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**AGENDA**  
REGULAR MEETING  
Village of Chase Council  
826 Okanagan Avenue  
4:00 p.m. Tuesday, March 25, 2014

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**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

Resolution:

**"That the agenda be adopted as presented."**

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of March 11, 2014

Pages 1-10

Resolution:

**"That the minutes of the March 11, 2014 Regular meeting of Council be adopted as presented."**

**4. REPORTS**

Mayor and Council Reports

Mayor Anderson  
Councillor Berrigan  
Councillor Crowe  
Councillor Lepsoe  
Councillor Scott

**5. DELEGATIONS**

**6. COMMITTEE OF THE WHOLE**

The next Committee of the Whole meeting is scheduled for Tuesday, April 1, 2014 at 4:00 p.m.

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

8.1 Request from Chase and District Museum and Archives Society for a Grant-In-Aid

Letter from Curator dated March 11, 2014

*Page 11*

**Representatives from the Museum Society will be in attendance to address Council.**

Note to Council:

In 2012, Council granted \$1250 to the Museum

In 2013, Council granted \$5,000 to the Museum

Council's grant-in-aid budget for 2014 was recently reduced by a resolution of Council at its March 11, 2014 Regular meeting from a historical \$20,000 to \$15,000. The Director of Finance, in response to a recent Council request, has allocated \$3,000 of the \$15,000 to 'First Nations' grants-in-aid, based on the historical ratio of 'general' and 'First Nations' grants-in-aid.

Therefore, a total of \$12,000 is available in 2014 for 'general' grants-in-aid, of which \$3750 has been allocated (COPs, Chase Excellence, D.A.R.E. Program).

**A resolution of Council is required to grant funds to the Museum in 2014.**

8.2 Chase Farmer's Market – Request to Utilize Curling Rink Parking Lot and Community Hall washrooms for 2014 Markets

Letter dated March 13, 2014

*Page 12*

Recommended resolution:

**"That the request from the Chase Farmer's Market to utilize the Curling Rink Parking Lot every Friday from mid-May to early October to hold their markets, and to utilize the Community Hall washrooms during those market times, be approved."**

8.3 Offer from the Royal Canadian Legion Branch 107 (Chase) to donate a theatre style popcorn machine to the Village of Chase

Letter received March 17, 2014

*Page 13*

Recommended resolution:

**"That the offer from the Royal Canadian Legion Branch 107 (Chase) donating a theatre style popcorn machine to the Village for use by various Community Hall and parks user groups be accepted and that a letter be written to the Legion thanking them for their donation to the community."**

8.4 Request from BC Barrel Racing Association – Grant-in-Aid

The BC Barrell Racing Association is holding barrel races in May, June, July and August of 2014. An average of 30-40 women and children compete at the rodeo grounds on VLA road, and toilet facilities are needed for the events. In 2013, Council approved a grant-in-aid of up to \$500 to cover the costs associated with the provision of porta potties on the site (including regular emptying).

The cost for the porta potties in 2013 was \$585.

**Council is being asked to once again consider a grant-in-aid to assist the BC Barrel Racing Association with the cost of providing toilet facilities for their events in 2014.**

The estimated cost for the same service in 2014 is \$605 – this would include delivery, service/pump/recharge once per month (twice in July) and removal.

**A resolution of Council is required to grant funds to the BC Barrel Racing Association for toilet facilities at the rodeo grounds.**

8.5 Daffodil Month Proclamation Request

Correspondence from Southern Interior Region of Canadian Cancer Society dated March 14, 2014 *Pages 14-15*

Recommended resolution:

**“That April 2014 be proclaimed “Daffodil Month” in the Village of Chase, and that all residents of Chase be strongly encouraged to continue to recognize and support the Canadian Cancer Society and the fight against cancer.”**

8.6 Letter from District of West Vancouver to Honourable Lisa Raitt, Minister of Transport and Minister Responsible for Canada Post Corporation regarding Canada Post proposal to Eliminate Home Mail Delivery Service

Letter dated March 12, 2014 from District of West Vancouver

*Pages 16-17*

Letter dated March 4, 2014 from City of Burnaby *Pages 18-19*  
(Additional background staff report from City of Burnaby available on request.)

Opportunity for Council Members to Introduce New Information

**9. IN CAMERA**

**10. ADJOURNMENT**

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chambers of the Village Office at 826 Okanagan Avenue  
on Tuesday, March 11, 2014 at 4:00 p.m.

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Present:	Mayor Councillors	R. Anderson R. Berrigan R. Crowe D. Lepsoe S. Scott
	Chief Administrative Officer Director of Financial Services	J. Heinrich L. Pedersen
	Gallery Press	6 1

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the agenda be adopted as amended by adding the following items:**

- 3.2 Minutes of the Special Meeting (Budget) of Council held February 24, 2014**
- 3.3 Minutes of the Special Meeting (Budget) of Council held March 3, 2014**
- 7.2 Chase Fire and Rescue Department Administrative Review – report from the CAO; AND**
- 8.5 Emergency Operations Training hosted by Adams Lake Indian Band – Councillor Crowe attendance.”**

*CARRIED*

### 3. ADOPTION OF MINUTES

#### 3.1 Regular Council Meeting of February 25, 2014

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the minutes of the February 25, 2014 Regular meeting of Council be adopted as presented with a correction on page 3, Item 7.1, to add the word ‘financial’, so that the resolution reads, ‘That the Village of Chase not provide any financial support to the Connect Parent Group Program in 2014, and that a letter of support from the Village be provided.’”**

*CARRIED*

#### 3.2 Special Meeting (Budget) of February 24, 2014

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the minutes of the Special meeting (Budget) of February 24, 2014 be adopted as presented.”**

*CARRIED*

#### 3.3 Special Meeting (Budget) of March 3, 2014

Moved by Councillor Crowe

Seconded by Councillor Lepsoe

**“That the minutes of the Special meeting (Budget) of March 3, 2014 be adopted as presented.”**

*CARRIED*

### 4. REPORTS

#### 4.1 Administration Reports

The Director of Financial Services reported that he is finishing the 2014 5-year financial plan, and working on year end tasks.

The Acting Fire Chief’s report regarding statistics for December 2013, January and February 2014 was included on the agenda.

Questions were raised regarding 'public service calls'. The Acting Fire Chief explained that these are usually 'lift assists' for patients at the request of the BC Ambulance Service - the Village incurs the costs associated with these calls.

The CAO reported that she has been working on staffing issues including drafting the position description and posting for the Deputy Corporate Officer, working with the contractor on the Project Comeback initiative, and working with several developers who wish to subdivide their properties for future development.

Moved by Councillor Lepsoe

Seconded by Councillor Crowe

**"That the Administration reports be received for information."**

*CARRIED*

#### 4.2 Council Reports

##### Mayor Anderson:

- Participated in the budget meeting of March 3, 2014
- Attended the Chase and District Chamber of Commerce Annual General Meeting where he installed the incoming Board members

##### Councillor Berrigan:

- Participated in the March 3, 2014 Budget meeting
- He and the CAO met with students at the Chase Secondary School in conjunction with the Youth Action Committee
- Attended the Chase Excellence Program pasta dinner and Apron Auction March 8, 2014
- Chaired the March 10, 2014 Youth Action Committee meeting

##### Councillor Crowe:

- Participated in the March 3, 2014 Budget meeting
- Attended the Chase Chamber of Commerce dinner and AGM
- Attended the Miss Chase Excellence dinner and apron auction fund raiser on March 8, 2014

##### Councillor Lepsoe:

- Attended the Chamber of Commerce AGM March 4, 2014
- Attended the Shuswap Trail Alliance AGM March 5, 2014 in Salmon Arm
- Attended the Miss Chase Excellence dinner and auction March 8, 2014

Councillor Scott:

- Participated in the March 3, 2014 Budget meeting
- Attended the Chamber AGM March 4, 2014
- Attended the Chase Excellence Program Apron Auction and Dinner
- Attended the March 10, 2014 Youth Action Committee meeting

**5. DELEGATIONS**

None.

**6. COMMITTEE OF THE WHOLE**

Recommendations from the March 4, 2014 meeting:

6.1 10<sup>th</sup> Annual BC Interior Stewardship Workshop

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the issue of attendance at the 10<sup>th</sup> Annual BC Interior Stewardship Workshop be referred to Administration to make arrangements for any members of Council wishing to attend and that costs for any members of Council attending be covered by the Village as per its expense reimbursement policy.”**

*CARRIED*

It was noted that Councillor Lepsoe will be attending.

6.2 Fire Department – 1991 Old Unit #1 Ford Pickup

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the 1991 Fire Department Old Unit #1 Ford Pickup, including the canopy, be sold to the Chase Firefighters Association for \$20, after which the society can dispose of the truck as they see fit.”**

The vote was called on the motion and it was

*DEFEATED*

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That Chase contact the resident who has offered to purchase the 1991 Old Unit #1 Ford Pickup for \$500 to confirm that he/she is still willing to buy the truck, and if so, that it be sold to the individual for \$500.”**

*CARRIED*

*Councillor Lepsoe opposed*



6.3 Mayfest 2014 – Use of Curling Rink Parking Lot for dry RV Parking

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the request from the Mayfest Committee to utilize the Curling Rink parking lot for dry RV parking on May 2 and 3, 2014 be approved.”**

CARRIED

6.4 Working Together Pow-Wow Society – Request for Financial Support

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the request from the Working Together Pow-Wow Society for financial support for their event to be held later in June 2014 be deferred to a future meeting of Council after the 2014 budget is finalized.”**

CARRIED

**7. UNFINISHED BUSINESS**

7.1 2014 Operating Budget List of Items for Review

The Director of Financial Services provided an overview of the information included with the agenda noting:

- The items listed on page 7 of the agenda are areas that will be difficult to cut without serious consideration
- The \$50,000 loan given to the Recreation Society for Arena operations in 2013 cannot be repaid
- The operations are costing more than the funds generated at the current time – in particular, BC Hydro costs are significant each month and continue to increase
- An additional \$45,000 a year is needed to balance the budget for the current year Arena operations

Mr. Pedersen referred to page 8 of the agenda, noting that these are areas that can be reduced or eliminated if Council so wishes. Currently, there is a need to reduce costs in operations in 2014 by approximately \$45,000 to reach a balanced budget that will not require a reduction of accumulated surplus.

Council considered reductions and cuts as follows:

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the ‘Off Leash Dog Park’ at \$6,000, the ‘Security Fence – Curling Rink’ at \$5,000, the ‘Wreaths’ at \$8,000 and the ‘Public Water Access Signage’ at \$5,000 all be moved to the 2015 budget.”**

CARRIED

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the Community Hall renovations supplies budget of \$20,000 be reduced to \$10,000 in 2014.”**

CARRIED

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**“That the budget of \$6,000 for 2 new computers for office staff be reduced to \$3,000 (1 new computer) and that the website budget of \$10,000 be reduced to \$7,500.”**

Councillors Berrigan and Mayor Anderson in favour

Councillors Scott, Crowe and Lepsoe opposed

Motion is DEFEATED

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the Grant-in-Aid amount of \$20,000 be reduced to \$15,000 in 2014.”**

CARRIED

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**“That the \$10,000 budgeted for a new Village website be reduced to \$7,500.”**

CARRIED

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That the budget of \$6,000 for 2 new computers for office staff be reduced to \$3,000 (1 new computer).”**

CARRIED

*Councillor Lepsoe opposed*

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the \$10,000 budgeted for Contract Services in Planning and Subdivision be reduced to \$5,000.”**

*CARRIED*

7.2 Fire Department Administrative Review

Discussion:

- It was suggested that perhaps more time is needed to digest the recommendations, and that a more detailed report for further consideration could be reviewed at a future Council meeting

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That Council refer the Fire Department Administrative review back to Administration to provide additional information and clarification, for full review at a future meeting.**

*CARRIED*

**8. NEW BUSINESS**

8.1 Chase Rotary Club – Request to Waive Community Hall Rental Fee for Auction and Dance May 10, 2014

Moved by Councillor Lepsoe

Seconded by Councillor Berrigan

**“That the Chase Rotary Club’s request for the waiving of the Community Hall Rental Fee for their Auction and Dance May 10, 2014 be approved.”**

Discussion:

- It was suggested that any group using the hall for fundraising should be required to donate some of the funds raised toward the costs associated with the use of the hall
- Administration should be asked to draft a policy to deal with these sorts of issues
- When the hall is rented for ‘free’, there are still costs associated with the use include custodial costs, heating, electricity, maintenance, insurance

The vote was called on the motion and it was

*CARRIED*

8.2 Chase Firefighters Association – Request to Waive Community Hall Rental Fee for Fundraiser Event April 5, 2014

The Acting Fire Chief was questioned as to what the Association is fundraising for. The Acting Fire Chief noted that partial proceeds will be going to Victim Services, non-perishable food donations will be accepted for donation to the food bank, and some funds will be put aside to offset Village costs for various items purchased for the Fire Department.

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the request from the Chase Firefighters Association for the waiving of the community hall rental fee for their fundraising event April 5, 2014 be approved, that the Village of Chase ‘sponsor’ the Chase Firefighters Association fundraising event so that the Village’s liability insurance will cover the event, and that the Village cover the costs of extra insurance required to ensure there is liability coverage to cover risks associated with the service of liquor at the event.”**

*CARRIED*

8.3 BC Food Systems Network – Update on Potential Changes to the Agricultural Land Reserve and Commission – Request for Resolution

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the Information received from the BC Food Systems Network regarding potential changes to the Agricultural Land Reserve and Commission be received for information.”**

It was suggested that a copy of the correspondence from the BC Food Systems Network be forwarded to the Chair of VLA Road area water service provider. It was also queried whether the Village should have a liaison to that organization.

The vote was called on the motion and it was

*CARRIED*

8.4 BC Transplant – April National Organ and Tissue Donor Awareness Month

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the information from BC Transplant regarding April being National Organ and Tissue Donor Awareness Month be received for information.”**

*CARRIED*

8.5 Emergency Operations Training – Hosted by Adams Lake Indian Band – March 24, 25 and 26, 2014 – Councillor Crowe Attendance

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the expenses associated with Councillor Crowe’s attendance at the Emergency Operations Training hosted by the Adams Lake Indian Band March 24, 25 and 26, 2014 be paid for by the Village of Chase in accordance with the Village’s expense reimbursement policy.”**

*CARRIED*

Opportunity for Council Members to Introduce New Information

No new items.

**9. IN CAMERA**

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c), labour relations and paragraph (e), acquisition of land or improvements.”**

*CARRIED*

Mayor Anderson adjourned the Regular meeting at 4:55 p.m.

Mayor Anderson reconvened the Regular meeting at 6:25 p.m.

**10. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**“That the regular meeting of Council be adjourned.”**

*CARRIED*

Mayor Anderson declared the Regular Meeting concluded at 6:25 p.m.

These minutes were adopted by a resolution of Council on March 25, 2014.

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Mayor,  
R. Anderson

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Chief Administrative Officer  
J. Heinrich

RECEIVED  
Village of Chase

MAR 12 2014

March 11 2014.

Mayor and Councillors  
Village of Chase  
826 Okanagan Ave  
Chase, BC  
VOE 1M0

Original \_\_\_\_\_  
File \_\_\_\_\_  
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Dear Mayor and Councillors:

This is a formal letter on behalf of The Chase & District Museum & Archives Society requesting a grant in aid from the Village of Chase for the sum of \$15,000.00. We are requesting this money to aid in the operation of the museum, to re-establish exhibits and for the purchase of historic photo banners of Chase and area for exhibition.

Within the past year, the museum has begun to engage the community, establishing art classes, opening our gift shop and art gallery showcasing local artists, working closely with the Leadership class in Chase Secondary in regards to our New Horizons project and various fundraisers such as our Historic Chase Chili Challenge. However, in order to continue these endeavours and develop our desired live exhibits for the tourist season, we ask for these funds.

Our vision for this summer's tourist season is to have Sarah's cabin open and staffed by volunteers in period costumes demonstrating the skills that the pioneers of that era would have utilized. We will require to purchase the raw materials for the demonstrations such as ice and cream for hand churned butter and ice cream, supplies for bread making, knitting, crocheting, quilting and wood for hand hewing demonstrations as well we will need to make period costumes. This donation would go a very long way in ensuring that this story gets to be told and that people will look to us as a place of action and focal point within the community and not just a museum.

We would like to thank you for your ongoing support,

Diana Ball,  
Curator  
Chase and District Museum and Archives

Mayor and Council  
Village of Chase  
826 Okanagan Avenue  
Chase, BC V0E 1M0

March 13, 2014

RE: Chase Farmers' Market

The Farmers' Market vendors held two meetings at the close of the market last September and expressed interest in re-establishing the market in 2014 in the curling rink parking lot, the same as previous years.

The Chase Chamber yesterday approved our request to hand over the reins to the vendors to manage the market going forward. We will be holding a vendors' meeting in a few days as the market season opens soon and we need to confirm the location prior to the vendor application process.

The market will run every Friday from 10 AM until 2:00 PM beginning in the middle of May and throughout the market season until early October. The location provides ample parking and space for both vendors and customers with visibility from Shuswap Avenue. It is also in close proximity to the Community Hall and we kindly ask for a key and permission to use the washrooms as we did in the past.

We are aware of the September 5<sup>th</sup> booking of the square dance group and, if necessary, we can make other arrangements for that day. In some previous years, we were still able to hold the market in the parking lot as the market closed in the early afternoon and the vendors were gone before the majority of RV's arrived. Those that arrived early enjoyed strolling through the market.

We will have liability insurance in place prior to the opening of the market as well as membership with the BC Farmers' Market Association and the Chase Chamber of Commerce.

We have also sent a letter to the Chase Curling Club requesting their approval to use the lot.

We appreciate your support in granting our request and keeping the market in the community. We look forward to a successful season and hope to draw even further interest to visit Chase during the world renowned Salmon Run.

Sincerely,

Chase Farmers' Market - Steering Committee Members

Connie Orr  
250 679-2166  
redtruckfoods@cablelan.net

Alison Maki  
250 679-8200  
theuncookery@gmail.com

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Village of Chase

MAR 13 2014

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**Royal Canadian Legion Branch 107**

Box 122, Chase, BC, V0E 1M0 (250)-679-3536

To: The Village of Chase

RE: Popcorn Machine,

To The Village of Chase,

The Chase Legion has a popcorn machine, (theatre style) that we have not been using and we would like to donate it to the village for use by organizations for Movie nights and such at the Community Hall and any other use the Village sees fit.

If you would be interested in the machine please let us know and we can arrange for it to be taken to the Community Hall.

Thank You,

Lynn White

President

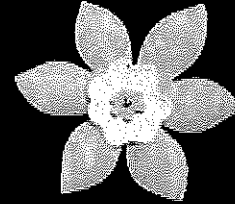
Chase Legion Branch 107

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Village of Chase

MAR 17 2014

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# APRIL IS THE MONTH TO FIGHT BACK



March 14, 2014

Dear Mayor Anderson:

Once again, the Canadian Cancer Society is encouraging everyone to fight back in April by wearing the daffodil pin, a bright symbol of hope for those living with cancer.

**You can make an enormous impact again by declaring April Daffodil Month in Chase. You can also help kick off the campaign by having your photo taken with one of our hard-working volunteers "pinning" you with a daffodil.**

Daffodil Month is celebrated across the country and is an opportunity to showcase that all Canadians are united in the fight against cancer. An official proclamation supports our Daffodil campaign, which raises funds for lifesaving research, leading prevention activities; and, compassionate, community-based support programs.

The Canadian Cancer Society relies on supporters like you, Mayor Anderson, to fight all 200-plus types of cancer by working to eradicate cancer and to improve the quality of life for all those affected by the disease.

In 2013, approximately 23,700 people living in BC were diagnosed with cancer. They need our support and they need to know that everything possible is being done to improve prevention, treatment, and diagnostic techniques.

With your help, we know we can continue to increase survival rates and save more lives. Thank you for your attention to this request and your continued support of the Canadian Cancer Society. I look forward to hearing from you soon.

Yours truly,

**Shannon Jolley**

Annual Giving Team Lead

Canadian Cancer Society – Southern Interior Region

[sjolley@bc.cancer.ca](mailto:sjolley@bc.cancer.ca)

250.762.6381 1.800.403.8222

## **Sample Proclamation**

CONCERNING THE PROCLAMATION OF DAFFODIL MONTH

WHEREAS, another Canadian is diagnosed with cancer every three minutes; and

WHEREAS, the Canadian Cancer Society is working to eradicate all cancers and improve the quality of life for people living with cancer; and

WHEREAS, Daffodil Month is an opportunity for residents of Chase to show their support in the fight against cancer; now, therefore, be it

RESOLVED, that I, Mayor Anderson ask that all residents of Chase join me and the Canadian Cancer Society in the fight against cancer; and be it further

RESOLVED, that April 2014, is officially recognized as Daffodil Month.

I, Mayor Anderson of the Village of Chase do hereby proclaim April 2014 to be "Daffodil Month" and strongly encourage all residents of Chase to continue to recognize and support the Canadian Cancer Society and the fight against cancer.



THE CORPORATION OF THE  
**DISTRICT OF WEST VANCOUVER**

OFFICE OF THE MAYOR

March 12, 2014

File: 0160-20-CPOS1

The Honourable Lisa Raitt  
Minister of Transport and Minister Responsible for Canada Post Corporation  
Tower C – 330 Sparks Street  
Ottawa, Ontario K1A 0N5

Dear Madam Minister:

**Re: Canada Post Proposal to Eliminate Home Mail Delivery Service**

The District of West Vancouver Council, at its March 10, 2014 regular meeting, received the attached correspondence dated March 4, 2014 from Mayor Derek Corrigan, City of Burnaby, regarding "Community Impacts of the Proposal to Eliminate Home Mail Delivery Service by the Canada Post Corporation".

Council supports the concerns of the City of Burnaby Council as set out in their March 4, 2014 letter. Our Council resolved to write to the Minister of Transport and Minister Responsible for Canada Post Corporation outlining Council's concerns, and to express its opposition to the current proposal to replace home mail delivery service with community mailboxes and request immediate review and amendment of the Canada Post Corporation's '5-Point Action Plan', to:

- a) require full and meaningful public consultation and engagement with municipalities in order to review all options in order to preserve continued home mail delivery service in Canada's urban centres;
- b) ensure that any new mail delivery service proposal provides for the continued security of citizens' private information and property;
- c) ensure that all proposals related to home mail delivery provide for the necessary safety and protection of seniors and persons with mobility restrictions;
- d) address specific issues related to the impact of any proposed home mail delivery changes to existing federal, provincial and local government obligations related to the statutory notification of property
- e) remove the discretion of the Federal Government under the Canada Post Corporation Act to utilize District owned property for any community mailbox program in urban centres, without the direct consultation and approval of local governments.

The Honourable Lisa Raitt, Minister of Transport and Minister Responsible for Canada Post Corporation  
March 12, 2014  
Page 2

Our Council respectfully requests consideration of our concerns.

Yours truly,



Michael Smith  
Mayor

Attachment: Letter dated March 4, 2014 from Mayor Derek Corrigan, City of Burnaby  
cc: John Weston, M.P., West Vancouver-Sunshine Coast-Sea to Sky Country  
Ralph Sultan, M.L.A., West Vancouver-Capilano  
Jordan Sturdy, M.L.A., West Vancouver-Sea to Sky  
The Honourable Coralee Oakes, Minister of Community, Sport and Cultural  
Development  
Keith Archer, Chief Electoral Officer, Elections BC  
Metro Vancouver municipalities  
UBCM member municipalities  
Federation of Canadian Municipalities  
Canadian Union of Postal Workers (CUPW)



CITY OF BURNABY  
OFFICE OF THE MAYOR  
DEREK R. CORRIGAN  
MAYOR

(17)  
0190-01

ON-TABLE

12.2

2014 March 04

File: 03300-02

Mayor Smith and Council  
District of West Vancouver  
750 17th Street  
West Vancouver, BC V7V 3T3

Dear Mayor and Council:

**Subject: Community Impacts of the Proposal to Eliminate Home Mail Delivery Service by the Canada Post Corporation**  
(Item No. 01, Manager's Reports, Council 2014 February 17)

Burnaby City Council, at the Open Council meeting held on 2014 February 17, received a report from the Director of Planning and Building regarding the Community Impacts of the Proposal to Eliminate Home Mail Delivery Service by the Canada Post Corporation and adopted the following recommendations contained therein, AS AMENDED:

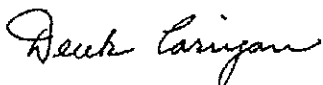
1. THAT Council, through the Office of the Mayor, write to the Federal Government and the Canada Post Corporation, through the federal Minister of Transportation, to express its opposition to the current proposal to replace home mail delivery service with community mailboxes and request immediate review and amendment of the Canada Post Corporation's '5-Point Action Plan,' as outlined in this report, to:
  - a) require full and meaningful public consultation and engagement with municipalities in order to review all options in order to preserve continued home mail delivery service in Canada's urban centres;
  - b) ensure that any new mail delivery service proposal provides for the continued security of citizens' private information and property;
  - c) ensure that all proposals related to home mail delivery provide for the necessary safety and protection of seniors and persons with mobility restrictions;
  - d) address specific issues related to the impact of any proposed home mail delivery changes to existing federal, provincial and local government

obligations related to the statutory notification of property owners and citizens;

- e) remove the discretion of the Federal Government under the Canada Post Corporation Act to utilize City-owned property for any community mailbox program in urban centres, without the direct consultation and approval of local governments.
2. THAT Council endorse the resolution for submission to the 2014 Lower Mainland Local Government Association (LMLGA) Annual General Meeting and Union of BC Municipalities (UBCM) Convention, as outlined in Section 4.0 of this report, and to the Federation of Canadian Municipalities (FCM).
  3. THAT a copy of this report be sent to:
    - Burnaby MLA's and MP's;
    - The Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development;
    - BC Chief Electoral Officer - Mr. Keith Archer, Elections BC;
    - All Members of the Lower Mainland Local Government Association (LMLGA), the Union of BC Municipalities (UBCM) and Metro Vancouver;
    - Federation of Canadian Municipalities;
    - Canadian Union of Postal Workers (CUPW) – National Office (377 Bank Street, Ottawa, Ontario K2P 1Y3, and CUPW- Pacific Region (999 Carnarvon Street, New Westminster, B.C. V3M 1G2).
  4. THAT this report be forwarded to the Social Issues Committee, Traffic Safety Committee, Environment Committee and the Mayor's Task Force on Graffiti, Voices of Burnaby Seniors and the Seniors Centres in Burnaby for information.

In accordance with the recommendation no. 3, a copy of the report is *enclosed* for your information.

Very truly yours,



Derek R. Corrigan  
MAYOR



MAR 06 2014

MAYOR'S OFFICE  
DISTRICT OF WEST VANCOUVER