



AGENDA

Regular Meeting of the Council of the Village of Chase
Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, December 9, 2014 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“That the December 9, 2014 Village of Chase Regular Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

Minutes of the November 25, 2014 Regular meeting of Council

Pages 1 - 3

Resolution:

“That the minutes of the November 25, 2014 Village of Chase Regular meeting of Council be adopted as presented.”

Minutes of the December 2, 2014 Inaugural Meeting of Council

Pages 5 - 8

Resolution:

“That the minutes of the December 2, 2014 Inaugural Meeting of Council be adopted as presented.”

4. PUBLIC HEARINGS

Nil

5. REPORTS

a) Mayor and Council Reports

6. DELEGATIONS

Sgt. Heebner of the RCMP will present an update of recent detachment activities.

7. UNFINISHED BUSINESS

At the September 9, 2014 Council meeting a resolution was passed for Administration to proceed with putting up 2 x 30 km per hour speed signs on Aylmer Road with an aim to cut down on vehicles speeding in the area. Feedback received from area businesses has been that there are still many vehicles going at excessive speeds in the area.

Resolution:

“That Administration discusses the perceived speeding along Aylmer Road with the Chase RCMP and ask that some education and enforcement efforts be applied to Aylmer Road between Shuswap Avenue and 3rd Avenue/VLA Road.”

8. NEW BUSINESS

8.1 New Building Canada Fund – Small Communities Fund

Pages 9 - 10

Report from the CAO regarding the potential to apply for funds to upgrade the Sewer Lagoon.

Resolution:

“That the Village of Chase authorizes the sewer treatment lagoon upgrade project to proceed, commits 1/3 of the funding (\$523,000) to the project, and authorizes Administration to submit an application to the New Building Canada Fund, Small Communities Fund to fund 2/3 of the project.”

- 8.2 Report on Grants-in-Aid from 2010 through 2014 Pages 11 - 12
The Chief Financial Officer has created a report outlining the total grant-in-aid funding committed to organizations from 2010 through to 2014.

“That the Village of Chase grant-in-aid report for the period 2010 to 2014 be received for information.”

- 8.3 Quarterly Financial Report Pages 13 - 22
The Chief Financial Officer has submitted a financial report for the period ending October 31, 2014.

“That the Village of Chase quarterly financial report for the period ended 31 October 2014 be received for information.”

- 8.4 Tour of the Fire Hall with Chief Lauzon
With new Council members on board, it was suggested a tour of the Fire Hall be hosted for any member of Council wishing to attend. Administration is requesting various dates and times that will work for all of Council who wish to attend – preference is after 5 p.m. due to employment requirements of the Fire Chief.

- 8.5 Mutual Aid Agreement Pages 23 - 30
Mutual Aid with Adams Lake Indian Band has been discussed informally with Council in the recent past. The Village's Fire Chief has discussed such an agreement with the Adams Lake Indian Band Fire Chief, and both are in favour of such an agreement being in place.

As with any other services provided by the Village, the Fire Department under a mutual aid agreement would only provide assistance to Adams Lake when a minimum contingent of fire fighters are available to respond to a fire call within the Chase Fire Boundaries, including VLA Road and Matthey Brothers' property.

Resolution:

“That the proposed Mutual Aid Agreement between the Village of Chase Fire Department and the Adams Lake Indian Band Fire Department be adopted in principle and that the draft agreement be forwarded to the Chief and Council as well as the Fire Chief of the Adams Lake Indian Band for review.”

- 8.6 Report on 2014 Election Results Pages 31 - 32
Resolution:

“That the report on the 2014 General Local Election results for the Village of Chase be received for information.”

8.7 2015 Council Meeting Schedule

Pages 33 - 34

Resolution:

“That the 2015 Council meeting schedule for the Village of Chase be approved as presented.”

8.8 Committee of the Whole structure

Resolution:

“That Council confirm all members of Council shall be appointed to the Village of Chase Committee of the Whole.”

8.9 Council Appointments

Page 35

There are several appointments to be made for liaison positions. A copy of the 2014 appointments are attached for reference. The proposed 2015 liaison appointments will be provided to Council prior to the December 9, 2014 meeting.

8.10 Chamber of Commerce Christmas Event – Village Council and Staff Attendance

Mayor Berrigan is proposing that the Village purchase tickets for members of Council and staff who wish to attend the Chamber event, in lieu of a separate Christmas party for Village staff and Council.

Resolution:

“That the Village of Chase pay for the tickets for any member of Council and staff to attend the Chamber of Commerce Christmas Event, to be funded from the Public Relations / Hosting account.”

8.11 Community Innovation Lab – Kamloops

Pages 37 - 38

In keeping with its passion for “inspiring community conversations for sustainable change,” the Fresh Outlook Foundation (FOF) is hosting its first **CommUnity Innovation Lab** (CIL) in Kamloops, BC February 3rd to 5th at Thompson Rivers University.

Administration is requesting Council’s level of interest in this workshop, and that if any Council members wish to attend, that a resolution be made that the Village cover costs associated with attendance.

8.12 Shuswap Regional Trails Strategy

The Shuswap Trail Alliance has been building, maintaining and promoting trails in the Shuswap for over 10 years. Scatchard Mountain trails (across the Highway from Chase to the southeast) are part of the Shuswap Trail Alliance trail system. There is an initiative in progress to expand the trail system in that area.

The Trail Alliance has recently made a decision to develop a Shuswap Regional Trail Strategy, led by a steering committee that includes leadership from the Scwepemc Nation, the Shuswap Trail Alliance, the Columbia Shuswap Regional District, Shuswap Tourism, City of Salmon Arm, and Recreation Sites and Trails BC (part of Ministry of Forests, Lands and Natural Resources Operations).

The Shuswap Trail Alliance is inviting representatives from the Village of Chase to participate on the Steering Committee to help with the development of the strategy.

Councillor Lepsoe and the CAO have participated in several workshops and meetings to date.

A formal resolution is requested for appointments and that costs associated with attendance at steering committee meetings be paid for by the Village.

8.13 Correspondence from Underwood Hotel Page 39

A letter has been received by Vic Calvert of the Underwood Hotel regarding suggestions regarding public parking in the downtown area and lighting on Haldane Street.

Resolution:

“That the suggestions regarding public parking in the downtown area and lighting on Haldane Street as outlined in the letter from Mr. Calvert be referred to administration for consideration and future recommendations to Council.”

8.14 Proposed Site C Dam Project Pages 41 - 53

Correspondence has been received from the District of Hudson's Hope seeking support for their request that the BC government place a one year moratorium on deciding whether to proceed with Site C.

8.15 UBCM Executive Vacancies Pages 55 - 59

As a result of the 2014 Local Government Elections a number of vacancies have arisen with the UBCM Executive. The deadline for nominations of eligible candidates is January 9, 2015.

8.16 First Annual Chase Secondary Appreciation Meal Pages 61 - 62

Chase Secondary School is seeking support in their efforts to bring an annual tradition to help foster a better relationship between staff and students.

9. IN CAMERA

10. ADJOURNMENT

Resolution:

“That the December 9, 2014 Village of Chase Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Monday, November 25, 2014 at 4:00 p.m.

PRESENT:

Councillors: R. Anderson, Mayor
R. Berrigan
R. Crowe
D. Lepsoe
S. Scott
In Attendance: J. Heinrich, Chief Administrative Officer (CAO)
T. Pretty, Deputy Corporate Officer (DCO)
Public Gallery: 5
Media: 1

FINAL

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the November 25, 2014 Village of Chase Regular meeting agenda be adopted with the amendment of the date in item 8.6 be changed from December 12 to December 16.”

CARRIED
#2014/11/25_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Crowe

Seconded by Councillor Lepsoe

“That the minutes of the November 10, 2014 Regular Meeting of Village of Chase Council be adopted as presented.”

CARRIED
#2014/11/25_002

4. PUBLIC HEARINGS

None.

5. REPORTS

a) Mayor and Council Reports

Mayor Anderson

- Attended the Remembrance Day ceremonies

Councillor Berrigan

- Attended the Remembrance Day ceremonies
- Attended the opening ceremonies for National Aboriginal Addictions Awareness Week (NAAAW)

Councillor Crowe

- Attended NAAAW events November 16 – 20 and 22, 2014
- Assisted in putting up outside Christmas lights at the Chase & District Museum

Councillor Lepsoe

- Attended a NAAAW organizational meeting
- Attended NAAAW events November 16 – 20 and 22, 2014

Councillor Scott

- Attended the Remembrance Day ceremonies

6. DELEGATIONS

None.

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

8.1 BC Interior Community Foundation – Letter dated November 6, 2014

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the letter dated November 6, 2014 from the BC Interior Community Foundation regarding their name change and their “Campaign for Community” be received for information.”

CARRIED

#2014/11/25_003

8.2 Canadian Federation of Independent Business

Introduction to Municipal Spending Watch

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That the letter and report from the Canadian Federation of Independent Business be received for information.”

CARRIED

#2014/11/25_004

8.3 Chase Firefighters Association –

Request for Grant-in-aid for Firefighter Recognition Event

Moved by Councillor Berrigan

Seconded by Councillor Crowe

“That Council provides a grant-in-aid to the Chase Firefighters Association in the amount of \$500 to support the recognition of the fire department members in 2014.”

CARRIED

#2014/11/25_005

8.4 Federation of Canadian Municipalities

First Nation Municipal Community Infrastructure Partnership Program

Moved by Councillor Scott

Seconded by Councillor Lepsoe

“That the communication from FCM’s First Nation Municipal Community Infrastructure Partnership Program be received.”

CARRIED

#2014/11/25_006

8.5 Office Hours – December 2, 2014 – Inaugural Meeting of Council

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the Village office closes at 3:45 p.m. on December 2, 2014 to allow for office staff members to attend the Inaugural meeting of Council to be held at the Seniors’ Centre beginning at 4 p.m.”

CARRIED
#2014/11/25_007

8.6 Communication Protocol Agreement -
Village of Chase and Adams Lake Indian Band

Moved by Councillor Crowe

Seconded by Councillor Scott

“That Council adopt the proposed Communications Protocol Agreement between the Village of Chase and the Adams Lake Indian Band; AND

That a public signing ceremony be arranged for December 16, 2014 to finalize this important document.”

CARRIED
#2014/11/25_008

9. **IN CAMERA**

Moved by Councillor Crowe

Seconded by Councillor Scott

“That Council recess to an In Camera meeting pursuant to paragraph (c) regarding information that is prohibited from disclosure under Section 21 of the *Freedom of Information and Protection of Privacy Act*.”

CARRIED
#2014/11/25_009

10. **ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Berrigan

“That the November 25, 2014 Village of Chase regular Council meeting be adjourned.”

CARRIED
#2014/11/25_010

The meeting was adjourned at 4:20 p.m.

R. Anderson, Mayor

T. Pretty, Deputy Corporate Officer



Minutes of the Inaugural Meeting of the Council of the Village of Chase
held at the Chase Creekside Seniors Hall located at 542 Shuswap Avenue
on Tuesday, December 2, 2014 at 4:00 p.m.

FINAL

PRESENT:

Outgoing Mayor	R. Anderson
Mayor Elect	R. Berrigan
Outgoing Councillor	R. Crowe
Councillors Elect	N. Egely
	D. Lepsoe
	A. Maki
	S. Scott

In Attendance:

J. Heinrich, Chief Administrative Officer
T. Pretty, Deputy Corporate Officer
L. Pederson, Chief Financial Officer

Public Gallery: 40+

Media: 2

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 4:00 p.m.

- a) **Outgoing address from Councillor Crowe**
Councillor Crowe noted he felt privileged for the opportunity to serve on Council and serve the community. He expressed his pleasure in working with staff and Council and congratulated the new Council on their election. Mayor Anderson thanked him for his service and presented him with an appreciation gift.
- b) **Outgoing address from Mayor Anderson**
Mayor Anderson remarked that it was working with the great staff and members of Council that made his time in office memorable. He thanked everyone for their support and congratulated the new Council on their election. The Deputy Corporate Officer then presented him with a an appreciation gift.

2. OATHS OF OFFICE

- a) **Mayor Elect**
Mayor Elect Rick Berrigan read aloud the Mayor's Oath of Office which he and the Deputy Corporate Officer then signed. Mayor Berrigan then assumed the Mayor's seat at the Council table.
- b) **Councillors Elect**
Councillor David Lepsoe read aloud the Councillor's Oath of Office which he and the Deputy Corporate Officer then signed. Councillor Lepsoe then returned to his seat at the Council table.

Councillor Steven Scott read aloud the Councillor's Oath of Office which he and the Deputy Corporate Officer then signed. Councillor Scott then returned to his seat at the Council table.

Councillor elect Nancy Egely read aloud the Councillor's Oath of Office which she and the Deputy Corporate Officer then signed. Councillor Egely then assumed her seat at the Council table.

Councillor elect Ali Maki read aloud the Councillor's Oath of Office which she and the Deputy Corporate Officer then signed. Councillor Maki then assumed her seat at the Council table.

3. MAYOR'S INAUGURAL ADDRESS

Mayor Berrigan welcomed everyone to today's meeting and thanked Mayor Anderson and Councillor Crowe for their hard work and dedication. He expressed his commitment to working hard to enhance the community through listening while keeping the interests of the entire community in mind in decision making. He noted he is looking forward to a productive four years.

4. ACKNOWLEDGEMENT OF DISTINGUISHED GUESTS

Mayor Berrigan thanked the distinguished guests in the gallery for their attendance.

5. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Egely

"That the December 2, 2014 Village of Chase Inaugural Council meeting agenda be adopted as presented."

CARRIED
#2014/12/02_001

6. NEW BUSINESS

6.1 Letters of Congratulations to newly elected Mayor

Moved by Councillor Maki

Seconded by Councillor Scott

"That the correspondence from Premier Christy Clark and Colin Mayes, MP, congratulating Rick Berrigan on his recent election as Mayor of the Village of Chase be received."

CARRIED
#2014/12/02_002

6.2 Letters of Congratulations to newly elected Councillors

Moved by Councillor Lepsoe

Seconded by Councillor Egely

"That the correspondence from Colin Mayes, MP, congratulating Nancy Egely and Ali Maki on their recent election as Councillors of the Village of Chase be received."

CARRIED
#2014/12/02_003

6.3 Thompson-Nicola Regional District Director and Alternate Director Appointees

Moved by Councillor Scott

Seconded by Councillor Maki

"That Mayor Berrigan be appointed as Director to the Board of the Thompson-Nicola Regional District."

CARRIED

#2014/12/02_004

Moved by Councillor Egely

Seconded by Councillor Lepsoe

"That Councillor Scott be appointed as Alternate Director to the Board of the Thompson-Nicola Regional District."

CARRIED

#2014/12/02_005

6.4 Thompson-Nicola Regional District 2014 Inaugural Board Meeting

Moved by Councillor Scott

Seconded by Councillor Egely

"That members of Council who are not covered for accommodation costs by the Thompson-Nicola Regional District and wish to attend the December 11, 2014 Inaugural Board Meeting and Reception, will have costs covered as per the Travel Expense policy."

CARRIED

#2014/12/02_006

6.5 Thompson-Nicola Regional District Orientation Session

Moved by Councillor Egely

Seconded by Councillor Scott

"That members of Council who wish to attend the Thompson-Nicola Regional District orientation session on December 12, 2014 will have costs covered as per the Travel Expense policy."

CARRIED

#2014/12/02_007

6.6 Signing Authorities

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That Ron Anderson's name be removed from the approved signing officer's list for Village of Chase banking purposes and that Mayor Rick Berrigan, Councillor Scott, Chief Administrative Officer Joni Heinrich, Chief Financial Officer Leif Pederson and Deputy Corporate Officer Tammi Pretty be the designated signing officials effective immediately."

CARRIED

#2014/12/02_008

7. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Egely

"That the December 2, 2014 Village of Chase Council inaugural meeting be adjourned."

CARRIED
#2014/12/02_009

The meeting was adjourned at 4:17 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: December 9, 2014

RE: New Building Canada Fund – Small Communities Fund

ISSUE/PURPOSE

To obtain a resolution from Council to support the Village's application for funds for the Sewer Lagoon Upgrade.

OPTIONS

- 1. Pass a resolution supporting the application for funding and confirming that the Village commits to paying its share of the eligible project costs, in the amount of \$500,000.**
- 2. Do not pass a resolution, foregoing the opportunity to apply for grant funds.**

BACKGROUND/DISCUSSION

(Partially excerpted from Urban Systems' Final Predesign report dated October 2014):

The Village's sewer lagoon system has worked well for many years – it was first constructed in the 1980's. The system includes wastewater collection, 2 aerated lagoons, and rapid infiltration basins.

In 2001 the Village completed a Liquid Waste Management Plan (LWMP) which provided direction for the safe and environmentally sustainable treatment and disposal practices over the next 20 years.

For the first number of years it was possible to cycle the basins with wet and dry periods, such that each RI basin could be disked and maintained. After several years, build-up of algae and suspended solids from the lagoons prevented proper maintenance of the RI basins.

Issues identified for the purposes of the current grant program include the need for a filter downstream of the lagoons to trap algae and/or suspended solids, address odours emanating from the lagoons particularly in the Spring and early Summer months, provide an influent screen to take out non-biological materials such as plastics and wood prior to the wastewater entering the lagoons, and the need for bypass piping around the lagoons to allow maintenance in either lagoon while one remains in service.

FINANCIAL IMPLICATIONS

Cost of Project	\$1,568,000
Funded from Federal/Provincial Sources	\$1,045,333.34
Funded from Village of Chase	<u>\$522,666.67</u>
	\$1,568,000

Village Funding Components:

- From Surplus or DCC if available \$50,000
- From Debenture \$472,666.67

If Village has to fund the entire 1/3 (\$522,666.67) via a debenture (borrowing), there are two options:

1. Short-term borrowing through Municipal Finance Authority – no need to get elector approval but higher cost for repaying over a short term.
2. Long term borrowing (25 year amortization for example) – would require approval of electors either through an Alternative Approval Process or a referendum.

POLICY IMPLICATIONS

Upgrades to the sewer lagoons is a high priority.

RECOMMENDATION

That the Village of Chase authorizes the sewer treatment lagoon upgrade project to proceed, commits 1/3 of the funding (\$523,000) to the project, and authorized Administration to submit an application to the New Building Canada Fund, Small Communities Fund to fund 2/3 of the project.

Respectfully submitted,

Original Signed by:

Joni Heinrich, CAO

**The Village of Chase
Report on Grants in Aid
To 30 November 2014**

	2014	2013	2012	2011	2010
Special Grant in Aid Fund					
Adams River Salmon society					500
Akido Group				500	
BC Ambassador Program		150		150	150
BC Barrel Racing Association	597	609			
Canada Day Committee			1,000	1,000	2,000
Chase and District Chamber of Commerce	1,032	250		200	
Gateway Project - Rest Stop signage				750	1,500
Chase and District Curling club	5,000		5,000		
Chase and District Victim Services		2,235			
Chase Citizens on Patrol	1,500	1,000	1,200	3,000	
Chase Cornstalk Committee	250	500	500	200	
Chase Festival Society					100
Chase Fire and Rescue	500				500
Chase Hamper Society		500	600		
Chase Lions			200		
Chase Literacy Program	1,000	250			
Chase Minor Ball				5,000	
Chase Museum Society	2,500	5,000	1,250	5,400	5,000
Chase Seniors Creekside Organization		500			
D.A.R.E BC	250				
Green Kids Club				100	
Inspire Health		100			
Memorial Park Sound System				2,000	
Miss Chase excellence Program	2,000		1,500	1,500	1,000
NAAW	500	500			
Neskonlith Indian Band - dancer		250			
Parent Advisory Committee					
Playground Equipment					900
Raise a Reader			350		

**The Village of Chase
Report on Grants in Aid
To 30 November 2014**

	2014	2013	2012	2011	2010
Earth Committee			6,000		100
Pulling Together Journey Splatsin		1,000			
Secwepemc Gathering	500				
Secwepenculecw Motorcycle Unity Run	50				
Shuswap Trail Alliance		2,500	500		400
Skmana Ski Club				1,500	
Sqwlax PowWow Committee	500	500		50	
Wilson Park				500	
Working Together PowWow	500	500		100	
Total Special Grants in Aid	16,679	16,344	18,100	21,950	12,150
(Note 7,500 funded from unexpended administration salary budget in 2014)					
Economic Development Grant in Aid					
Chase and District Chamber of Commerce	16,914	14,000	17,635	16,567	22,004
Partnership Grant in Aid for Recreation					
Chase and District Recreation Centre Society	40,000	66,560	93,644	132,000	132,000
Total Grants in Aid	73,593	96,904	129,379	170,517	166,154

The Economic Development grant is based on an agreement to provide 80% of the Business licence fees collected to the Chamber for operation of the Information Centre.

The grant paid on behalf of the Chase and District Recreation Centre Society was originally for the payment of the annual mortgage until the village assumed control of the arena in 2012. Since then the the society has required an additional grant of up to \$50,000 for operations. The mortgage is now part of the Village's operations budget under recreation at a cost of 100,000 in 2014.



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Leif Pedersen
Director Financial services

DATE: 03 December 2014

RE: Quarterly Report format for the period ended 31 October 2014

ISSUE/PURPOSE

The purpose of the quarterly report is to provide council with a progress report on the village's activities and to highlight any items of interest or concern. The attached report is only of the financial side to illustrate the format that we are following.

DISCUSSION

The village operates three funds which are tracked separately.

The General Operating Fund which tracks all of the normal municipal activities such as parks, recreation, general administration, roads, bylaw enforcement and others.

The Water Operations Fund which tracks all activities related to the water treatment and distribution system.

The Waste Water (Sewer) Operations Fund which tracks all activities related to the collection, treatment and disposal of sewage.

The first two pages of your reports are a short summary of all municipal activities for each fund, highlighting the total revenue and expenditures of the major categories tracked by the village, separating the operating and capital portions of the budget. The next 6 pages are another report structure to emphasize each sub department tracked by the village as a business unit, showing the revenues expenditures and net income for each with a total net for the major categories. We highlight the net for each fund and track the surplus and reserve balances for each. The purpose is to make the two utilities self-funding through user fees which in the long term asset management should provide for replacement of aging infrastructure needed to provide the services.

If anyone wishes to have more detailed information it is available, but the detailed information must be used with caution as it can be misleading. When budgeting there are certain assumptions made in how services will be provided. The detailed execution of the budget may change as time and circumstance force changes to the work schedules. As an example we may be forced to utilize our own staff rather than contractors, which will increase the wages expense over budget, but the contract services not utilized reduces that expense below budget. My perspective is to watch the category bottom lines and not worry too much about the details.

If a councilor wishes to make specific queries regarding items in council, we would appreciate receiving a request prior to the council meeting in order that we can complete any research that may be required.

FINANCIAL IMPLICATIONS

Department heads and the CAO receive regular detailed financial reports to assist them in tracking their budgets and progress on the various projects which they are involved with. In the event that a project is not started during the year, it will be reported to council to determine if they wish to roll it forward to a future year or drop it. If a project has begun and will be completed in the next year it will automatically be rolled forward to the next year budget. These items all have an impact upon the financial results in any particular year, and can increase or reduce the surplus for one year but they will be offset in the following year.

RECOMMENDATION

That the quarterly financial report for the period ended 31 October 2014 be received for information.

Village of Chase
Quarterly Summary Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
General Fund				
Revenues				
Taxation	1,558,300	1,613,389	55,089	3.54%
General Government	331,200	336,574	5,374	1.62%
Protective Services	(31,600)	33,687	65,287	206.60%
Solid waste Management	273,000	194,188	(78,812)	(28.87%)
Development Services	50,000	49,387	(614)	(1.23%)
Transportation	392,000	99,200	(292,800)	(74.69%)
Parks, recreation and Culture	34,600	24,083	(10,517)	(30.39%)
Property Management	7,200	6,000	(1,200)	(16.67%)
Other Services	3,000	5,956	2,956	98.54%
Total General Fund Revenues	2,617,700	2,362,464	(255,236)	(9.75%)
Expenditures				
General Government	701,500	520,326	181,174	25.83%
Protective Services	271,000	188,457	82,543	30.46%
Solid waste Management	209,400	143,978	65,422	31.24%
Development Services	128,000	100,511	27,489	21.48%
Transportation	778,300	595,209	183,091	23.52%
Parks, Recreation and Culture	677,700	562,043	115,657	17.07%
Property Management	2,500	1,272	1,228	49.11%
Other Services	43,000	22,925	20,075	46.69%
Total General Fund Expenditures	2,811,400	2,134,721	676,679	24.07%
Net General Fund Operations Surplus (Deficit)	(193,700)	227,743	421,443	217.58%
Capital Transactions				
Amortization Offset	554,600	445,434	(109,166)	(19.68%)
Reserve transfers	240,200	98,625	(141,575)	(58.94%)
Debt Funding	(14,400)	(235,656)	(221,256)	1536.50%
Capital expenditures	(749,600)	(252,862)	496,738	66.27%
Net General Capital Fund Surplus (Deficit)	30,800	55,542	24,742	(80.33%)
Net General Fund Surplus (Deficit)	(162,900)	283,285	446,185	273.90%

Village of Chase
Quarterly Summary Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Water Services Fund				
Revenues	4,263,500	2,700,856	(1,562,644)	(36.65%)
Expenditures	474,600	303,392	171,208	36.07%
Net Water Services Fund Operations Surplus (Deficit)	3,788,900	2,397,464	(1,391,436)	(36.72%)
Capital Transactions				
Amortization Offset	177,100	87,321	(89,779)	(50.69%)
Reserve transfers	1,190,400	610,395	(580,005)	(48.72%)
Debt Funding	87,000	(24,012)	(111,012)	(127.60%)
Capital expenditures	(5,289,500)	(3,189,847)	2,099,653	39.69%
Net Water Services Capital Fund Surplus (Deficit)	(3,835,000)	(2,516,143)	1,318,857	34.39%
Net Water Services Fund Surplus (Deficit)	(46,100)	(118,679)	(72,579)	(157.44%)
Waste Water Services Fund				
Revenues	1,140,500	357,896	(782,604)	(68.62%)
Expenditures	471,100	270,062	201,038	42.67%
Net Waste Water Services Fund Operations Surplus (Deficit)	669,400	87,834	(581,566)	86.88%
Capital Transactions				
Amortization Offset	154,000	120,987	(33,013)	(21.44%)
Reserve transfers	90,000	0	(90,000)	(100.00%)
Debt Funding	271,500	(35,538)	(307,038)	(113.09%)
Capital expenditures	(1,049,000)	(13,843)	1,035,157	98.68%
Net Waste Water Services Capital Fund Surplus (Deficit)	(533,500)	71,606	605,106	113.42%
Net Waste Water Services Fund Surplus (Deficit)	135,900	159,440	23,540	17.32%
Total Village Surplus (Deficit)	(73,100)	324,046	397,146	543.29%
Balance of Surplus and Reserves at the end of the period				
General Government	(263,210)	182,975		
Water Fund	(75,991)	(148,570)		
Sewer Fund	1,775,137	1,798,677		
Total	1,435,936	1,833,082		

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
General fund				
Taxation				
Municipal	1,465,000	1,467,014	2,014	0.14%
Penalties and Interest	32,800	29,101	(3,699)	(11.28%)
Utilities Linear 1% Tax	38,200	38,191	(9)	(0.02%)
Payments in Place of Taxes	22,300	16,041	(6,259)	(28.07%)
	1,558,300	1,550,348	(7,952)	(0.51%)
Taxes Collected for others	1,806,200	1,747,316	(58,884)	(3.26%)
Taxes Remitted to Others	1,806,200	1,684,275	121,925	(6.75%)
Net Taxes collected for Others	0	63,041	63,041	
Net Tax Revenues	1,558,300	1,613,389	55,089	3.54%
General Government				
Grant Revenues	271,000	265,694	(5,306)	(1.96%)
Grants in Aid	51,000	18,723	32,277	63.29%
Net Grants	220,000	246,971	26,971	12.26%
Investment Income	10,000	28,630	18,630	186.30%
Legislative Expense	(66,900)	(49,744)	17,156	(25.64%)
Administration Revenues	50,200	42,250	(7,950)	(15.84%)
Administration Expense	583,600	451,858	131,742	22.57%
Net Administration	(533,400)	(409,608)	123,792	(23.21%)
Net General Government	(370,300)	(183,752)	186,548	(50.38%)
Protective Services				
Bylaw Enforcement Revenues	4,800	4,454	(347)	(7.22%)
Bylaw Enforcement Expenses	38,300	29,695	8,605	22.47%
Net Bylaw Enforcement	(33,500)	(25,241)	8,259	(24.65%)
Fire Protection Revenues	(44,600)	18,108	62,708	(140.60%)
Fire Protection Expenses	197,500	142,750	54,750	27.72%
Net Fire Protection	(242,100)	(124,642)	117,458	(48.52%)
Rescue Services Revenue	8,200	11,125	2,925	35.67%
Rescue Services Expense	17,700	3,438	14,263	80.58%
Net Rescue Services	(9,500)	7,688	17,188	(180.92%)
Emergency Preparedness Revenue	0		0	#DIV/0!
Emergency Preparedness Expense	6,600	1,721	4,879	73.92%
Net Emergency Preparedness	(6,600)	(1,721)	4,879	(73.92%)
Building Inspection Expense	(10,900)	(10,853)	47	(0.43%)
Net Protective Services	(302,600)	(154,770)	147,830	(48.85%)

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Solid Waste and Recycling				
Solid Waste Revenues	273,000	194,188	(78,812)	(28.87%)
Solid Waste Expenses	204,400	143,978	60,422	29.56%
Net Solid Waste	68,600	50,210	(18,390)	(26.81%)
Recycling Revenue	0	0	0	
Recycling Expense	5,000	0	5,000	
Net Recycling	(5,000)	0	5,000	
Net Solid Waste and Recycling	63,600	50,210	(13,390)	(26.81%)
Development Services				
Planning and Subdivision Revenue	2,000	1,300	(700)	(35.00%)
Planning and Subdivision Expense	32,400	18,816	13,584	41.93%
Net Planning and Subdivision	(30,400)	(17,516)	12,884	(42.38%)
Economic Development Revenue	48,000	48,087	87	0.18%
Economic Development Expense	95,600	81,695	13,905	14.55%
Net Economic Development	(47,600)	(33,608)	13,992	(29.39%)
Net Development services	(78,000)	(51,124)	26,876	(34.46%)
Transportation and Transit				
Public Works Revenues	0	99,000	99,000	#DIV/0!
Public Works Expenses	212,600	194,104	18,496	8.70%
Net Public works	(212,600)	(95,104)	117,496	(55.27%)
Roads Revenues	392,000	200	(391,800)	(99.95%)
Roads Expenses	491,100	334,002	157,098	31.99%
Net Roads	(99,100)	(333,802)	(234,702)	236.83%
Street Lighting Revenues			0	#DIV/0!
Street Ligts Expense	49,500	38,693	10,807	21.83%
Net Street Lights	(49,500)	(38,693)	10,807	(21.83%)
Sidewalk Revenues	0	0	0	#DIV/0!
Sidewalk Expenses	3,200	1,854	1,346	42.07%
Net sidewalks	(3,200)	(1,854)	1,346	(42.07%)
Drainage Revenues	0		0	#DIV/0!
Drainage Expenses	21,900	26,556	(4,656)	(21.26%)
Net Drainage	(21,900)	(26,556)	(4,656)	21.26%
Net Transportation and Transit	(386,300)	(496,009)	(109,709)	28.40%

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Parks, Recreation and Culture				
Parks Revenue		0	0	#DIV/0!
Parks Expenses	258,900	211,645	47,255	18.25%
Net Parks	(258,900)	(211,645)	47,255	(18.25%)
Parks Projects Revenues	5,500	(1,770)	(7,270)	(132.19%)
Parks Projects expenditures	10,900	0	10,900	100.00%
Net Parks	(5,400)	(1,770)	3,630	(67.22%)
Recreation Program Revenues	13,600	14,337	737	5.42%
Recreation Program Expenses	42,400	32,014	10,386	24.50%
Net Recreation Programms	(28,800)	(17,677)	11,123	(38.62%)
Arena Revenues				
Arena Expenses	291,500	240,604	50,896	17.46%
Net Arena	(291,500)	(240,604)	50,896	(17.46%)
Community Hall Revenues	15,500	11,516	(3,984)	(25.70%)
Community Hall Expenses	66,500	74,207	(7,707)	(11.59%)
Net Community Hall	(51,000)	(62,691)	(11,691)	22.92%
Museum Revenues		0	0	#DIV/0!
Museum Expenditures	7,500	3,573	3,927	52.36%
Net Museum	(7,500)	(3,573)	3,927	(52.36%)
Net Parks, Recreation and Culture	(643,100)	(537,959)	105,141	(16.35%)
Property Management				
Property Revenues	7,200	6,000	(1,200)	(16.67%)
Property Expenses	2,500	1,272	1,228	49.11%
Net Property Management	4,700	4,728	28	0.59%
Other Services				
Cemetery Revenue	3,000	5,956	2,956	98.54%
Cemetery Expense	15,000	6,556	8,444	56.30%
Net Cemetery	(12,000)	(599)	11,401	(95.00%)
Memorial Park Wharf Revenue	0	0	0	#DIV/0!
Memorial Park Wharf Expense	22,400	11,829	10,571	47.19%
Net Memorial Park	(22,400)	(11,829)	10,571	(47.19%)
Dykes Revenues	0	0	0	#DIV/0!
Dykes Expenses	5,600	4,541	1,059	18.91%
Net sidewalks	(5,600)	(4,541)	1,059	(18.91%)
Net Other Services	(40,000)	(16,969)	23,031	(57.58%)
Net General Fund Operating	(193,700)	227,743	421,443	(217.58%)

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Non Operating				
Amortization Offset	554,600	445,434	(109,166)	(19.68%)
Reserve Transfers				
From Reserves	240,200	98,625	(141,575)	(58.94%)
To Reserves		0	0	#DIV/0!
Total Reserve Transfers	240,200	98,625	(141,575)	(58.94%)
Debt				
Debt Received	773,000	525,000	(248,000)	(32.08%)
Debt Paid	787,400	760,656	26,744	3.40%
Net Debt	(14,400)	(235,656)	(221,256)	1536.50%
Capital Expenditures				
General Government	7,500	0	7,500	100.00%
Fire Service	91,100	42,617	48,483	53.22%
Bylaw Enforcement		4,225	(4,225)	
Community Development	0	0	0	#DIV/0!
Solid Waste	0	0	0	#DIV/0!
Roads	555,000	137,515	417,485	75.22%
Parks	56,000	48,050	7,950	14.20%
Community Hall	40,000	20,455	19,545	48.86%
Wharf	0	0	0	#DIV/0!
	(749,600)	(252,862)	496,738	(66.27%)
Net General Capital fund	30,800	55,542	24,742	80.33%
Net General Cash Surplus (Deficit)	(162,900)	283,285	446,185	(273.90%)
Balance of General Cash Surplus (Deficit)- beginning	(100,310)	(100,310)		
Balance of General Cash Surplus (Deficit) - Ending	(263,210)	182,975		

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Water Utility				
Administration Revenues	296,400	211,703	(84,697)	(28.58%)
Administration Expenses	121,500	83,744	37,756	31.07%
Net Water Administration	174,900	127,958	(46,942)	(26.84%)
Distribution Revenues	303,000	452	(302,548)	(99.85%)
Distribution Expenses	108,000	107,771	229	0.21%
Net Distribution	195,000	(107,320)	(302,320)	(155.04%)
Treatment Revenues	3,664,100	2,488,702	(1,175,398)	(32.08%)
Treatment Expenses	245,100	111,876	133,224	54.35%
Net Treatment	3,419,000	2,376,825	(1,042,175)	(30.48%)
Net Water Utility Operating	3,788,900	2,397,464	(1,391,436)	(36.72%)
Non Operating				
Amortization Offset	177,100	87,321	(89,779)	
Reserve Transfers				
From Reserves	1,190,400	610,395	(580,005)	(48.72%)
To Reserves		0	0	#DIV/0!
Total Reserve Transfers	1,190,400	610,395	(580,005)	(48.72%)
Debt				
Debt Received	135,000	0	(135,000)	(100.00%)
Debt Paid	48,000	24,012	23,988	49.98%
Net Debt	87,000	(24,012)	(111,012)	(127.60%)
Capital Expenditures				
Distribution	450,000	0	450,000	100.00%
Treatment	4,839,500	3,189,847	1,649,653	34.09%
	(5,289,500)	(3,189,847)	2,099,653	(39.69%)
Net Water Capital fund	(3,835,000)	(2,516,143)	1,318,857	(34.39%)
Net Water Cash Surplus(Deficit)	(46,100)	(118,679)	(72,579)	157.44%
Balance of Water Cash surplus (Deficit)- beginning	(29,891)	(29,891)		
Balance of Water Cash Surplus (Deficit)-End	(75,991)	(148,570)		

Village of Chase
Quarterly detailed Financial Report
Period ended 31 October 2014

	Annual Budget	YTD Actual	Budget Remaining	% Remaining
Waste Water Utility				
Administration Revenues	423,000	351,621	(71,379)	(16.87%)
Administration Expenses	81,800	13,926	67,874	82.98%
Net Administration	341,200	337,695	(3,505)	(1.03%)
Collection Revenues	1,500	450	(1,050)	(70.00%)
Collection Expenses	58,000	60,199	(2,199)	(3.79%)
Net Collection	(56,500)	(59,749)	(3,249)	5.75%
Treatment Revenues	716,000	5,825	(710,176)	(99.19%)
Treatment Expenses	331,300	195,937	135,363	40.86%
Net treatment	384,700	(190,112)	(574,812)	(149.42%)
Net Wastewater Utility Operating	669,400	87,834	(581,566)	(86.88%)
Non Operating				
Amortization Offset	154,000	120,987	(33,013)	(21.44%)
Reserve Transfers				
From Reserves	90,000	0	(90,000)	(100.00%)
To Reserves		0	0	#DIV/0!
Total Reserve Transfers	90,000	0	(90,000)	(100.00%)
Debt				
Debt Received	283,000	0	(283,000)	(100.00%)
Debt Paid	11,500	35,538	(24,038)	(209.02%)
Net Debt	271,500	(35,538)	(307,038)	(113.09%)
Capital Expenditures				
Collection	0	10,846	(10,846)	#DIV/0!
Treatment	1,049,000	2,998	1,046,003	99.71%
	(1,049,000)	(13,843)	1,035,157	98.68%
Net Wastewater Capital Surplus (Deficit)	(533,500)	71,606	605,106	113.42%
Net Wastewater Cash Surplus (Deficit)	135,900	159,440	23,540	17.32%
Balance of Wastewater Cash Surplus (Deficit) - beginning	1,639,237	1,639,237		
Balance of Wastewater Cash Surplus (Deficit) - end	1,775,137	1,798,677		



Village of Chase

FIRE AND EMERGENCY MUTUAL AID AGREEMENT

2014. BETWEEN:

a municipal corporation having its offices at
826 Okanagan Avenue
Chase, BC
V0E 1M0

ADAMS LAKE INDIAN BAND
Address

WHEREAS the Parties desire to enter into an Agreement whereby emergency resources can be deployed to assist either Party during an emergency, this Agreement is entered into for the benefit of the Parties to this Agreement only and shall confer no benefits, direct or implied, on any third person.

1. In this Agreement, unless the context otherwise requires,
 - a. "emergency" means any present or imminent calamity or sudden or violent disturbance that in the opinion of the Fire Chief cannot be brought under control by the use of the available local emergency resources and that requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people, or to limit property damage;
 - b. "emergency resources" means persons, services, equipment and materials held by, or directly available to, the Fire Department of a Party;
 - c. "Fire Chief" means, for each Party, the senior employee responsible for the Fire Department of that Party or his delegate;
 - d. "Mutual Aid Incident" means an emergency for which a Requesting Party has requested that a Responding Party provide emergency resources;
 - e. "Officer-in-Charge" means that member of a Party's Fire Department who is in command of that Party's emergency resources at a Mutual Aid Incident;
 - f. "Requesting Party" means a Party that has asked the other Party

- to provide emergency resources for a Mutual Aid Incident; and
- g. "Responding Party" means a Party that has been asked to provide emergency resources for a Mutual Aid Incident.
2. The procedure to be followed in requesting and rendering aid under this Agreement shall be governed by the following principles, namely:
- a. A Fire Chief will attempt to fully utilize the emergency resources of his own department before requesting emergency resources from the other Party, except where the other Party owns or operates special equipment that is not available within the jurisdiction of the Requesting Party;
 - b. Where a Fire Chief determines that an emergency exists, he may request emergency resources from the other Party;
 - c. A Fire Chief of a Responding Party may determine the extent of and duration for which the emergency resources are available and thereupon such emergency resources, if any are available, will be dispatched and utilized to provide aid to deal with the emergency. Neither Party makes any guarantee or assurance of providing responses within any specific period of time or of the number and types of equipment and number of personnel that will respond at any particular emergency. The duty of a Responding Party to provide emergency services under the provisions of this Agreement is a duty owed to the public generally and by entering into this Agreement, neither Party incurs a special duty to the residents of the other Party;
 - d. The Officer-in-Charge of emergency resources of a Responding Party assisting in an emergency shall remain in charge of those emergency resources and shall control and direct those resources in cooperation with the Fire Chief of the Requesting Party;
 - e. A Fire Chief of a Responding Party can withdraw his department's emergency resources if a new emergency occurs in the Responding Party's own jurisdiction, or if for any reason the Officer-in-Charge of emergency resources of a Responding Party believes it is in the best interest of his or her own jurisdiction or the safety of his or her crew or equipment to withdraw from the Mutual Aid Incident.
3. The Parties agree to consult on a regular basis through their respective Fire Chiefs on the best ways to achieve the optimum deployment of emergency resources to control emergencies.
4. When a Responding Party provides emergency resources:
- a. The Responding Party may, within one hundred eighty days after so doing, render to the Requesting Party a correct account of the fire fighters and the cost of the emergency resources provided by the Responding Party, in accordance with the table of costs set out in Schedule "A" hereto;
 - b. The Requesting Party shall pay the account within sixty days after receiving it.

5. Either Party may terminate its rights and responsibilities under this Agreement by giving to the Fire Chief of the other Party, one hundred eighty days notice in writing of its intention to do so.
6. Each Party to this Agreement covenants and agrees:
 - a. to release the other Party from and not to initiate legal action or third party proceedings against the other Party for any claims, demands, suits, actions, expenses (including legal fees), recoveries and judgments that the first Party may have or incur relating to or arising from any breach of this Agreement by the other Party as a Responding Party or any act or omission of the Responding Party in the performance of this Agreement, PROVIDED THAT this release shall not apply to any account submitted pursuant to section 4(a) above;
 - b. to indemnify and save the other Party harmless from and against all claims, demands, suits, actions, expenses (including legal fees), recoveries and judgments, by whosoever brought against that other Party, and all costs, losses, payments and expenses (including legal fees) of every nature and description incurred by that other Party (collectively "Claims") in relation to or arising from the other Party, acting as or purporting to act as a Responding Party, providing or failing to provide or attempting to provide aid to the Requesting Party as outlined in the Agreement, including, without limitation, Claims resulting from injury or death to any servant, agent, employee or volunteer of the Responding Party who provided aid if the Responding Party is in any way obligated to make or pay such Claim to such servant, agent, employee or volunteer or any beneficiary thereof;
 - c. that if any action arising from or relating to the provision or failure to provide emergency resources is commenced by a third party against a Responding Party, the Requesting Party shall give notice to and defend the action on behalf of the Responding Party;
 - d. to purchase and provide proof of Comprehensive General Liability insurance naming the other as an Additional Insured, covering losses to a third party for bodily injury or death, property damage and unlicensed vehicle and attached equipment operations. This insurance shall be an all risk, occurrence based policy with a Five Million Dollars (\$5,000,000) minimum limit on an occurrence basis;
 - e. to ensure that all vehicles owned and/or operated by it in connection with this agreement are covered by Third Party Legal Liability Insurance with a licensed insurance carrier in an amount not less than \$5 Million Dollars (US\$5,000,000) per occurrence;
 - f. to ensure that all policies where the other Party is named as an Additional Insured contain a Separation of Insured Clause and a Cross Liability Clause; and
 - g. to provide written proof of Workers Compensation Coverage which is extended to cover injuries and losses arising outside each Party's respective province or state.

For the purpose of this section, Party or Responding Party includes all elected officials, servants, agents, employees and volunteers of the Party or Responding Party.

7. The provisions of sections 6(a) – (c) inclusive shall survive the termination or expiration of this Agreement.
8. **Mandatory Tiered ADR Clause**
 - 8.1 The Parties will attempt to settle by direct negotiation all disputes, controversies and claims arising out of or relating to this Agreement, including without limitation all questions relating to the existence, validity, breach or termination hereof but excluding any matters referred to in section 6(a) or (b) (collectively, "Disputes" and each a "Dispute").
 - 8.2 In the event that the Parties are unable to settle a Dispute by direct negotiation within 30 days of such Dispute first arising, the Parties will attempt to settle the Dispute by mediation in accordance with the ADR Rules of the International Chamber of Commerce before resorting to arbitration, litigation or other dispute resolution procedure.
 - 8.3 If a mediation conducted pursuant to section 8.2 has not resolved the Dispute within 30 days of the first mediation session relating to such Dispute, the Dispute may, without prejudice to a Party's right to commence and pursue any other proceedings, be determined by arbitration in accordance with the Rules of Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with such Rules.
 - 8.4 All Dispute resolution proceedings will be conducted exclusively in the English language.
9. Notices or other communications under this Agreement shall be sufficiently given if delivered to a Fire Chief personally or left at the Fire Chief's office or mailed to the following:

Fire Chief
Village of Chase
PO Box 440
826 Okanagan Avenue
Chase, BC
V03 1M0

Fire Chief
Adams Lake Indian Band
Address

IN WITNESS WHEREOF the Parties have executed this Agreement as of the day and year first above written.

THE VILLAGE OF CHASE
by its authorized signatories

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer

ADAMS LAKE INDIAN BAND
by its authorized signatories

SCHEDULE "A"

Table of Costs

1. The following charges should be in accordance with the respective labour contract of the Responding Party and shall commence at the time the vehicles are dispatched and continue until returned to quarters.

- a. Overtime or callout time.
- b. Repair or replacement costs for damage to or destruction of vehicles and related equipment not reimbursed by insurance. *The Responding Party shall be under no obligation to submit a claim to its insurer for reimbursement in relation to any such damage or destruction.*
- c. Repair or replacement costs for damage or destruction of hand equipment, tools, appliances, electronic equipment, ladders, clothing, etc. and use of materials not reimbursed by insurance. *The Responding Party shall be under no obligation to submit a claim to its insurer for reimbursement in relation to any such damage or destruction.*
- d. Rental for specialized equipment:

Air vehicle	\$500.00 per hour
Dangerous Goods Vehicle	\$2,000.00 per hour
Engines	\$550.00 per hour
Aerial Device	\$1,200.00 per hour
Tenders	\$500.00 per hour
High angle rescue vehicles	\$2,000.00 per hour
Command officer and vehicle	\$150.00 per hour

2. It is agreed by both Parties that the above costs may be adjusted from time to time by consent of each of the Parties, to reasonably reflect current costs



TO: Mayor and Council
DATE: December 9, 2014
FROM: Tammi Pretty, Deputy Corporate Officer
RE: Report of Official 2014 Local Election Results

Background:

In accordance with Section 148 of the Local Government Act, within 30 days after the declaration of official election results the Chief Election Officer must submit a report of the election results to the local government for information purposes. The report must include a compilation of the information on the ballot account for the election.

Attached to this report is Form No. 5-16 which is a complete account of the ballots used in the November 15, 2014 Local Election. Unofficial election results were announced before 9:00 p.m. on November 15th. At 2:00 p.m. on Tuesday, November 18, 2014 in the Determination of Official Election results occurred. The Official Election Results were declared immediately thereafter and were precisely the same as the unofficial election results announced on November 15th.

The vote counting machines worked well and allowed all ballots that were accidentally spoiled (16) to be replaced and cast again. A total of 66 mail-in ballots were issued (1 was returned as spoiled and reissued) with 38 being returned and successfully put through the voting machines. The unofficial results were available 2 ½ - 3 hours sooner than if the ballots had been counted manually.

Respectfully submitted,

Original Signed by:
Tammi Pretty
Deputy Corporate Officer/Chief Election Officer



Form No. 5-16

Local Government Act
Section 131

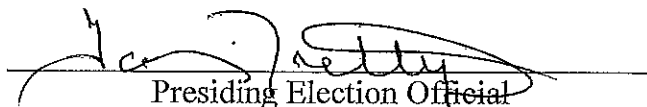
VILLAGE OF CHASE

BALLOT ACCOUNT

Village of Chase Community Hall
547 Shuswap Avenue, Chase, BC
November 15, 2014

Number of valid votes cast:

(1) Number of ballots received for use (see Note 1)		2000
(2) Ballots without objection	1041	
(3) Ballots accepted subject to objection under s.130	0	
(4) Ballots rejected without objection	0	
(5) Ballots rejected subject to objection under s.130	0	
(6) Spoiled ballots that were replaced under s.118	17	
(7) Number of ballots given to the electors (2+3+4+5+6)	1058	
(8) Unused ballots (see Note 2)	942	
(9) Number of ballots not accounted for	0	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		2000


Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer



Village Of Chase

TO: Mayor and Council

DATE: December 9, 2014

FROM: Tammi Pretty, Deputy Corporate Officer

RE: 2015 Council Meeting Schedule

BACKGROUND

Section 127 of the Community Charter requires Council to make available to the public a schedule of the date, time and place of Regular Council meetings at least once per year and to give public notice of the availability of the schedule. Council Procedure Bylaw No. 783-2012 states that Council must confirm the schedule annually on or before January 15th and give notice that the schedule is available on or before January 30th.

DISCUSSION

The Procedure Bylaw states that Regular Council meetings must be held on the second and fourth Tuesday of each month at 4:00 p.m. unless an exception is made in accordance with section 5 of the Bylaw. One of those exceptions includes Council's authority to cancel a meeting by resolution. Committee of the Whole meetings should take place on the first Tuesday of each month,

December 22, 2014 is the fourth Tuesday of the month and therefore should have a Regular Council meeting scheduled. However, given the proximity to Christmas, it is recommended that no meeting be held that day.

The recommendations and requirements noted in this report and which are included in Council Procedure Bylaw No. 783-2012 are reflected in the attached 2014 Chase Council Meeting Schedule.

STAFF RECOMMENDATION:

That no Regular Council meeting be scheduled for December 23, 2014 and that Council approve the 2015 Chase Council Meeting Schedule as presented at the December 9, 2014 Regular Council meeting.

Respectfully submitted,

Original Signed by:

Tammi Pretty, Deputy Corporate Officer



VILLAGE OF CHASE 2015 COUNCIL MEETING SCHEDULE

January (acting Mayor TBC)

- 6 Committee of the Whole
- 13 Regular Meeting
- 27 Regular Meeting

February (acting Mayor TBC)

- 3 Committee of the Whole
- 10 Regular Meeting
- 24 Regular Meeting

March (acting Mayor TBC)

- 3 Committee of the Whole
- 10 Regular Meeting
- 24 Regular Meeting

April (acting Mayor TBC)

- 7 Committee of the Whole
- 14 Regular Meeting
- 28 Regular Meeting

May (acting Mayor TBC)

(April 29 – May 1 SILGA Convention)

- 5 Committee of the Whole
- 12 Regular Meeting
- 26 Regular Meeting

June (acting Mayor TBC)

- 2 Committee of the Whole
- 9 Regular Meeting
- (June 16 – 18 LGMA Conference)**
- 23 Regular Meeting

July (acting Mayor TBC)

- 7 Committee of the Whole
- 14 Regular Meeting
- 28 No Meeting – Summer schedule**

August (acting Mayor TBC)

- 4 Committee of the Whole
- 11 Regular Meeting
- 25 No Meeting – Summer schedule**

September (acting Mayor TBC)

- 1 Committee of the Whole
- 8 Regular Meeting
- 22 No Meeting (Sept. 21-25 UBCM Convention)**

October (acting Mayor TBC)

- 6 Committee of the Whole
- 13 Regular Meeting
- 27 Regular Meeting

November (acting Mayor TBC)

- 3 Committee of the Whole
- 10 Regular Meeting
- 24 Regular Meeting

December (acting Mayor TBC)

- 1 Committee of the Whole
- 8 Regular Meeting
- 22 No Meeting**

All meetings are scheduled to begin at 4:00 p.m. in Council chambers located in the Village office at 826 Okanagan Avenue.

VILLAGE OF CHASE
Council Appointments

2014 Council Appointment Positions

Acting Mayor

December to February:	Councillor David Lepsoe
March to May:	Councillor Steven Scott
June to August:	Councillor Rick Berrigan
September to November:	Councillor Rod Crowe

Thompson-Nicola Regional District Director and Alternate Director

Director:	Mayor Ron Anderson
Alternate Director:	Councillor Rick Berrigan

Recreation Board of Management – Councillors Berrigan, Lepsoe and Scott

Available Liaison Appointments

Adams River Salmon Society	Councillor Crowe
Chamber of Commerce	Councillor Scott
Chase and District Museum and Archives Society	Councillor Crowe

Chase Festival Events (Canada Day, Cornstock, Chase Country Christmas)	Councillor Lepsoe
--	--------------------------

Chase Physician Recruitment Committee	Mayor Anderson
Citizens on Patrol	Councillor Berrigan
Emergency Planning Committee	Councillor Crowe
First Nations Liaison	Councillor Lepsoe
Shuswap Tourism Advisory Committee	Councillor Lepsoe

Youth Action Committee (liaison attends Chase Health and Wellness Committee meetings)	Councillor Berrigan
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Recreation Centre Society

- The Chief Administrative Officer and Director of Financial Services will report to Council

Municipal Insurance Association

Delegate:	Councillor Rick Berrigan
Alternate:	Mayor Anderson

Signing Authorities

Council Signatories:	Mayor Ron Anderson Councillor Rick Berrigan
Staff Signatories:	Chief Administrative Officer, Joni Heinrich Director of Financial Services, Leif Pedersen

COMMUNITY INNOVATION LAB

In keeping with its passion for “inspiring community conversations for sustainable change,” the Fresh Outlook Foundation (FOF) is hosting its first **CommUnity Innovation Lab** (CIL) in Kamloops, BC February 3rd to 5th at Thompson Rivers University.

Wherever you call home, and whatever your passion, CIL will help you get informed, connected, and inspired so you can get busy making your community healthier, happier, and more prosperous!

What is CIL?

CIL is a community-inspired conversation that will help participants explore and then drive positive change in Kamloops and beyond. In a step-by-step process, they will get ready, informed, connected, inspired, and organized before getting busy making their communities healthier, happier, and more prosperous!

Why is CIL unique?

CIL combines best facilitation and public engagement tactics with emerging social learning, social innovation, and collective impact tools to stimulate multi-sector conversations that inspire actionable change. To set the stage for those conversations to unfold, dozens of community leaders in Kamloops collaborated to set the overarching themes and related topics shown below that will be explored during CIL.

HEALTHY ENVIRONMENT: Environmental Protection, Climate Action, Zero Waste, Smart Growth.

HEALTHY PEOPLE: Social Resources, Food Security, Sustainable Mobility, Cultural Abundance.

HEALTHY ECONOMY: Local Economy, Resilient Economy, Clean Industry, Entrepreneurial Opportunities.



What can you expect?

Pre-event fact-finding activities will help you prepare for your lab experience. Pre-lab workshops and tours will also increase your understanding of community sustainability and, therefore, improve lab outcomes. Keynote presentations and walk-about table talks will then help prepare you for the final planning session, during which you'll create action-maps to drive specific sustainability efforts in your home, organization, or community.

What is the story behind CIL?

FOF hosted its first few Building SustainABLE Communities (BSC) conferences in Kelowna with the aim to enable multi-sector conversations about environmental, social, cultural, and economic issues. Since then, 'sustainability' has evolved from being a general concept to being a specific call to action for individuals, organizations, and communities. To that end, FOF reformatted and rebranded BSC as a **CommUnity Innovation Lab**, which is designed to help participants deliver actionable, measurable, and replicable change.

Mission #1 accomplished!

In September 2014, a dozen people from all sectors met with FOF in Kamloops to talk about the lab and how it could help accelerate sustainability efforts in the host community and beyond. The core planning team was born.

Mission #2 accomplished!

In October, about 60 community leaders gathered to envision the lab's focus. They answered questions like: What does community sustainability look like? What actions would accelerate the move toward community sustainability? How can we take meaningful and productive action together? The outcomes identified **Healthy Environment, Healthy People, and Healthy Economy** as the three overarching themes and related sub-themes.

Mission #3 accomplished!

A series of multi-sector workshops held in November 2014 further defined the themes and breakout topics and identified local organizations and experts who would help inform and guide lab conversations. The resulting framework is shown above. The CIL program continues to evolve as we confirm speakers and topic experts for each breakout to ensure meaningful and productive conversations.

Mission #4... underway!

In concert with its community partners, FOF is promoting CIL to local government folks; business people; nonprofit and community groups; TRU students, faculty, and staff; and citizens who are interested in learning about and contributing to community well-being. CIL is also being promoted to municipalities, regional districts, and First Nations throughout BC, as well as other universities and trade associations such as the Local Government Management Association, Planning Institute of BC, and Public Waste Association of BC.

Underwood Hotel Ltd
Box 1196
Chase, BC V0E 1M0
Phone 250 679-8315 or cell 250 318-0767

December 3, 2014

RECEIVED
Village of Chase

DEC - 4 2014

Village of Chase
Box 440
Chase, BC V0E 10

Original
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Revised

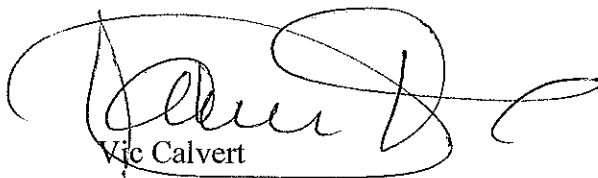
Dear Mayor and Council:

We are having issues with individuals parking their vehicles for several days at a time on the street beside the Underwood Hotel. We would like the Village of Chase to consider implementing regulations that would limit the length of time persons can park in front of businesses in the downtown area.

Our recommendation would be something like a limit of two or three hours during the day, Monday to Saturday, and no overnight parking. Snow removal would certainly be easier if there were no vehicles parked on the streets overnight.

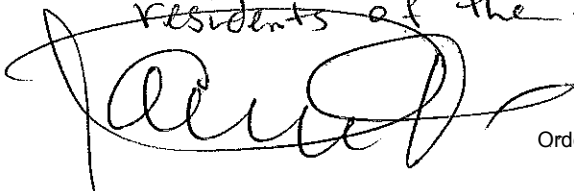
Thanks for considering our request.

Sincerely,



Vic Calvert

P.S. - Haldane Street needs lighting
This area is very dark, this is also
a safety issue for businesses and
residents of the area.



Via E-mail

December 2, 2014

Dear Mayor and Council Members

Re: Referral of Proposed Site C Dam Project to BC Utilities Commission

Now that the November 2014 local government elections are complete, I am pleased to forward you a copy of our letter dated November 18th, 2014 regarding the proposed Site C Dam Project.

Site C would add about \$8 billion dollars to the provincial debt leaving the province with much less ability to contribute to important local government infrastructure projects in areas such as transit, water, sewer, and housing. Finance Minister Mike De Jong is quoted in the attached article as saying, "It [Site C] will likely crowd out many other projects."

The District of Hudson's Hope and the Peace River Regional District are calling on the BC government to place a one year moratorium on deciding whether to proceed with Site C. This will allow time to refer Site C to the BC Utilities Commission (BCUC) for an inquiry and public hearing into its economic effects, including potentially less costly alternatives. Adoption of a less costly alternative would free up provincial borrowing capacity to support important local government infrastructure priorities.

We ask you to review our November 18th, 2014 letter and to consider resolving to support our request for a one year moratorium and BCUC consideration of less expensive alternatives to Site C.

Yours truly,



Mayor Gwen Johansson

Open Letter to BC Minister of Energy and Mines Bill Bennett

Via E-mail

November 18, 2014

The Honourable Bill Bennett
Minister of Energy and Mines and
Minister Responsible for Core Review
Government of British Columbia
PO Box 9041 Stn. Prov. Govt.
Victoria, BC V8W 9E1

Dear Minister Bennett:

Re: Referral of Proposed Site C Dam Project to BC Utilities Commission

I am writing in response to your letter dated October 31, 2014 received on November 12, 2014.

The District of Hudson's Hope, a community of 1,100 people in the heart of the Peace River Valley, will be more adversely impacted than any other municipality by the proposed Site C dam.

We have reviewed your letter and respectfully remain firmly of the view that the BC Utilities Commission should hold an inquiry and public hearing on the economic effects of the proposed Site C Dam Project ("Site C") prior to Executive Council making a final decision on Site C, especially in view of key recommendations #46 to #49 of the Joint Review Panel.

The Joint Review Panel noted in its report that it did not have the information and analysis to fully, properly and transparently assess the economic effects of Site C:

The Panel **cannot conclude on the likely accuracy of Project cost estimates** because it does not have the information, time or resources. This affects all further calculations of unit costs, revenue requirements, and rates. [Page 280]

The Panel concludes that, **basing a \$7.9 billion Project on a 20-year demand forecast without an explicit 20-year scenario of prices is not good practice.** Electricity prices will strongly affect demand, including Liquefied Natural Gas facility demand. [Page 287]

The Panel concludes that **demand management does not appear to command the same degree of analytic effort as does new supply.** [Page 291]

The Panel concludes that **methodological problems in the weighing and comparison of alternatives** render unitized energy costs only generally reliable as a guide to investment...Uncosted attributes such as the ability to follow load, geographical diversity, or the ability to assist with the integration of intermittent sources need more analytic attention. [Page 298]

The Panel concludes that a **failure to pursue research over the last 30 years into B.C's geothermal resources** has left BC Hydro without information about a resource that BC Hydro thinks may offer up to 700 megawatts of firm, economic power with low environmental costs. [Page 299]

The Panel concludes that the Proponent has **not fully demonstrated the need for the Project on the timetable set forth**. [Page 306] *[emphasis added]*

As a result, Hudson's Hope, along with other participants in the Joint Review Panel public hearing, did not have an opportunity to review key information and analysis on Site C's economic effects.

The federal/provincial agreement governing the environmental assessment of Site C and the Panel's terms of reference highlight the importance of:

- (a) thorough review, and
- (b) meaningful participation of the public and interested groups through a public hearing,

to achieve a full, proper and transparent assessment of Site C.

Since the Joint Review Panel's release of its report on May 1st, 2014, interested parties including BC Hydro, the Ministry of Energy and Mines, other provincial government ministries and agencies, KPMG, the District of Hudson's Hope, and Clean Energy BC have prepared, or are preparing new information, analysis, reports, studies, forecasts and research ("New Material") in an effort to address the above concerns and recommendations of the Joint Review Panel. This New Material includes further examination of potentially less costly alternatives to Site C and the implications of Site C for the province's triple-A rating which has been given a negative outlook by Moody's.

However, unlike previous information and analysis on the environmental, economic, social, health and heritage effects of Site C, this New Material has been largely kept confidential. Most importantly, the New Material has not been the subject of independent and expert assessment and a public hearing as the terms of reference of the Joint Review Panel would have required. It is clear that further analysis of Site C is needed before Executive Council makes a final decision. As recently as November 13th, 2014, the Select Standing Committee on Finance and Government Services unanimously agreed that further fiscal and environmental review of Site C was needed. The issue is whether that additional analysis should include independent and expert review and a public hearing.

We continue to believe that the BC Utilities Commission (“BCUC”) offers the best avenue for further independent, expert review and a public hearing regarding the economic effects of Site C. A review under section 5 of the *Utilities Commission Act* could be structured in a way that addresses all of your stated concerns with a BCUC review.

The Task Force conducting the independent review of the BC Utilities Commission highlighted the efficacy of the section 5 review approach¹ in their October 2014 interim report:

This [section 5] provides the **benefit of a public process and independent verification of projects and plans** but reserves the final decision on plans and projects that have broader public interest criteria to be decided by elected officials. [page 37] *[emphasis added]*

We are enclosing draft section 5 terms of reference to illustrate how a BCUC review could be structured. Please note:

- The final decision on Site C still rests with Executive Council,
- BCUC is given a deadline of November 30, 2015 to complete its work²,
- The BCUC review is focused on new information and analysis regarding the economic effects of Site C to minimize duplication of previous assessment work, and
- Funding could be set aside by BC Hydro³ or the BC Government in 2015/2016 to ensure BCUC has the necessary resourcing to complete this work in a timely manner.

Site C is estimated to cost \$7.9 billion which would make it the largest provincial public expenditure of the next 20 years. It is essential to public confidence in Executive Council’s final decision on Site C, that a full, proper and transparent assessment of New Material on the economic effects of Site C is conducted. Further, that the assessment and analysis should come through an inquiry and public hearing, just as there was for previous information and analysis on Site C.

¹ As the Task Force noted –

Section 5 requires the BCUC, on Cabinet’s request, to provide advice on any matter regardless of whether it is in the Commission’s jurisdiction. Section 5 also allows Cabinet to issue Terms of Reference for the inquiry. Government, rather than exempting projects and/or plans through direction and legislation, could direct these projects be subject to a section 5 review and recommendation to Cabinet. This provides the benefit of a public process and independent verification of projects and plans but reserves the final decision on plans and projects that have broader public interest criteria to be decided by elected officials.

Broader use of section 5 is similar to the approach taken by the Federal government in its recent amendments to the National Energy Board Act. These amendments redefined the role of the Board, which is now mandated not to decide on applications for pipeline certificates, but to instead make a recommendation to the Federal Cabinet.

² There is time for this additional work: “The Panel concludes that, under the Low Liquefied Natural Gas Case, available resources could provide adequate energy and capacity until at least 2028” [Page 304 Joint Review Panel Report]

³ The funding required to support a BCUC inquiry and public hearing would be modest in comparison to the over \$300 million expended by BC Hydro to date on Site C.

For a project of this size and importance, we agree with the independent Joint Review Panel – the proper course of action is to refer Site C to the BC Utilities Commission.

In closing, we formally request that Executive Council

1. Place a one year moratorium on deciding whether to proceed with Site C, and
2. Refer the economic effects of Site C to the BC Utilities Commission for an inquiry and public hearing.

I request an opportunity to meet with you to discuss this letter before Executive Council decides whether or not to proceed with Site C.

Yours truly,

A handwritten signature in dark ink, appearing to read "Gwen Johansson", with a stylized flourish at the end.

Gwen Johansson
Mayor

Cc: BC Government Executive Council Members
BC Opposition Party Leaders
UBCM Membership

Encl.

DRAFT TERMS OF REFERENCE

IN THE MATTER OF the *Utilities Commission Act* (the *Act*)

and

IN THE MATTER OF an Inquiry under Section 5 of the *Act* relating to the Site C Clean Energy Project

BACKGROUND

1. British Columbia Hydro and Power Authority (the “Proponent”) proposes to develop and operate a third dam and hydroelectric generating station on the Peace River in northern British Columbia which would provide up to 1,100 MW of capacity and about 5,100 gigawatt (GWh) of energy each year (the “Project”).
2. The Project is estimated to cost \$7.9 billion which would make it the largest provincial public expenditure of the next 20 years.
3. In August 2013, the federal and provincial governments named a Joint Review Panel (the “Panel”) to conduct an independent and expert assessment of the environmental, economic, social, health, and heritage effects of the Project.
4. The federal/provincial agreement governing environmental assessment of the Project and the terms of reference for the Panel (the “Panel Terms of Reference”) required the Panel to hold a public hearing in order to provide opportunities for timely and meaningful participation of aboriginal groups, the public, governments, the Proponent and other interested groups (the “Participants”) in the assessment of the Project.
5. The Panel Terms of Reference provide that the objective of the public hearing is to provide the Panel with relevant information from Participants, in a fair manner, to enable the Panel to conduct a thorough and timely review of the Project.
6. A public hearing conducted in accordance with the principles of procedural fairness inherently contributes to a full, proper and transparent assessment of the Project.
7. The Panel Terms of Reference require the Panel to consider the economic effects of the Project including:
 - (a) the need for the Project,
 - (b) alternatives to the Project,
 - (c) the economic effects of the Project,
 - (d) the significance of the economic effects of the Project,
 - (e) the value of electricity generated by the Project,
 - (f) initial capital construction cost and operating cost estimates,
 - (g) impacts on government revenue, and

(h) impacts on gross domestic product.

(the “Economic Effects”)

8. The Panel Terms of Reference require the Panel to prepare and deliver a Joint Review Panel Report on the Project (the “Report”) to the federal and provincial government who in turn are required to publish the Report.
9. On May 1st, 2014, the Panel delivered its Report to the federal and provincial government and the Report was published.
10. The Panel did not have the information, analysis, reports, studies, forecasts, and research to fully, properly and transparently assess the Economic Effects of the Project. In its Report the Panel notes:

“The Panel cannot conclude on the likely accuracy of Project cost estimates because it does not have the information, time or resources. This affects all further calculations of unit costs, revenue requirements, and rates.” [Page 280]

“The Panel concludes that, basing a \$7.9 billion Project on a 20-year demand forecast without an explicit 20-year scenario of prices is not good practice. Electricity prices will strongly affect demand, including Liquefied Natural Gas facility demand.” [Page 287]

“The Panel concludes that demand management does not appear to command the same degree of analytic effort as does new supply.” [Page 291]

“The Panel concludes that methodological problems in the weighing and comparison of alternatives render unitized energy costs only generally reliable as a guide to investment...Uncosted attributes such as the ability to follow load, geographical diversity, or the ability to assist with the integration of intermittent sources need more analytic attention.” [Page 298]

“The Panel concludes that a failure to pursue research over the last 30 years into B.C.’s geothermal resources has left BC Hydro without information about a resource that BC Hydro thinks may offer up to 700 megawatts of firm, economic power with low environmental costs.” [Page 299]

“The Panel concludes that the Proponent has not fully demonstrated the need for the Project on the timetable set forth.” [Page 306]
11. As a result, Participants in the Joint Review Panel Public Hearing did not have an opportunity to review key information, analysis, reports, studies, forecasts, and research necessary to a full, proper and transparent assessment of the Economic Effects of the Project.
12. The Panel made several recommendations to address the lack of a full, proper and transparent assessment of the Economic Effects of the Project:

RECOMMENDATION 46

“If it is decided that the Project should proceed, a first step should be the referral of the Project costs and hence unit energy costs and revenue requirements to the BC Utilities Commission for detailed examination.”

RECOMMENDATION 47

“The Panel recommends that BC Hydro construct a reasonable long-term pricing scenario for electricity and its substitutes and update the associated load forecast, including Liquefied Natural Gas demand, and that this be exposed for public and Commission comment in a BC Utilities Commission hearing, before construction begins.”

RECOMMENDATION 48

“The Panel recommends, regardless of the decision taken on Site C, that BC Hydro establish and research and development budget for the resource and engineering characterization of geographically diverse renewable resources, conservation techniques, the optimal integration of intermittent and firm sources, and climate-induced changes to hydrology, and that an appropriate allowance in its revenue requirements be approved by the BC Utilities Commission.”

RECOMMENDATION 49

“The Panel recommends that, if Ministers are inclined to proceed, they may wish to consider referring the load forecast and demand side management plan details to the BC Utilities Commission.”

13. Since the Joint Review Panel Report was released on May 1, 2014, Participants including BC Hydro, the BC Ministry of Energy and Mines, other provincial government ministries and agencies, the District of Hudson’s Hope, and Clean Energy BC have prepared, are preparing, or could prepare new information, analysis, reports, studies, forecasts, and research on the Economic Effects of the Project (the “New Material”) in an effort to address the concerns and recommendations of the Joint Review Panel set out in paragraphs 10 and 12 above.
14. However, unlike previous information and analysis on the environmental, economic, social, health, and heritage effects of the Project, this New Material is largely confidential and has not been the subject of independent and expert assessment and a public hearing as the Panel Terms of Reference would have required.
15. On October 14, 2014, the Minister of Environment and the Minister of Forests, Lands and Natural Resource Operations issued an environmental assessment certificate to BC Hydro allowing the Project to proceed, subject to remaining authorizations including that of Executive Council, without addressing how to ensure a full, proper and transparent assessment of the Economic Effects of the project, and without addressing Panel recommendations #46 to #49.

16. Before Executive Council makes a final decision on whether or not to proceed with this \$7.9 billion Project, Executive Council wishes to ensure that New Material is the subject of an independent and expert assessment and a public hearing, and by doing so seeks to ensure that there is a full, proper and transparent assessment of the Economic Effects of the Project, including the matters referenced in Panel recommendations #46 to #49.
17. Section 5 of the *Act* provides that the Lieutenant Governor in Council may ask the BC Utilities Commission (the "Commission") for advice on any matter, and further that the Lieutenant Governor in Council may specify terms of reference requiring and empowering the Commission to inquire into the matter.

REQUEST FOR ADVICE ON THE PROJECT AND TERMS OF REFERENCE

NOW THEREFORE the Lieutenant Governor in Council requests the advice of the Commission on the Economic Effects of the Project pursuant to subsection 5(1) of the *Act* and specifies the following Terms of Reference for the Commission's inquiry into the Project pursuant to subsection 5(2) of the *Act*:

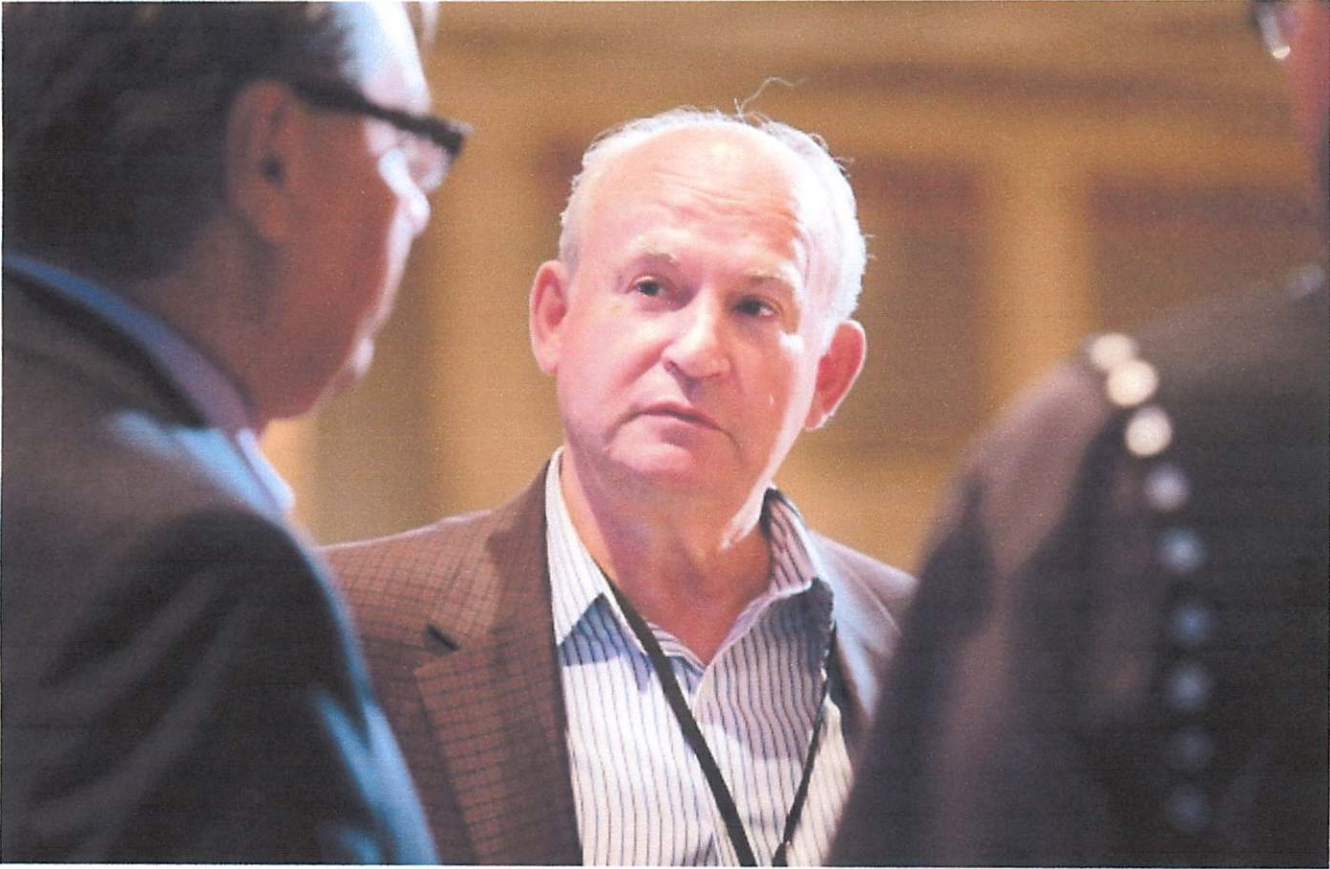
1. The purpose of this inquiry is for the Commission to make an assessment of the Economic Effects of the Project, including the matters referenced in Panel recommendations #46 to #49.
2. The Commission must hold a public hearing in accordance with standard Commission policy and practice on the Economic Effects of the Project, including the matters referenced in Panel recommendations #46 to #49.
3. For the purpose of conducting this inquiry and public hearing, the Commission:
 - (a) must invite and consider submissions, evidence and presentations on the Economic Effects of the Project including the New Materias from any interested person, including without limitation, aboriginal groups, the public, governments, the Proponent, other utilities, power producers, ratepayer groups and other interested groups;
 - (b) must hold the public hearing in accordance with the Commission's Public Hearing Guidelines, except that the Commission will make recommendations to the Lieutenant Governor in Council rather than making determinations; and
 - (c) may use all of the powers provided to it under the *Act*.
4. The Commission must prepare a report and recommendations on its assessment of the Economic Effects of the Project, including the results of the public hearing and any implications of its assessment for the Project, BC Hydro ratepayers and BC taxpayers. The report must be provided to the Minister of Energy and Mines by November 30, 2015.
5. The Minister of Energy and Mines must publish the report within 10 days of receipt.

November 18, 2014

Vaughn Palmer: On power, fork in the road is a dam dilemma

Site C vs. independent power producers, debt vs. multi-year contractual obligations

BY VAUGHN PALMER, VANCOUVER SUN COLUMNIST NOVEMBER 28, 2014



Energy Minister Bill Bennett chats with First Nations representatives at the All Chiefs Summit held at the Hotel Vancouver a year ago. First Nations considerations are one of the many factors the B.C. Liberals consider as they ponder green-lighting Site C.

Photograph by: Kim Stallknecht, Vancouver Sun

VICTORIA — As decision day approaches, the B.C. Liberals face two main choices to meet the province's future electricity needs, both controversial.

"I can tell you that we're down now to essentially two options, one of which is Site C and one of which is the independent power project option," Energy Minister Bill Bennett told reporters recently.

The first option would see BC Hydro construct a last-of-its-kind hydroelectric dam at Site C on the Peace River.

The second would entail Hydro contracting with private operators to build smaller-scale power projects — wind, run of river, perhaps biomass and geothermal — that would be scattered around the province.

In disclosing the final two options, Bennett tacitly confirmed that the Liberals have dropped

consideration of building either a new gas-fired generating plant or refurbishing the little-used thermal plant on Burrard Inlet.

Each of the two remaining options has its proponents and — no surprise, this being British Columbia — each also raises ferocious objections. Anything one might say on this file is debatable, including this statement.

The pluses for Site C, as the government sees them, are that hydro is the proven method of electrical generation in this province and it provides some of the cheapest rates on the continent. Once the construction cost has been paid out, hydro dams are reliable for the long-term and there's no need to estimate the future cost of fuel, as with a gas-fired plant.

For the Liberals, independent power projects have their good points too. "I don't think there's any issue around the reliability of the independent power industry," Bennett told reporters. "It's a good industry. We're actually very proud to have it. We get 25 per cent of our electricity today in the province from the IPP industry."

The industry, in a recent analysis (the one prepared, then withdrawn by KPMG), cited some other advantages of smaller-scale projects over the all-or-nothing aspect of Site C. IPPs could be phased in over time and spread around the province. Hydro could contract for range of power sources, including unproven-for-B.C. options such as geothermal.

Bennett, for his part, insists that the deciding factor between the two options should be the impact of each on future electricity rates. "We have to make a decision here that will have implications for many, many decades to the people who live in the province, to the businesses that operate here. We have to try to do everything we can to keep rates down, and that's the basis upon which we'll make this choice."

But having seen competing analyses on that score over the years, I doubt there's an indisputable answer to the question raised by Bennett. It all depends on the assumptions one makes going in and going forward.

Besides, other considerations have to be weighed, including the veto-in-all-but-name that First Nations exercise over resource development in this province.

One advantage for independent power involves the emerging role in such projects for First Nations as partners, developers and suppliers of services. By comparison, natives in the Peace River region have mounted a strong legal case that Site C would cause irreparable damage to aboriginal rights, title and interests.

Another factor is the impact on the provincial debt. IPPs don't entail a lot of provincial borrowing. They are underwritten in large measure by long-term contracts, which by verdict of the independent auditor general (applying generally accepted accounting principles) are listed in the public accounts as \$56 billion-and-counting worth of multi-year contractual obligations but not as debt.

Not so with BC Hydro. Because of the corporation's already hefty debt load, and the government's practice of raiding its accounts for dividends, the giant utility will have to borrow much of what it estimates to be the cost of Site C, namely \$8 billion.

The province is already constrained in how much more it can borrow, according to Finance Minister Mike de Jong. "I don't think we have a lot of room to move at this point," he told me during an interview Thursday on Voice of B.C. on Shaw TV.

"Those rating agencies that assess us increasingly look at other variables and other measures ... The distinction that has historically been made by these agencies between taxpayer-supported debt and the debt incurred by agencies like BC Hydro, which is self-supporting, is beginning to blur in the minds of some of these bodies. So I'm saying we have to be cautious."

Plus if Hydro is green-lighted to borrow billions for Site C, there will be that much less borrowing room for everything else. "It will likely crowd out many other projects," de Jong continued.

Not to say that debt-loading or First Nations will trump all other considerations. Only that when the Liberals say this is one of the toughest and most expensive decisions they've faced, they mean it.

As to timing, Premier Christy Clark told reporters Thursday that BC Hydro, as proponent for Site C, is pressing for a "yes" by the end of the year in order to take full advantage of the 2015 construction season.

But she also left open the possibility that the decision, being contentious, could spill over into next year.

vpalmer@vancouversun.com

[Click here to report a typo](#) or visit vancouversun.com/typo.

Is there more to this story? We'd like to hear from you about this or any other stories you think we should know about. [CLICK HERE](#) or go to vancouversun.com/moretothestory

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MEMO

December 4, 2014

TO: UBCM MEMBERS Attn: Mayor & Council | Chair & Board
FROM: UBCM EXECUTIVE
RE: NOTIFICATION OF EXECUTIVE VACANCIES

The purpose of this memo is to notify members of the direction taken by the Executive at their meeting on November 28, 2014 with regard to Executive vacancies as a result of the 2014 Local Government Elections.

At the meeting, Executive members were advised of five vacancies, and the process for filling those vacancies in accordance with the UBCM Bylaws and Policies:

- AKBLG representative – AKBLG to make a re-appointment; that has been done.
- AVICC representative – AVICC to make a re-appointment; that has been done.
- Second Vice President – Executive CANNOT appoint a Vice President, but may ask a sitting VP to move up and fill a vacancy; and Executive has the further option of appointing an additional “acting” Director at Large to ensure a full board complement of 21 members.
- Director at Large (1) – Executive may appoint an eligible elected official.
- Vancouver Metro Area Representative (1) – Executive may appoint an eligible elected official.

The UBCM Bylaws and Policies, grant the Executive discretion on whether or not to fill vacancies (see Appendix A for extracts of both documents). Upon consideration of the Bylaws and Policies the Executive endorsed the following direction:

- Executive proceed to notify the membership of the vacancies on the Executive and seek expressions of interest for each of these positions:
 - Director at Large – 2 positions are available, to ensure a full board complement of 21 members
 - Vancouver Metro Area Representative – 1 position available
- Executive agreed that the three vacancies should be filled prior to the next Executive meeting scheduled for February 12-13, 2015.

In accordance with the Bylaws, AKBLG has made a new appointment to the Executive, Mayor Gerry Taft, District of Invermere. AVICC has also made their new appointment, Councillor Barbara Price, Town of Comox. As well, Third VP, Councillor Murry Krause, has moved to Second VP as a result of the vacancy left in this position.

Next Steps

This memo serves as notification to the membership that the UBCM Executive wishes to fill vacancies for:

- Director at Large (2);
- Vancouver Metro Area Representative (1)

The process for filling vacancies will follow the process outlined in s. 8.5 of the Executive Policies.

Eligibility for Office

Director At Large (2) – this position is open to all elected officials of UBCM.

Vancouver Metro Area Representative – this position is open to elected members of either, or both, a council of a member municipality of the GVRD or of the GVRD Board (a list of eligible local governments is attached as Appendix B).

Process

Eligible elected officials interested in applying for either of these positions are encouraged to submit an expression of interest for **one** of these vacancies, as outlined in s. 8.5 of the Executive Policies. We would ask that potential candidates complete the attached nomination form (Appendix C) and return it by email or fax to the attention of the Immediate Past President. Candidates are also encouraged to provide a short bio of themselves (not more than 300 words) with their nomination form. All materials can be sent to the attention of Immediate Past President, Director Rhona Martin, care of the following email address: mcrawford@ubcm.ca or by fax: 604-270-9116.

The submission deadline for expressions of interest (nomination form and bio) is:

Friday January 9, 2015

The Executive will consider all expressions of interest and make a decision regarding whom they will appoint to fill these three vacancies.

Following Executive deliberations, all members will be notified of the Executive's decision. Newly appointed board members will be invited to attend the February 12-13, 2015 Executive meeting in Richmond.

If you have any questions about the process please contact Director Rhona Martin, Immediate Past President at rmartin@csrd.bc.ca or Marie Crawford, Associate Executive Director at 604-270-8226 ext. 104 or by email: mcrawford@ubcm.ca.

We welcome eligible interested candidates to apply. For further information about UBCM and the Executive please see the UBCM website.

<http://www.ubcm.ca/EN/main/about/executive/executive-members.html>

APPENDIX A

EXTRACTS FROM THE UBCM BYLAWS AND EXECUTIVE POLICIES

UBCM Bylaws

Section 2 of the UBCM Bylaws provides the following definition for officers:

2. *The Officers of the Union shall be: President, First Vice-President, Second Vice-President, and Third Vice-President.*

Section 3(d) speaks to filling vacancies: (*bold italics indicate relevant sections*)

- (d) ***No person shall hold a position as Officer of the Union unless elected as an Officer by the membership of the Union*** and no person shall be elected more than twice, whether consecutively or otherwise, as President of the Union. ...

In the event of a vacancy:

- amongst the Officers, other than President, the ***Executive may appoint, from amongst persons qualified to be elected to the Executive, Acting Directors at Large*** equal to the number of vacancies;
- amongst the ***Directors at Large***, the Small Community Representative, the Electoral Area Representative, or the ***Vancouver Metro Area Representatives***, ***the Executive may appoint a person qualified to hold the office to fill the position for the term remaining;***
- in the position of Vancouver Representative, GVRD Representative or amongst the five Directors appointed by the Area Associations such vacancies shall be filled in the manner of the original appointment.

Executive Policies

Section 8.5 of the Executive Policies outlines the process for appointing replacements:

8.5 Member notice of vacancies on the executive

If there is a vacancy following a local general election that will require the Executive to appoint a replacement, the following steps will be taken before the matter is considered by the Executive.

1. *Councils and boards will be notified of the vacancies that exist, the procedures for replacement and advised that the Executive will accept expressions of interest.*
2. *Any expression of interest must be endorsed by two elected officials of UBCM members.*
3. *An interested candidate may submit an expression of interest for one position only.*
4. *Expressions of interest will be directed to the Immediate Past President, who will prepare a report for the Executive on the materials received.*

APPENDIX B**Vancouver Metro Area Representative – List of Eligible Members**

Anmore
Belcarra
Bowen Island
Burnaby
Coquitlam
Delta
Langley City
Langley Township
Lions Bay
Maple Ridge
New Westminster
North Vancouver City
North Vancouver District
Pitt Meadows
Port Coquitlam
Port Moody
Richmond
Surrey
Tsawwassen First Nation
Vancouver
West Vancouver
White Rock
Electoral Area A (Metro Vancouver)

APPENDIX C**NOMINATION¹ FOR THE 2014/2015 UBCM EXECUTIVE**

We are qualified under the UBCM Bylaws to nominate¹ a candidate and we nominate:

Name: _____

Position in local government: ☐ Mayor ☐ Councillor ☐ Director

Municipality or Regional District represented: _____

Nominated for: ☐ Director At Large ☐ Vancouver Metro Area Representative

NOMINATED BY:

Name: _____ Name: _____

Mun/RD: _____ Mun/RD: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the UBCM Bylaws².

CANDIDATE:

Name: _____

Position in local government: ☐ Mayor ☐ Councillor ☐ Director

Municipality or Regional District represented: _____

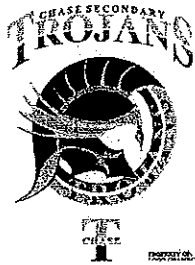
Nominated for: ☐ Director At Large ☐ Vancouver Metro Area Representative

Signature _____ Date: _____

TO BE RETURNED BY JANUARY 9, 2015

¹ Nominations require two elected officials of members of the Union [Bylaw 4(b)].

² All nominees of the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)]. Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area Representative must hold the appropriate office.



CHASE SECONDARY SCHOOL
P.O. Box 319 Chase, BC V0E 1M0

Telephone: (250) 679-3218
Fax: (250) 377-2228

School District #73
(Kamloops/Thompson)

October 31st, 2014

To whom it may concern,

This year, Chase Secondary would like to put on a meal for students prior to the Christmas break. We would like to call this the First Annual Chase Secondary Appreciation Meal. Our hope is that this can become an annual tradition that helps foster a better relationship between staff and students. The vision that we have is a casual meal the week prior to students going on their holiday break where teachers and students can interact outside of the classroom. Teachers and other volunteers can serve the students a healthy meal and then share a few laughs, smiles, and stories before the break. This year, we have decided to put on a pasta dinner for the students. I am writing to you to see if there is any way that you can support this venture. Feeding two hundred students and staff will not be an easy task, but with a little help, this could be a great success that can continue for years to come. We are looking for both donations and volunteers. If there is any way that you or someone you know from your organization or another can contribute in any way, please feel free to contact me at the school.

Sincerely,

Phil Arkinstall
Counsellor, Chase Secondary
250 679 3218
parkinstall@sd73.bc.ca

-----Original Message-----

From: Philip Arkinstall [<mailto:parkinstall@sd73.bc.ca>]

Sent: Thursday, December 04, 2014 3:19 PM

To: Sue Bepple

Subject: Re: Meal for students

Sorry for the delayed response Sue. The meal will be held on the 17th at the school in the gym between 12:30 and 1:30 (ish). We have a number of volunteers that have stepped up to date. I would love if there is any way that a donation could be made. There have been some businesses and individuals that have donated to date and it has been greatly appreciated. I think the meal will end up being around \$500. If I raise over that amount, I will use the funding to make this an annual event and grow it in scope. The focus this year is on "our community serving our community". It will be a positive atmosphere where students, staff, and community members can have a casual, positive interaction prior to the break in December. If you need more info, let me know. Thank you in advance for your time and consideration in this matter.

Talk soon,

Phil Arkinstall

----- Original Message -----

From: "Sue Bepple" <chase@chasebc.ca>

To: parkinstall@sd73.bc.ca

Sent: Wednesday, December 3, 2014 12:53:39 PM

Subject: Meal for students

Good afternoon Phil;

We have just received a letter via the Chamber of Commerce concerning a meal that staff wants to put on for students before the Christmas break. When was this meal going to be held?

If it is after Dec 9 th we can take this to council for approval. Were you looking for a specific amount in the way of donations or for volunteer help? If you can give us an idea of what you are looking for it can be brought to council for a decision on what they would like to provide by grant in aide or assistance.

Please advise asap so this can be put on the agenda for Dec 9 th .

Regards,

Sue Bepple
Administrative Assistant
Village of Chase
Box 440 826 Okanagan Ave
Chase, B.C. V0E 1M0