



AGENDA

Regular Meeting of the Council of the Village of Chase
Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, June 10, 2014 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“That the agenda be adopted as presented.”

Pages 1 - 2

3. ADOPTION OF MINUTES

Minutes of the May 27, 2014 Regular meeting of Council

Pages 3 - 7

Resolution:

“That the minutes of the May 27, 2014 Regular meeting of Council be adopted as presented.”

4. PUBLIC HEARINGS

5. REPORTS

- a) Staff Departmental Reports
- b) Mayor and Council Reports

6. DELEGATIONS

Mike Simpson, Manager and Paul Demenok, Chair
Shuswap Watershed Council

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- 8.1 Resolution brought forward from the
Committee of the Whole meeting June 10, 2014:

“That the Special Meeting (Budget) of 24 February 2014 resolution, “That Administration proceeds with the sale of the ‘new’ Unit 1 with the proceeds going towards the cost of a new equipment van for the Fire Department” be superseded by:

“That Administration absorb Unit 1 into the public works fleet, funding it via an MFA lease arrangement; and

That Administration proceeds with the acquisition of a new equipment van for the Fire department as budgeted in the 2014 budget.”

- 8.2 Resolution brought forward from the
Committee of the Whole meeting June 10, 2014:

“That Administration send a letter to Dawson Construction, and cc’d to Art McDonald, Engineer of School District 73, noting the Village of Chase is not satisfied with the standard of paving nor the response time to the tripping hazard at the tennis/basketball courts and that the community expects quality work for their contribution to the project.”

- 8.3 Chase Lions Club – Installation of Officers for 2014 Page 8
The Chase Lions club is inviting a representative from the Village Council to attend its 2014 Installation of Officers dinner and meeting at 6:30 pm. on Thursday, June 26, 2014.”

- 8.4 Request for grant-in-aid from the Chase & District Chamber of Commerce Page 9
Letter of request
Request: \$ 1,032.20
Remaining in fund: \$12,022.00

- 8.5 Appointment of Tammi Pretty as Deputy Corporate Officer

“That Tammi Pretty is hereby appointed as Deputy Corporate Officer for the Village of Chase.”

- 8.6 Draft Fire Department Bylaw No. 795-2014 Pages 10 - 17
“That Council refer the Draft Fire Department Bylaw No. 795-2014 to its June 25, 2014 meeting for first, second and third readings.”

9. IN CAMERA

10. ADJOURNMENT



Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, May 27, 2014 at 4:00 p.m.

Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		S. Scott
	Chief Administrative Officer	J. Heinrich
	Director of Financial Services	L. Pedersen
	Gallery	7
	Press	1

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Crowe

Seconded by Councillor Scott

"That the Agenda be adopted with the additional items as outlined on the Extra Agenda." CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of May 13, 2014

Moved by Councillor Berrigan

Seconded by Councillor Scott

"That the minutes of the May 13, 2014 Regular meeting of Council be adopted as presented."

CARRIED

4. REPORTS

4.1 Mayor and Council Reports

Mayor Anderson

- Attended COP May 13, 2014
- Attended the Emergency Planning and Table Top exercise May 21, 2014
- Attended the Moving Forward Together (MFT) event May 22, 2014

Councillor Crowe

- Attended the Emergency Planning and Table Top exercise Emergency Operations Centre May 21, 2014
- Attended the MFT event May 22, 2014
- Attended the Adams River Salmon Society meeting May 22, 2014

Councillor Scott

- Attended the Emergency Planning and Table Top exercise May 21, 2014

5. DELEGATIONS5.1 Miss Chase Excellence Program – 2014 Chase Royalt Oath of Office

- Mayor Ron Anderson administered the royalty oath of office to the 2014 Chase Royalty Queen Joanna Calrin and Princess Breanna Nickerson.
- It was noted Alicia Zeigert was awarded the title of Miss Congeniality.
- Jacquie Everett was thanked for all her work with the Miss Chase Excellence program.

6. COMMITTEE OF THE WHOLE

The next meeting of the Committee of the Whole is scheduled for June 3, 2014 beginning at 4:00 p.m.

7. UNFINISHED BUSINESS

There was no unfinished business to be discussed.

8. NEW BUSINESS8.1 Georgina Spenst – 2013 Chase Citizen of the Year – Memorial Service June 7, 2014 (11:00 am Community Hall) - Village Representative

Councillor Berrigan noted Georgina Spenst was extremely hard working and dedicated to the community. A Council presence would be very welcome at her Memorial services.

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That the Village of Chase ensure there is a Council presence attending the Memorial Service June 7, 2014 for Georgina Spenst.”

CARRIED

8.2 Letter from Suzanne Anton, QC, Attorney General, Minister of Justice regarding Province-wide Earthquake Preparedness Consultation

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That the letter from Suzanne Anton, QC, Attorney General, Minister of Justice regarding Province-wide Earthquake Preparedness Consultation be received as information.”

CARRIED

8.3 Letter from Patrick B. Quealey, Assistant Deputy Minister, Emergency Management BC regarding consultation process for Province-wide Earthquake Preparedness

Council requested Administration to participate in the consultation via conference call and also complete the related questionnaire.

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the letter from Patrick B. Quealey, Assistant Deputy Minister, Emergency Management BC regarding the consultation process for Province-wide Earthquake Preparedness be received as information.”

CARRIED

8.4 Letter from CornStock Chair Brock Endean regarding 2014 Chase CornStock location permission and banner purchase

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the Village of Chase support the Chase CornStock festival being held August 9, 2014 by permitting the use of Chase Memorial Park as the venue, the operation of a Beer Garden and assistance provided by Chase Summer Program employees to help with children’s activities.”

CARRIED

Administration will investigate, and report back to Council, the cost to purchase banners that incorporate the Village logo and can be reused annually.

8.5 Letter from Mayor Cooper of the City of Salmon Arm regarding Urgent Need to Prevent Invasive Mussels from Entering BC

This issue was recently discussed and a resolution written at the Southern Interior Local Government Convention.

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the letter from Mayor Cooper of the City of Salmon Arm regarding the urgent need to prevent invasive mussels from entering BC be received as information.”

CARRIED

- 8.6 Canada Day Committee – Request for Financial Support for Events to Celebrate Canada Day in Chase

Moved by Councillor Crowe

Seconded by Councillor Berrigan

“That the Village of Chase support the Canada Day festivities being held July 1, 2014 by providing funding in the total amount of \$5,000 as in previous years, sponsoring the event for liability insurance purposes, and permitting the Parade Route road closures.”

CARRIED

- 8.7 Canada Day Committee – Request for Mayor or Acting Mayor – Opening Ceremony Remarks on Canada Day

Council agreed that the Mayor will attend the Opening Ceremony on Canada Day and will provide opening remarks.

- 8.8 PrimeCorp – Update of PRIME-BC, Provincial Police Records Management System

Moved by Councillor Crowe

Seconded by Councillor Scott

“That the letter submitted by PRIMECorp regarding the update on their ongoing strategic planning process be received as information.”

CARRIED

- 8.9 Sun Peaks Mountain Resort Municipality – Draft Official Community Plan

Moved by Councillor Scott

Seconded by Councillor Crowe

“That the Sun Peaks Mountain Resort Municipality Draft Official Community Plan be received as information.”

CARRIED

8.10 Salute to the Sockeye 2014 – Invitation to Opening Ceremony
October 5, 2014

Moved by Councillor Scott

Seconded by Councillor Crowe

“That the Village of Chase cover the costs for any Council member wishing to attend the opening ceremony of the Salute to Sockeye 2014 event at Roderick Haig-Brown Provincial Park on Sunday, October 5, 2014 at 1:00 p.m.”

CARRIED

8.11 Short-Term Extension of Contract with Commissionaires for Bylaw Enforcement Services

Moved by Councillor Scott

Seconded by Councillor Crowe

“That the contract with the Commissionaires BC for Bylaw Enforcement services be renewed for a short term of 2 months ending July 30, 2014, and that prior to that date Administration bring forward a report to Council providing a review of the service, including a proposal to combine bylaw enforcement and animal control services, outlining whether a continuation of the contract with the Commissionaires is desirable.”

Opportunity for Council Members to Introduce New Information

No items.

9. IN CAMERA

No session required.

10. ADJOURNMENT

Moved by Councillor Crow

Seconded by Councillor Berrigan

“That the May 27, 2014 regular meeting of Council be adjourned.” *CARRIED*

Mayor Anderson declared the Regular Meeting concluded at 4:26 p.m.

These minutes were adopted by a resolution of Council on _____, 2014.

R. Anderson, Mayor

J. Heinrich, CAO

June 3/14

Chase Village Mayor & Council

You are invited to send
representative to our installation

Date: June 26th Thursday

Time: 5:30pm

Place: Chase Creekside Seniors C.

Please RSVP on or before
Tuesday June 24th

Sincerely,

Doug

DOUG EVERETT (Jacquie)
5060 District Governor
2012 - 2013



Chase & District Chamber of Commerce
Box 592, Chase, BC, V0E 1M0 ~ 400 Shuswap Avenue
Phone: (250) 679-8432 / Fax: (250) 679-3120
www.chasechamber.com email: admin@chasechamber.com

Mayor Anderson & Council
Village of Chase
PO Box 440
Chase, BC, V0E 1M0

June 04, 2014

Request for grant-in-aid

Dear Sirs,

Chase & District Chamber of Commerce applied for funds through STEP and through Canada Summer Jobs to staff the Visitor Centre for the summer. As per agreement with Destination BC Chase Visitor Centre needs to remain open 7 days a week during the months of July & August. For that reason we need to have 3 staff members to operate the office properly and to successfully handle the tourism traffic and marketing of the Village of Chase. Although we were successful in getting one summer student through STEP, our application with Canada Summer Jobs was not approved.

Chase & District of Chamber of Commerce started seeking assistance elsewhere. I am very pleased to let you know that we are currently working together with Adams Lake Band to meet our staffing shortage and help a student with experience in customer service. Adams Lake Band has sourced funds for 6 weeks and we have started collecting resumes. The successful candidate will commence employment at the Visitor Centre on Jul 2nd and complete it on Aug 13th. This schedule puts us only 12 work days short of carrying out our duty towards Destination BC.

We are kindly asking for your financial help.

The Chamber of Commerce is in need of \$1032.20 Here is the breakdown:

\$76.86 for daily wage (based on min wage of \$10.25 p/h)
\$9.23 MERC
Total of \$86.10 per day

Chase & District Chamber of Commerce is proud to have successful working relationship with the Secwepemc communities. If the Village of Chase approves this grant-in-aid it will be an appreciated step in the right direction of building stronger relationship between all the communities in the area. A favorable decision will be beneficial for all parties.

Thank you for your consideration!

Sincerely,
Elena Markin

Chase & District Chamber of Commerce & Visitor Centre Manager

RECEIVED
Village of Chase

JUN - 4 2014

Original
File
Copy
Agenda

Chase... A Shuswap Experience!

VILLAGE OF CHASE

Bylaw No. 795-2014

A Bylaw to provide for the Establishment and Regulation of a Volunteer Fire Department for the Village of Chase

The Council of the Village of Chase in open meeting ENACTS as follows:

1. INTRODUCTION

- 1.1 The Municipal Fire Department will be known as Village of Chase Fire Department (the Department).
- 1.2 This bylaw may be cited as “Village of Chase Volunteer Fire Department Establishment and Regulation Bylaw No. 795, 2014”.

2. DEFINITIONS

- 2.1 “Fire Chief” means the person appointed by Council as the head of the Fire Department or his/her designate.
- 2.2 “Fire Protection Area” means the lands within the boundaries of the Village of Chase.
- 2.3 “Incident” means a fire or any other class of circumstance that may cause harm to persons or property.
- 2.4 “Member” means any volunteer person or officer that has successfully completed a three month probation period and has been appointed by the Fire Chief as a member of the fire department. All members (except those in any junior firefighter program instituted from time to time) must be at least 18 years of age and not more than 65 years of age.
- 2.5 “Officer” means the Fire Chief, Deputy Fire Chief, Captain, Lieutenant, Safety Officer and Training Officer. All officers must complete and pass the first level of the International Firefighters Standard Training Association (IFSTA) approved ‘Officer Training’ course to either have an opportunity to become an officer or to continue serving in an officer role.
- 2.6 “Operational Guidelines” means rules, regulations and policies necessary for the proper organization and administration of the Department.
- 2.6 “Public Service Calls” means the provision of assistance in non-emergency situations to persons within the Fire Protection Area – such calls may be responded to at the discretion of the Fire Chief or his/her designate.

- 2.7 “Recruit” means a volunteer person who is participating in training and practice activities and is in the three month probationary period.
- 2.8 “Road Rescue Response Area” means the area shown on the Map attached to this bylaw as Schedule “A” and is described as:
- All areas along Highway #1 (Neskonlith, McGilvary Lakes, Pritchard & Pinantan area) to the Monte Creek Interchange
 - Southwest on Highway 97 from the Monte Creek Interchange to Westwold
 - South on the Chase Creek/Falkland Road approximately half way to Falkland at Moser Road
 - North (approximately 50 km) past Squam Bay on Adams Lake Road (to Honeymoon Bay) and Bear/Laokin Creek Road area
 - East on Highway #1 to Balmoral Store including Sorrento, Shuswap Lake Estates, Notch Hill, Turtle Valley
 - North Shuswap up to and including Seymour Arm

3. ADMINISTRATION

Establishment/Responsibilities

- 3.1 The Chase Volunteer Fire Department is hereby established and has the responsibility for fire suppression and prevention within the Fire Protection Area, and the responsibility for fire suppression and prevention in any other areas outside the Fire Protection Area into which formal agreements are entered.
- 3.2 The Chase Volunteer Fire Department will also, from time to time, when adequate numbers of members are available for fire protection within the Fire Protection Area and any other areas for which fire suppression and prevention has been formally agreed, provide road rescue services within the Road Rescue Response Area.
- 3.3 The Chase Volunteer Fire Department will also, from time to time when adequate numbers of members are available for fire protection within the Fire Protection Area and any other areas for which fire suppression and prevention has been formally agreed, perform public service calls as well as lift assists for the BC Ambulance Service upon request.
- 3.4 Rules, regulations and policies in the form of Operational Guidelines necessary for the proper organization and administration of the Department will be developed, and may, from time to time, be amended by the Fire Chief in consultation with the Chief Administrative Officer to fit the needs of the Department.

Fire Chief

- 3.5 Reporting to the Chief Administrative Officer, the Fire Chief has complete responsibility and authority over the Fire Department subject to provisions of this bylaw, operational guidelines in effect from time to time, policies and other application legislation.
- 3.6 The Fire Chief in the performance of his/her duties:
- a. Will oversee the provision of services for the protection of lives, property and the environment within the Fire Protection Area
 - b. Will work with the members of the department to periodically review the policies, procedures, operational guidelines and other applicable documents
 - c. May make rules and regulations for the proper and efficient administration and operation of the Department and the discipline of its members
 - c. May enforce all Village Bylaws in relation to fire protection, fire suppression and other fire related matters as may be directed by the Fire Services Act
 - d. May exercise all powers given them by the Fire Services Act
 - e. Is responsible for the enforcement of this Bylaw and the adherence to operational guidelines and other applicable policies, bylaws and legislation
 - f. Shall report to the Fire Commissioner's Office as required by the Fire Services Act
 - g. Shall work with the Chief Administrative Officer to submit budget requests for upcoming budget years.

Members

- 3.4 The Fire Chief has the discretion to determine the numbers of fire fighters that are required to be available at all times for fire protection within the Fire Protection Area.
- 3.5 The Department will endeavor to have a minimum of (ten) 10 members at all times, and will regularly recruit members and engage in activities in the community that provide an opportunity for the Department to increase its profile with the objective of building positive relationships and building membership.
- 3.6 The Department will consist of various positions, such structure shown in Schedule "B" forming part of this bylaw. Positions will be filled based on numbers of members and operational needs, all positions may not always be filled at any one time.
- 3.7 The Fire Chief will appoint members to required positions following all applicable operational guidelines and in accordance with requirements outlined in the position descriptions developed by the Fire Chief in consultation with the Chief Administrative Officer.

- 3.8 All members will be required to have a criminal record check performed and will be required to provide a driving abstract – any costs associated with either of these checks will be paid for by the Village of Chase.
- 3.9 All members who are engaged in Fire suppression or other physically demanding duties such as road rescue response will be required to take and pass a medical examination once per year, the cost to be paid for by the Village of Chase.
- 3.10 All new recruits will be required to attend all weekly practice meetings and will be required to take training as is deemed necessary by the Training Officer and the Fire Chief. Any recruit not successfully completing the probationary period will be dismissed from the Department.
- 3.11 All members will be required to attend all weekly practice meetings and will be required to take training as is deemed necessary the Training Officer and the Fire Chief. Members missing more than two consecutive meetings in any 6 meetings may be asked to resign from the Fire Department, unless approval is granted in writing by the Fire Chief.
- 3.12 All members available for responses to fire and rescue calls will not be permitted to attend on any fire or rescue scene or any practice if they are under the influence of alcohol or debilitating or intoxicating drugs.

Remuneration

- 3.13 All members will be considered volunteer, and will be provided compensation for practices and call-outs, such amount of compensation to be determined by Council. Stipends for members who hold officer positions will be determined by Council.

Fire Suppression

- 3.14 The Department shall not respond to fire or emergency outside the boundaries of the Fire Protection Area except where:
- a. An agreement for mutual aid exists with another local government or other organization
 - b. On property with respect to which an agreement has been entered into with any person or corporation to provide fire protection services
 - c. When ordered to do so by a senior level of government
 - d. When dispatched for road rescue services
 - e. Authorized to do so by the Mayor or Acting Mayor of the Village of Chase, such authorization will be given based on the nature of the emergency
- 3.15 The Fire Chief or another officer in command at an incident is empowered to enter premises or property where the incident has occurred and to cause any

members, apparatus or equipment of the Department to enter, as they deem necessary, in order to combat, control or deal with the incident.

- 3.16 The Fire Chief or another officer in command at an incident shall have control, direction and management of all Department apparatus, equipment, and manpower assigned to an incident and, where an officer in command is in charge, they shall continue to act until relieved by a senior officer.
- 3.17 The Fire Chief or another officer in command at an incident is empowered to enter premises or property where the incident has occurred and to cause any member, apparatus or equipment of the Department to enter, as they deem necessary, in order to combat, control or deal with the incident.
- 3.18 The Fire Chief or another officer in command at an incident, is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the Department and the apparatus and equipment of the Department to enter or pass through or over buildings or property, where they deem necessary to gain access to the incident or to protect any person or property.
- 3.19 No person shall impede, obstruct, abuse or in any way hinder the Fire Chief, or any officer in command, or any member of the Department in attendance at an incident under the direction of the Fire Chief or officer command.
- 3.20 Anyone who fails to comply with an order or direction of the Fire Chief or any officer in command, or any officer or member of the Department engaged at any incident, may be forcibly removed from the scene of any such incident by a Peace Officer or any member of the Department.
- 3.21 The officer in command is empowered to order the evacuation of any building or structure that is directly involved with fire or other risk to life. The Fire Chief or their designate is empowered to order the evacuation of a building, structure or area which in their opinion is endangered by fire or other risk to life. In such cases no person other than the Fire Chief, officer in command, or member of the Department, Peace Officer, or other person authorized by any of these individuals shall remain in or shall enter those buildings, structures or areas.
- 3.22 The Fire Chief or officer in command is hereby empowered to cause to be pulled down or demolished, any adjacent buildings or structures when they consider necessary to do so in order to prevent the spread of any fire.
- 3.23 The Fire Chief or officer in command at any incident is hereby empowered to commandeer privately owned equipment which they consider necessary to deal with such incident.

4. ROAD RESCUE

- 4.1 The Department shall not respond to a road rescue outside the boundaries of the Road Rescue Response Area unless:

- a) An agreement for mutual aid exists with another local government or other organization
 - b) Ordered to do so by a senior level of government
 - c) Authorized to do so by the Mayor or Acting Mayor of the Village.
- 4.2. The Fire Chief or an officer in command at an incident shall have control, direction and management of all Department apparatus, equipment, and manpower assigned to an incident and, where an officer in command is in charge, they shall continue to act until relieved by a senior officer.
- 4.3 The Fire Chief or an officer in command at an incident is empowered to enter premises or property where the incident has occurred and to cause any member, apparatus or equipment of the Department to enter, as they deem necessary, in order to combat, control or deal with the incident.
- 4.4 No person shall impede, obstruct, abuse or in any way hinder the Fire Chief or an officer in command, or any member of the Department in attendance at an incident under the direction of the Fire Chief or officer in command.
- 4.5 Anyone who fails to comply with an order or direction of the Fire Chief or any officer in command, or any officer or member of the Department engaged at any incident, may be forcibly removed from the scene of any such incident by a Peace Officer or member of the RCMP.

5. PENALTIES AND ENFORCEMENT

- 5.1 No person shall falsely represent themselves as a member of the Department.
- 5.2 Any person who contravenes any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence against this Bylaw and is subject to:
- a. A fine in accordance with the most recent Municipal Ticket Information Bylaw if an information respecting the infraction is laid by means of a ticket; or
 - b. Upon summary conviction, a minimum fine of not less than One Thousand Dollars (\$1000.00) and a maximum fine of Ten Thousand Dollars (\$10,000.00) and the cost of prosecution. Every day during which there is an infraction of this Bylaw shall constitute a separate offence.
- 5.3 The “Village of Chase Fire and Rescue Department Establishment and Regulation Bylaw No. 744-2010” and any amendments thereto are hereby repealed.

READ a First time this day of , 2014

READ a Second time this day of , 2014

READ a Third time this day of , 2014

ADOPTED this day of , 2014

Ron Anderson, Mayor

Tammi Pretty, Deputy Corporate Officer

Schedule "A" to Bylaw 795-2014

Map of Road Rescue Boundaries

MAP IS CURRENTLY UNAVAILABLE

Schedule "B" to Bylaw 795-2014

Structure of Village of Chase Fire Department

