

Minutes of the Regular Meeting of the Council of the Village of Chase held  
at the Community Hall located at 547 Shuswap Avenue  
on Tuesday, October 8, 2013 at 4:00 p.m.

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Present:	Mayor	R. Anderson
	Councillors	R. Berrigan
		R. Crowe
		D. Lepsoe
		S. Scott
	Director of Financial Services	L. Pedersen
	Supervisor of Public Works	P. Regush
	Corporate Officer	L. Randle
	Gallery	16
	Press	2
	Delegations	n/a

**1. CALL TO ORDER**

Mayor Anderson called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Lepsoe

**"That the staff report referred to in section 8.1 be added and that the agenda be adopted as amended."**

CARRIED

**3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting of September 24, 2013

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the minutes of the September 24, 2013 Regular meeting of Council be adopted as presented."**

CARRIED

### 3.2 Record of the September 30, 2013 Property Tax Sale

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the record of the September 30, 2013 Property Tax Sale be adopted as presented."**

CARRIED

## 4. REPORTS

### 4.1.1 Public Works Supervisor's Report

- A local contractor was hired to work with Village staff to clean and flush all the catch basins and storm drains throughout the Village. They also flushed all the sanitary sewer mains on the east side of the CP Railway;
- A local contractor was awarded the bid to provide winter sand and we have started stockpiling a sand/salt pile for the winter;
- A contractor was hired to install piping spool pieces and the link seals protruding from the new Water Treatment Plant;
- A contractor was hired to install the new pitless pump and tie the piping into the Treatment Plant. A contractor was then brought in to backfill all the piping and bring the area up to sub-grade around the plant;
- The contractor for the brickwork was hired and began installing brick as of yesterday;
- There was a pre-construction meeting with the General Contractor as well as the electrical and mechanical contractor two weeks ago. All parties are moving forward and trailers for the trades are being set up this week;
- Routine maintenance continues.

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the September, 2013 Supervisor of Public Works report be received for information."**

CARRIED

### 4.1.2 Chief Administrative Officer's Report

n/a

#### 4.1.3 Director of Financial Services Report

The Director of Financial Services reported:

- The annual Property Tax sale occurred on September 30<sup>th</sup> at 10:00 a.m. in Council chambers;
- The annual Property Tax Exemption Bylaw has been prepared;
- Work continues on the 2014 budget;
- The annual Statement of Financial Information (SOFI) report is almost complete.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the September, 2013 Director of Financial Services report be received for information."**

*CARRIED*

#### 4.1.4 Bylaw Enforcement Officer's Report

- Expected seasonal Bylaw services activities are occurring. Since the end of the summer season, bylaw complaints and issues have dropped off significantly.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the September, 2013 Bylaw Enforcement Services report be received for information."**

*CARRIED*

#### 4.1.5 Land Use Planning Report

- No new applications received;
- Met with developer wishing to subdivide property in Chase;
- Notices were prepared and mailed out for four separate in-stream land use applications.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That the September, 2013 Land Use Planning report be received for information."**

*CARRIED*

#### 4.1.6 Corporate Officer's Report

- Preparation of Council agendas, minutes, notices, letters, advertisements, etc.;
- Assisted with organization and advertising of Volunteer Appreciation BBQ event;

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Lepsoe

**"That the September, 2013 Corporate Officer's report be received for information."**

*CARRIED*

#### 4.2 Mayor and Council Liaison Portfolio and Official Village Business Reports

##### Mayor Anderson

- Attended the September 29<sup>th</sup> Volunteer Appreciation BBQ hosted by the Village;
- Attended the October 7<sup>th</sup> Eco-depot Grand Openings at Heffley Creek and Pritchard.

##### Councillor Berrigan

- Attended the September 29<sup>th</sup> Volunteer Appreciation BBQ hosted by the Village;
- Attended the October 1<sup>st</sup> Public Hearing regarding the Zoning application from the Pinnacle Group;
- October 3<sup>rd</sup> attended the TNRD Board meeting as the alternate for the Mayor;
- October 4<sup>th</sup> attended a TNRD workshop on Strategic Planning/OCP/Marijuana grow operations as alternate for the Mayor;
- October 4<sup>th</sup> attended MLA Todd Stone's official opening of his constituency office.

##### Councillor Crowe

- The Adams River Salmon Society is hosting an Open House from October 12<sup>th</sup> to October 14<sup>th</sup> at Roderick Haig Brown Park. The Interpretive Center will be open to welcome visitors and share information about the spawning salmon. The logging in the park to improve the access to enter and exit the park as well as improvements to the parking are now under way;
- Sept. 27<sup>th</sup> I drove to Armstrong to the Pinnacle pellet plant operating there. I met with the plant maintenance supervisor Peter Swann to ask questions of him regarding the operation of that plant;

- September 29<sup>th</sup> participated with Council and Administration in hosting an appreciation BBQ for all of our Chase Volunteers who do so much for our community.

Councillor Lepsoe

- September 26<sup>th</sup> attended the Shuswap Tourism meeting in Chase;
- Attended the September 29<sup>th</sup> Volunteer Appreciation BBQ hosted by the Village;
- October 1<sup>st</sup> attended the Adams Lake Indian Band meeting with the Chief Administrative Officer.

Councillor Scott

- September 25<sup>th</sup> attended the Chamber of Commerce Executive meeting;
- Attended the September 29<sup>th</sup> Volunteer Appreciation BBQ hosted by the Village.

**5. DELEGATIONS**

**6. COMMITTEE OF THE WHOLE**

Recommendations from the October 1, 2013 Committee of the Whole meeting:

6.1 National Aboriginal Addictions Awareness Week

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Berrigan

**“That the Village of Chase waive the fees associated with the rental of the Community Hall for the events occurring during the local 2013 NAAAW; AND**

**That the Village of Chase provide a \$500.00 grant in aid to the local 2013 NAAAW events and accommodate the proposed road closure for the opening ceremonies on November 17th.”**

CARRIED

6.2 Land Lease to Interior Health Authority

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**"That the Village of Chase enter into a Land Lease Agreement with the Interior Health Authority for a portion of Lot 2 District Lot 517 Kamloops Division Yale District Plan 1467 Except Plans 7349, 8227, 29504, 31495 and 37882 as shown on Reference Plan EPP 28604 for a five (5) year term for \$1 a year, and that the Mayor and Corporate Officer execute the Agreement."**

*CARRIED*

6.3 Chase Country Christmas

Resolution: Moved by Councillor Lepsoe  
Seconded by Councillor Berrigan

**"That Council receives the report from Councillor Lepsoe regarding Chase Country Christmas and that the Village will participate with Chase Country Christmas organizers in the Traditional Country Christmas theme for 2013."**

*CARRIED*

**7. UNFINISHED BUSINESS**

7.1 Development Variance Permit No. 2013 DVP 68

No written submissions on the matter were received.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That Council approve issuance of Development Variance Permit No. 2013 DVP 68."**

*CARRIED*

7.2 Development Variance Permit No. 2013 DVP 69

One written submission on the matter was received and presented to Council.

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Scott

**"That Council approve issuance of Development Variance Permit No. 2013 DVP 69."**

*CARRIED*

7.3 Temporary Use Permit No. 2 -2013

No written submissions on the matter were received.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That Council approve issuance of Temporary Use Permit No. 2 - 2013."**

*CARRIED*

**8. NEW BUSINESS**

8.1 Aylmer Road Proposed Land Use Change, Official Community Plan Bylaw No. 789-2013 External Agency Consultation Plan

In addition to hearing from the public at a Public Hearing, Council is also required to consult with persons, organizations and authorities it considers will be affected by changes to an Official Community Plan (OCP), prior to adopting a new OCP Bylaw or amendment thereto.

As the consultation process with external agencies regarding proposed land use changes is not yet completed, Village of Chase Council cannot make a final decision on Official Community Plan Bylaw No. 789-2013 or Zoning Amendment Bylaw No. 790-2013 yet.

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**"That Council consult with the Thompson Nicola Regional District Board, Adams Lake Indian Band Council, Neskonlith Indian Band Council, Little Shuswap Lake Indian Band Council, Kamloops/Thompson School District #73 Board, Interior Health Authority, B.C. Ministry of Environment and Chase Fire and Rescue regarding proposed Village of Chase Official Community Plan Bylaw No. 635-2002, Amendment Bylaw No. 789-2013 in the manner described in this report."**

*CARRIED*

8.2 Chase Walking Group – Request for Free Use of Community Hall

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That the Chase Walking Group be granted free use of the Community Hall for indoor walking from October 16, 2013 to May 14, 2014 on Mondays, Wednesdays and Fridays from 8:00 a.m. to 10:00 a.m."**

*CARRIED*

8.3 Royal Canadian Legion – Request for Free Use of Community Hall

Resolution: Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That the Royal Canadian Legion be granted free use of the Community Hall for Remembrance Day ceremonies on November 11, 2013."**

*CARRIED*

8.4 Operation "Sun Screen" – Request for Free Use of Community Hall

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott

**"That Alison Maki and Natalie Jones be granted free use of the Community Hall on November 1<sup>st</sup> for a Halloween fund raising dance to raise funds for a sun screen to be added to the bandshell in memorial Park."**

*CARRIED*



8.5 Chase Citizens on Patrol – Request for Grant-in-Aid

Resolution: Moved by Councillor Crowe  
Seconded by Councillor Berrigan

**“That the Chase Citizens on Patrol be provided with a \$1000.00 Grant-in-aid to help defray supply and transportation costs for their activities.”**

*CARRIED*

8.6 Fire Chief’s Association of BC – Request to Reconsider Motion on Smoke Alarms

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Crowe

**“That the undated correspondence from the Fire Chief’s Association of BC regarding smoke alarms be received for information.”**

*CARRIED*

8.7 New Promotional Material for Chase  
Councillor Scott to speak on this matter.

The Chamber of Commerce is in the process of designing new ‘rack cards’ to promote the Village of Chase – one will be focused on the tourist audience and the other will be ‘relocation’ based – that is, focused on people who may be considering relocating from their current hometown, informing them of amenities and lifestyle that are available in Chase. The cost to print the cards will be approximately \$350.

Resolution: Moved by Councillor Scott  
Seconded by Councillor Crowe

**“That Councillor Scott allocates \$250.00 from his \$500.00, 2013 annual discretionary budget in the form of a Grant-in-aid to the Chamber of Commerce toward the cost of new promotional materials.”**

*CARRIED*

8.8 Opportunity for Council Members to Introduce New Information

Mayor Anderson asked if any Council members had any new information to introduce. No new matters were presented.

**9. IN CAMERA**

**10. ADJOURNMENT**

Resolution: Moved by Councillor Berrigan  
Seconded by Councillor Scott  
**"That the regular meeting of Council be adjourned."**

*CARRIED*

Mayor Anderson declared the Regular Meeting adjourned at 4:28 p.m.

These minutes were adopted by a resolution of Council this **22<sup>nd</sup>** day of **OCTOBER, 2013.**

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X  
Mayor,  
R. Anderson

\_\_\_\_\_  
X  
Corporate Officer  
L. Randle