



Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, May 12, 2015

PRESENT:

Mayor: R. Berrigan
Councillors: N. Egely
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
P. Regush, Supervisor of Public Works
T. Stewart – Community Liaison
Public Gallery: 9

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott
Seconded by Councillor Maki

“That the May 12, 2015 Village of Chase Regular Council meeting agenda be adopted as amended with the addition of Item 8.11, Conversion of Arena Lighting.”

CARRIED

#2015/05/12_001

3. ADOPTION OF MINUTES

Moved by Councillor Egely
Seconded by Councillor Lepsoe

“That the minutes of the April 27, 2015 Regular meeting of Village of Chase Council be adopted as presented.”

CARRIED

#2015/05/12_002

Moved by Councillor Scott
Seconded by Councillor Maki

“That the minutes of the May 5, 2015 Special meeting of Village of Chase Council be adopted as presented.”

CARRIED

#2015/05/12_003

4. PUBLIC HEARINGS

None.

5. REPORTS

a) Mayor and Council reports

Mayor Berrigan attended:

- SILGA Convention in Kamloops April 28 to May 1

- May 5, 2015 ALIB Chief and Council meeting with Councillor Lepsoe
- May 5, 2015 Special meeting of Council
- May 6, 2015 Shuswap Watershed Council
- May 11, 2015 EMBC Workshop for Elected Officials

Councillor Egely attended:

- SILGA Convention April 29, 30 and May 13, 2015
 - Learned many useful things regarding government process
 - Very enlightening talk from Venture Kamloops
- May 3, 2015 Lions Pie and Coffee event – very yummy
- May 9, 2015 Chase Museum AGM
 - Most existing executive returned to office – there are vacancies for the positions of Director
- May 11, 2015 EMBC Workshop for Elected Officials
 - Explored the depths of assistance available within our Region and were provided an understanding of our role as Mayor and Council within the framework – discussed strategies for communications during an event

Councillor Maki attended:

- The SILGA conference in Kamloops April 29th – May 1st
- Chamber of Commerce meeting May 4th
 - The Chamber has started a “Spring Clean Up” initiative for Businesses in all areas of Chase, focusing on the downtown core. They are starting with the Chamber & Visitor Center tonight at 6:30pm and hoping other businesses will follow suit. They are painting, pressure washing and focusing on curb appeal
- Chaired the May 6th Youth Action Committee meeting
 - The Committee discussed the vandalism brought forth to Council in February of this year. Corporal Skotnicki from the RCMP brought statistics showing vandalism in the downtown area. Stats showed that they were down significantly from 2014. He recommended that businesses make formal complaints with the RCMP so they can better deal with the issues and follow ups
 - COP mentioned at the meeting that they would like to increase their foot patrol but are in need of new volunteers!!!!
- The May 11th EMBC seminar in Kamloops

Councillor Lepsoe attended:

- April 30, 2015 pictograph meeting at LSLIB Board Room
- May 5, 2015 regular monthly meeting along with the Mayor with ALIB Chief and Council
- May 8, 2015 Candlelight Vigil ceremony at the Legion
- May 12, 2015 Thompson Okanagan Tourism Association “Growing Tourism Together” tour luncheon

b) Staff reports

The CAO provided a report on behalf of the Fire Chief:

- As of June 1, 2015 a new training officer will be appointed, taking that role off the Fire Chief’s plate

- There were 2 road rescue and 2 fire calls in April, 2015
- The department continues to monitor information out of the Provincial Wildfire Branch in relation to campfires in Chase – currently fire rating in Chase is high
- The department is stable at 16 members
- Conducting some pre-planning communications with property owners along VLA road

Supervisor of Public Works

- Engaging various staff and contract companies to conduct tree pruning and danger tree management
- Working out some of the 'bugs' on the water treatment plant alarm system
- Training recently received from Neptune on the new water meter reading equipment that is worth \$10,000 and was donated to the Village as a result of the water meter equipment failures

The CAO provided a report on behalf of the Bylaw Enforcement Officer

- Has been dealing with a few unsightly premises situations, and has been focussing on following up with business owners that have outstanding business licenses
- The Animal Control individual has dealt with several lost dogs, most recently one that was lost in Chase and reclaimed by his owners from Sorrento

Director of Financial Services

- Completing requisite reports for the Province
- Working with staff on the sample water billing project

CAO

- Managing staffing matters
- Handling development and building permit application reviews
- Attended the EMBC workshop May 11, 2015
- Prepared several reports for Council's consideration at meetings
- Ensure meetings and other events are maintained with local First Nations communities

Moved by Councillor Scott

Seconded by Councillor Maki

"That Mayor and Council and Staff reports for the Village of Chase be received as information."

**CARRIED
#2015/05/12_004**

6. DELEGATIONS

Ms. Bev Iglesias provided information to Council regarding the 'dry camping area' at the Lions RV Park and the Lions' hope for the area to be grassed for this season. She provided some quotes for site preparation and hydroseeding, and asked that Council consider the request, noting that the lease agreement does state that the Village will prepare and seed the area.

Mayor Berrigan asked Ms. Iglesias to meet with Village Administration to discuss the matter and come up with a solution.

7. UNFINISHED BUSINESS

7.1 Five Year Financial Plan

Moved by Councillor Scott

Seconded by Councillor Maki

“That the Village of Chase 2015 – 2019 Five Year Financial Plan Bylaw No. 806-2015 be adopted.”

CARRIED
#2015/05/12_005

7.2 2015 Tax Rate Bylaw

Moved by Councillor Maki

Seconded by Councillor Scott

“That the Village of Chase 2015 Tax Rates Bylaw No. 807-2015 be adopted.”

CARRIED
#2015/05/12_006

7.3 Honouring the late Dr. Vagyi

Mayor Berrigan noted that the Village has contributed to the memory of Dr. Vagyi by purchasing a memorial bench, by contributing \$750 to the celebration of life event, and donating staff time to assist with the organization of that event.

It was noted that Council will wait to hear from the group that organized the event regarding their recommendations for honouring Dr. Vagyi.

7.4 Community Hall Stove Installation

Mayor Berrigan noted that the Village does not expect the fundraising efforts to cover the cost of the installation of the stove. He further thanked Ms. Iglesias and her helpers for raising funds for the community hall, noting they have raised almost \$10,000 and that effort is commendable.

Moved by Councillor Scott

Seconded by Councillor Egely

“That the report on the community hall stove installation costs be received as information.”

CARRIED
#2015/05/12_007

7.5 Community Liaison role update

Mayor Berrigan introduced Terri Stewart as the new Village of Chase Community Liaison.

8. NEW BUSINESS

8.1 Brought forward from Committee of the Whole April 7, 2015

8.1.1 Skateboard Park Signage

Moved by Councillor Maki

Seconded by Councillor Scott

“That Village of Council approves the placement of a sign at the site of the proposed Skateboard Park; AND Further recommends grant-in-aid be provided by way of the donation of posts and assistance from the Public Works Department with installation.”

**CARRIED
#2015/05/12_008**

8.1.2 CanoeKids Summer Camp

Moved by Councillor Scott

Seconded by Councillor Egely

“That Village of Chase Council approves the request by CanoeKids Summer Camp Program to use Memorial Park during the day July 27 – 31, 2015; AND That Village staff provides non-financial, administrative support.”

**CARRIED
#2015/05/12_009**

8.1.3 Open House

Moved by Councillor Scott

Seconded by Councillor Egely

“That Council’s regular meeting of June 23, 2015 be held at the Community Hall beginning at 3:30 p.m.; AND That a public Open House providing information on the services provided by the Village and other agencies be held on Tuesday, June 23, 2015 immediately following the Council meeting at the Community Hall; AND That the Water Treatment Plant be open for public tours from 2:00 to 3:30 p.m. on Tuesday June 23, 2015.”

**CARRIED
#2015/05/12_010**

8.2 Correspondence from Mr. Graham Bell

Moved by Councillor Scott

Seconded by Councillor Egely

“That letter from Mr. Bell and the response from the CAO regarding the Chase and District Recreation Centre Society Indemnity Agreement be received for information.”

**CARRIED
#2015/05/12_011**

- 8.3 Amended Indemnity Agreement with Chase and District Recreation Centre Society
Moved by Mayor Berrigan
Seconded by Councillor Scott

**“That Clause 6 of the Indemnity Agreement be changed to read, ‘The Society agrees that no additional advances or draws on the Loan shall be made. The Loan shall decline steadily with the regular payments being made.’; AND
“That Administration communicates with the Chase and District Recreation Centre Society regarding the proposed Indemnity Agreement before bringing the agreement back to Council for adoption.”**

**CARRIED
#2015/05/12_012**

- 8.4 Mobile Home Park Bylaw and Zoning Bylaw Regulations
Moved by Councillor Scott
Seconded by Councillor Egely

“That the memorandum from the CAO regarding the regulations governing the setbacks between Mobile Homes in Mobile Home Parks in Chase be received as information.”

**CARRIED
#2015/05/12_013**

- 8.5 BikeBC Grant Program – Ministry of Transportation and Infrastructure
Moved by Councillor Maki
Seconded by Councillor Egely

“That the memorandum from the CAO regarding the BikeBC Grant Program be received as information.”

**CARRIED
#2015/05/12_014**

- 8.6 Yard Waste Collection

The Supervisor of Public Works was asked what a program to provide for the collection of yard waste and trucking to the Eco-depot would cost the Village.

Mr. Regush provided the following information:

- He has discussed this potential program in the past with Mr. Cavers who has property on VLA Road that would be suitable for such a program
- Upgrades would be required for vehicle access to the site including a driveway and culvert
- A grinder/chipper would need to be rented in order to process the material so it is more dense in the dump truck, otherwise more trips to the Eco-depot would be needed - Neskonlith Indian Band owns such a machine
- The site would need to be staffed to ensure people don't abuse the site and dump inappropriate materials at the site
- It is estimated that such a service would cost approximately \$10,000 to provide

Other questions were raised including whether the TNRD keeps track of people who drop their garden waste at the Eco-Depot and do other small towns have similar issues and do they provide such a service. It was stated that when such a

service was provided in past by a private property owner, the site was widely abused, having deliterious materials dropped at the site.

Moved by Councillor Lepsoe
Seconded by Councillor Egely

“That the information provided by the Supervisor of Public Works regarding the costs associated with the provision of a yard waste collection service be received as information.”

**CARRIED
#2015/05/12_015**

8.7 Shuswap Regional Trails Strategy Meeting

Moved by Councillor Scott
Seconded by Councillor Maki

“That Councillor Lepsoe attends the Shuswap Regional Trails Strategy Meeting on June 17, 2015 with the CAO and that Councillor Lepsoe’s expenses to attend the meeting be paid for by the Village pursuant to the Village’s Expense Reimbursement policy.”

**CARRIED
#2015/05/12_016**

8.8 Insurance Waiver – Pie and Coffee Fundraiser

Moved by Councillor Maki
Seconded by Councillor Egely

“That a grant-in-aid in the amount of \$50 be expended by the Village to cover the cost of the insurance for the use of the Community Hall for the recent pie and coffee fundraiser event.”

**CARRIED
#2015/05/12_017**

8.9 Facilities Waiver-Chase Kindergarten Health Fair

Moved by Councillor Lepsoe
Seconded by Councillor Maki

“That a grant-in-aid of \$100 be provided to offset the cost of the Communty hall rental for the annual Chase Kindergarten Health Fair.”

**CARRIED
#2015/05/12_018**

8.10 Grant-in-aid Request – Miss Chase Excellence Program

Moved by Councillor Lepsoe
Seconded by Councillor Maki

“That a grant-in-aid of \$1000 be given to the Miss Chase Excellence program to assist with their annual costs.”

Moved by Councillor Maki
Seconded by Councillor Scott

“That the original motion be amended to add that the Miss Chase Excellence program organizers be asked to provide their financial information to Council, and that the new Community Liaison be asked to assist Miss Chase

Excellence organizers in researching grant funding to assist them with their expenses.”

**CARRIED
#2015/05/12_019**

A vote was taken on the main motions as amended and it was

**CARRIED
#2015/05/12_020**

8.11 Conversion of Arena Lighting

Moved by Councillor Scott

Seconded by Councillor Maki

“That Option 4 of the report provided by the Director of Financial Services, that being the EB Horsman & Sons lighting quote for the Chase Arena for 32 Phillips LED High bay fixtures in the amount of \$22,854 plus GST, which cost includes installation, be accepted.”

**CARRIED
#2015/05/12_021**

RELEASE OF IN CAMERA ITEMS

Mayor Berrigan read out the following resolution:

“That the dock at the back of the property at 724 Hysop Road is not in compliance with Provincial Regulations.”

9. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Maki

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding employee relations and paragraph (l) regarding municipal objectives.”

**CARRIED
#2015/05/12_022**

10. ADJOURNMENT

Moved by Councillor Maki

Seconded by Councillor Egely

“That the May 12, 2015 Village of Chase Council meeting be adjourned.”

**CARRIED
#2015/05/12_023**

The meeting was adjourned at 5:48 p.m.

Original Signed
R. Berrigan, Mayor

Original Signed
J. Heinrich Chief Administrative Officer