

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, April 8, 2014 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Supervisor of Works	P. Regush
	Gallery	7
	Press	1

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the agenda be adopted as amended, by adding Item 8.4, Purchase of Backhoe for Public Works, and item 9., Resolution to recess to an In-Camera meeting.”**

Councillor Lepsoe raised the issue about having the standing item “Opportunity for Council Members to Introduce New Information” on the Council agenda. He queried how he can properly vote on the adoption of the agenda if new items can be brought forward later in the same meeting.

Mayor Anderson explained that having an area on the Council agenda for new items is procedurally correct. He added that:

- If a council member wishes to bring something forward during a meeting that is acceptable
- If a council member wishes provide advance notice to Council about an upcoming issue, a ‘notice of motion’ can be raised at a meeting regarding an issue coming forward at a future next meeting
- A member of Council can bring an issue forward at a current meeting, and if Council wishes more information from Administration, a resolution to that effect can be brought forward for more information to be forthcoming.

**The vote was called on the motion and it was**

**CARRIED**

### 3. ADOPTION OF MINUTES

#### 3.1 Regular Council Meeting of March 25, 2014

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the minutes of the March 25, 2014 Regular meeting of Council be adopted as presented.”**

CARRIED

### 4. REPORTS

#### 4.1 Administration Reports

The Supervisor of Works reported that:

- With Spring now upon us, road cleaning has recently been completed, and piping work (drainage) has been installed on Mill Road in conjunction with the Water Treatment Plant works
- The Water Treatment Plant project is proceeding well and is expected to be completed on schedule
- The ‘bump’ on Pine Street near the bridge over the South Thompson River will be repaired

In response to questions the Supervisor of worked further reported that:

- The Water Treatment Plant (WTP) project is expected to be completed as early as late August but could extend into the first part of October 2014
- The break-up of some of the pavement on VLA road within the Village boundary will be investigated
- The tennis/basketball court project between the high school and elementary school will proceed as the weather permits – that project is being completed by the School District
- Paving along Mill Road will be funded through the WTP funds

Moved by Councillor Berrigan

Seconded by Councillor Scott

**That the report from the Supervisor of Works be received.**

CARRIED

The Director of Financial Services reported that:

- The 2013 Financial Statement have been prepared, the auditors will be reporting to Council on May 13, 2014
- The 2013 year end quarterly Council report has been prepared and will be provided to Council
- He is preparing a budget amendment bylaw for some budget changes in 2013

- He is preparing a list of proposed changes for reserves

Moved by Councillor Scott

Seconded by Councillor Berrigan

**That the report form the Director of Financial Services be received for information.**

*CARRIED*

The CAO reported that:

- The deadline has now passed for applications for the Deputy Corporate officer position
- Over 35 applications have been received - a shortlist of applicants is expected will be completed next week
- Project Comeback Working group is meeting to discuss possible projects that can be initiated in Chase utilizing the finds from the project, engaging young adults in the community

In response to queries, the CAO explained that the Bylaw Enforcement Officer has been dealing regularly with dog complaints with several dogs being seized and eventually returned to their owners, and there have been several unsightly premises complaints for which letters have been written to the property owners. She added that the BEO has had some success in gaining compliance from people after one or two conversations about the issues that have garnered complaints.

Moved by Councillor Scott

Seconded by Councillor Berrigan

**That the report form the CAO be received for information.**

*CARRIED*

#### 4.2 Mayor and Council Reports

##### Mayor Anderson

- Reported that the Sunshore Golf Course is now open

##### Councillor Crowe

- Reported that on March 26<sup>th</sup> he attended the last day of the three day Justice Institute of BC Emergency Operations Center and Emergency Management course at Adams Lake Indian Band
- Reported that the Village's emergency binders required immediate updating and our CAO has this underway at the present time
- Reported that prior to the annual emergency tabletop meeting a meeting is being scheduled with Jason Tomlin of the TNRD regarding the Village's emergency plan

Councillor Lepsoe

- Attended the March 26, 2014 Canada Day Committee meeting
- Attended the April 2, 2014 Adams Lake Indian Band Chief and Council meeting with the CAO – the main issue discussed was the upgrading of the sewer contract

Councillor Scott

- Attended the March 26, 2014 Chamber of Commerce Board of Directors meeting – Tom Price is now chairing the meeting and there is a renewal of enthusiasm. There are 3 new directors and some new working committees are being initiated to perform some tasks

**5. DELEGATIONS**

Rotary Club of Chase – Doug Everett and Richard Waugh

Doug Everett, President of the Chase Rotary Club, explained that the “Power of Partnerships” was recognized in 2013 through the 2013 Kamloops Rotary Club’s food drive. This year, the Chase club is partnering with the Kamloops Rotary Club for a Spring Food Drive in Chase and surrounding communities, in support of the Chase Hamper Society.

Richard Waugh, Chase Rotary Club Director further explained how the Spring Food Drive will work in Chase and the surrounding communities:

- Yellow “Bags of Help” will be inserted into the Shuswap Market News in their April 18, 2014 edition
- Rotary Club volunteers will collect filled donation bags between 9:00 am and noon on Saturday April 26, 2014 – donations can also be dropped off at the Chase Chamber of Commerce office at 400 Shuswap Avenue
- In 2008, the Kamloops Rotary Food Drive was started and in that year, 150,000 pounds of food was collected
- Each year since 2008, the Kamloops Rotary Food Drive has collected 426,000 pounds of non-perishable food
- Chase Rotary Club’s goal is to raise 2,500 pounds of food in the Spring Food Drive
- The 3 local area First Nations Bands are also participating in the collection as some of their residents, as with residents of Chase benefit from the Chase Hamper Society’s services
- Rotary is partnering with the Chase Chamber of Commerce, the Hamper Society and the local grocery stores
- Council members are invited to help the volunteers with the collection of donations on April 26

It was noted that Councillor Lepsoe will have the Chamber office open on Saturday, April 26.

Mayor Anderson thanked Mr. Everett and Mr. Waugh for their presentation.

## 6. COMMITTEE OF THE WHOLE

### 6.1 1991 Ford Pickup – Old Unit #1 – Fire Department

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the previous resolution to sell the 1991 Fire Department Ford Pickup to a local resident for \$500 be rescinded; AND**

**That the Village of Chase sell the 1991 Ford Pickup (Old Unit #1 – Fire Department) to Ms. Turcotte for \$500; AND**

**That the \$500 received from Ms. Turcotte be given to the Chase Firefighters Association.”**

*CARRIED*

### 6.2 National Public Works Week May 18-24, 2014 – Proclamation Request

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That Council proclaim May 18-24, 2014 National Public Works Week in Chase.”**

*CARRIED*

The Supervisor of Works noted that he is working with the Public Works staff to potentially do something to celebrate National Public Works week.

## 7. UNFINISHED BUSINESS

### 7.1 Community to Community Forum (Shuswap C2C) held October 24, 2013

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the report on the October 24, 2013 Community-to-Community Forum “Shuswap C2C” prepared by the Fraser Basin Council be received for information.**

*CARRIED*

7.2 Shuswap C2C – Follow Up Session to Discuss Regional  
Emergency Preparedness

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**That the letter of invitation dated March 31, 2014 from Cliff Doherty, Shuswap Emergency Program Coordinator (Columbia Shuswap Regional District) regarding an upcoming workshop to discuss region wide approached to emergency preparedness be received for information.**

*CARRIED*

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**That the Village of Chase pays the expenses incurred for members of Council to attend the May 7, 2014 workshop to discuss Shuswap regional emergency preparedness pursuant to Council's expense reimbursement policy.**

*CARRIED*

**8. NEW BUSINESS**

8.1 Thompson Regional Hospital District – 2014 Budget Information

Moved by Councillor Scott

Seconded by Councillor Berrigan

**"That the news release dated April 1, 2014 from the Thompson Regional Hospital District regarding 2014 Budget Approval and Cost Sharing be received for information."**

*CARRIED*

The Director of Financial Services noted that this increase will impact households in Chase by approximately \$30 per year.

8.2 Auditor General for Local Government Annual Service Plan for 2014/15  
and 2016/17

Moved by Councillor Crowe

Seconded by Councillor Scott

**That the report from the CAO regarding the Auditor General for Local Government Annual Service Plan for 2014/15 and 2016-17 be received for information.**

*CARRIED*

8.3 Proposal for Bicycle Ice Cream Sales in Chase - Amy Clowater

Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**That Council approves the proposal from Amy Clowater to operate a Bicycle Ice Cream Sales Business in Chase provided Ms. Clowater adheres to the Village's Business License Bylaw requirements; AND**

**That the Business License for Ms. Clowater's Bicycle Ice Cream Sales Business be in effect until December 31, 2014.**

*CARRIED*

8.4 Purchase of Backhoe for Public Works

Council approved \$75,000 for the purchase of a used backhoe in 2014, with the understanding that the existing 23 year old backhoe would be kept to move salt and sand in the Public Works Yard.

The Supervisor of Works explained that he has researched a number of suppliers of used backhoes including Volvo, CAT, John Deere, CASE, and two private sales, one in Vancouver and one in Williams Lake.

Subsequent to his various calls, the CASE dealer in Kamloops contacted Mr. Regush and has offered:

- A 2013 new, fully loaded backhoe
- Parts and Labour warranty of 1 year, Transmission/Engine warranty of 2 years, and mainframe and 'extenda-hoe' warranty of 5 years
- Machine has a '4-Tier' engine which is much more fuel efficient and environmentally friendly than older models
- The environmentally friendly aspect will likely qualify the purchase to be funded by gas tax funds the Village can access
- The purchase price offered is \$82,000 including the existing backhoe

Discussion:

- Concerns about the budget as it is really tight in 2014
- The cost of the backhoe is really more like \$90,000 because of the value of the old backhoe as a trade-in
- This is a good opportunity – new backhoes typically cost in the range of \$120,000

The Director of Financial Services explained that Council can either fund the purchase of this new backhoe through MFA lease at a cost of approximately \$16,500 per year for five years or cover the full cost through available gas tax funds.

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That the Supervisor of Works be authorized to purchase a 2013 CASE backhoe for \$82,000 including the trading-in of the existing 23 year old Village owned backhoe, such purchase to be funded with gas tax funds.”**

The Director of Financial Services explained that utilizing the grant revenues rather than debt will have a positive impact on the budget.

**The vote was called on the motion and it was**

*CARRIED*

Opportunity for Council Members to Introduce New Information

No new items.

## **9. IN CAMERA**

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charger, paragraph (e) – acquisition of land or improvements.”**

*CARRIED*

Mayor Anderson adjourned the Regular meeting at 4:46 p.m.

Mayor Anderson reconvened the Regular meeting at 5:16 p.m.



**10. ADJOURNMENT**

Moved by Councillor Berrigan

Seconded by Councillor Scott

**"That the regular meeting of Council be adjourned."**

*CARRIED*

Mayor Anderson declared the Regular Meeting concluded at 5:16 p.m.

These minutes were adopted by a resolution of Council on April 22, 2014.

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X  
R. Anderson, Mayor

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X  
J. Heinrich, CAO