



AGENDA

Committee of the Whole Meeting, Village of Chase
Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, May 5, 2015 at 4:00 p.m.

In order to respect the governance process, questions and comments from the general public will be taken after the end of New Business as part of “Opportunity for Public to Discuss Municipal Matters” and will not be entertained at any other time during the meeting.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“That the May 5, 2015 Committee of the Whole agenda be adopted as presented.”

3. ADOPTION OF MINUTES

Committee of the Whole meeting minutes dated April 7, 2015

Pages 1 - 5

Resolution:

“That the minutes of the April 7, 2015 Committee of the Whole meeting be adopted as presented.”

4. DELEGATIONS

Page 7

Chase Royalty Oath of Office for:

Kylie Schmidt ~ Miss Chase

Megan Johnston ~ Chase Princess

Katherine Womacks ~ Miss Congeniality

5. UNFINISHED BUSINESS

5.1 Skateboard Park

Pages 9 - 10

The Skateboard Park Committee has finalized the design for the sign to be posted at the proposed site and is requesting assistance from the Village with provision of the fencing posts and hanging of the sign.

6. NEW BUSINESS

6.1 BizPal

Pages 11 - 14

Administration is working with BizPal to integrate their service onto our website. This is an information item with a demonstration to show how it works.

6.2 CanoeKids Summer Camp Program

Pages 15 - 16

Fortius Athlete Development Centre is looking to host a one week canoe camp at Memorial park the week July 27 – 31, 2015.

Opportunity for the Public to Discuss Municipal Matters

7. IN CAMERA

None

8. ADJOURNMENT

Resolution:

"That the May 5, 2015 Village of Chase Committee of the Whole meeting be adjourned."



Minutes of the Committee of the Whole Meeting of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, April 7, 2015 at 4:00 p.m.

PRESENT: S. Scott, Chairperson
R. Berrigan
N. Egely
D. Lepsoe
A. Maki

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services

Public Gallery: 6

1. CALL TO ORDER

Chairperson Scott called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Mayor Berrigan

Seconded by Councillor Maki

“That the April 7, 2015 Committee of the Whole Agenda be adopted as amended with the addition of Item 6.3 – Washrooms at Memorial Park - Opening prior to regular scheduled opening; and Item 6.4 - Request to honour Dr. Vagy”

CARRIED
#2015/04/07_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Egely

Seconded by Mayor Berrigan

“That the March 3, 2015 Village of Chase Committee of the Whole meeting minutes be adopted as presented.”

CARRIED
#2015/04/07_002

4. DELEGATIONS

None.

5. UNFINISHED BUSINESS

5.1 Final Budget and Tax Rates

Moved by Mayor Berrigan

Seconded by Councillor Egely

“That the report on 2015 budget changes as presented to the Committee of the Whole on April 7, 2015 be received for information.”

CARRIED
#2015/04/07_003

Discussion ensued regarding tax rates:

- Province has been encouraging the reduction in business tax ratios to encourage competition
- In our present financial situation, it will take 3 years of at least a 3% tax increase in each year for Council to begin putting funds into reserves
- A 3% tax increase in 2015 along with taxes generated on new construction/assessed values will provide 3% in additional revenues

Moved by Councillor Scott

Seconded by Councillor Egely

“That the report regarding Property Tax rates for the 2015 budget preparation be received for information.”

CARRIED
#2015/04/07_004

Moved by Councillor Egely

Seconded by Councillor Maki

“That Administration apply a 3% general tax increase for municipal taxes when developing the 2015 tax rates.”

CARRIED
#2015/04/07_005

Tax ratios were discussed in relation to the commercial sector. It was queried whether there are options to either reduce the tax ratio for businesses or if there are other ways to assist this sector to thrive. Council was reminded that a reduction in commercial tax shifts the tax burden to the residential sector.

Moved by Councillor Scott

Seconded by Councillor Egely

“That Administration brings forward options for discussion for the creation of a policy for commercial sector taxation ratios in Chase.”

CARRIED
#2015/04/07_006

Moved by Mayor Berrigan

Seconded by Councillor Egely

“That the amended 2015 budget and the proposed five year plan, both presented at the April 7, 2015 Committee of the Whole meeting be approved in preparation of the official five year plan Bylaw.”

CARRIED
#2015/04/07_007

6. NEW BUSINESS

6.1 Wi-Fi at Community Hall

Moved by Mayor Berrigan

Seconded by Councillor Maki

"That a timer be applied to the wireless internet access at the Community and that the service be provided to the public and Community Hall user groups between 7 a.m. and 9 p.m."

CARRIED
#2015/04/07_008

6.2 Request from Haldane Elementary School – Earth Day Assembly

Moved by Mayor Berrigan

Seconded by Councillor Maki

"That Councillor Scott be appointed to attend the Earth Day Assembly at the Haldane Elementary School on April 22, 2015."

CARRIED
#2015/04/07_009

6.3 Washrooms at Memorial Park

Mayor Berrigan stated that the past weekend Easter event at Memorial Park and the unavailability of the washrooms was a lack of communication and possibly a misinterpretation of what was requested and what was possible.

It was further noted that for the future, a policy/procedure should be in place to address these types of situations when the washrooms are not yet open to the public on a regular schedule.

He stated that he was unhappy to hear that he and his Council members were publicly slighted because the washrooms were not made available, when there was very little lead time for the request and that there is still frost in the mornings which could damage water pipes.

Discussion:

- Washrooms are integral part of park and should be made more available
- Council reduced the Village's operating budget by almost \$250,000 for 2015 – if washrooms are provided for every event at \$300 per event, the savings from the budget cuts would quickly be eroded
- A policy needs to be in place to provide guidance to Administration with respect to special events/requests for washroom use
- Such a policy would need to ensure that the user groups know there would be a cost incurred by them to provide the washrooms during 'off season'

6.4 Request to Honour Dr. Vagy

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That the Village of Chase provide for a memorial bench in honour of Dr. Michael Vagy for placement in Memorial Park."

CARRIED
#2015/04/07_010

Opportunity for the Public to Discuss Local Government Issues of Interest and Concern

Mr. Graham Bell

- Asked about the status of the letter he wrote to Council regarding the Loan Authorization Bylaw for the Golf Course – Administration responded by saying that a response is being awaited from the Province of BC
- Mr. Bell also stated that Council's strategic plan does not have any percentages of savings/cost increases
- Mr. Bell stated that a 10% increase in water rates over 4 years seems very high

Bill MacPherson/Beverly Murphy

- Informed Council of their dispute with their neighbour at 724 Hysop Road – his dock being utilized for a commercial marina (moorage) when he is not permitted by the Province to have more than a private dock
- Provided some documentation that had already been passed to Administration
- Have been in touch with the Provincial Forests Lands and Natural Resources ministry staff regarding the dock and its improper usage
- Raised concerns about the traffic and usage of the public access to the lake for parking by the owners of the boats moored at the dock – neighbours have been verbally threatened and bullied

Mayor Berrigan stated that Administration will be reviewing the document and will bring forward more information to Council for further action.

Rollie Mockford

- Complimented Councillor Lepsoe on initiating a reduction by half of rental waivers for the community hall earlier in 2015
- Tax exemptions add up to a lot of money – hopefully Council is considering a way to recoup some of those lost taxes
- Regarding the Memorial Park washrooms, they should be open for events

Beverly Iglesias

- Confirmed she was not speaking on behalf of the Chase Lions Club
- She was disappointed that her request for the washrooms to be open for an Easter event for children and families was denied
- Why have a state of the art building for washrooms in Memorial Park and not have them open for events?
- Other normal Spring clean-up activities have been occurring, why could the washrooms not have been opened?
- Understood that the Mayor would bring her issue up at a Council meeting
- Without washrooms, her event would have had to be cancelled – she was able to secure port-a-potties at a cost of almost \$400
- Thanked Councillor Lepsoe for supporting her
- I reached out and asked for help and I say, "Shame on our community" for not stepping up to provide the washrooms
- Provided a petition asking that washrooms be made available for special events

Lynne Moyer

- When will water meter sample billings begin?

7. IN-CAMERA

Moved by Mayor Berrigan
Seconded by Councillor Egely

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding employee relations.”

CARRIED
#2015/04/07_011

8. ADJOURNMENT

Moved by Councillor Maki
Seconded by Councillor Egely
“That the April 7, 2015 Village of Chase Committee of the Whole meeting be adjourned.”

CARRIED
#2015/04/07_012

Chairperson Scott adjourned the meeting at 5:52 p.m.

S. Scott, Chairperson

J. Heinrich, Chief Administrative Officer

CHASE EXCELLENCE PROGRAM
PO BOX 800, CHASE, BC V0E1M0

April 27, 2015

Village of Chase
Chase, BC

Dear Mayor & Council:

We would like to be added to the agenda for the Council meeting on Tuesday May 5, 2015 in order for the new Chase Royalty to do their Oath of Office as representative for the Village of Chase.

Thank you in advance.

Your truly,



Pam Hartley
Secretary
Chase Excellence Committee

RECEIVED
Village of Chase

APR 27 2015

MEMORANDUM

TO: **Mayor and Council**
FROM: **Deputy Corporate Officer**
DATE: **May 5, 2015**
RE: **Sign for Skateboard Park**

HISTORY/BACKGROUND

On February 24, 2015 a report was made to Council the design submitted by the Committee for the Village of Chase Multi Use recreational facility (Skateboard park) was accepted in order for the Committee to move forward with fundraising for Phases III and IV – Construction Documents and Construction.

DISCUSSION

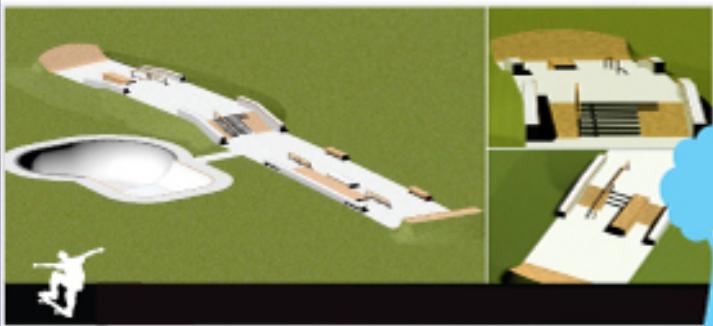
In an effort to assist with the Committee's fundraising efforts they would like to have a sign installed (proposed sign attached) at the site to raise awareness and generate enthusiasm within the community. It is intended to be an 8' x 4' sign made of aluminum composite (same durability as street signs) and would have rounded corners.

The Committee is requesting assistance from the Village with installation of fence posts and hanging of the sign once it is available.

Respectfully submitted,

Original Signed by:

Tammi Pretty
Deputy Corporate Officer



*More than just a skate park,
a community park*

GET on BOARD!

*Location
you're looking at it!*

*Facebook
Chase Skate Park*

*Are you able to
help or donate?*

Contact The Village of Chase



What is BizPaL?

- BizPaL is both a service for business and a partnership between three levels of government.
- BizPaL – **the service** - is an online tool for providing permit and licensing information for business start up and growth.
- BizPaL – **the partnership** - is a collaborative initiative to support business start up and growth in communities across Canada.

Program Overview

- Started as a pilot project in 2004
- Ministry of Jobs Tourism and Skills Training (Small Business Branch) is the provincial lead in British Columbia
- Industry Canada is the lead as the federal government partner
- The partnership is governed by a Steering Committee made up of representatives from all levels of government
- Costs are shared by the participating provincial /territorial and federal governments
- No cost to municipalities
- There are 118 local communities partnered with BizPaL in BC
- BizPaL's technology – an information retrieval system running on two interfaces – user and administrative. The database is housed by Industry Canada in Ottawa
- Data quality is managed by all partners – with routine testing done i.e. Broken link reports
- All information updates to the database are completed by the province



Business starts here

Difference between BizPaL and OneStop



Business starts here

- Provides a roadmap for business planning
- Identifies permits and licences that may be required from all three levels of government
- Reduces time spent researching



- Fulfilment service
- Business registrations with multiple public sector agencies (includes address change service and now a business number service)
- Reduces time spent complying



Business starts here

Benefits for Business

- ✓ **It's free** - Search for the permits and licences you may need to start or grow your business.
- ✓ **Saves time**— Spend less time searching for information and more time building your business.
- ✓ **Improves business planning** — Know which permits and licences are needed.
- ✓ **Get answers** — Available 24/7 to help navigate through government requirements.

“Having opened two restaurants over the span of 6 years, once with the help of BizPaL and once on my own, I can honestly say what a difference it made to the red tape that one normally thinks of when it comes to regulation requirements during the start up phase of a new business.... I wish all government services were so user focused and well put together.”



Business starts here



CanoeKids Summer Camp

The nationally recognized CanoeKids program provides a fun camp environment for children 7 years and older to learn fundamental canoe and kayak skills and to encourage a lifelong interest in paddling. The CanoeKids program is designed to provide children an opportunity to paddle and socialize with their friends in a fun team environment. Campers develop water safety awareness and paddling skills while increasing their confidence on the water. The camping day includes on-land active games, crafts, and discovery time led by National Coaches Certification Program (NCCP) trained staff. The focus is on summer fun! In the case of rain or bad weather, we have a rainy day plan.

Prerequisites:

- Campers must be 7-12 years old during the camp session
- No paddling experience is required
- Although PFD's are worn at all times on the water, CanoeKids participants must demonstrate a minimum swimming ability equivalent to Aqua Quest 6 which includes being able to swim 50 meters and tread water for 2 minutes.

What to Bring:

- Canoe Kayak BC will provide all the necessary paddling equipment. CanoeKids participants are welcome to bring their own PFD's.
- Bathing suit/towel/water shoes
- 2 changes of clothing daily will be required; clothing should be comfortable, loose fitting and preferably made of quick drying fabric (they do get wet!).
- Running shoes are required for dry-land games.
- Sun screen, water bottle, healthy lunches and snacks are needed for each day. Camp will feature a wrap up BBQ on Friday.

What NOT to bring:

- iPods, video games or phones. Electronics and water don't mix very well. You'll be having too much fun anyway!
- Money or other valuables. It's a long way to the bottom of the lake if you lose it!
- Weapons (real or fake). They're just not fun.

Program Options

FULL DAY Program runs from 9am – 4pm Monday through Thursday; Friday from 9am – 1pm

HALF DAY Program 9am – 12pm Monday through Thursday; Friday from 9am – 1pm OR 1pm – 4 pm Monday through Thursday; Friday from 9am – 1pm

- Priority registration is given to full day participants.

Cost:

\$225/wk Full Day (\$180 for a short week)

\$150/wk Half Day (\$125 for a short week)

Canoe Kids Level (Blades)

Bronze

- Safety First
- Endurance
- Equipment
- Sizing the Paddle
- Perfect Paddling Posture

Silver

- Review Bronze Blade
- Rescue Techniques
- Balance Drills
- Support Strokes
- Getting Technical

Gold

- Review Silver Blade
- Stroke Correction

Try to master all the levels!

Memorandum of Understanding between
_____ (the Hosts)
And
Canoe Kayak BC

Canoe Kayak BC is the provincial sport organization overseeing the delivery of paddlesports across the province. Assisted by a grant from the BC Sport Participation Program (BCSPP), we endeavor to build community capacity and provide quality programming to attract new participants to sport and increase the number of individuals actively involved on an ongoing basis in organized sport. The BCSPP is a sport participation funding program which is supported equally by the Province of BC and the Government of Canada to lead active and healthy lifestyles through involvement in sport.

The Hosts agree to:

- Ensure permits are in place for site access
- Advertise the program
- Make a printed Emergency Action Plan (EAP) for the venue available for the start of the program
- Provide access to any appropriate equipment overseen by the hosts
- Have Canoe Kayak BC added as an additional insured to their liability coverage
- Provide access to a safety boat and motor ?????
- Assist with naming a community BC Games contact for the 2016 event in Abbotsford
- Assist with sourcing affordable accommodations for the CKBC staff

Canoe Kayak BC agrees to:

- Provide a minimum of 2 qualified staff
- Provide a trailer of developmentally appropriate boats, PFD's, paddles and other supplementary equipment
- Provide a registration link
- Provide a list of participants with their emergency contact information/allergies/medical information
- Collect waivers/photo releases for all participants

Canoe Kayak BC agrees to provide the host with 20% of the revenue generated provided a minimum of \$2500 (before taxes) in registration fees is reached. Should the revenue be less than \$2500 (before taxes) the shared percentage shall be 10%.