appendix II for the objectives, outcomes, and draft agenda of this meeting.

Lead: Cliff Doherty and Darcy Mooney

APPENDIX I

List of Shuswap C2C Forum participants (in no particular order)

Daniel Joe	Splatsin First Nation	Daniel_joe@splatsin.ca
Heidi Frank	District of Sicamous	hfrank@sicamous.ca
Joni Heinrich	Village of Chase	cao@chasebc.ca
Fred Busch	District of Sicamous	fbusch@sicamous.ca
Nancy Cooper	City of Salmon Arm	ncooper@salmonarm.ca
Earl Joe	Splatsin First Nation	
Gerald Christie	Columbia Shuswap Regional District	gchristie@csrd.bc.ca
Bonnie Thomas	Neskonlith Indian Band	bonniethomas@neskonlith.net
Susan Carpenter	District of Sicamous	scarpenter@sicamous.ca
Rene Talbot	Columbia Shuswap Regional District	director.d@csrd.bc.ca
Richard Manuel	Neskonlith Indian Band	richardmanuel@neskonlithband.com
Denise Reimer	City of Salmon Arm	dreimer@salmonarm.ca
Lana Fitt	Salmon Arm Economic Development Society	edo@saeds.ca
Carol McGillivray	Salmon Arm Economic Development Society	bsc@saeds.ca
Tracy Thomas	Fraser Basin Council	tthomas@fraserbasin.bc.ca
Carl Bannister	City of Salmon Arm	cbannister@salmonarm.ca
Corrine Peard	Enderby and District Chamber of Commerce	Corinne@enderbychaber.com
Brian Finlay	Little Shuswap Lake Indian Band	bfinlay@lslib.com
Robyn Cyr	Columbia Shuswap Regional District	rcyr@csrd.bc.ca
Erin Vieira	Fraser Basin Council	evieira@fraserbasin.bc.ca
John Mosimann	Adams Lake Indian Band	jmosimann@alib.ca
Charles Hamilton	Columbia Shuswap Regional District	chamilton@csrd.bc.ca
Ken Jamieson	City of Salmon Arm	kjamieson@salmonarm.ca
Ron Anderson	Village of Chase	ronand1@telus.net
Rod Crowe	Village of Chase	rodcrow@cablelan.net
Mike Simpson	Fraser Basin Council	msimpson@fraserbasin.bc.ca
Rick Berrigan	Village of Chase	berrigan@telus.net
Marg Kentel	City of Salmon	Marg.kentel@century21.ca
Gina S. Johnny	Adams Lake Indian Band, Sxwetsmellp	gjohnny@alib.ca
David Lepsoe	Village of Chase	david.lepsoe@chasebc.ca
Steve Scott	Village of Chase	stevescott23@yahoo.ca
Dan MacQuarrie		danmacq@shaw.ca
Larry Morgan	Columbia Shuswap Regional District	lmorgan@csrd.bc.ca
Ronnie Jules	Adams Lake Indian Band	ronjules@alib.ca
Rhona Martin	Columbia Shuswap Regional District	rmartin@csrd.bc.ca
Tundra Baird	City of Enderby	tundrabaird@gmail.com
Paul Demenok	Columbia Shuswap Regional District	pdemenok@csrd.bc.ca
Reno Lee	Splatsin First Nation	reno_lee@splatsin.ca
Brad Case	City of Enderby	casebrad@telus.net

Emergency Planning and Preparedness for the Shuswap
DRAFT AGENDA

February 2014 or sooner, date to be confirmed

Location to be confirmed

Purpose of the meeting:

A discussion and working session with representatives from all communities in the Shuswap and all emergency services and programs to ensure that everyone is working together effectively for community safety.

Objectives:

- Clarify roles and responsibilities in emergency planning and preparedness, what plans and protocols are in place
- Identify the gaps, challenges, and barriers in emergency plans, preparedness and delivery of emergency services, including all of the following:
 - Emergency plans, protocols and social services
 - Jurisdictional edge issues with TNRD or RDNO (i.e. Village of Chase within TNRD, and ALIB has communities within both TNRD and CSRD)
 - Training needs and opportunities
 - Fire protection and response, and existing service agreements
- Address how to close the gaps, and address challenges and barriers

Outcomes

- Better understanding of roles, responsibilities of Shuswap communities, SEP as well as other organizations
- Gaps, challenges and barriers identified, and a plan in place to address them
- Working towards end goal of delivering services most efficiently and effectively, and maximizing financial resources, staff and volunteer time

Agenda

1. Emergency Planning and Preparedness

- Presentations on roles and responsibilities, plans in place and capacity
 - By all Shuswap communities
- Presentations by Emergency Management BC and First Nations Emergency Services Society, clarifying their roles and resources

2. Fire Protection Services

- Clarify and map fire departments, volunteer fire departments, existing areas of jurisdiction and existing service agreements

3. Group exercise to identify gaps, barriers and challenges

4. Group exercise to identify solutions to gaps, barriers and challenges. Prioritize them and determine action plan.



WEBSITE: www.csrdd.bc.ca

781-Marine Park Dr. NE
Box 978 Salmon Arm, BC
V1E 4P1

Phone: (250) 833-5927
Fax: (778)489-0555
Toll Free: 1-888-248-2773
Emergency: (250) 832-2424

March 31, 2014

File : 7130 10 08

Village of Chase
P.O. Box 440
826 Okanagan Avenue
Chase BC V0E 1M0

Attention: Mayor Ron Anderson

Email: chase@chasebc.ca

RE: Shuswap C2C Forum - Emergency Planning and Preparedness Workshop
Wednesday, May 7, 2014 – Quaaout Lodge, Chase BC

On October 24, 2013, a Community to Community (C2C) forum was held at the Quaaout Lodge. The forum hosted community representatives from across the region. The attached report summarizes the purpose, objectives and results of the event.

The C2C forum was intended to enhance communication and strengthen relationships between various government neighbours and partners. C2C forums help to develop close working partnerships, including the provision of shared services and joint collaboration on emerging issues.

It was determined (as part of the C2C forum) that sharing current emergency planning (both in preparedness and response) with the various partners at a follow up session would be the first step toward the goal of working together to deliver services more efficiently and effectively throughout the region. The objectives of a follow up session would be to learn about the roles and responsibilities of various partners and discuss any gaps, barriers, challenges, and successes within the individual emergency programs and where possible, collaborate on ideas and solutions.

The Shuswap Emergency Program invites your participation in this worthwhile discussion to be held at 9:30 AM, Wednesday, May 7, 2014, at the Quaaout Lodge. Please RSVP by email to the Shuswap Emergency Program at csemchuk@csrd.bc.ca by Wednesday, April 16, 2014.

Once agencies and organizations are confirmed, a more detailed agenda will be provided as the C2C Emergency Planning and Preparedness Workshop date approaches.

Sincerely,

Cliff Doherty
Shuswap Emergency Program Coordinator

Encl.



Electorial Areas
C-South Shuswap E-Sicamous-Malakwa
D-Falkland-Salmon Valley F-North Shuswap-Seymour Arm



Thompson Regional Hospital District

tnrd.ca

TRHD Approves 2014 Budget, Cost-Sharing

For Immediate Release (April 1/14): The Thompson Regional Hospital District Board of Directors has approved its 2014 annual budget, and approved cost-sharing with the Interior Health Authority (IHA) for various major equipment and renovation upgrades.

The 2014 annual budget will see an increase of \$21 per household on average. The average household in 2014 will pay \$126.55 as compared to \$105.60 in 2013.

“This increase is part of a larger tax strategy in anticipation of the Hospital District contributing \$100 million towards the Royal Inland Hospital (RIH) Master Plan,” said TRHD Chair Peter Milobar. “This includes the construction of the RIH Clinical Services Building and Parkade, and the Surgical Tower.”

The three-year tax strategy, which wraps up at the end of 2014, employs building a reserve in the next few years and then borrowing the balance of funds once the project is complete.

The TRHD also approved cost-sharing at 40 per cent with Interior Health for various major equipment and renovation upgrades. The total sum for the upgrades is \$7.2 million, of which the TRHD will pay approximately \$2.6 million. The list includes six renovation projects, including a renovation of the Anatomic Pathology Unit at RIH, and six pieces of equipment, including a Gamma Camera for RIH and a Nurse Call for Ponderosa Lodge in Kamloops.

-30-

For more information contact Sukh Gill, Chief Administrative Officer:
250.377.8673; sgill@tnrd.ca

March 21, 2014

Ref.: 14-49

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

Greetings to All:

Re: Annual Service Plan for 2014/15 - 2016/17

I am pleased to advise you that the Auditor General for Local Government annual service plan for the period 2014/15 - 2016/17 will be released on our website www.aglg.ca at the end of day Monday, March 24.

The *Auditor General for Local Government Act* requires that an annual service plan be published prior to commencing performance audits during the next fiscal year.

The annual service plan informs local governments and citizens of our goals, strategic objectives and the actions we will undertake over the next three years. Publishing our plans serves to make us accountable for the tax dollars we spend.

This plan builds on our previous plans and the year of hard work during which we launched 18 performance audits of local governments on three topics. We continue to work toward the same four goals and six audit themes we identified last year through extensive consultations.

Over the past year, our performance audit work has enabled me to visit 18 local governments in communities across the province. I very much appreciate the warm welcome I received and the productive exchange of ideas and views. This has added significantly to our understanding of the diverse circumstances of British Columbia's local governments and has positioned us well for our future performance audit work.

Looking ahead, we will continue to emphasize strong, productive and respectful relationships with local governments. We will continue to provide accessible information about our audits such as our protocols and key decision points for local governments participating in a performance audit.

I want to thank the local governments we have worked with and the hundreds of British Columbians who have taken the time to let us know their concerns and priorities. This information is valuable as we strive to play a constructive role in assisting local governments to carry out their operations with economy, efficiency and effectiveness.

I continue to be impressed with the level of commitment, passion and dedication local governments demonstrate in serving their communities and furthering the public interest.

I hope you will take the opportunity to read our service plan and share your feedback and comments with us. Please send your comments to info@aglg.ca or call the office at 604-930-7100.

Best regards,

A handwritten signature in black ink, appearing to read 'Basia Ruta', with a stylized flourish at the end.

Basia Ruta, CPA, CA
Auditor General for Local Government

pc: Chief Administrative Officers



Village Of Chase *Administrative Report*

TO: Mayor and Council
FROM: CAO
DATE: April 8, 2014
RE: Auditor General for Local Government – Annual Service Plan
for 2014/15 and 2016/17

The Auditor General for Local Government was established in 2013 under legislation specific to this role, with the intent being that this office would assist local governments in maximizing taxpayers' dollars and while providing a high level of accountability to taxpayers.

The Auditor General for Local Government Act requires that their annual service plan be published prior to commencing performance audits during the next fiscal year.

Audits are performed based on various phases and utilizing specific criteria. Attached is a table showing the phases of a performance audit. To date, several communities have been identified for audits relating to achieving value for money in operational procurement, those being Vernon, Delta, Revelstoke, Comox Valley Regional District, Fraser-Fort George Regional District and the District of West Vancouver.

Audits focusing on Local Government Performance in Managing Policing Agreement and Police Budget Oversight will include Port Alberni, Surrey, Merritt, Williams Lake, New Westminster and Victoria.


Capital Procurement Projects and Asset Management audits will be undertaken in Cranbrook, Rossland, Sechelt, District of North Vancouver, Campbell River and Dawson Creek.

The goals of the upcoming audits include providing local governments with objective, helpful advice, providing accessible information to local governments, stakeholders and the public, responding effectively and in a timely way to emerging issues affecting local governments, and setting the foundation for the success of the operations of the auditor general for local governments.

RECOMMENDATION

That the report from the CAO regarding the Auditor General for Local Government Annual Service Plan for 2014/15 and 2016-17 be received for information.

Respectfully submitted,



Joni Heinrich, CAO

PHASES OF AN AGLG PERFORMANCE AUDIT

INITIATING THE AUDIT		
Phase Activity	Action Required by Local Government	Considerations for Local Governments
<ul style="list-style-type: none"> • Notification letter • Protocol document • Information on website • Confidentiality requirements 	<ul style="list-style-type: none"> • Formally acknowledge start of audit • Agree to confidentiality requirements 	<ul style="list-style-type: none"> • Who should be the key contact on the audit? • Who should formally acknowledge the audit and agree to confidentiality requirements?
SURVEY (PLANNING)		
<ul style="list-style-type: none"> • Gather information on lines of enquiry • Assess auditability and audit worthiness • Scope the audit • Determine criteria for audit 	<ul style="list-style-type: none"> • Assist audit team, as requested, in gathering information • Acknowledge scope and suitability of audit criteria 	<ul style="list-style-type: none"> • Who should acknowledge scope and suitability of audit criteria?
EXAMINATION		
<ul style="list-style-type: none"> • Periodic audit team meetings with local government staff • Collect evidence against criteria • Fact clearance/debriefing with local government staff 	<ul style="list-style-type: none"> • Assist audit team, as requested, in collecting evidence • Participate in fact clearing and key findings debrief 	<ul style="list-style-type: none"> • Who should participate in the fact clearing debrief?
REPORTING		
<ul style="list-style-type: none"> • Draft audit report may be shared with local government for review • Proposed final audit report submitted to the local government for comment (45 day review period) • Revised proposed final audit report prepared including summary of local government's comments and submitted to Audit Council for comment • Final audit report given to local government prior to publication 	<ul style="list-style-type: none"> • Provide comments on draft audit report, if provided • Provide comments on proposed final audit report 	<ul style="list-style-type: none"> • Who should review and provide comments on the draft audit report? • Who should review and provide comments on the final audit report?
AUDIT REPORT PUBLISHED ON AGLG.CA		

From: clowater [mailto:clowater@telus.net]
Sent: Friday, April 04, 2014 6:47 AM
To: Sue Beppe
Subject: New Ice Cream Bicycle Business

Hello,

My name is Amy Clowater and my family and I recently moved here from Edmonton. I am a 41 year old married Mom that was looking for a small business idea that Chase had not had yet. After a little research and calling around, I came up with an Ice Cream Bicycle. If anyone is around my age, they may remember the Dickie Dee bikes in the 70s and 80s, this is the same style of bike I had in mind. The business would be mobile but based from my home. The bicycle is human powered, no motor. I would sell pre-packaged ice cream, popsicles, freezies, water and a few cold beverages (to see if they sell). My plan is to bike up and down town streets, selling ice cream the old fashioned way. I do have a bike bell on my bike but that is the loudest I will be. I will also operate probably no earlier than 10am and no later than 9pm and perhaps 10pm during a festival event. I would like permission to bike down by the beaches and parks in town as well, as I am not motorized. I will not ride down main street and stay away from the main highway, I am not trying to take business away from existing ice cream shops, just create some friendly competition. I did check with Interior Health and as long as I am selling closed, prepackaged items, I do NOT need a license.

My bike also comes with two battery powered LED lit signs. They are approximately 4 feet in height. They attach to my bike for towing or can be put out and used alone as advertising. I was wondering if these can be used on my bike (it was designed to look like a single unit with the signs attached) and also separately by myself or for me to lease out to other businesses. They are thin lightboards, you open the glass and put a movie style poster in. I can take pictures if needed or bring my bike by to see. I would likely use the signs during a special event or festival, I would NOT be towing them around on a regular basis, as they just add weight for me. The bike is my main business idea, the signs are simply for advertising, they are very professional looking.

Thank you for your time and I look forward to the Villages response.

Sincerely,

Amy C Clowater
250-679-3323
1122 Thompson Avenue
Chase, BC V0E1M0