



AGENDA

Regular Meeting of the Council of the Village of Chase
Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, May 12, 2015 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the May 12, 2015 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Minutes of the April 27, 2015 Regular meeting of Council

Pages 1 – 6

Resolution:

"That the minutes of the April 27, 2015 Regular meeting of Council be adopted as presented."

Minutes of the May 5, 2015 Special meeting of Council

Pages 7 - 8

Resolution:

"That the minutes of the May 5, 2015 Special meeting of Council be adopted as presented."

4. PUBLIC HEARINGS

5. REPORTS

- a) Mayor and Council Reports
- b) Staff Reports

6. DELEGATIONS

Bev Iglesias would like to approach Council regarding landscaping of the tenting area at Chase Lions RV Park.

7. UNFINISHED BUSINESS

7.1 Five Year Financial Plan

Pages 9 - 15

Resolution:

"That the Village of Chase 2015 – 2020 Five Year Financial Plan Bylaw No. 806-2015 be adopted."

7.2 2015 Tax Rate Bylaw

Pages 17 - 20

Resolution:

"That the Village of Chase 2015 Tax Rates Bylaw No. 807-2015 be adopted."

7.3 Honouring the late Dr. Vagyi

The group who worked together to plan Dr. Vagyi's memorial will get together to bring forward recommendations to Council on appropriate ways to honour his commitment and dedication to the Village and three First Nation Bands.

7.4 Community Hall Stove Installation

Pages 21 - 22

Administration has provided a report on their findings upon investigating concerns of the Community Hall stove purchase and installation.

7.5 Community Liaison role update

Terri Stewart has accepted a contract for the Community Liaison role and will be present for introduction to Council and the public gallery. The focus for this role will be on assisting with grant research / writing, volunteer engagement, youth involvement and community events.

NEW BUSINESS

8.1 Brought forward from Committee of the Whole May 5, 2015

8.1.1 Skateboard Park Signage

Page 23

Resolution:

**“That Village of Council approves the placement of a sign at the site of the proposed Skateboard Park; AND
Further recommends grant-in-aid be provided by way of the donation of posts and assistance from the Public Works Department in hanging.”**

8.1.2 CanoeKids Summer Camp Program

Page 25

Resolution:

**“That Village of Chase Council approves the request by CanoeKids Summer Camp Program to use Memorial Park during the day July 27 – 31, 2015; AND
Village staff provide non-financial, administrative support.”**

8.1.3 Open House

Page 27

Administration has come back to Council with a recommendation of a suitable day to host an Open House for the community.

8.2 Correspondence from Mr. Graham Bell

Pages 29 - 31

Attached is correspondence from Mr. Graham Bell and Administration's response.

8.3 Amended Indemnity Agreement with
Chase and District Recreation Centre Society

Pages 33 - 37

The Director of Financial Services has provided a report which outlines why an amended agreement with the Society is being presented to Council.

Resolution:

“That the amended Indemnity Agreement be submitted for signature to the Chase and District Recreation Centre Society.”

8.4 Mobile Home Park Bylaw and Zoning Bylaw Regulations

Page 39

The CAO has provided a report regarding the correct application toward mobile home setbacks.

Resolution:

“That the memorandum from the CAO regarding the regulations governing setbacks between Mobile Home Parks in Chase be received as information.”

8.5 BikeBC Grant Program – Ministry of Transportation and Infrastructure

Page 41

Memorandum from the CAO about an initiative accelerating development of cycling infrastructure throughout the Province.

Resolution:

“That the memorandum regarding the BikeBC grant program be received as information.”

8.6 Yard Waste Collection

Councillor Lepsoe has been approached about the feasibility of the Village having a yard waste drop off twice a year. Discussion and direction by Council is requested.

8.7 Shuswap Regional Trails Strategy Meeting

Page 43

A meeting is being held June 17, 2015 at Adams Lake Indian Band Recreation and Conference Centre to seek input on work completed by the steering committee.

8.8 Insurance Waiver

Page 45

An insurance waiver in the amount of \$50.00 is being requested for use of the Community Hall for the recent pie and coffee fundraiser.

8.9 Facilities Waiver

Pages 47 - 49

A facilities waiver for \$225.00 is being requested for use of the Community Hall for the annual Chase Kindergarten Health Fair.

8.10 Grant-in-aid request

Pages 51 - 54

A grant-in-aid request has been received by the organizers of the Miss Chase Excellence program in order to assist with travel expenses.

RELEASE OF IN CAMERA ITEMS

The following Resolution is being released from the April 27, 2015 In Camera meeting:

Moved by Councillor Lepsoe

Seconded by Councillor Maki

“That the dock at the back of the property at 724 Hysop Road is not in compliance with Provincial Regulations.”

9. IN CAMERA

Resolution:

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding employee relations and paragraph (l) regarding municipal objectives.”

10. ADJOURNMENT

Resolution:

“That the May 12, 2015 Village of Chase Council meeting be adjourned.”



Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Monday, April 27, 2015

PRESENT:

Mayor: R. Berrigan
Councillors: N. Egely
D. Lepsoe
A. Maki
S. Scott

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer

Public Gallery: 10

FINAL

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

An Extra Agenda was added with two items at 8.5.1 Together Shuswap 2015 Event – Council Member participation and 8.10 Haldane Elementary School – Earth Day. The report accompanying item 7.1 – Honouring the late Dr. Vagyi was written by Tammi Pretty, Deputy Corporate Officer and not J. Heinrich, Chief Administrative Officer as noted.

Moved by Councillor Scott
Seconded by Councillor Maki

“That the April 27, 2015 Village of Chase Regular Council meeting agenda be adopted as amended.”

CARRIED
#2015/04/27_001

3. ADOPTION OF MINUTES

The date in the heading of this item has been erroneously recorded as “March 10, 2015” and should read “April 14, 2015”.

Moved by Councillor Maki
Seconded by Councillor Egely

“That the minutes of the April 14, 2015 Regular meeting of Village of Chase of Council be adopted as amended.”

CARRIED
#2015/04/27_002

4. PUBLIC HEARINGS

None

5. REPORTS

a) Mayor and Council reports
Mayor Berrigan:

- Adams Lake Indian Band swearing in ceremony;
- Chase Museum Re-opening ceremony;

- The Celebration of Life for Dr. Vagyi.

Councillor Egely:

- Citizens on Patrol meeting;
- Adams Lake Indian Band swearing in ceremony;
- Chase Museum Re-opening ceremony.

Councillor Lepsoe:

- Holidays the week of April 13 – 17;
- Chase Heat Hockey Club Annual General Meeting;
- Chase Country Christmas meeting;
- The Celebration of Life for Dr. Vagyi.

Councillor Maki:

- Adams Lake Indian Band swearing in ceremony;
- Skateboard Park Committee meeting.

Councillor Scott:

- Guest speaker at Haldane Elementary for Earth Day;
- Chase Excellence Coronation ceremony.

6. DELEGATIONS

Brent Ashby, Partner, KPMG LLP Chartered Accountants presented the audited Village of Chase 2014 Financial Statements. It is the opinion of the auditors they have been prepared in accordance with Canadian generally accepted auditing standards and are presented fairly.

Mayor Berrigan recognized Bev Iglesias and thanked her and those who helped her with their tremendous fundraising efforts towards a new stove and flooring for the Community Hall. Ms. Iglesias distributed a handout which will be kept on file as part of the public record. The handout contained an itemized cost breakdown and highlighted her concern regarding the cost of removal of the old stove and installation of the new one. Mayor Berrigan noted he spoke to Administration on this item and it is being investigated.

7. UNFINISHED BUSINESS

7.1 Honouring the late Dr. Vagyi

Moved by Councillor Berrigan

Seconded by Councillor Scott

“That the matter of a way to honour Dr. Vagyi be referred back to Administration to obtain further information.”

**CARRIED
#2015/04/27_003**

Mayor Berrigan noted it is not feasible to ever rename Memorial Park as it is so named to honour veterans and renaming would not be appropriate.

7.2 Canada Post's operational changes

As Council recently passed a resolution regarding Canada Post's five point action plan the Federation of Canadian Municipalities is keeping them informed on progress to date.

Moved by Councillor Egeley
Seconded by Councillor Maki

“That the correspondence from the Federation of Canadian Municipalities to the Village of Chase regarding Canada Post’s five point action plan be received for information.”

**CARRIED
#2015/04/27_004**

7.3 Utility Rates

In response to questions from the gallery the following points were made:

- The rates of other municipalities used as a comparison cover a variety of population sizes from smaller, similar to larger;
- In order to recover costs the rates would need to rise 130% to 150% but the Village is looking to phase in costs to avoid undue hardship;
- Recovery costs from sewer usage by the Adams Lake Indian Band will be investigated further.

Moved by Councillor Scott
Seconded by Councillor Egely

“That the Village of Chase utility billing rate structure for test purposes be set for one year as:

- **Solid waste management rates unchanged from Rates and Charges Bylaw.**
- **Water and waste water fixed rates will be charged upon property unit. Regular users are a single owner upon a property that does not have sublet, rental, or multiple users. Multiple properties include rental units within a larger structure, strata properties and mobile home parks**

		BASE	CONNECT	VOLUME Per M3
Water Rates:	Regular Users	34.00	98.00	0.3617
	Multiple Users	25.50	73.50	0.3617
Waste Water:	Regular Users	36.50	113.50	0.593
	Multiple Users	27.50	85.00	0.593”

**CARRIED
#2015/04/27_005**

8. NEW BUSINESS

8.1 TNRD Requisition and Hospital Requisition

Moved by Councillor Egely
Seconded by Councillor Lepsoe

“That the report regarding TNRD and TNRD Hospital requisitions to the Village of Chase be received for information.”

**CARRIED
#2015/04/27_006**

8.2 Quarterly Financial Report to 31 March 2015

Many costs are seen at the beginning of the year due to renewals and the fact that departments have waited for the new budget year to order items.

Moved by Councillor Soctt
Seconded by Councillor Maki

"That the Village of Chase Quarterly Financial Report to March 31, 2015 be received as information."

**CARRIED
#2015/04/27_007**

8.3 Parks Department Summer Program

Moved by Councillor Maki
Seconded by Councillor Scott

"That the Village of Chase Summer Program continue for the 2015 budget year, that staff be encouraged to find additional funding if possible and continue the tradition of maintaining a very lean operation for the benefit of the community."

**CARRIED
#2015/04/27_008**

8.4 Invitation from Little Shuswap Lake Indian Band (LSLIB)

Moved by Councillor Scott
Seconded by Councillor Maki

"That the Invitation from LSLIB to attend the celebration of the many years Felix Arnouse has dedicated to his community be received as information."

**CARRIED
#2015/04/27_009**

8.5 Request for Grant-in-aid

Moved by Councillor Lepsoe
Seconded by Councillor Scott

"That the Village of Chase give grant-in-aid of \$250.00 to the "Together Shuswap 2015 Event" being held June 10, 2015."

Moved by Councillor Egely
Seconded by Councillor Maki

"That the Village of Chase give a grant-in-aid of \$125.00 to the "Together Shuswap 2015 Event being held June 10, 2015."

**The vote was held on the main motion as amended and it was: CARRIED
Councillor Lepsoe, Councillor Scott opposed
#2015/04/27_010**

8.5.1 Together Shuswap 2015 Event – Council member participation

Moved by Mayor Berrigan
Seconded by Councillor Scott

"That Councillor Lepsoe attend the Together Shuswap 2015 Event on behalf of the Village of Chase and be reimbursed in line with existing policy."

**CARRIED
#2015/04/27_011**

8.6 Keeping it Rural 2015 Conference

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That Councillor Lepsoe attend the Keeping it rural 2015 Conference on behalf of the Village of Chase and be reimbursed in line with existing policy."

CARRIED

#2015/04/27_012

8.7 Appointment of Bylaw Enforcement Officer

Moved by Councillor Scott

Seconded by Councillor Maki

"That Richard Waugh be appointed as Bylaw Enforcement Officer for the Village of Chase."

CARRIED

#2015/04/27_013

8.8 Correspondence from the Canadian Legion #107

Moved by Mayor Berrigan

Seconded by Councillor Egely

"That Councillor Scott attend the Royal Canadian Legion Candlelight Vigil May 8, 2015 on behalf of the Village of Chase; AND Shuswap Avenue be closed between Aylmer and Pine Street on that day from 6:45 p.m. to 7:45 p.m."

CARRIED

#2015/04/27_014

8.9 Request for Waiver

Moved by Councillor Egely

Seconded by Councillor Scott

"That the Village of Chase waive 50% of the fees for the Chase Hamper Society to utilize rooms A, B, C and the kitchen of the Community Hall over the dates requested."

TABLED

#2015/04/27_015

Council discussion:

- Council has previously discussed what information would be of benefit prior to making decisions on a grant-in-aid or rental waiver request;
- Council has given Administration direction to develop a grant-in-aid/rental waiver policy;
- It would be beneficial to know the financial situation of the Hamper Society in order to make a more informed decision about their current request.

Two members of the Hamper Society were in the gallery and were permitted to add information at this time:

- In 2014 the Society assisted 135 families;
- Although they are booking a Community Hall room for 47 days, the room is only be opened on Saturdays closer to Christmas, but when rented, it is not available to other users.

Moved by Councillor Maki
Seconded by Councillor Egely

"That the request from the Hamper Society for a waiver of rental costs associated with their use of the Community Hall for the 2015 Christmas Toy Store and to assemble hampers be tabled pending additional information from the Hamper Society regarding their financial situation."

**CARRIED
#2015/04/27_016**

8.10 Haldane Elementary School – Earth Day

Moved by Councillor Scott
Seconded by Councillor Maki

"That Village of Chase Administration write a letter of congratulations to Haldane Elementary School on their achievement as the Number 1 Green School in Canada; AND further an ad be placed in the Sunflower to the same effect."

**CARRIED
#2015/04/27_017**

It was noted that there were two corrections on the press release – the initiative has been led by Nancy Mueller and they actually achieved 10,000 environmental actions not the 6,000 stated.

RELEASE OF IN CAMERA ITEMS

None

9. IN CAMERA

Moved by Councillor Scott
Seconded by Councillor Egely

"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding employee relations and paragraph (d) the security of the property of the municipality."

**CARRIED
#2015/04/27_018**

10. ADJOURNMENT

Moved by Councillor Egely
Seconded by Councillor Maki

"That the April 27, 2015 Village of Chase Council meeting be adjourned."

**CARRIED
#2015/03/24_019**

The meeting was adjourned at 7:01 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer



Minutes of the Special Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, May 5, 2015

PRESENT:

Mayor: R. Berrigan

Councillors: N. Egely
D. Lepsoe
A. Maki
S. Scott

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer

Public Gallery: 4

FINAL

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 3:45 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Maki

“That the May 5, 2015 Village of Chase Special Council meeting agenda be adopted as amended.”

CARRIED
#2015/05/05_001

3. ADOPTION OF MINUTES

None.

4. PUBLIC HEARINGS

None

5. REPORTS

None

6. DELEGATIONS

None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

8.1 2015 Tax Rate Bylaw

Moved by Councillor Egely

Seconded by Councillor Scott

“That the Village of Chase 2015 Tax Rates Bylaw No. 807-2015 be given first, second and third readings.”

CARRIED
#2015/05/05_002

8.2 Five Year Financial Plan

Moved by Councillor Maki

Seconded by Councillor Egely

“That the Village of Chase 2015 – 2020 Five Year Financial Plan Bylaw No. 806-2015 be given first, second and third readings.”

**CARRIED
#2015/05/05_003**

RELEASE OF IN CAMERA ITEMS

None

9. IN CAMERA

None

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Maki

“That the May 5, 2015 Village of Chase Council meeting be adjourned.”

**CARRIED
#2015/05/05_004**

The meeting was adjourned at 3:50 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer



Village Of Chase

In-Camera Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 1 May 2015

RE: 2015 Financial Plan Bylaw No. 806-2015

ISSUE/PURPOSE

To authorize the 2015 to 2019 Financial plan and authorized the 2015 Budget for action

DISCUSSION

Council have finalized and discussed the five year plan in detail and the final details have been determined with the receipt of the provincial requisitions.

RECOMMENDTION

That Bylaw 806-2015 the Village of Chase 2015-2019 Financial Plan be given first, second and third reading.

**VILLAGE OF CHASE
BYLAW NO. 806 – 2015**

A Bylaw to Adopt the Village of Chase 2015 – 2019 Financial Plan

WHEREAS the Community Charter requires that municipalities must establish a five year financial plan that is adopted annually by bylaw;

NOW THEREFORE the Council of the Village of Chase, in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Schedule "A", Village of Chase 2015 to 2019 Financial Plan and Schedule "B", Statement of Objectives and Policies, attached hereto, shall form part of this Bylaw and are hereby adopted as the Five Year Financial Plan for the Village of Chase for the years 2015 to 2019 inclusive
2. This Bylaw may be cited as "Village of Chase 2015 to 2019 Five Year Financial Plan Bylaw No. 806 – 2015".

READ A FIRST TIME THIS DAY OF , 2015

READ A SECOND TIME THIS DAY OF , 2015

READ A THIRD TIME THIS DAY OF , 2015

ADOPTED THIS DAY OF , 2015

Mayor, R. Berrigan

Chief Administrative Officer, J. Heinrich

VILLAGE OF CHASE

Bylaw No. 806-2015
2015 to 2019 Financial Plan
Schedule "A"

	2015	2016	2017	2018	2019
Revenues					
Property Taxes	\$1,509,000	\$1,553,000	\$1,598,800	\$1,645,900	\$1,694,500
Payments in Lieu of Taxes	21,000	21,400	21,800	22,300	22,800
Utility Tax	39,000	39,800	40,600	41,400	42,200
Interest and Penalties on taxes	33,200	33,600	34,600	35,800	37,000
Parcel Taxes					
Water Parcel Tax	84,000	-	-	-	-
Waste Water Parcel Tax	218,000	-	-	-	-
Collection of taxes for Other Governments	1,781,100	1,816,600	1,852,600	1,889,100	1,926,100
Grants	1,201,000	1,891,700	328,400	319,100	319,900
Fees					
Other Revenue Own Sources	330,200	335,600	341,400	346,900	352,700
Water utility	229,000	344,000	378,000	415,000	456,000
Waste Water utility	206,500	428,500	432,500	436,500	441,500
Other Revenues	7,000	6,000	5,000	5,000	5,000
Development Cost Charges	-	130,000	-	-	-
Disposal of Tangible Capital Assets	198,800	76,200	-	-	-
Transfers from Reserves					
General	54,000	241,200	-	-	-
Water utility	184,000	156,000	-	-	-
Waste Water utility	-	123,800	-	-	-
Proceeds from Borrowing	280,000	260,000	-	-	-
Total Revenues	6,375,800	7,457,400	5,033,700	5,157,000	5,297,700
Expenditures					
Payment of taxes to Other Governments	1,781,100	1,816,600	1,852,600	1,889,100	1,926,100
Legislative services	121,600	90,900	91,200	91,500	91,800
Corporate services	503,400	508,600	514,100	531,000	522,400
Municipal Enforcement	51,300	52,000	52,900	53,600	54,300
Fire service	329,800	209,400	209,400	215,000	213,100
Rescue service	16,100	16,200	16,500	16,700	16,900
Emergency services	3,900	4,000	4,100	4,100	4,200
Planning	34,700	34,500	35,000	35,400	35,700
Economic Development	86,000	75,000	75,600	76,000	76,500
Public Works	307,700	311,300	315,900	325,600	326,800
Transportation	496,200	504,000	511,800	513,500	516,000
Parks & Recreation	657,200	667,800	674,700	680,100	685,300
Solid Waste	196,700	222,300	196,300	201,700	208,100
Water	506,000	584,400	595,000	600,900	606,900
Sewer	381,100	385,600	390,100	394,600	397,800
Other	38,800	39,000	39,200	39,300	39,600
Capital Expenditures					
General	379,000	1,097,000	235,500	115,000	261,000
Water	761,800	895,000	-	-	-
Sewer	550,000	1,100,000	-	-	-
Deduct Amortization	(906,700)	(994,400)	(991,600)	(979,000)	(970,900)
Debt Repayment	59,500	54,700	75,000	74,700	74,400
Leases	168,800	146,100	143,500	143,500	143,500
Transfers to Reserves					
General	25,000	25,000	35,000	35,000	35,000
Water	-	-	-	-	-
Sewer	-	-	-	-	-
Total Expenditures	6,549,000	7,845,000	5,071,800	5,057,300	5,264,500
Annual Cash Surplus/(Deficit)	(173,200)	(387,600)	(38,100)	99,700	33,200
Transfers (to)/from Surplus	173,200	387,600	38,100	(99,700)	(33,200)
Financial Plan Balance (will be \$0)	\$0	\$0	\$0	\$0	\$0

Village of Chase
Bylaw No. 806-2015
2014 to 2018 Financial Plan
Schedule "B" – Statement of Objectives and Policies

In accordance with Section 165(3.1) of the *Community Charter*, the Five Year Financial Plan must include objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from the following funding sources described in Section 165(7) of the *Community Charter*:
 - (a) revenue from property value taxes;
 - (b) revenue from parcel taxes;
 - (c) revenue from fees;
 - (d) revenue from other sources;
 - (e) proceeds from borrowing.
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2015.

In 2015, grants, included in the "Other Sources" line in Table 1, form a major proportion of revenue for the Village. Chase has been very fortunate to secure over 4.5 million dollars from the Canada – British Columbia Building Canada Fund which will pay for two-thirds of the new Water Treatment Plant. Construction of the plant was begun in 2013 and was mostly completed in 2014. Final works are being completed in 2015 and will generate approximately \$370,000 in grant revenues. We are also applying for additional grants for a wastewater lagoon infrastructure project which will require additional grant funding of \$366,000 and additional funding from reserves in 2015 and the balance of the project will be completed in 2016.

Borrowing of \$280,000 through short term loans will finance the acquisition of two firetrucks and will pay for a half ton budgeted previously to be funded from borrowing.

Property taxation, the largest revenue source, offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as maintenance of streets, sidewalks, parks, general administration, fire protection, bylaw enforcement, and snow removal.

Objective

Over the next five years, the Village will increase the proportion of revenue that is received from user fees and charges until the fees and charges more closely meet the costs incurred to provide the services.

Policies

- Where possible, the Village will supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited, primarily residential, property tax base.
- Based on the above statement, the Village will be reviewing and revising user fees to ensure that they are adequately meeting both the capital and operating costs of the services for which they are collected.
- The metered water system has been tested during 2013 and 2014 in order to ensure the system is operating satisfactorily. During 2014 we replaced some equipment which was not functioning properly and the last several meter readings have had no significant glitches. We anticipate producing test utility billings throughout 2015. It is anticipated that metered utility billings will begin in April 2016.
- All utility bylaws will be reviewed and amended with the intention of simplifying billing procedures and setting guidelines for users.

Table 1 – 2015 Revenue Sources		
Revenue Source	Amount	Percentage of Total
<u>Property Taxes</u>	<u>\$1,509,000</u>	<u>24</u>
<u>Parcel Taxes</u>	<u>302,000</u>	<u>5</u>
<u>Fees</u>	<u>765,700</u>	<u>12</u>
<u>Other Sources</u>	<u>3,519,100</u>	<u>55</u>
<u>Borrowing</u>	<u>280,000</u>	<u>4</u>
Total	\$6,375,800	100

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property tax rates among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class forms the largest proportion of the assessment base and consumes the majority of Village services.

Our only “Major Industry” class, Adams Lake Lumber, is exempted from any Village of Chase property tax rate increases, as the Letters Patent by which their property was incorporated into the Village of Chase requires that the tax rate to be used is set by the provincial “Taxation (Rural Area) Act Regulation”. The “Utility” class is also determined by the province under that same regulation and we are already using the maximum tax rate allowed and therefore it cannot change.

Objective

- The amount of taxes to be collected from the “Residential”, “Business and Other”, “Recreation/Non-Profit” and “Farm” classes will increase by about 3% per year. This will be reviewed in future as user fees are implemented to offset property taxes.

Policies

- The Village will supplement its revenues from user fees and charges to keep property tax increases to a minimum.
- The Village will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community and create new jobs.
- The Village will regularly review the tax rates and revenues relative to the expenses incurred within each property class.

Table 2 - Distribution of Property Taxes		
Property Classification	% of Total Property Taxation	Value
Residential (1)	73.36%	1,110,200
Utilities (2)	1.98%	27,900
Major Industry (4)	8.63%	132,900
Business and Other (6)	15.90%	239,900
Recreation / Non-Profit (8)	0.06%	1,000
Farm (9)	0.07%	1,100
Total All Sources	100.00%	1,513,000

PERMISSIVE TAX EXEMPTIONS

The Village has adopted a Permissive Tax Exemption policy in 2015 which provides guidelines for applications and review by council of those applications to determine the nature and the purpose of the exemptions being given. Council considers the following criteria before granting permissive tax exemptions:

- The tax exemption must demonstrate benefit to the community and residents of the Village by enhancing the quality of life economically, socially and/or culturally.
- The goals, policies and principles of the organization receiving the exemption must be consistent with those of the Village.
- The organization receiving the exemption must be a registered non-profit organization or government institution.
- Permissive tax exemptions will be considered in conjunction with:
 - (a) Other assistance being provided by the Village;
 - (b) The potential demand for Village services or infrastructure arising from the property; and
 - (c) The amount of revenue that the Village will lose if the exemption is granted.

Objective

- The Village will continue to provide permissive tax exemptions to non-profit societies, agencies and government institutions providing services to the community.
- The Village will consider the benefits to the community being provided by the recipients of the exemptions.
- The Village will consider additional permissive tax exemptions as allowed under the *Community Charter*.

Policies

- The new policy is in effect for 2015. The process will be reviewed and any changes required to improve accountability and provide fair access to the exemptions will be considered by council in the future.

Goal of Council

A major goal of this council is to improve the village's financial situation over the next several years. In pursuit of this goal council did make major cuts to its operating budget expenditures in 2015 while maintaining a tax increase. This will change the direction of the village finances to begin to provide future funding for asset repair and replacement with less reliance on senior government funding.



Village Of Chase

In-Camera Administrative Report

TO: Mayor and Council

FROM: Director Financial Services

DATE: 30 April 2015

RE: 2015 Tax Rate Bylaw No. 807-2015

ISSUE/PURPOSE

To authorize the tax rates for Municipal portion of taxes and for the Regional District and Regional Hospital District tax requisitions for the 2015 tax year. All of the other tax rates are established by the province or their agencies under their legislation and are not included in the bylaw.

HISTORY/BACKGROUND

The assessment base for the village increased in 2015 from \$298 million to \$307 million with approximately \$1 million in new construction, the balance being value adjustments. This is an increase in assessments of 3.15% on average. This average did not run through all of the categories, with business having a 4.9% increase in value while residential increased 3.56% and Major industry declined 2.32%.

Council had approved a target of a 3% property tax increase for the year.

DISCUSSION

When there is a shift in the property assessment values, there can be some unexpected fluctuations in the individual taxes charged as reflected in the following table of tax comparisons.

2015 Tax Comparison

Roll	Class	Location	2015 Assessed	2014 Assessed	Assessment Change	2015 Taxes	2014 Taxes	Tax Change
136.000	Bus	Shuswap Ave	353,600	316,600	11.69%	8,135	7,405	9.86%
380.076	Res	Veteran Road	408,000	404,000	0.99%	3,913	3,907	0.14%
381.010	Bus	Aylmer Road	182,200	182,200	0%	4,141	4,195	-1.29%
437.000	Res	Pine Street	148,700	126,800	17.27%	1,546	1,362	13.53%
558.000	Res	Arbutus Place	558,000	576,000	-3.13%	5,158	5,125	0.65%

Business assessments continue to grow as a percentage of the total, but this year the residential values recovered to the 2013 value and still make up 85% of the total assessment. Taxes for other jurisdictions still constitute the majority of taxes collected. The TNRD levy for Chase this year declined slightly from \$533,271 to \$531,278 and the TNRD Hospital district increased from \$186,877 to \$190,965 a net increase of 0.29% .

	2015 Taxes	2014 Taxes	Proportion	Increase (Decrease)
VILLAGE OF CHASE	\$1,513,000	\$1,465,028	46.28%	3.28%
REGIONAL DISTRICT	526,400	533,271	16.10%	-1.29%
REGIONAL HOSPITAL	190,700	186,877	5.83%	2.03%
BCAA	32,700	33,257	1.00%	-1.80%
MFA	100	82	0.00%	0.00%
SCHOOL	869,600	891,664	26.60%	-2.48%
POLICE	137,100	132,386	4.19%	3.55%
TOTAL	\$3,269,600	\$3,176,156	100%	2.94%

The increase in tax revenues for the Village is about 3%, produced by a 3% tax increase and the additional revenues produced by new assessments (construction and renovations). With the slight reductions in other taxes caused primarily by reductions in requisitions, the net taxes to be collected over 2014 is an increase of 2.94%.

Although the regional districts overall tax requisition decreased, in their detailed budget there are several major increases. The summary of the departments is available on request, and the detailed 126 page budget is available in digital format.

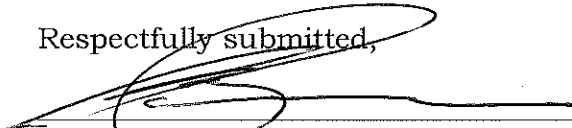
FINANCIAL IMPLICATIONS

The bylaw as prepared will raise \$3.269 million in revenues of which \$1.513 million will be for the use of the Village of chase.

RECOMMENDATION

That Bylaw 807-2015, a bylaw to establish the 2015 Tax Rates, be given first second and third reading.

Respectfully submitted,


Leif Pedersen, Director Financial Services

VILLAGE OF CHASE

Bylaw No. 807-2015

**To establish 2015 Property Taxation Rates
for Municipal, Regional District and Regional Hospital District Purposes**

WHEREAS the Community Charter requires that a council must, by bylaw, impose property value taxes for the year by establishing tax rates for:

- a) The municipal revenue proposed to be raised for the year from property value taxes, as provided in the financial plan; and
- b) The amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body,

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

- 1. The following rates are hereby imposed and levied for the year 2015:
 - a) For general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, the rates appearing in Column A of Schedule "A" attached to and forming part of this Bylaw shall apply.
 - b) For regional district purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column B of Schedule "A", attached to and forming part of this Bylaw shall apply.
 - c) For hospital purposes on the value of land and improvements taxable for hospital purposes, rates appearing in Column C of Schedule "A", attached to and forming part of this Bylaw shall apply.
- 2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
- 3. This Bylaw may be cited as "Village of Chase Tax Rates Bylaw No. 807-2015".

READ A FIRST TIME THIS DAY OF May, 2015

READ A SECOND TIME THIS DAY OF May, 2015

READ A THIRD TIME THIS DAY OF May, 2015

ADOPTED THIS DAY OF May, 2015

Mayor, R. Berrigan

Chief Administrative Officer, J. Heinrich

VILLAGE OF CHASE

**Bylaw No. 807-2015
Schedule "A"**

2015 Property Taxation rates
For Municipal, Regional District and Regional Hospital District purposes.

Tax Rates (dollars of tax per \$1,000 of taxable value)

		Column A	Column B	Column C
PROPERTY CLASS	Class Number	GENERAL MUNICIPAL	REGIONAL DISTRICT	REGIONAL HOSPITAL
Residential	1	4.2600	1.2985	0.4704
Utilities	2	40.0000	4.5449	1.6465
Major Industry	4	5.5000	4.4151	1.5995
Business and Other	6	11.1579	3.1814	1.1526
Recreation/Non-Profit	8	9.3965	1.2985	0.4704
Farm	9	16.3368	1.2985	0.4704



VILLAGE OF CHASE

Memorandum

Date: May 12, 2015

To: Mayor and Council

From: CAO

RE: Community Hall Gas Stove Replacement –
Removal and Installation Costs

At Council's March 10, 2015 Regular meeting, Ms. Bev Iglesias presented a proposal to Council to fundraise to purchase a new stove and new flooring for the Community Hall kitchen.

The resolution passed at that meeting was:

That the Village of Chase Council supports the fundraising efforts towards the purchase of a new stove and kitchen flooring for the Community Hall and, further, that 50% grant-in-aid will be provided for use of the Community Hall for this event.

At the April 27, 2015 Council meeting:

- Mayor Berrigan thanked Ms. Iglesias and those who helped her for their tremendous fundraising efforts toward obtaining a new stove and new flooring for the Community Hall kitchen
- Ms. Iglesias provided information regarding the stove installation and associated costs, and raised a concern that the estimate she received for installation was much lower than the actual costs that were incurred in relation to the removing the old stove and installing the new stove
- Mayor Berrigan stated that Administration would investigate the matter and report back to Council

Company	Estimate or Invoice	Work included
Tri-Rom Industries	\$1123.20 <i>Estimate</i>	Pickup new stove, disconnect old unit, remove and dispose of old unit, install new unit, all materials and fittings to install, permit, mileage
Westhighland	\$906.75-old stove removal - actual cost	Disconnection of the gas line to the old stove, installation of new gas shut offs, capping off gas line, disassembly of old stove and door way, removal of stove from building and reassembly (being sold to a local business operator)
Westhighland	\$3692.06 – new stove install - actual cost	Pick up and deliver new stove, disassemble to be able to fit it through the doorway into the kitchen, reassembly, installation of casters, installation of stove, gas line flex hose, shut off, quick disconnect, split ring clamps and appliance restraint device, gas permit

Westhighland	\$1272.10 – pot stove install – actual cost	Pot Stove delivery and Installation (pot stove was later purchase)
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Upon further investigation by Village staff, it was discovered that the estimates provided by Tri-Rom Industries did not include:

- Disassembly and reassembly of old stove
- Disassembly and reassembly of new stove
- Installation of pot stove and associated parts and travel time
- The time frame in which to work to remove the old stove and install the new one was 2 days after the installation of the flooring and before a large Lions Club event in the Hall
- At the time the estimate was received from Tri-Rom, Tri-Rom was not aware that the range had to be dismantled and reassembled, nor did they know that a pot boiler was added to the stove
- Tri-Rom more recently told Village staff that their estimate and the actual costs charged by Westhighland were like comparing apples to oranges – Tri-Rom’s estimate would have been much higher had they known all the requirements that were needed
- Another local gas fitter was consulted and reviewed the invoices for the installation – his comment was that the charges seemed very reasonable considering the amount of time needed for the disassembly and reassembly, and the short window within which the installer had to work

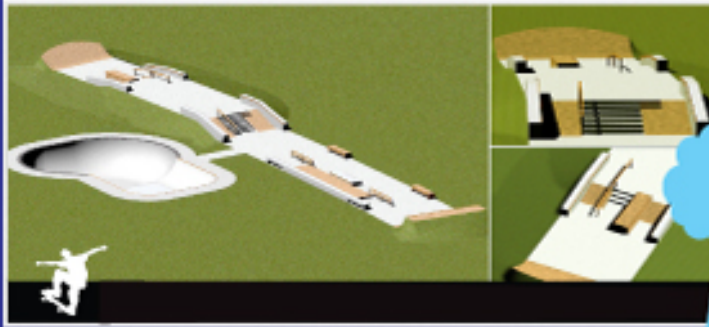
While Ms. Iglesias had indicated that she was concerned that the fundraised money may not cover all associated costs for the installation of the new stove, the original resolution of Council focussed on the fundraising being for the *purchase* of a stove. The Village does have funds in its 2015 budget to cover the shortfall in fundraising for the installation of the new stove.

Recommendation:

“That the memorandum regarding Community Hall Gas Stove Replacement – Removal and Installation Costs, be received as information.”

Respectfully submitted,

Original Signed
Joni Heinrich, CAO



*More than just a skate park,
a community park*

GET on BOARD!

*Location
you're looking at it!*

*Are you able to
help or donate?*

Contact The Village of Chase

Facebook
Chase Skate Park





CanoeKids Summer Camp

The nationally recognized CanoeKids program provides a fun camp environment for children 7 years and older to learn fundamental canoe and kayak skills and to encourage a lifelong interest in paddling. The CanoeKids program is designed to provide children an opportunity to paddle and socialize with their friends in a fun team environment. Campers develop water safety awareness and paddling skills while increasing their confidence on the water. The camping day includes on-land active games, crafts, and discovery time led by National Coaches Certification Program (NCCP) trained staff. The focus is on summer fun! In the case of rain or bad weather, we have a rainy day plan.

Prerequisites:

- Campers must be 7-12 years old during the camp session
- No paddling experience is required
- Although PFD's are worn at all times on the water, CanoeKids participants must demonstrate a minimum swimming ability equivalent to Aqua Quest 6 which includes being able to swim 50 meters and tread water for 2 minutes.

What to Bring:

- Canoe Kayak BC will provide all the necessary paddling equipment. CanoeKids participants are welcome to bring their own PFD's.
- Bathing suit/towel/water shoes
- 2 changes of clothing daily will be required; clothing should be comfortable, loose fitting and preferably made of quick drying fabric (they do get wet!).
- Running shoes are required for dry-land games.
- Sun screen, water bottle, healthy lunches and snacks are needed for each day. Camp will feature a wrap up BBQ on Friday.

What NOT to bring:

- iPods, video games or phones. Electronics and water don't mix very well. You'll be having too much fun anyway!
- Money or other valuables. It's a long way to the bottom of the lake if you lose it!
- Weapons (real or fake). They're just not fun.

Program Options

FULL DAY Program runs from 9am – 4pm Monday through Thursday; Friday from 9am – 1pm

HALF DAY Program 9am – 12pm Monday through Thursday; Friday from 9am – 1pm OR 1pm – 4 pm Monday through Thursday; Friday from 9am – 1pm

- Priority registration is given to full day participants.

Cost:

\$225/wk Full Day (\$180 for a short week)

\$150/wk Half Day (\$125 for a short week)

Canoe Kids Level (Blades)

Bronze

- Safety First
- Endurance
- Equipment
- Sizing the Paddle
- Perfect Paddling Posture

Silver

- Review Bronze Blade
- Rescue Techniques
- Balance Drills
- Support Strokes
- Getting Technical

Gold

- Review Silver Blade
 - Stroke Correction
- Try to master all the levels!*



VILLAGE OF CHASE

MEMORANDUM

DATE: May 12, 2015

TO: J. Heinrich, Chief Administrative Officer

FROM: T. Pretty, Deputy Corporate Officer

RE: OPEN HOUSE

Administration has been directed to come back to Council with a proposed date for an Open House.

Administration is recommending:

- The event be held Tuesday, June 22, 2015 from 4:00 p.m. to 7:00 p.m. in the Community Hall;
- The Regular Council meeting be held at 3:30 on that day, also in the Hall;
- In addition to Staff and Council attending the event it is recommended the TNRD, RCMP, Fire Department, Ambulance Service, School District and Chamber of Commerce be invited to participate;
- Light refreshments will be served in the downstairs kitchen in order for people to have a look at the new stove and flooring;
- Potentially have Water Treatment Plant Open House at the same time.

Council is advised that, as the majority of the Open House is being held after regular working hours, there will likely be cost or working hours implications.

Administration is requesting Council discuss this item and provide direction.

Respectfully submitted,

Original Signed
T. Pretty, DCO

May 5, 2015

VIA HAND DELIVERY

Village of Chase
Chase, B.C.

RECEIVED
Village of Chase

MAY 05 2015

Original _____
File _____
Copy _____
Agenda _____

Dear Mayor Berrigan and Council

Re: Sunshore Golf Course Loan Guarantee Bylaw 701 2007
Loan Authorization Bylaw No. 701 2007

I refer to the February 4, 2015 letter to Mayor and Council regarding the subject.

In a previous Chase Council Committee of the Whole meeting, I understood definitive action by the Village would be forthcoming by the middle or the end of April 2015.

As of this date, I have not received a response to the several issues raised in my February 4, 2015 letter. Specifically:

Is the Village amending the subject Bylaw or enacting a new Bylaw with consideration to include the suggested amendments? Particularly:

- a prohibition from guaranteeing or undertaking an increase in borrowing under the Bylaw
- the clarification of the Village Indemnity as a reducing debt with liability reduced permanently by the reduction of debt.
- and finally reciting the maximum term remaining in keeping with expiry of 20 years from the initial March 2008 Bylaw

Has the original mortgage with the Interior Savings Credit Union (the "Credit Union") been paid? If so, has the Village received a release from the Credit Union of the Indemnity provided by the Village of Chase in 2008?

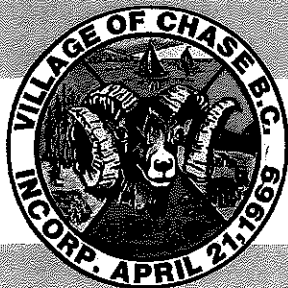
Is there an audit or accounting as to the disposition of the additional funds drawn by the Society for which the Village is responsible? Were the additional funds paid to debenture/loan holders and not for other purposes? What is the evidence that the debenture/loan holders have been satisfied?

As it has been three (3) months since my February 4, 2015 inquiry; providing a reasonable time for a definitive response, I look to a timely response regarding the subject.

Thankyou.

Yours truly


Graham Bell, Chase Resident
500 Elm Street



Village of Chase

PO Box 440, 826 Okanagan Ave,
Chase, British Columbia V0E 1M0

Office: 250. 679-3238
Fax: 250. 679-3070

www.chasebc.ca

COPY

May 7, 2015

Graham Bell
500 Elm Street
PO Box 214
Chase, BC
V0E 1M0

Dear Mr. Bell:

RE: Your letter dated May 5, 2015 regarding Sunshore Golf Course Loan
Guarantee Bylaw No. 701, 2007

Thank you for the above noted letter. As was stated in one of the recent public meetings of Council, Village staff has been awaiting a response from the Ministry of Community, Sport and Cultural Development regarding the proper approach to be taken to amend the loan guarantee.

Your letter of May 5, 2015 included a statement that, "In a previous Chase Council Committee of the Whole meeting, I understood definitive action by the Village would be forthcoming by the middle or the end of April 2015." The Director of Financial Services advised at that meeting that if no response had been received by the Ministry by the end of April, he would proceed with drafting amendments to the agreement, which of course would have to be dealt with by Council.

With the answer having now been received from the Ministry, Village Administration has drafted a new indemnity agreement between the Village and the Society – below are answers to some of the questions you have posed:

- The subject Bylaw will not be amended – the Village has been advised by Ministry staff that the bylaw can remain as it is
- The proposed new agreement will govern the loan guarantee terms for the Recreation Society in relation to the golf course
- The agreement will include the name of the financial institution currently engaged for the loan and will allow changes to the financial institution when a change is in the best interests of the municipality and the Society
- Council will be asked to consider whether it wishes the agreement to allow (with written approval from the Village) for additional draws on the guaranteed funds up to the maximum amount of the guarantee or whether it wishes to limit the loan guarantee to the outstanding balance borrowed with a declining balance until the end of the guarantee period or the date paid out, whichever is earlier
- A detailed report will accompany the draft agreement prepared by the Director of Financial services for Council's consideration

While you may be of the opinion that the Society should not be able to borrow any more funds within the maximum amount of the existing loan guarantee, Council may determine that there is a greater community interest at stake to allow such borrowing where circumstances may arise that could have detrimental effects to the community as a whole. Council will be asked to discuss this at its upcoming Council meeting.

Other questions you posed are answered here:

- Has the original mortgage with the Interior Savings Credit Union been paid?
✓ Yes – paid directly by the Royal Bank
- If so, has the Village received a release from the Credit Union for the Indemnity provided by the Village of Chase in 2008?
✓ Not from the Credit Union, but the Royal Bank informed the Village directly that it has paid off the original mortgage with the Credit Union
- Is there an audit or accounting as to the disposition of the additional funds drawn by the Society for which the Village is responsible?
✓ This transaction does not show on the Village's books – the loan guarantee is accounted for, and the Society's draw on that loan is directed and managed by the Society in agreement with the financial institution
- Were the additional funds paid to debenture/loan holders and not for other purposes?
✓ Yes, the additional funds were paid to debenture/loan holders to reimburse them for the money they originally invested to purchase the lands at an event held at the golf course – the process was handled by the Society itself so for any details on what evidence there is that the debenture/loan holders have been satisfied you are encouraged to talk with Society representatives directly

Thank you for your continued interest in matters of the municipality. Your letter and this response will be provided to Council at the meeting at which they will be considering the agreement that governs the loan guarantee in question.

Sincerely,

VILLAGE OF CHASE



Joni Heinrich, CAO



Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: Leif Pedersen
Director Financial services

DATE: 6 May 2015

RE: Amended Indemnity Agreement with Chase and District
Recreation Centre Society

ISSUE/PURPOSE

Develop an amended agreement with the Society which implements changes that restrict the conditions of the loan to give council control over future borrowings against the indemnity provided by the Village.

DISCUSSION

The original agreement entered into 8th of February 2008 was not supported by a resolution of Council which would cast doubt upon its legitimacy.

When reading the agreement, the "Whereas" section should be omitted, they are informational only and are used to clarify the intent of the agreement but are not a part of the agreement terms. They may be used to assist in interpretation.

The bylaw is for a debenture to support the indemnity by advancing funds to cover any amount required to be paid. It is not directly impacted by the agreement, and this particular bylaw has no reference to the agreement. Therefore the Inspector of Municipalities has advised he will not consider an amendment to the bylaw.

The inspector has advised that all that is required is the amendment of the agreement and proper approval by Village Council and Society.

I have placed references to the bylaw into the agreement, referred to the maximum indemnity allowed in clause 1, and added clause 6 which limits the ability of the society to making payments only. If they wish to borrow against the indemnity, they would be required to obtain the prior permission of council.

Clause 6 can be changed to reflect council's wishes upon this issue. If absolutely no draws are to be permitted, the wording will be changed to reflect that decision.

The term of the indemnity will expire as per clause 7 on 13 May 2028, or earlier when the loan has been paid out in full.

FINANCIAL IMPLICATIONS

The Village's overall risk exposure will not be altered in any way immediately, but it reduces our exposure over time.

RECOMMENDATION

That term's be established for clause 6 to determine the ability to draw down additional loans.

That the amended agreement be submitted to the society for acceptance.

Respectfully submitted,



Leif Pedersen, LGA
Director of Financial Services

**INDEMNITY AGREEMENT BETWEEN THE VILLAGE OF CHASE AND
CHASE AND DISTRICT RECREATION CENTRE SOCIETY**

This Agreement made as of ____ day of _____, 2015,

BETWEEN:

Village of Chase
PO Box 440,
Chase, BC, V0E 1M0
(hereinafter called the "Village")

AND:

Chase and District Recreation Centre Society
(Inc. No. S-0029734)
300, 125 Fourth Avenue
Kamloops, BC, V2C 3N3
(hereinafter called the "Society")

WHEREAS:

- A. The Village wishes to amend the original indemnity agreement entered into 8th of February, 2008.
- B. The Society has made arrangements to borrow the sum of five hundred and fifty thousand dollars (\$550,000) (the "Loan") from the Royal Bank of Canada (the "Lender"), which lender can be changed in the future.
- C. As security for the repayment of the loan the Lender requires an indemnity from the Village in an amount not exceeding five hundred and fifty thousand dollars(\$550,000).
- D. The Village has taken all necessary steps to authorize the granting of the indemnity, and the indemnity has been granted.

NOW THEREFORE, in consideration of the Village granting the Indemnity to the Lender, the Society covenants and agrees to do the following:

1. The Society agrees that the maximum Indemnity will be Five Hundred and Fifty Thousand Dollars (\$550,000.00)
2. The Society will deliver to the Village a Mortgage of the Lands and a General Security Agreement charging the Society's other assets each of which shall be registered second in priority to the security granted to the Lender for the Loan. The said Mortgage and the general Security Agreement shall be held by the Village as security for the repayment to the Village of any monies it may be required to pay under the indemnity.
3. The Society will sign a transfer of all of its right, title and interest in and to the Lands described as:

Parcel Identifier 026-854-449
Lot A Plan KAP 82245, Kamloops Division Yale District

4. If the Village, as a result of default by the Society under the loan or for any other reason, receives a demand from the Lender requiring the Village to perform under the Indemnity then the Village may, but is not obliged to, do one or more of the following:
 - (a) Release the Land Transfer from escrow and register it in the Land Title Office such that the Village becomes the owner in fee simple of the Lands free of any claims from the Society;
 - (b) Assume the obligations of the Loan from the Lender and the Society will co-operate in every respect with such assumption; and
 - (c) Realize upon the Mortgage and/or the General Security Agreement given by the Society to the Village.
5. If the Village is given a release from the Lender for its obligations under the Indemnity then the Village will deliver the Land transfer it holds in escrow to the Society for destruction and will discharge its Mortgage and General Security Agreement held against the assets of the Society.
6. The Society agrees that no additional advances or draws on the Loan shall be made without the prior approval of the Village made by resolution of council. The Loan shall decline steadily with the regular payments being made.

7. The term of this indemnity shall expire on 13th May 2028, or earlier on Loan being paid out.
8. The Village's agreement to provide the Indemnity is conditional upon the Lender entering into an agreement with the Village confirming that the Village may, if called upon to comply with its Indemnity Agreement, assume the Loan under the same terms and conditions then existing with the Society.
9. This agreement shall be interpreted in accordance with the laws of the Province of British Columbia.
10. This Agreement constitutes the entire agreement between the Parties and no understanding or agreement, oral or otherwise, exists with respect to the subject matter of this Agreement except as expressly set out herein.
11. Each of the Village and the Society will, upon the request of the other, do or cause to be done all lawful acts necessary for the performance of the provisions of this Agreement.
12. This Agreement shall enure to the benefit of and be binding upon the Parties and their respective representatives.

IN WITNESS WHEREOF the parties have executed this Agreement effective the day and year first above written.

Village of Chase by its authorized signatories:

Mayor

Deputy Corporate Officer

Chase and District Recreation Centre Society by its authorized signatories:

President

Secretary



VILLAGE OF CHASE

Memorandum

Date: May 12, 2015

To: Mayor and Council

From: CAO

RE: Mobile Home Park Bylaw Regulations and Zoning Bylaw Regulations – Distance between mobile homes

At its March 24, 2015 meeting, Council considered Development Variance Permit No. 71-2015 and passed Administration's recommendations to vary the distances between the additions and the carport on a mobile home in Chase.

Prior to Council's decision, a question was raised regarding the Mobile Home Park Bylaw Regulations and the Zoning Bylaw regulations in relation to the distance between mobile homes.

The Mobile Home Park Bylaw states at Section 4.09 that, "No mobile home or addition thereto shall be located within 20 feet of another mobile home."

The Village's zoning bylaw stipulates at Section 6.38 (part of R-4 Mobile Home Residential) that the minimum setback of a principal building from a side parcel line is 1.5 metres or 4 feet 11 inches. If one mobile home is 4 feet 11 inches from the 'pad parcel line' and the neighbouring mobile home is 4 feet 11 inches from its associated 'pad parcel line' then that means that the minimum distance between the two mobile homes would be 10 feet.

Administration obtained legal advice with respect to this issue, as it does appear that there are two rules governing one situation.

According to the legal advice obtained, the Village has been applying the correct rule to the mobile home setback – that the Mobile Home Bylaw regulation is the one that governs the distance between mobile homes in a mobile home park. As explanation, the zoning bylaw's definition of 'parcel' does not support an interpretation of the R-4 section that discusses the minimum setback of a principal building from the side parcel line. In other words, the definition of parcel does not apply to a mobile home 'pad'.

RECOMMENDATION:

That the memorandum from the CAO regarding the regulations governing setbacks between Mobile Homes in Mobile Home Parks in Chase be received as information.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO



VILLAGE OF CHASE

Memorandum

Date: May 12, 2015
To: Mayor and Council
From: CAO
RE: BikeBC Grant Program

The Ministry of Transportation and Infrastructure recently announced a program call BikeBC, which is a granting program to encourage transportation cycling by accelerating the development of cycling infrastructure throughout BC.

The following are highlights of the program and eligibility requirements:

- The program is a cost-sharing partnership between the Province and eligible local governments
- BikeBC provides up to 50% of the actual eligible cost of a project – the local government must provide the other portion of the funding which could be more than 50%
- The Province will only provide financial assistance for infrastructure which forms part of a bicycle network plan prepared and adopted by a municipality
- The bicycle network plan must be generally consistent with the program's *Guidelines for Bicycle Network Plans*
- Projects funded under BikeBC must be “shelf ready” which means that a project is at the stage where construction can begin immediately once provincial funding has been announced – shelf ready requires the proponent to have completed public consultation, project design, property negotiations and environmental mitigation measures prior to the submission of the application

Recommendation:

“That the memorandum regarding the BikeBC grant program be received as information.”

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

Shuswap Regional Trails Strategy Meeting

SAVE THE DATE - JUNE 17, 2015

When: Wednesday June 17, 2015, from 9:30AM to 3:30PM

Where: Adams Lake Indian Band Recreation and Conference Centre

What is the purpose of the meeting? Since the November 27, 2014 workshop, a steering committee has met monthly to build the strategy. The purpose of the meeting is as follows:

- Present entire draft strategy, provide update on progress and current status
- Seek endorsement/approval of the following components of the strategy:
 - Chapter 6 Agreements with Other sectors
 - Chapter 11 Authorization Process/Shuswap Trail Protocol
 - Chapter 13 Governance
 - Chapter 14 Annual Planning Cycle
- Seek input on other components of the strategy, including Chapter 16 Implementation and Work Plan with timelines to complete other chapters/components

Who should attend? Anyone with an interest in or responsibility to manage or promote trails, recreation, tourism and economic development in the Shuswap:

- All motorized and non-motorized trail user groups
- Local, First Nations and provincial government staff involved in authorization, tenure or permitting of trails
- Local government and First Nations leadership
- Industry sectors that overlap with trail use on Crown land - forestry, agriculture, mining, other



Registration: registration link to come by early June.

A draft strategy, implementation plan, location and a detailed agenda will be emailed by early June.

Further information: This project is being facilitated by the Fraser Basin Council on behalf of a regional working group that includes leadership from the Sexqéltkəmc Lakes Division of the Secwepemc (Shuswap) First Nation, the Shuswap Trail Alliance, the Columbia Shuswap Regional District, Shuswap Tourism, Recreation Sites and Trails BC and others. Contact for more information:

Mike Simpson
Senior Regional Manager, Fraser Basin Council
200A-1383 McGill Road, Kamloops, BC V2C 6K7
Office 250-314-9660 | Cell 250-299-1202 | msimpson@fraserbasin.bc.ca



VILLAGE OF CHASE

MEMORANDUM

DATE: May 12, 2015

TO: J. Heinrich, Chief Administrative Officer

FROM: T. Pretty, Deputy Corporate Officer

RE: INSURANCE WAIVER

On March 10, 2015 Council waived 50% of the fee for a group of volunteers to utilize the Community Hall in support of their fundraising efforts towards the purchase of a new stove and kitchen flooring for all users of the Community Hall.

The pie and coffee fundraiser was held May 3, 2015 and was very successful raising \$8,665.00 (as of April 27, 2015). The fundraisers are requesting a retroactive insurance fee waiver to cover the \$50.00 required as they were added to the Village's policy for that event.

Respectfully submitted,

Original Signed
T. Pretty, DCO



VILLAGE OF CHASE

MEMORANDUM

DATE: May 7, 2015
TO: J. Heinrich, CHIEF ADMINISTRATIVE OFFICER
FROM: S. Bepple, Facilities Booking
RE: FACILITIES RENTAL WAIVER

Attached is correspondence from Chase Public Health.

They are requesting that the rental fee for their annual Chase Kindergarten Health Fair aka Chase KFair scheduled for Wednesday June 17, 2015, be waived.

The fee for this would be \$225.00. This does not include gst which is not charged to events that are for children under the age of 12 years.

The Interior Health Authority will provide liability insurance.

Approved Community Hall waivers – year to date are \$1273.00.

Please consider this request based on its merit.

Respectfully submitted,

Original Signed
S. Bepple
Administrative Assistant

Encl: 1



Interior Health

INTERIOR HEALTH AUTHORITY

April 23, 2015

RECEIVED
Village of Chase
APR 23 2015
Original _____
File _____
Copy _____
Agenda _____

Mayor and Council, Village of Chase

We are planning the Chase & District Kindergarten Health Fair (aka Chase KFAIR) for Wednesday, June 17th this year. For the past 3 years, the Village of Chase has been one of our most valuable community partners by generously agreeing to waive the rental fee for the use of the Community Hall. We are counting on your continued generosity and respectfully request that you agree to waive the rental fee for KFAIR again this year.

Chase is one of the few communities in the Thompson/Cariboo/Shuswap that works together to support an annual Kindergarten Health Fair. Every child who is registered to attend Kindergarten in this area is invited to attend KFAIR with their parents. KFAIR draws 25-40 children. At KFAIR, children learn new ways to make positive health choices, get their school-entry booster shots, have their hearing and growth checked, and meet with the Dental Hygienist, Dietician, and other community based professionals. We organize face painting, a 'fish pond' and other games, so that learning about healthy living is FUN. We are often lucky enough to have members of our local Fire Department, RCMP detachment and Ambulance crew as 'surprise guests' for the children.

Interior Health supports KFAIR by freeing up the time and talents of its staff and a \$100 budget. Community businesses donate prizes for the games and food for the kids. An amazing core of community volunteers, seniors and school students, work enthusiastically to make it a special day for everyone involved.

The success of the Chase & District KFAIR depends upon the support of our many community partners. We hope that the Village of Chase will continue to host KFAIR by allowing us to use the Community Hall free of charge.

Thank you for your consideration. Please contact me if you require more information.

Donna Dube

Donna Dube, Chase & District Public Health Nurse

Bus: (250) 679-1418 Fax: (250) 679-5329

Web: Donna.Dube@interiorhealth.ca

Chase Primary Health Care Services
Thompson Cariboo Shuswap Health Services
P.O. Box 1099, 825 Thompson Avenue
Chase, BC V0E 1M0



K FAIR 2014
Secwepemc Culture presentation



VILLAGE OF CHASE

MEMORANDUM

DATE: May 12, 2015

TO: J. Heinrich, Chief Administrative Officer

FROM: T. Pretty, Deputy Corporate Officer

RE: REQUEST FOR GRANT IN AID

The organizers of the Miss Chase Excellence Program are requesting grant-in-aid to assist them with expenses associated with travel to other communities wherein they promote the Village.

Previous grant-in-aid amounts have been:

- 2014 - \$2,000.00
- 2013 - \$0
- 2012 - \$1,500.00

In addition they have had waivers for use of the Community Hall for training, hosting visiting Royalty and the annual pasta dinner and fashion show. Waivers are as follows:

- 2015 - \$653.00
- 2014 – \$575.00
- 2013 – \$713.40

Administration is requesting Council discuss this item and provide direction.

Respectfully submitted,

Original Signed
T. Pretty, DCO

MISS CHASE EXCELLENCE PROGRAM
BOX 800, CHASE, B.C. V0E1M0

RECEIVED
Village of Chase
MAY 06 2015

Original _____
File _____
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Agenda _____

May 6, 2015

Village of Chase
Box 440
Chase, B.C.
V0E1M0

Attn: Mayor & Council

This letter is to request your consideration for a grant in aid which would assist the committee with the expenses we encounter when we travel to other communities so that our Ambassadors can promote the Village of Chase.

The Miss Chase Excellence Program candidates and reigning royalty provide assistance at many in - town events each year.

Some of which are: Lions Club service dinner
Chase Country Christmas
Chase Days events
Remembrance Day ceremonies
Chase Rotary auction
Chase Chamber Christmas dinner
Terry Fox Run
Adams Lake Lumber fishing derby

They are also available to assist with any other local events, when requested.

For most events we prefer to travel with two chaperones so that if by chance one of the girls becomes ill, one chaperone can accompany her back to the motel room and the other can stay with the other girls at the function.

The following are a few examples of the costs we encounter when travelling to other communities.

Example #1- Peachland
 \$75.00 per person 4 x \$75.00 = \$300.00
 (this includes Friday - speech and talent tickets) (Saturday - brunch, afternoon
 activities, dinner, pageant & dance and Sunday breakfast)

1 room @ \$125.63 for 2 nights 2 x \$125.63= \$251.26
 2 meals x 4 people @ \$15.00 8 x \$15.00 = \$120.00

Total \$671.26

Plus snacks, bottled water & mileage for the vehicle used for transportation.

Example #2 - Vernon
 \$75.00 per person 3 x \$75.00 = \$225.00
 (this includes talent & speech tickets Thursday)
 (Friday dinner & dance)

1 room @ \$114.95 per night 1 x \$114.95=\$114.95
 2 meals x 3 people @\$15.00 6 x \$15.00 = \$ 90.00

Total \$ 429.95

Plus snacks, bottled water & mileage for the vehicle used for transportation.

Example #3 - Kelowna
 \$65.00 per person 4 x \$65.00 = \$260.00
 (this includes Friday - pageant & dance tickets)
 Saturday - Houseboat ride & lunch
 1 room @ \$169.04 per night 1 x \$169.04 = \$169.04
 2 meals x 4 people @ \$15.00 8 x \$15.00 = \$120.00
 Total \$549.04

Kamloops Pageant \$ 50.00 per person 5 x \$50.00 = \$250.00
 (this includes Friday dinner and dance tickets &
 Saturday pageant)

We travel home Friday night and go back in Saturday to save on hotel costs and meals for the day. By doing this the girls do not get to do the Saturday activities.

We attempt to travel to 12 communities plus the BC Ambassador pageant each year, however our finances always govern whether or not we can make it to all of the events each year.

Throughtout the year we (the committee, candidates & reigning royalty) are involved with numerous fundraising events to help offset travel such expenses and pageant costs as following.

- our own Pasta dinner, silent auction & apron auction
- cooking, serving & clean up for the Chase Fish & Game dinner(every year)
- serving & clean up for numerous weddings and community dinners (throughtout the year)
- running the concession at the Lions Club bingo nights

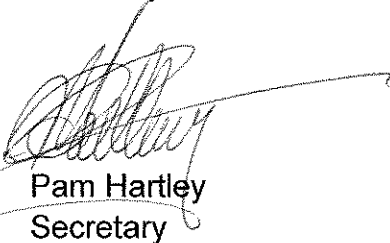
As you maybe aware not all our girls have home situations that can provide items such as stockings and other necessities needed by young women. We the Committee make every attempt to supply the necessities needed.

We wish to thank you for the assistance you have provided in the past, however with increasing expenses we feel a need to secure more funds if at all possible. Through our recent travels, we have learned from other communities that the amount of funding they receive varies from \$2,500.00 to \$6,000.00. Some information we have heard tends to suggest that there is some special funding that their elected officials apply from the government.

Should you require any further information, please contact Jacquie Everett at 250-675-2574 and she will be pleased to answer any questions you may have.

Thank you for your consideration.

Sincerely,



Pam Hartley
Secretary