



Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, January 13, 2015 at 4:00 p.m.

**PRESENT:**

Mayor: R. Berrigan  
Councillors: N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

In Attendance: J. Heinrich, Chief Administrative Officer  
L. Pedersen, Director of Financial Services  
P. Regush, Supervisor of Public Works  
B. Lauzon, Fire Chief  
W. Marx, Bylaw Enforcement Officer

Also in Attendance: Mike Rinks, Owner, Parkside Community  
Denise Harper, Chair, School District No. 73

Public Gallery: 3

Media: 1

**FINAL**

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the January 13, 2015 Village of Chase Regular Council meeting agenda be adopted as presented.”**

**CARRIED**  
**#2015/01/13\_001**

**3. ADOPTION OF MINUTES**

Moved by Councillor Egely

Seconded by Councillor Maki

**“That the minutes of the December 9, 2015 Village of Chase Regular meeting of Council be adopted as presented.”**

**CARRIED**  
**#2015/01/13\_002**

**4. PUBLIC HEARINGS**

None.

**5. REPORTS**

a) Staff Reports

The Supervisor of Public Works reported:

- Crew has been dealing with snow removal, water treatment and distribution operations and regular sewer operations tasks

- Happy to report that substantial completion of the water treatment plant was confirmed on December 16, 2014, that there are some deficiencies but they are being rectified, and the project is close to being on budget
- The dual water supply is a significant part of the plant's operation – at the present time surface (river) water is being used to ensure the membrane components are working properly under the 1 year warranty period
- The capacity of the plant will handle expansion of the Village in the future

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the report from the Supervisor of Public Works be received.”**

**CARRIED  
#2015/01/13\_003**

The Fire Chief reported:

- The Ladder truck has been sold and is on its way to its new owners in Kentucky
- The new truck the Village is purchasing will be delivered from Alabama in approximately 2 weeks
- The department had 10 road rescue calls in December and one structure fire, with 3 rescue calls being handled so far in January 2015
- There are currently 14 members of the department

The Bylaw Enforcement officer reported:

- He has been collecting information related to an unsightly premises complaint
- Dealing with the conditions of some dogs that are kept within the Village
- Some dogs went missing during the New Year's eve fireworks but were recovered

The Director of Financial Services reported:

- He is working on year end tasks, preparing for the 2014 audit, preparing financial statements and working on preparations for the 2015 budget as well as a half dozen other projects

The CAO reported:

- She has been assisting with the sale and purchase of fire trucks, assisting with Building Inspection and labour relations matters, First Nations communications matters, helping to arrange various meetings for Council, and reviewing draft policies and agreements

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**“That the Administration reports be received.”**

**CARRIED  
#2015/01/13\_004**

b) Mayor Berrigan, in December 2014 attended:

- TNRD orientation session
- Adams Lake Indian Band communications protocol signing ceremony
- CP Holiday Train Event
- Food Hamper Open House

- Chase Secondary School appreciation meal for students
- Delivered hampers

On January 6, 2015 he attended the Adams Lake Indian Band Chief and council meeting and the January 9, 2015 Fire Hall tour.

Councillor Egely, in December 2014 attended:

- TNRD orientation session learning about council's role, legal issues associated with the position and an overview of the budgeting process
- MLAs Todd Stone and Terry Lake's open house, discussing briefly the opportunity for a road to Sun Peaks from Chase
- Adams Lake Indian Band communications protocol agreement signing

On January 9, 2015 she participated in discussions with ALIB Councillor Henry Anthony regarding their upcoming bridge naming celebration, and toured the fire hall that evening.

Councillor Lepsoe in December 2014 attended:

- TNRD orientation session
- ALIB protocol signing event
- Shuswap Trails Strategy meeting with the CAO

On January 6, 2015 he attended the regular monthly meeting of ALIB Chief and Council, met with ALIB Councillor Anthony January 9, 2015 regarding the bridge naming event, and wrapped up that day's duties with a tour of the fire hall.

Councillor Maki reported she attended in December 2014:

- Chamber of Commerce meeting
- Chase Wellness Centre Open house
- TNRD Orientation and MLA Stone's and Lake's Open House
- Chamber Family Benefit Dance
- ALIB Communications Protocol signing event
- CP Holiday Train event
- Chase Hamper Society Open House
- Chase Secondary School Student Appreciation Meal

In January 2015 she attended the Chamber of Commerce Board meeting, participated in the discussion to plan for the celebration of the bridge naming and toured the fire hall.

Councillor Maki elaborated on her attendance at the Chamber of Commerce Board meeting stating that she raised the issue of vandalism in the downtown core that has been communicated by a local business owner at the January 6, 2015 Committee of the Whole meeting. She added that the Chamber Board members suggested that a group of various organizations in Chase be invited to join in discussing the concerns and determining ways of mitigating vandalism.

Moved by Councillor Maki

Seconded by Councillor Egely

**“That Administration organize a meeting of various organizations and interested individuals such as the RCMP, the Chamber, Citizens on Patrol, School District 73 and others to begin discussions on how to reduce vandalism in Chase.”**

**CARRIED**  
**#2015/01/13\_005**

Councillor Maki also reported that the Chamber of Commerce had conducted a business health survey in 2014, garnering 45 responses. 56% of respondents said their businesses were healthy, 26% said their businesses were merely 'surviving' and 14% said they were between health and surviving. Respondents said that barriers to healthy business operations included lack of public awareness of the businesses, the need for more networking amongst business owners, and the need for more local support. The Chamber is preparing various ways to address these issues such as workshops and other educational and communications initiatives.

Councillor Scott reported he attended the ALIB Communications Protocol signing ceremony in December 2014, and so far in January 2015 participated in the discussion regarding the bridge naming event and toured the fire hall.

## 6. DELEGATIONS

Mike Rinks, Owner of Parkside Community read from a prepared letter. Parkside Community wishes to convert a portion of their facility to allow for the provision of residential care. Mr. Rinks asked for support from the Village to lobby the provincial government for operating funding to provide this service in Chase.

Moved by Mayor Berrigan

Seconded by Councillor Maki

**"That the request from the Parkside Community delegation regarding proposed residential care in Chase be referred to Administration for the preparation of a resolution that will clarify the Village's responsibilities in a partnership with Parkside Community in moving this initiative forward."**

**CARRIED  
#2015/01/13\_006**

## 7. UNFINISHED BUSINESS

### 7.1 Brought Forward from the January 6, 2015 Committee of the Whole

7.1.1 Moved by Councillor Scott

Seconded by Councillor Egely

**"That Administration be directed to research options for community input at Council meetings and bring forward a draft procedures bylaw to a future Council meeting for review."**

**CARRIED  
#2015/01/13\_007**

7.1.2 Moved by Councillor Maki

Seconded by Councillor Scott

**"That Administration contact the appropriate organization to obtain signage that can be erected at the Village's boat launches to educate the public about invasive fresh water mussels."**

**CARRIED  
#2015/01/13\_008**

- 7.1.3 Moved by Councillor Egely  
Seconded by Councillor Scott  
**“That BC Assessment be asked to provide some printed information for distribution to the public in Chase regarding how assessed values are determined.”**
- CARRIED**  
**#2015/01/13\_009**
- 7.1.4 Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That Administration work with the Physician Recruitment Committee to obtain additional information from the Association of Medical Residents of BC about possible residency programs in Chase.”**
- CARRIED**  
**#2015/01/13\_010**
- 7.1.5 Moved by Councillor Maki  
Seconded by Councillor Egely  
**“That Council supports the application for grant funding from the Canada Summer Jobs program in order to run the Summer Recreation Program in 2015.”**
- CARRIED**  
**#2015/01/13\_011**
- 7.2 Report on Grants-in-Aid  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the Village of Chase grant-in-aid report outlining amounts waived pertaining to insurance and facility fees be received.”**
- CARRIED**  
**#2015/01/13\_012**
- 7.3 Community Innovation Lab – Kamloops  
Moved by Councillor Lepsoe  
Seconded by Councillor Scott  
**“That the information regarding the ‘Community Innovation Lab being held in Kamloops in February 2015 be received.”**
- CARRIED**  
**#2015/01/13\_013**
- 7.4 Electric Vehicle Charging Station  
Moved by Councillor Lepsoe  
Seconded by Councillor Maki  
**“That the Village of Chase enter into a 2 year agreement with BC Hydro for the installation of a Level 2 Electric Vehicle fast charging station in Chase with an audit of the usage to be performed prior to the end of the 2 year period, with the location for the station still to be determined.”**

It was noted that the Chamber of Commerce would very much like to have the charging station situation near the Info Centre – there is lots of parking, free Wi-Fi and a public washroom.

Moved by Mayor Berrigan  
Seconded by Councillor Lepsoe

**“That the motion to enter into a 2 year agreement with BC Hydro for the installation of a Level 2 vehicle charging station be amended to add that the Village’s costs associated with the electric vehicle charging station be included in the 2015 budget as a separate cost centre.”**

**CARRIED  
#2015/01/13\_014**

**The vote was taken on the main motion as amended and it was**

**CARRIED  
#2015/01/13\_015**

## **8. NEW BUSINESS**

### **8.1 Invitation from Adams Lake Indian Band**

Moved by Councillor Scott  
Seconded by Councillor Egely

**“That the Village of Chase pay for costs associated with the attendance of the Mayor at the Adams Lake Indian Band First Annual Formal/Black Tie Recognition Gala as per the Village’s expense policy.”**

**CARRIED  
#2015/01/13\_016**

### **8.2 TNRD Emergency Program Service Amendment**

Moved by Councillor Maki  
Seconded by Councillor Scott

**“That the Village of Chase consent on behalf of the municipal participating area to the adoption of Thompson-Nicola Regional District Emergency Program Service Establishment Amendment Bylaw No. 2484, 2014 that will include the Village of Lytton as a participant in the regional emergency program service.”**

**CARRIED  
#2015/01/13\_017**

### **8.3 Correspondence from School District No. 73**

Chase and Area Trustee, and Chair of School District No. 73 Denise Harper was in the gallery – Mayor Berrigan thanked her for her attendance.

Moved by Councillor Egely  
Seconded by Councillor Maki

**“That the correspondence from School District No. 73 advising that Denise Harper has been appointed as the Village of Chase Community Liaison be received.”**

**CARRIED  
#2015/01/13\_018**

Administration will make arrangements for Ms. Harper to attend Village of Chase council meetings periodically to update the Village on School District No. 73 matters.

8.4 Call for Resolutions for 2015 SILGA Convention

Mayor Berrigan explained that every year SILGA ask for resolutions from SILGA communities, usually relating to provincial policy issues. Any resolutions forwarded to SILGA are considered by the members at the SILGA convention and if endorsed are forwarded to UBCM. In 2014, the Village forwarded two resolutions to SILGA which were then referred to UBCM, one relating to road rescue costs and one relating to proceeds of crime. He suggested that if any member of Council wishes to bring an issue forward that they advise Administration.

Moved by Councillor Egely

Seconded by Councillor Maki

**“That the information from SILGA regarding call for resolutions be received.”**

CARRIED

#2015/01/13\_019

8.5 Call for Nominations for 2015 SILGA Convention

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the call for nominations for SILGA Executive positions be received.”**

CARRIED

#2015/01/13\_020

8.6 Lost Wages Policy

The CAO referred to staff report that had been prepared for this item but was not included with the original agenda package.

The following points were addressed:

- Training does occur in the Village and it is proposed that more be done within town to reduce costs associated with out of town training
- It is likely that any training sessions that are arranged will be for a minimum of 4 hours however this ‘restriction’ could be removed from the proposed policy
- It was queried as to the proposed budget implications if this policy is adopted
- Money had been budgeted in past as part of the fire department training budget
- Perhaps the stipend should cover the costs of missing work when doing fire department training and meetings
- Fire Chief does meet with CAO during his lunch hours and after work wherever possible

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the proposed lost wages policy be referred back to Administration to provide additional information to Council regarding potential costs and to make adjustments proposed by Council members at this, the January 13, 2015 meeting.”**

CARRIED

#2015/01/13\_021

8.7 Conversion of Utilities to Metered Consumption Rates

Moved by Councillor Maki

Seconded by Councillor Egely

**“That the report from the Director of Financial Services regarding the conversion of utilities to metered consumption rates be received.”**

**CARRIED  
#2015/01/13\_022**

8.8 Request to use the Curling Club parking lot

Moved by Councillor Scott

Seconded by Councillor Maki

**“That permission be granted to attendees of the Summer Magic Square Dance group to utilize the Village of Chase owned portion of the Curling Rink parking lot for dry RV parking on September 11 and 12, 2015.”**

**CARRIED  
#2015/01/13\_023**

8.9 Correspondence from Chase Secondary School

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the correspondence to the Village of Chase from Phil Arkinstall on behalf of the Chase Second Community Dinner organizers be received.”**

**CARRIED  
#2015/01/13\_024**

8.10 Correspondence from Tom & Jill Atkinson

Moved by Councillor Maki

Seconded by Councillor Scott

**“That the correspondence from Tom and Jill Atkinson thanking Village of Chase employees for their efforts in dealing with the recent heavy snowfall be received.”**

**CARRIED  
#2015/01/13\_025**

8.11 “Joga with J” Fundraising Event – Fee Waiver Request

Moved by Councillor Scott

Seconded by Councillor Maki

**“That the request for waiving of the fees associated with the use of the Community Hall on February 1 and 8, 2015 from 6:30 to 8:30 p.m. be granted.”**

**CARRIED  
#2015/01/13\_026**

**9. IN CAMERA**

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (f) regarding bylaw enforcement and paragraph (c) regarding employee relations.”**

**CARRIED  
#2015/01/13\_027**



**10. ADJOURNMENT**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“That the January 13, 2015 Village of Chase Council meeting be adjourned.”**

**CARRIED**  
**#2015/01/13\_028**

The meeting was adjourned at 6:39 p.m.

Original Signed  
R. Berrigan, Mayor

Original Signed  
J. Heinrich, Chief Administrative Officer