

Minutes of the Regular Meeting of the Council of the Village of Chase held  
in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, May 13, 2014 at 4:00 p.m.

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Present:	Mayor Councillors	R. Anderson R. Berrigan R. Crowe D. Lepsoe S. Scott
	Chief Administrative Officer Director of Financial Services Supervisor of Works Gallery Press	J. Heinrich L. Pedersen P. Regush 4 1

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the agenda be adopted as presented."**

*CARRIED*

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of April 22, 2014

Moved by Councillor Crowe  
Seconded by Councillor Lepsoe

**"That the minutes of the April 22, 2014 Regular meeting of Council be adopted as presented."**

*CARRIED*

3.2 Special Council Meeting of May 6, 2014

Moved by Councillor Scott  
Seconded by Councillor Berrigan

**"That the minutes of the May 6, 2014 Special meeting of Council be adopted as presented."**

*CARRIED*

## 4. REPORTS

### 4.1 Administration Reports

#### Public Works Supervisor

- Annual servicing of half of the Village hydrants has been completed – other half are serviced in alternating years
- Annual line painting has been completed
- New lighting and wiring has been installed in the main room at the Community Hall including some new stage lights (LED lights – more efficient)
- Some Landscaping has been done at the Water Treatment Plant and baseball field parking area
- Electrical work continues on the WTP and so far the project is on budget
- Speed bumps will be installed on Mill Road at a later date
- In response to concerns raised by Mr. Bird who lives next door to the plant, Mr. Regush explained that he has been in discussions with Mr. Bird all the way along, has showed Mr. Bird the transformer specifications and confirms that the specifications meet the Provincial requirements. BC Hydro is happy with the location of the transformers, and Mr. Regush has promised to build Mr. Bird a fence and do some landscaping to mitigate the effects of living so close to the plant

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the report from the Supervisor of Public Works be received.”**

CARRIED

#### Director of Financial Services

Mr. Pedersen reported that the audited financial statements are now complete, that the tax rates bylaw and financial plan bylaw for 2014-2018 are almost finalized, and that tax notices will be going out to property owners in the next two weeks.

Moved by Councillor Scott

Seconded by Councillor Berrigan

**“That the report from the Director of Financial Services be received.”**

CARRIED

## CAO

The CAO explained she has been completing staffing projects, assisting with the Project Comeback initiative, reviewing the Village's role in emergency preparedness program, handling several small planning projects, and has been assisting the Interim Fire Chief with various issues in the department including the implementation of improvements.

Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That the report from the CAO be received."**

*CARRIED*

## 4.2 Mayor and Council Reports

### Mayor Anderson

- Attended the SILGA in Penticton week of April 29 through May 2, 2014
- Attended the Chase & District Chamber of Commerce social event April 24, 2014
- Assisted with and participated in the May 4, 2014 'Pink Classic' golf tournament to raise funds for breast cancer research
- Attended a Doctor Recruitment seminar May 8, 2014 at the TNRD
- Attended the May 9, 2014 Legion candlelight service for VE day

### Councillor Berrigan

- Attended the Chase & District Chamber of Commerce social event April 24, 2014
- Attended SILGA in Penticton week of April 29 through May 2, 2014
- Participated in the May 6, 2014 Special Meeting of Council
- Attended the Emergency Planning C2C Workshop at Quaaout Lodge May 7, 2014

### Councillor Crowe

- Attended the Adams River Salmon Society Board of Directors Meeting
- Attended the Project Comeback meeting on April 25, 2014
- Attended SILGA conference in Penticton April 29 through May 2, 2014
- Attended the Shuswap Emergency Planning and Preparedness Workshop May 7, 2014
- May 9, 2014 attended a project comeback working group meeting
- May 10, 2014 attended the Chase Museum AGM

Councillor Lepsoe

- May 6, 2014 attended the Adams Lake Indian Band Chief and Council meeting with the CAO – discussed hiking trails
- May 10, 2014 represented Council along with the Mayor at VE Day Ceremony – discussed 100 year anniversary possibilities for WWI including new cenotaph at the cemetery

Councillor Scott

- Attended the April 24, 2014 Chase Chamber Social
- Participated in the April 25, 2014 Project comeback working group meeting
- Attended the April 26, 2014 Chase Excellence Pageant
- Attended SILGA conference in Penticton April 29 through May 2, 2014
- Participated in the May 6 2014 Special Council meeting
- Attended the Shuswap Emergency Planning and Preparedness Workshop May 7, 2014
- May 9, 2014 attended a project comeback working group meeting

**5. DELEGATIONS**

5.1 Brent Ashby, Partner and Michelle Leggett, Senior Accountant, KPMG LLP Chartered Accountants – Presentation of Village of Chase 2013 Financial Statements

Mr. Ashby and Ms. Leggett provided an overview of the 2013 financial year for the Village and highlighted the following information:

- The finances of the Village of Chase are fairly stated in the statements of 2013
- Major changes to the statement of financial position between 2012 and 2013 include a reduction in cash of \$1.4 million due to capital expenditures
- Financial assets have not significantly changed between 2012 and 2013
- In terms of financial liabilities, deferred revenue in 2012 was \$1.2 million whereas it was \$786,000 in 2013 – this is a result of the year in which revenues were ‘recognized’, regardless of when they were actually received
- In 2013 the Village’s net book value of Tangible Capital assets was \$29.2 million
- A slight increase in tax revenues showed from 2012 to 2013
- In 2012 the ‘debt per capita’ rate was \$575, in 2013 the ‘debt per capita’ rate was \$965

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the 2013 Village of Chase Financial Statements be accepted as presented.”**

CARRIED

<Mr. Ashby and Ms. Leggett left the meeting at 4:31 p.m.>

## 5.2 Lucille Martin – Neskonlith Pow-Wow Society

Ms. Martin explained that she is requesting the Village consider a location in Chase as an ‘alternate’ location for the 2014 Pow-Wow as there is construction taking place at the location in the Neskonlith Community where the Pow-Wow normally takes place and that construction may not be completed in time for the event. She added that if the Community Hall could be utilized for cooking the meals, if a park could be used for the event, and the washrooms and showers could be used at the Arena, the event could proceed as planned.

Discussion:

- Ms. Martin’s letter suggests holding the event at Willson Park – has Memorial Park been considered?
- Allowing camping close to the site of the event would be helpful but may not be desirable for some local residents
- The needs include space for vendors, space for dancers, space for canopies, washrooms and an area for campers/tents
- Could Memorial Park be used for the event and another location be used for camping?

It was AGREED that Ms. Martin would continue to work with Village Administration to seek out the best location(s) and amenities in Chase if the Neskonlith lands are not available for the event.

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**“That Council grants \$500 to the Neskonlith Working Together Pow-Wow Society for their 4<sup>th</sup> Annual Pow-Wow being held June 27 through 29<sup>th</sup>, 2014.”**

CARRIED

## 6. COMMITTEE OF THE WHOLE

Recommendations from the May 6, 2014 Committee of the Whole meeting:

### 6.1 Facilities Rental Waiver – Chase Public Health – Chase Kindergarten Fair

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the request from Chase Public Health to waive the rental fee for the use of the Community Hall for the Chase Kindergarten Fair be approved.”**

*CARRIED*

### 6.2 Request for Use of Village owned portion of Curling Rink Parking Lot for Spring Concert – May 10, 2014

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That the request from Cool Been’s market to use the Village owned portion of the Curling Rink parking lot for a Spring Concert May 10, 2014 be approved subject to the proper liability insurance coverage being in place.”**

*CARRIED*

### 6.3 Project Comeback – Events/Recreation/Activities Coordinator

Moved by Councillor Scott

Seconded by Councillor Crowe

**“That Council approves the combining of the \$10,000 earmarked for an Events Coordinator for the Village of Chase in 2014 with the Project Comeback funds to initiate a role in 2014 for Events/Activities/Recreation coordinator for Chase and the surrounding communities, the details such as number of positions, pay rate, weekly hours and duration of the position(s) in 2014 to be determined by the Project Comeback working group.”**

Discussion:

- In response to a question as to whether \$34,000 would be required every year, the answer was no, that this amount will ensure effective ‘start-up’ of the coordinator role in Chase and the surrounding communities, that less funds will be required in future years to maintain the role

- It is proposed that two part-time positions be created and filled in 2014, one being a First Nations person and one a non-First Nations person, with the intention that in future years, the First Nations will be approached for funding to continue the position into the future
- This proposal does not address the TRU Gap Analysis that was done for the Village several years ago
- Tourism jobs are good entry level jobs but cannot sustain long term employment
- This initiative should work towards creating new, long term, decent paying tourism jobs

**The vote was called on the question and it was** CARRIED  
*Mayor Anderson and Councillor Lepsoe opposed*

## **7. UNFINISHED BUSINESS**

### D.A.R.E. – Grant-In-Aid Appreciation

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the letter from Gary Cleave, Development Officer, D.A.R.E. thanking the Village of Chase for its \$250 grant-in-aid to the D.A.R.E. program in Chase be received for information.”**

CARRIED

## **8. NEW BUSINESS**

### 8.1 Request for Billing Adjustment for Missed Garbage Collection

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That the request for Billing Adjustment for Missed Garbage Collection be denied, and that a response be written explaining how fees are determined and how solid waste collection services are affected when the TNRD landfill is not open to accept solid waste.”**

CARRIED

### 8.2 SPARC BC – Access Awareness Day June 7, 2014

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That Saturday, June 7, 2014 be proclaimed Access Awareness Day in the Village of Chase.”**

CARRIED

8.3 Ombudsperson for BC – Report on Complaints January 1-March 31, 2014

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**“That the report from the Ombudsperson regarding complaints between January 1 and March 31, 2014 be received for information.”**

*CARRIED*

8.4 Storm Drainage Options – Sicamous Avenue & Haldane Street

Mr. Regush reported that:

- The problem seemed to be more prominent this year
- In times past a rock pit was installed to improve drainage – water pooling in that location has created a depression over time, causing more water to pool
- Redirecting the water over the bank at the foot of Sicamous Avenue could undermine the foundation at the Curling Rink, so this option is not desirable
- The drainage issue is not new, and ways to fix it have been discussed over several years, however a ‘quick’ fix which might be inexpensive is not practical over the long term
- Blacktop curbing to redirect the water would not work as the grade of the road surface would not work in that case
- 2 of the 3 options provided here are ‘band-aid’ fixes
- Public Works can do its best over the next 10 months to alleviate the issue until Council can consider a proper fix in 2015

Moved by Councillor Crowe

Seconded by Councillor Berrigan

**“That the proposed resolutions to the water drainage issue on Sicamous Avenue be deferred to the 2015 budget discussions.”**

*CARRIED*

8.5 Request for Council member to sit on panel at second day of Moving Forward Together Workshop May 21 and 22, 2014

Moved by Councillor Crowe

Seconded by Councillor Scott

**“That Councillor Lepsoe be appointed to sit on the second day panel at the Moving Forward Together Workshop May 22, 2014 to share Village of Chase experiences with First Nations communities.”**

*CARRIED*



8.6 Thank you Letter – Physician Recruitment Committee Members

Moved by Councillor Berrigan

Seconded by Councillor Scott

**“That the letter dated May 8, 2014 from Lynne Moyer and Len McLean thanking Council for the opportunity to attend the Physician Recruitment Workshop on May 7, 2014 in Kamloops be received for information.”**

*CARRIED*

8.7 2014 Five Year Financial Plan

Moved by Councillor Scott

Seconded by Councillor Crowe

**“That Village of Chase 2014 to 2018 Five Year Financial Plan Bylaw No. 792-2014 be adopted.”**

*CARRIED*

8.8 2014 Tax Rates Bylaw

Moved by Councillor Scott

Seconded by Councillor Crowe

**“That Village of Chase Tax Rates Bylaw No. 793-2014 be adopted.”**

*CARRIED*

Opportunity for Council Members to Introduce New Information

No items.

**9. IN CAMERA**

Moved by Councillor Berrigan

Seconded by Councillor Crowe

**“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) labour relations or other employee relations.”**

**10. ADJOURNMENT**

Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**"That the regular meeting of Council be adjourned."**

*CARRIED*

Mayor Anderson declared the Regular Meeting concluded at 5:29 p.m.

These minutes were adopted by a resolution of Council on \_\_\_\_\_, 2014.

          X            
R. Anderson, Mayor

                          X                            
J. Heinrich, CAO