

Minutes of the Regular Meeting of the Council of the Village of Chase held
in the Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, March 11, 2014 at 4:00 p.m.

Present:	Mayor Councillors	R. Anderson R. Berrigan R. Crowe D. Lepsoe S. Scott
	Chief Administrative Officer Director of Financial Services	J. Heinrich L. Pedersen
	Gallery Press	6 1

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Berrigan

Seconded by Councillor Scott

"That the agenda be adopted as amended by adding the following items:

- 3.2 Minutes of the Special Meeting (Budget) of Council held February 24, 2014**
- 3.3 Minutes of the Special Meeting (Budget) of Council held March 3, 2014**
- 7.2 Chase Fire and Rescue Department Administrative Review – report from the CAO; AND**
- 8.5 Emergency Operations Training hosted by Adams Lake Indian Band – Councillor Crowe attendance."**

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting of February 25, 2014

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the minutes of the February 25, 2014 Regular meeting of Council be adopted as presented with a correction on page 3, Item 7.1, to add the word ‘financial’, so that the resolution reads, ‘That the Village of Chase not provide any financial support to the Connect Parent Group Program in 2014, and that a letter of support from the Village be provided.”

CARRIED

3.2 Special Meeting (Budget) of February 24, 2014

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the minutes of the Special meeting (Budget) of February 24, 2014 be adopted as presented.”

CARRIED

3.3 Special Meeting (Budget) of March 3, 2014

Moved by Councillor Crowe

Seconded by Councillor Lepsoe

“That the minutes of the Special meeting (Budget) of March 3, 2014 be adopted as presented.”

CARRIED

4. REPORTS

4.1 Administration Reports

The Director of Financial Services reported that he is finishing the 2014 5-year financial plan, and working on year end tasks.

The Acting Fire Chief’s report regarding statistics for December 2013, January and February 2014 was included on the agenda.

Questions were raised regarding 'public service calls'. The Acting Fire Chief explained that these are usually 'lift assists' for patients at the request of the BC Ambulance Service - the Village incurs the costs associated with these calls.

The CAO reported that she has been working on staffing issues including drafting the position description and posting for the Deputy Corporate Officer, working with the contractor on the Project Comeback initiative, and working with several developers who wish to subdivide their properties for future development.

Moved by Councillor Lepsoe

Seconded by Councillor Crowe

"That the Administration reports be received for information."

CARRIED

4.2 Council Reports

Mayor Anderson:

- Participated in the budget meeting of March 3, 2014
- Attended the Chase and District Chamber of Commerce Annual General Meeting where he installed the incoming Board members

Councillor Berrigan:

- Participated in the March 3, 2014 Budget meeting
- He and the CAO met with students at the Chase Secondary School in conjunction with the Youth Action Committee
- Attended the Chase Excellence Program pasta dinner and Apron Auction March 8, 2014
- Chaired the March 10, 2014 Youth Action Committee meeting

Councillor Crowe:

- Participated in the March 3, 2014 Budget meeting
- Attended the Chase Chamber of Commerce dinner and AGM
- Attended the Miss Chase Excellence dinner and apron auction fund raiser on March 8, 2014

Councillor Lepsoe:

- Attended the Chamber of Commerce AGM March 4, 2014
- Attended the Shuswap Trail Alliance AGM March 5, 2014 in Salmon Arm
- Attended the Miss Chase Excellence dinner and auction March 8, 2014

Councillor Scott:

- Participated in the March 3, 2014 Budget meeting
- Attended the Chamber AGM March 4, 2014
- Attended the Chase Excellence Program Apron Auction and Dinner
- Attended the March 10, 2014 Youth Action Committee meeting

5. DELEGATIONS

None.

6. COMMITTEE OF THE WHOLE

Recommendations from the March 4, 2014 meeting:

6.1 10th Annual BC Interior Stewardship Workshop

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the issue of attendance at the 10th Annual BC Interior Stewardship Workshop be referred to Administration to make arrangements for any members of Council wishing to attend and that costs for any members of Council attending be covered by the Village as per its expense reimbursement policy.”

CARRIED

It was noted that Councillor Lepsoe will be attending.

6.2 Fire Department – 1991 Old Unit #1 Ford Pickup

Moved by Councillor Crowe

Seconded by Councillor Scott

“That the 1991 Fire Department Old Unit #1 Ford Pickup, including the canopy, be sold to the Chase Firefighters Association for \$20, after which the society can dispose of the truck as they see fit.”

The vote was called on the motion and it was

DEFEATED

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That Chase contact the resident who has offered to purchase the 1991 Old Unit #1 Ford Pickup for \$500 to confirm that he/she is still willing to buy the truck, and if so, that it be sold to the individual for \$500.”

CARRIED

Councillor Lepsoe opposed

6.3 Mayfest 2014 – Use of Curling Rink Parking Lot for dry RV Parking

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the request from the Mayfest Committee to utilize the Curling Rink parking lot for dry RV parking on May 2 and 3, 2014 be approved.”

CARRIED

6.4 Working Together Pow-Wow Society – Request for Financial Support

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the request from the Working Together Pow-Wow Society for financial support for their event to be held later in June 2014 be deferred to a future meeting of Council after the 2014 budget is finalized.”

CARRIED

7. UNFINISHED BUSINESS

7.1 2014 Operating Budget List of Items for Review

The Director of Financial Services provided an overview of the information included with the agenda noting:

- The items listed on page 7 of the agenda are areas that will be difficult to cut without serious consideration
- The \$50,000 loan given to the Recreation Society for Arena operations in 2013 cannot be repaid
- The operations are costing more than the funds generated at the current time – in particular, BC Hydro costs are significant each month and continue to increase
- An additional \$45,000 a year is needed to balance the budget for the current year Arena operations

Mr. Pedersen referred to page 8 of the agenda, noting that these are areas that can be reduced or eliminated if Council so wishes. Currently, there is a need to reduce costs in operations in 2014 by approximately \$45,000 to reach a balanced budget that will not require a reduction of accumulated surplus.

Council considered reductions and cuts as follows:

Moved by Councillor Crowe
Seconded by Councillor Scott

“That the ‘Off Leash Dog Park’ at \$6,000, the ‘Security Fence – Curling Rink’ at \$5,000, the ‘Wreaths’ at \$8,000 and the ‘Public Water Access Signage’ at \$5,000 all be moved to the 2015 budget.”

CARRIED

Moved by Councillor Berrigan
Seconded by Councillor Scott

“That the Community Hall renovations supplies budget of \$20,000 be reduced to \$10,000 in 2014.”

CARRIED

Moved by Councillor Scott
Seconded by Councillor Lepsoe

“That the budget of \$6,000 for 2 new computers for office staff be reduced to \$3,000 (1 new computer) and that the website budget of \$10,000 be reduced to \$7,500.”

Councillors Berrigan and Mayor Anderson in favour
Councillors Scott, Crowe and Lepsoe opposed
Motion is DEFEATED

Moved by Councillor Crowe
Seconded by Councillor Scott

“That the Grant-in-Aid amount of \$20,000 be reduced to \$15,000 in 2014.”

CARRIED

Moved by Councillor Scott
Seconded by Councillor Lepsoe

“That the \$10,000 budgeted for a new Village website be reduced to \$7,500.”

CARRIED

Moved by Councillor Berrigan
Seconded by Councillor Crowe

“That the budget of \$6,000 for 2 new computers for office staff be reduced to \$3,000 (1 new computer).”

CARRIED

Councillor Lepsoe opposed

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the \$10,000 budgeted for Contract Services in Planning and Subdivision be reduced to \$5,000.”

CARRIED

7.2 Fire Department Administrative Review

Discussion:

- It was suggested that perhaps more time is needed to digest the recommendations, and that a more detailed report for further consideration could be reviewed at a future Council meeting

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That Council refer the Fire Department Administrative review back to Administration to provide additional information and clarification, for full review at a future meeting.

CARRIED

8. NEW BUSINESS

8.1 Chase Rotary Club – Request to Waive Community Hall Rental Fee for Auction and Dance May 10, 2014

Moved by Councillor Lepsoe

Seconded by Councillor Berrigan

“That the Chase Rotary Club’s request for the waiving of the Community Hall Rental Fee for their Auction and Dance May 10, 2014 be approved.”

Discussion:

- It was suggested that any group using the hall for fundraising should be required to donate some of the funds raised toward the costs associated with the use of the hall
- Administration should be asked to draft a policy to deal with these sorts of issues
- When the hall is rented for ‘free’, there are still costs associated with the use include custodial costs, heating, electricity, maintenance, insurance

The vote was called on the motion and it was

CARRIED

8.2 Chase Firefighters Association – Request to Waive Community Hall Rental Fee for Fundraiser Event April 5, 2014

The Acting Fire Chief was questioned as to what the Association is fundraising for. The Acting Fire Chief noted that partial proceeds will be going to Victim Services, non-perishable food donations will be accepted for donation to the food bank, and some funds will be put aside to offset Village costs for various items purchased for the Fire Department.

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the request from the Chase Firefighters Association for the waiving of the community hall rental fee for their fundraising event April 5, 2014 be approved, that the Village of Chase ‘sponsor’ the Chase Firefighters Association fundraising event so that the Village’s liability insurance will cover the event, and that the Village cover the costs of extra insurance required to ensure there is liability coverage to cover risks associated with the service of liquor at the event.”

CARRIED

8.3 BC Food Systems Network – Update on Potential Changes to the Agricultural Land Reserve and Commission – Request for Resolution

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the Information received from the BC Food Systems Network regarding potential changes to the Agricultural Land Reserve and Commission be received for information.”

It was suggested that a copy of the correspondence from the BC Food Systems Network be forwarded to the Chair of VLA Road area water service provider. It was also queried whether the Village should have a liaison to that organization.

The vote was called on the motion and it was

CARRIED

8.4 BC Transplant – April National Organ and Tissue Donor Awareness Month

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the information from BC Transplant regarding April being National Organ and Tissue Donor Awareness Month be received for information.”

CARRIED

8.5 Emergency Operations Training – Hosted by Adams Lake Indian Band – March 24, 25 and 26, 2014 – Councillor Crowe Attendance

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the expenses associated with Councillor Crowe’s attendance at the Emergency Operations Training hosted by the Adams Lake Indian Band March 24, 25 and 26, 2014 be paid for by the Village of Chase in accordance with the Village’s expense reimbursement policy.”

CARRIED

Opportunity for Council Members to Introduce New Information

No new items.

9. IN CAMERA

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c), labour relations and paragraph (e), acquisition of land or improvements.”

CARRIED

Mayor Anderson adjourned the Regular meeting at 4:55 p.m.

Mayor Anderson reconvened the Regular meeting at 6:25 p.m.

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Lepsoe

“That the regular meeting of Council be adjourned.”

CARRIED

Mayor Anderson declared the Regular Meeting concluded at 6:25 p.m.

These minutes were adopted by a resolution of Council on March 25, 2014.

Mayor,
R. Anderson

Chief Administrative Officer
J. Heinrich