AGENDA

Regular Meeting of the Council of the Village of Chase
Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, August 11, 2015 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:
"That the August 11, 2015 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Minutes of the June 23, 2015 Special meeting of Council Page 1

Resolution:
"That the minutes of the June 23, 2015 Special meeting of Council be adopted as presented."

Minutes of the July 13, 2015 Regular meeting of Council Pages 3 - 11

Resolution:
"That the minutes of the July 13, 2015 Regular meeting of Council be adopted as presented."

4. PUBLIC HEARINGS

None

5. REPORTS

a) Mayor and Council Reports
b) Staff Reports

6. DELEGATIONS

Sgt. Gary Heebner, RCMP

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

8.1 Committee of the Whole Recommendations – August 4, 2015 Pages 13 - 17

8.1.1 BC Hydro Funding – Beautification Fund

Resolution:
"That the costs of BC Hydro Beautification projects (undergrounding electrical wiring/wrapping electrical kiosks with decorative wrap) be referred back to Administration to investigate and report back to a future Council meeting.

8.1.2 Skate Daze Chase Weekend
Resolution:
"That the use of Memorial Park including the band shell at no cost be granted to the Skateboard Park Committee's "Skate Daze Chase" to be held on Sunday August 16, 2016."

8.1.3 Music in the Park
Resolution:
"That the Village of Chase donate $400 from its 2015 Grant-in-Aid budget to pay entertainers for a Music in the Park events to be held Thursday August 20, 2015 and Thursday September 3, 2015 in Memorial Park.

Resolution:
"That the matter of funding for parks events/programming such as music in the park and other events organized by the Village's Community Liaison be referred to the 2016 budget discussions for consideration."

8.1.4 Electric Vehicle Charging Stations – Thompson Okanagan Tourism
Resolution:
"That a letter be written to the Thompson Okanagan Tourism Association informing them that the Village of Chase is working with BC Hydro to install an electric vehicle charging station in Chase."

8.2 SILGA Finance 101 Seminars Page 19
A resolution of Council is required for the costs associated with the attendance at the seminar to be paid for by the Village.

8.3 Chase and District Chamber of Commerce – Governance Workshop Page 21
A resolution of Council is required for the costs associated with the attendance at the seminar to be paid for by the Village.

8.4 Fire Department – Requesting Approval to Purchase Items Page 23 - 24
Report from the CAO/Director of Financial Services
Fire Chief Lauzon in attendance to speak to the matter

8.5 Raise a Reader 7th Annual Campaign Page 25
Grants Provided in Previous Years were 2012 - $350; 2013 - $250; 2014 - $1000

8.6 BC Economic Development Association Membership Pages 27 - 28
Report from CAO

8.7 BC Economic Development Associaition Course Page 29 - 32
Report from CAO

8.8 Proposed Water Restriction Levels Pages 33 - 34
The Village's Water Regulations Bylaw 718-2010 currently provides for one level of watering restrictions. Administration is proposing that the existing level be labelled Level I, with additional levels being added as proposed.

8.9 Salmon Fishery Closures Pages 35 - 36
Councillor Lepsoe to speak to issue

8.10 4-way stop at Coburn and Okanagan Page 37
A letter has been received opposing the taking away of the 4-way stop at Cobrun and Okanagan.

8.11 Chase Lions Club – Annual Community Hall Rental Fee Pages 39 - 44
Letter and Past Years' fees levied

8.12 Gas Tax Agreement – Community Works Fund Pages 45 - 46
Letters from UBCM
Resolution:
"That the letters from UBCM regarding the Community Works Funds payment to the Village of Chase be received for information."

8.13 City of Armstrong and Township of Spallumcheen – Exhibition/Luncheon Page 47
Letter of invitation to Mayor Berrigan

8.14 Complaints Report from Office of the Ombudsperson of BC Pages 49 - 50
Resolution:
"That the complaints report for the period April 1, 2015 to June 30 2015 be received."

8.15 Fire Department Member Assistance Page 51
Critical Incident Stress Management Service – Report from CAO

8.16 Climate Action Report to the Public Pages 53 - 54
Report from CAO

8.17 International Day of Older Persons Pages 55 - 56
October 1 has been proclaimed "International Day of Older Persons" by the United Nations. They are requesting public proclamation and displaying the official flag.

8.18 Consideration of Development Variance Permit – 319 Lakeshore Drive Pages 57 - 59
Report from CAO

8.19 Application for Development Variance Permit – 315 Lakeshore Drive Pages 61 - 64
Report from CAO

8.20 Application for Development Variance Permit – 1214 Okanagan Ave Pages 65 - 67
Report from CAO

8.21 Application for Development Variance Permit – 117 455 VLA Road Pages 69 - 70
Report from CAO

RELEASE OF IN CAMERA ITEMS
The Village of Chase has been granted funding from the Federal and Provincial Governments for the Sewer Treatment Facility Upgrade Project. The project will cost approximately $1.6 million, 2/3 of which will be funded by the Federal and Provincial Governments.

9. IN CAMERA

None

10. ADJOURNMENT

Resolution:

"That the August 11, 2015 Village of Chase Council meeting be adjourned."

Minutes of the Special Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, June 23, 2015

FINAL

PRESENT:

Mayor:	R. Berrigan
Councillors:	N. Egely
	D. Lepsoe
	A. Maki
	S. Scott
In Attendance:	J. Heinrich, Chief Administrative Officer

1. **CALL TO ORDER**
   Mayor Berrigan called the meeting to order at 2:45 p.m.

2. **WAIVE NOTICE OF SPECIAL MEETING**
   Moved by Councillor Egely
   Seconded by Councillor Maki
   "That the notice of the Special meeting of Council be waived." **CARRIED**
   #2015/06/23S_001

3. **ADOPTION OF AGENDA**
   Moved by Councillor Scott
   Seconded by Councillor Maki
   "That the June 23, 2015 Village of Chase Special Council meeting agenda be adopted as presented."
   CARRIED
   #2015/06/23S_002

4. **IN CAMERA MEETING**
   Moved by Councillor Egely
   Seconded by Councillor Maki
   That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (i) legal advice."
   CARRIED
   #2015/06/23S_003

5. **ADJOURNMENT**
   Moved by Councillor Scott
   Seconded by Councillor Maki
   "That the June 23, 2015 Village of Chase Special Council meeting be adjourned."
   CARRIED
   #2015/06/23S_004

The meeting was adjourned at 2:57 p.m.

_____ _____

R. Berrigan, Mayor J. Heinrich, Chief Administrative Officer

Minutes of the Regular Meeting of the Council of the Village of Chase
held at the Community Hall at 547 Shuswap Avenue
on Monday, July 13, 2015

FINAL

PRESENT:

Mayor:	R. Berrigan
Councillors:	N. Egely
	D. Lepsoe
	A. Maki
	S. Scott
In Attendance:	J. Heinrich, Chief Administrative Officer
	T. Pretty, Deputy Corporate Officer
	L. Pederson, Director Financial Services
Public Gallery:	7

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott
Seconded by Councillor Egely
"That the July 13, 2015 Village of Chase Regular Council meeting agenda be adopted with the addition of item 8.17 Council Liaison Appointment to Fire Department."

CARRIED
#2015/07/13_001

3. ADOPTION OF MINUTES

Moved by Councillor Egely
Seconded by Councillor Maki
"That the minutes of the June 23, 2015 Regular meeting of Village of Chase Council be adopted as presented."

CARRIED
#2015/07/13_002

4. PUBLIC HEARINGS

None

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan:

- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Neskonlith working together PowWow where he carried the Village flag
- Meeting with Area Director with Interior health Authority
- Meeting with President of Recreation Society regarding allocated of grant funing received from TNRD and CSRD

- Attended Canada Day celebrations and worked with Lions Club at their pancake breakfast
- Threw the ceremonial axe at the Lumberjack show and provided a welcome to attendees
- Met with Adams Lake Indian Band Chief and Council

Councillor Egely:
- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council. We discussed a communications agreement with the band and they were eager to establish such an agreement with the Village of Chase
- Participated in the Grand Entry at Neskonlith Band Working Together Pow Wow. The event was well attended and it was extremely hot.
- Participated in Canada Day Parade and rode on Convertible with Neskonlith Band Chief Judy Wilson and Mayor Rick Berrigan.
- Attended a meeting of the Chase Museum directors as Liaison. No issues to report.

Councillor Lepsoe:
- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Carried Village flag in Grand Entry and spoke on behalf of the Village at Neskonlith's working together PowWow
- Carried flag in retiring of flag ceremony at PowWow
- Met with Adams Lake Indian Band Chief and Council

Councillor Maki attended:
- Village of Chase Open House at Community Hall
- Worked with Community Liaison on Canada Day
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Grand Entry at Neskonlith's working together PowWow
- Skatepark Fundraiser at memorial Park
- Monthly Chamber of Commerce meeting

Councillor Scott:
- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council

b) Staff Reports

Public Works:
- Continuing with regular summer maintenance of parks and other public amenities including Community Hall
- Dust control company was engaged and has placed material on alleys, bus parking area, Arena Parking lot
- Dust control is applied once a year and continues to build up with each application
- Contractor (Absolute Mechanical) recently completed some works inside the Water Treatment Plant to move air valves that were not precisely located and were skewing

readings on some of the instruments inside the building
- Made decision regarding the hiring of an Operator I person in public works – Mr. Brett York will start July 27, 2015
- Minor paving patch-work has been done over the past few weeks in various locations and potholes have been repaired

Fire Chief
- To date they have responded to 1 fire in July and 1 in June
- They are currently up to 21 volunteer firefighters
- Keeping very busy with training

Deputy Corporate Officer

Animal Control
- Impounded and released 2 dogs
- Conducted patrols of Village and Parks
- Issued warning to dogs off leash

Bylaw Enforcement
- Patrolled parks
- Patrolled for sprinkler violations
- Attended Skatepark fundraiser to patrol
- Dealt with several complaints (noise, unsightly premises, wastewater dumping)

Community Liaison
- Worked with Canada Day Committee to organize parade, activities at Memorial Park and fireworks
- Worked with Skatepark Committee to deliver fundraiser at Memorial Park on June 28. In the last few months the Committee has raised approximately $2,000
- Working on implementing music in the park type events – first one with the Cranbrook band is this Thursday
- Working on assisting with coordinating a community wide health forum for Chase and surrounding First Nation Communities in November

IT Services
- New power supply for server installed which is more powerful and will hopefully make the server more stable

Corporate Duties
- Drafted TLO policy
- Drafted No Smoking policy
- Drafted Annual Report to accompany Statement of Financial Information
- Organized and participated in Open House where 8 citizens participated
- Attended a TNRD senior employee meeting
- Dealt with a number of complaint issues
- Working on Internet usage policy
- Working on OH&S Policy
- Creating newsletter for Sunflower this Friday
- Met with representatives from Interior Health with CAO
- Prep and follow up for meetings

Chief Administrative Officer
- Attended FCM Community Infrastructure Partnership Program (CIPP) Regional Workshop in Kamloops with Mayor Berrigan

- Attended and presented at the LGMA Approving Officers Workshop in Prince George
- Met with Adams Lake Indian Band manager regarding Mutual Aid agreement for Fire Services between Village of Chase and Adams Lake Indian Band
- Participated in Council's Open House at Community Hall
- Met with short-listed candidates for Public Works Operator I position
- Met with representatives from Interior Health regarding opportunities for healthy living initiatives in Chase
- Participated in lunch meeting with Village of Chase Mayor and Council and Neskonlith Indian Band Chief and Council
- Met with Public Works Supervisor and Director of Finance regarding local property owner – history of proposed developments and parcel tax applications
- Met with Mayor and Berni Easson (IHA Liaison to Chase) regarding various areas of mutual interest for the Village and Interior Health
- Met with representatives from the Arena regarding projects to be done that will be eligible for funding under recent TNRD gas tax contribution
- Met with Natalya Melnychuk regarding project she is completing for the Village of Chase – a book that highlights individuals that have made contributors to the 'community' of Chase
- Met with Public Works Supervisor and Deputy Corporate Officer regarding Hysop Road water access
- Met with Deputy Corporate Officer and Director of Finance regarding office staffing matters
- Met with member of Chamber of Commerce Board of Directors regarding potential additions to Village's Bench Donation program
- Met with realtors from Kamloops regarding potential development opportunities for Chase
- Met with Building Inspector regarding outstanding building permit matters
- Met with Public Works Supervisor regarding various matters including Water Treatment Plant issues
- Preparation of reports for Council and Committee of the Whole meetings
- Approved payroll, accounts payable
- Responded to several land use queries including subdivision applications, development variance applications and zoning bylaw provisions
- Finalized communication documentation for Union with respect to Collective Agreement renewal
- Worked closely with Fire Chief regarding equipment needs and associated expenditure review – approved necessary expenditures
- Provided input into proposal for presentation at UBCM regarding Village's involvement in Project Comeback
- Prepared and submitted application for funding to Canada 150 grant program
- Reviewed draft protocol agreement between Village and Neskonlith Indian Band
- Reviewed program guide for local government infrastructure planning grant
- Reviewed past decisions regarding a local resident and Village of Chase owned land

Moved by Councillor Scott
Seconded by Councillor Maki
"That Mayor, Council and Administration reports be received as information."

CARRIED
#2015/07/13_003

6. DELEGATIONS

The Mayor recognized Dick Leppky and handed him the floor. Mr. Leppky provided a written copy of the items of concern as well as a list of 44 residents who supported his request. Administration will meet with Mr. Leppky to better understand their concerns and proposed solutions.

The Mayor recognized Jim Cooperman, Everything Shuswap Education Project and handed him the floor. Mr. Cooperman delivered a presentation on the upcoming Everything Shuswap project which will provide an excellent source of local reference material for teachers and students about the region. The project has raised $18,000 of the required $22,000 required to get the book published. Administration will bring this request forward to the next regular meeting of Council for consideration.

7. UNFINISHED BUSINESS

7.1 Fees and Charges Bylaw

Moved by Councillor Scott
Seconded by Councillor Egely
"That the Village of Chase Fees and Charges Bylaw No. 808-2015 be adopted effective September 1, 2015." **CARRIED**
#2015/07/13_004

7.2 Update on Indemnity Agreement with Chase and District Recreation Society

Mayor Berrigan noted the Agreement has now been signed.

7.3 Temporary Licence of Occupation Policy

Moved by Councillor Egely
Seconded by Councillor Scott
"That Administration obtain feedback from affected businesses in regard to Village of Chase Temporary Licence of Occupation Policy."
CARRIED
#2015/07/13_005

8. NEW BUSINESS

8.1 Committee of the Whole Recommendations – July 7, 2015

Moved by Councillor Scott
Seconded by Councillor Egely
"That the following recommendations from July 7, 2015 Village of Chase Committee of the Whole be approved:

That the July 14, 2015 Regular meeting of Council be rescheduled to Monday, July 13, 2015 at 4:00 p.m.

That Village of Chase Public Works arrange to have a crosswalk painted on the north side intersection of 3rd Avenue and Pine Street at the earliest opportunity; AND
Further that signage be installed indicating the beginning of a 30 km/h zone.

That the ADM – 25 No Smoking Policy be adopted as part of the Village of Chase Policy Manual with immediate effect.

That the cost for the Cranbrook Bugle Band to utilize the Village of Chase Community Hall for an overnight stay July 16, 2015 be waived in recognition of the provision of free entertainment in Memorial Park.

"That Village of Chase Public Works be directed to remove the 4-way signage at the intersection of Coburn and Okanagan and replace it with 2-way signage and "New" signage on the Okanagan side street only."

That Councillor Maki in her role as Acting Mayor for the Village of Chase provides a welcome address at the Cornstock festivities August 8, 2015."

CARRIED
Councillor Lepsoe opposed to removal of 4-way signage ONLY
#2015/07/13_006

8.2 Protocol Agreement with Neskonlith Indian Band
Moved by Councillor Scott
Seconded by Councillor Maki
"That the Protocol Agreement between Neskonlith Indian Band Chief and Council and Village of Chase Mayor and Council be approved as presented."
CARRIED
#2015/07/13_007

8.3 2014 Annual Report, Statement of Financial Information and Audited Financial Statements
Moved by Councillor Maki
Seconded by Councillor Egely
"That Village of Chase 2014 Annual Report, Statement of Financial Information and Audited Financial Statements Report be approved."
CARRIED
#2015/07/13_008

8.4 Local Government Infrastructure Planning Grant Program
Moved by Councillor Scott
Seconded by Councillor Maki
"That the Village of Chase apply for funds under the Local Government Planning Grant Program to perform a complete infrastructure condition assessment to support the Village's Asset Management Program."
CARRIED
#2015/07/13_009

8.5 Debt Funding for 2015 Capital Budget Items
Moved by Councillor Maki
Seconded by Councillor Egely
"That the memorandum from the treasurer dated July 9, 2015 regarding short term borrowing for the purpose of financing the purchase of the Village of Chase Fire Department Equipment Truck, the Ram 2500 Crew Cab and the used Pumper Tanker truck be received; AND

Further that a liability under Section 175 of the Community Charter be authorized to fund the acquisition of the Fire Department Equipment Truck, the Ram 2500 Crew Cab and the used Pumper Tanker in the amount of Two Hundred and Eighty Thousand Dollars ($280,000.00) with no provision for renewal."

CARRIED
#2015/07/13_010

8.6 Paving behind the Community Hall
Moved by Councillor Egely
Seconded by Councillor Scott
"That Village of Chase Council approves the expenditure of funds up to $12,000 in 2015 from Operational Funds for repairs to the Community Hall alley pavement and Community Hall sidewalk concrete; AND

That the $20,000 budgeted in the Capital Budget for 2016 for these works be removed."

CARRIED
#2015/07/13_011

8.7 Correspondence from Peace River Regional District
Moved by Councillor Scott
Seconded by Councillor Maki
"That the correspondence from the Peac River Regional District be received for information."

CARRIED
#2015/07/13_012

8.8 Colour Coded Dog Leashes
Moved by Councillor Egely
Seconded by Councillor Maki
"That Administration be granted authority to purchase an initial 40 – 6 foot leashes with the expense and any associated revenue be allocated to 2016."

CARRIED
#2015/07/13_013

8.9 Request for Waiver
Moved by Councillor Egely
Seconded by Councillor Maki
"That a waiver be granted as a 50% reduction for Team Chase to use the Community Hall for their annual Tea and Fundraiser."

CARRIED
#2015/07/13_014

8.10 Correspondence by Dark Moments
Moved by Councillor Maki
Seconded by Councillor Egely
"That support in principle be provided to the Dark Moments series production but that adequate notice must be provided to the Village of Chase if restriction of public access to facilities is required."

CARRIED
#2015/07/13_015

8.11 Correspondence from E. Welton
Moved by Councillor Scott
Seconded by Councillor Egely
"That the matter regarding accumulation of vehicles outside businesses along Aylmer Road be referred back to Administration who will investigate and bring back to Council as appropriate." **CARRIED #2015/07/13_016**

8.12 Correspondence from Canadian Wood Council
Moved by Councillor Scott
Seconded by Councillor Maki
"That the correspondence to Village of Chase Council from the Canadian Wood Council be received as information." **CARRIED #2015/07/13_017**

8.13 Application for Development Variance – 319 Lakeshore Drive
Moved by Councillor
Seconded by Councillor
"That Administration proceed with the required processes associated with the Village of Chase Development Variance permit application No. 73-2015, giving notification of Council's intent to consider varying the provisions of the Zoning Bylaw to reduce the front yard setback requirement for the principal building and the subject accessory building from 6 meters (19.69 feet) to 2.6 meters (8.5 feet)." **CARRIED #2015/07/13_018**

8.14 Invitation to round table discussion with the Honourable Blake Richards
Moved by Mayor Berrigan
Seconded by Councillor Maki
"That Shuswap Tourism Advisory Committee Liaison, Councillor Lepsoe, attend the round table discussion with the Honourable Blake Richards with expenses reimbursed as per the Expense Policy." **CARRIED #2015/07/13_019**

8.15 State of Water Levels
Moved by Councillor Egely
Seconded by Mayor Berrigan
"That the matter regarding the state of water levels be referred back to Administration and Public Works to submit an in-depth plan."
CARRIED #2015/07/13_020

8.16 Potential Dates for Lunch with Adams Lake Indian Band
From the list of dates submitted by ALIB Council agreed on July 31, 2015.

8.17 Council Liaison Appointment for Fire Department
Moved by Mayor Berrigan
Seconded by Councillor Maki
"That Councillor Scott be appointed as Village of Chase Liaison to the Fire Department."

CARRIED
#2015/07/13_021

9. IN CAMERA
Moved by Councillor Egely
Seconded by Councillor Maki
"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter."

CARRIED
#2015/07/13_022

RELEASE OF IN CAMERA ITEMS
None

10. ADJOURNMENT
Moved by Councillor Egely
Seconded by Councillor Maki
"That the July 13, 2015 Village of Chase Council meeting be adjourned."

CARRIED
#2015/07/13_023

The meeting was adjourned at 6:04 p.m.

_____ _____
R. Berrigan, Mayor T. Pretty, Deputy Corporate Officer

VILLAGE OF CHASE

Memorandum

Date: August 4, 2015

To: Mayor and Council

From: CAO

RE: BC Hydro Funding – Beautification Projects

An email was recently received from BC Hydro regarding funding for Community Beautification Projects.

The funding program provides for the following:

- Putting overhead electrical wires underground
- Applying decorative wrapping to electrical kiosk boxes

Funding provided is 1/3 of the eligible costs, with the remainder of the costs being the responsibility of the municipality.

Applications that will get favourable consideration must have the 2/3 funding from the municipalities in place when the application is reviewed.

Decorative wraps must utilize a specific 3M 'Controltac' Graphic Film and associated adhesive with a gloss 'overlaminate' material. Costs for this particular type of wrap is unknown at this time.

Undergrounding of overhead electrical wires and decorative wrap on electric kiosk boxes enhances the aesthetics of any streetscape. Costs can be high for undergrounding of overhead wires, while the decorative kiosk wrap would be considerably less costly.

Administration seeks Council's direction as to whether Council wishes to pursue funding assistance from BC Hydro for such initiatives.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

VILLAGE OF CHASE

Memorandum

TO: **Mayor and Council**

FROM: **Community Liaison**

DATE: **July 13, 2015**

RE: **Skatepark Event on Main Street on Saturday, August 15th**

ISSUE/PURPOSE
To obtain support and an allowance to block off (Main Street), Shuswap Avenue to host a Skatepark Event called "Skate Daze Chase "on Saturday, August 15th from 10 am to 3 pm.

BACKGROUND/DISCUSSION
The Village of Chase has been nominated for Kraft Project Funding to build a Skatepark. Having a Skatepark Event will assist in promoting Community Spirt and Support for the Skatepark and also demonstrate to Kraft Canada that Chase is a 100% behind building a Skatepark.

Citizens on Patrol will provide assistance with blocking off the street.

The Skatepark Committee will have Event Insurance for Skateboard and Long Board participants for the day event and will provide the Village of Chase with a copy.

FUNDRAISER FOR AUGUST 16TH AS PER LAST TECHNO EVENT

FINANCIAL/POLICY IMPLICATIONS

RECOMMENDATION
To block off Shuswap Avenue for two blocks from the Public Library to the Royal Bank on Saturday, August 15th from 10 am to 3 pm.

Respectfully submitted,

Original Signed
Terri Stewart, Community Liaison

VILLAGE OF CHASE

Memorandum

TO: **Mayor and Council**

FROM: **Community Liaison**

DATE: **July 13, 2015**

RE: **Music in the Park**

ISSUE/PURPOSE

a) To obtain Council support to provide Memorial Park for free for Music in the Park
b) To obtain funding in the amount of $400.00 to pay the entertainers

BACKGROUND/DISCUSSION

Music in the Park is very popular in many Municipalities and is usually provided for free to the residents.

Council approved the Cranbrook Pipe Band for Thursday, July 16th and provided the Community Hall for free.

The Turtle Valley Band has agreed to play on Thursday, August 20th and another entertainer is being procured for Thursday, September 3rd.

FINANCIAL/POLICY IMPLICATIONS

RECOMMENDATION

That Village of Chase provide $400 to pay for two events for music in the park in August and September; and

That the Memorial Park be provided free of charge for Music in the Park.

Respectfully submitted,

Original Signed
Teri Stewart

Local Government Finance 101 Seminar
Accounting for the Non-Accountants

When: October 7th, 2015 10:00 am to 3:30 pm
Where: The Cove, 4205 Gellatly Road, West Kelowna, BC

AND

When: October 14th, 2015 10:00 am to 3:30 pm
Where: Coast Kamloops Conference Centre, 1250 Rogers Way, Kamloops, BC
(new chairs at the Coast!)

Cost: $25 (Lunch is included)

Who: Hosted by BDO Canada and KPMG

What: This seminar will cover the following:

Budget and financial cycle
- Understanding the process of finance and legislative requirements
- The budgeting process and cycle
- How are revenues raised?
- Investing and borrowing, both short term and long term
- Role of the Municipal Finance Authority

Financial Literacy
- How to read financial statements, including the comparisons between budget and actual figures. What should a politician be aware of?
- Reconciling between internal and external reporting
- Understanding PSAB financial statements
- Notes to the Financial Statements – what do they tell you?

Role of the Auditor and Audit Committee
- Determination of key risks in your organization
- What does good governance mean?
- What is the expectation of a financial statement audit?

Please RSVP to SILGA at alislater@shaw.ca to confirm your seat. Space is limited – book early! For more information contact Alison at 250-851-6653.

Take your board to a **whole new level!**

BOARD GOVERNANCE WORKSHOP

Presented by:
Deb McClelland

This workshop is designed to inform, educate and assist both volunteer **board members** and **staff** about **governance best practices** and the **effective operation of a board.**

Learn about the six components of governance and how to make them work for your organization.

This highly interactive session is designed to assist you with the answers to some of your challenges and frequently asked questions.

Date: Friday, September 18, 2015

Time: 9:00am-2:30pm

Location: Chase Legion
(515 Shuswap Ave, Chase)

Cost: $40 per person (until July 31)
$50 per person (after July 31)
Includes Lunch, Materials, & Door Prize Entry
Tickets are non-refundable

RSVP: ChaseChamber.com
admin@ChaseChamber.com
250.679.8432

CHASE
A SHUSWAP EXPERIENCE

BC CHAMBER OF COMMERCE

VILLAGE OF CHASE

Memorandum

Date: August 11, 2054

To: Mayor and Council

From: CAO/Director of Financial Services

RE: Fire Department – Request for budget increase for supplies

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As Council is aware, the fire department has exceeded its supplies budget for 2015.

While the overall departmental budget is on track for staying within its budgeted amount for 2015, there is currently one larger ticket item that is required in the short term that Administration is asking Council direction on.

Due the increase in the number of members (we are up to approximately 21 now), we require some additional pagers. The old pagers that are owned are no longer being serviced.

The quote from Kamloops communications for 4 new pagers is attached.

Other small items will be required within the next few months, including Fire Prevention week supplies, decals for helmets and other small supplies needs.

Council is being asked to consider authorizing an additional $5000 be added to the Fire Department's Supplies budget to cover pagers and any additional small supply needs that may arise prior to the end of 2015. As with any budget, funds that are not spent are absorbed into surplus for that budget year.

RECOMMENDATION

That Council authorize an additional $5000 in spending authority under the Fire Department's supplies budget for 2015.

Original Signed
Joni Heinrich, CAO

KAMLOOPS COMMUNICATIONS

July 2, 2015

Chase Fire Rescue
PO Box 440
Chase, BC
V0E-1M0

Attention: Chief Brian Louzon
Quote Reference #CHAFIR 150702

Please find Quote for "Motorola Minitor VI Pagers" as requested for your Review & Approval.

ITEM	DESCRIPTION	PRICE	Quantity	TOTAL
MINITOR VI	Motorola Minitor VI Pagers	491.95	4	1,967.80
Online Rebate	Motorola Rebate $ 28.75 CDN per Pager = $ 115.00			
TOTAL				1,967.80

NOTE: Prices as quoted do not include tax.

If you have any questions please contact me @ your convenience @ 250-374-5740 or email me @ jmilley@kamcom.ca

Sincerely

Kamloops Communications Inc.
1465 Pearson Place, Kamloops, BC · V1S 1J9
Phone: 250·374·5740 · Fax: 250·374·5752 · **Email:** jmilley@kamcom.ca

June 10, 2015

Re: Raise-a-Reader Sponsorship Opportunities

Dear Community,

The Raise-a-Reader Committee invites you to be a sponsor of our **7th** annual Chase Raise-a-Reader campaign scheduled for **Tuesday, September 22nd, 2015 from 7:00 a.m. to 10:00 a.m.** Sponsors will be recognized in local papers and on our Facebook page**.(donations of $250+)**

This campaign boosts awareness about the importance of literacy, and raises much needed funds to support local literacy programs. We are proud to participate in this important national Post Media initiative.

On September 22nd, volunteers from organizations, sports clubs and others will join together to exchange newspapers for donations to literacy. Surrounded by signage and wearing signature bright orange T-shirts, we will be hawking a special Raise-a-Reader edition of Kamloops This Week.

If you would like to VOLUNTEER and help us 'hawk' papers - your support would be greatly appreciated.

With your support, the Raise-a-Reader program strengthens Kamloops by promoting literacy within our own community. If you have any questions, please contact Barbara Maher, Raise-A-Reader Committee Chair at 250-320-5051 or literacyinchase@gmail.com

Sincerely,

Barbara Maher
Literacy Outreach Coordinator
Chase Literacy Program

VILLAGE OF CHASE

Memorandum

Date: August 11, 2015

To: Mayor and Council

From: CAO

RE: BC Economic Development Association – Proposed Membership

---

The BC Economic Development Association (BCEDA) has been incorporation in 1981. In the past 10 years, local governments, particularly those of small municipalities, have begun to engage in economic development activities to promote their communities, to enhance business opportunities, and to ensure sustainability in changing economic environments. The BCEDA is an independent and non-profit association of professionals engaged in the economic development of BC and its municipalities.

Today's membership embraces a broad spectrum of economic development practitioners across a variety of professions and at all levels of the public and private sectors; each adding specialized knowledge to the existing and ever-expanding resources of BCEDA.

Examples of members include:

Economic Development Officers from:

- Regional District Kitimat-Stikine
- Central Coast Regional District
- Tsawout First Nation
- Northern Rockies Regional Municipality

CAOs from:

- Central Coast Regional District
- Village of Pouce Coupe
- Town of Osoyoos
- District of Clearwater

Council members from:

- City of Abbotsford

Other memberships:

- Municipal planners, Community Futures general managers, Chief Executive Officers of economic trust Initiatives

Some of the benefits of BCEDA Membership include:

- Networking opportunities and strategic partnerships
- Extensive Resource Library
- Dental and extended health care program
- Bi-Annual Salary and Benefits Survey
- Annual professional development summit
- A great way to substantiate your organization's professional development
- Monthly newsletter which includes RFP's, job postings, current events and more
- A listing in the Invest in British Columbia magazine
- Discounts with some of our partner organizations (Westin Bayshore, Kal Tire, Sheraton YVR, etc.)
- BCEDA website profile and links to other economic development sites and articles
- Annual Economic Development Awards
- No charge event and job postings
- State of the BC Economic Development Industry Annual Report

Earlier in 2015, Village Council adopted its 2015 strategic priorities. One of the three areas of focus is Economic Development. Membership with the BCEDA is a low cost initiative that supports Council's Economic Development priority.

Costs

Membership Options are as follows:
Organizational Membership
$297.50 – provides for two voting members and unlimited number of non-voting members from the organization. All members get access to all BCEDA events at member rates, receive newsletters, access to members only resource materials.

Primary membership (individual)
$152.50
Secondary member
$87.50

Elected Officials – no voting privileges
$50

RECOMMENDATION

"That Council provide direction to Administration regarding the proposed membership in the BC Economic Development Association."

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

VILLAGE OF CHASE

Memorandum

Date: August 11, 2015

To: Mayor and Council

From: CAO

RE: BC Economic Development Association – 5th Annual Western Economic Development Course

---

The BCEDA is hosting its 5th Annual Western Economic Development Course:

- **October 25-28, 2015 – Richmond BC**
- **Economic Development professionals from Western Canada will discuss basic concepts, methods and strategies, tools, ideas**

Who Should Attend?

- Economic Development Staff
- Mayor/Chief & Council Members
- Board Members
- Department Heads
- Chamber of Commerce
- Planners/Development Services
- CAO
- Interns
- Students
- Federal/Provincial Government Employees

Those with an interest in economic development.

Councillor Maki has shown interest in attending this course. A council recommendation is required for the Village to cover the costs of Councillor Maki's attendance (and any other Council member wishing to attend).

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

BCEDA
BC Economic Development Association

AGENDA

Western Economic Development Course

Expanding Your Skills in Economic Development

October 25th to 28th, 2015 • Richmond, BC

Sunday, October 25, 2015

12:00 – 1:00 PM	**Registration**
12:30 – 1:30 PM	**Basics of Community and Economic Development** The goal of this session is to put economic development into context. What is it and how does it affect the local economy? This session will develop a common definition of what is meant by economic development, discuss the major trends and factors that shape local economies, and explore how provincial and and local initiatives can further economic development goals.
1:30 – 3:30 PM	**Strategic Planning** So that economic development issues are addressed in a comprehensive way, it is important that communities undergo a strategic planning process. This plan should explore the community's vision of the future while at the same time identifying realistic and measurable goals and objectives to get there. Participants will look at the best ways to structure participation in a strategic planning effort. Upon completion of a planning process, community members should be able to quickly get to work implementing the plan. Utiliazation of statatistic in strategic planning will be discussed along with tools on how to analyse statistics to identify challenges and opportunities.
3:30 - 5:00 PM	**Finding and Using Statistics in Economic Development** Statistics play a major role in economic development from responding to enquiries and demonstrating return on investment. In this session, we will show participants how to find and use statistics in the day to day job of economic development.

Monday, October 26, 2015

7:15 – 8:15 AM	**Breakfast**
8:15 - 10:15 AM	**Small Business and Entrepreneurial Development** This entertaining and educational session will focus on local programs and strategies to increase the creation and growth of small businesses. Small businesses are increasingly supplying more jobs in today's economy. Local communities can use their influence to help these businesses grow. This session will examine the programs and tools to support business start-ups and efforts to support the growth of existing small businesses.
10:15 AM	**Break**
10:30 – 12:30 PM	**Economic Development Marketing and FDI** Foreign, Domestic and local businesses, looking to locate or expand need accurate, up-to-date, and credible information and communities need rock-solid marketing techniques to reach the needs of the business community. Course participants will be able to learn how to craft their community's message, how to use the right tools to reach the right targets, current trends in site selection and more. Where is FDI coming from in to Canada and what kinds of incentives, tools and tactics are being used to secure the investment. Case studies, and sample FDI Strategies will highlight the dos and don'ts of economic development marketing and attraction.

12:30 - 1:15 PM **Lunch Break**

1:15 – 3:15 PM **Workforce Development**
Workforce development is quickly becoming the #1 focus for economic development organizations. A skilled and educated workforce is crucial in today's economy. Without the proper infrastructure of skilled labor in place, communities cannot be competitive in attracting and retaining business. This session will focus on the need for the creation of workforce development programs that address both community and business needs. This session will also cover the ways to reach out to the community to help build support for workforce development.

3:15 – 5:15 **Managing Economic Development Organizations**
Successful Economic Development Organizations (EDOs) are distinguished by their ability to be innovative in their program activities and to quickly react to changes in the marketplace. To do this, EDO leaders must engage the board of directors and staff to create an efficient and effective organization. Participants will be introduced to the various aspects of EDO management, with an eye toward achieving organizational excellence.

Tuesday, October 27, 2015

7:15 – 8:15 AM **Breakfast**

8:15 – 10:15 pm **Business Retention and Expansion**
Business retention and expansion is a core component of any economic development program, in addition to efforts to attract new businesses and encourage the creation of new businesses. Business retention and expansion programs assist businesses in an effort to keep them from relocating to other areas; help them survive economic difficulties; assist them with expansions that add new jobs; and increase their competitiveness in the wider marketplace. The focus is thus on existing companies, which form the local or regional economic base. Studies have shown that the businesses already existing in a community are responsible for up to 80 % of all net local employment, and a significant percentage of cities consider business retention and expansion programs to be a primary mission.

10:15 - 12:15 PM **Economic Development Finance**
Economic development aims to expand the economies of provinces, regions, cities, and localities by building businesses and new industries to create and retain jobs, enhance the tax base, and improve the overall quality of life for area residents. One of the primary tools for the economic developer is financing. It is a means to stimulate growth and development by increasing access to capital for both ventures and projects that may not take place if left to market forces but would provide economic benefits. What do traditional lenders look for, venture partners and what are some of the government programs that may help in closing that next deal.

12:15 - 1:00 PM **Lunch Break**

1:00 – 3:00 PM **Real Estate Development and Reuse**
Redevelopment of blighted areas and downtown business districts is a central component of the economic health of cities and neighborhoods. Successful redevelopment initiatives can attract new firms and jobs, stimulate tourism, and encourage major new investment in a community. It can also boost the overall morale of the region's residents. This session addresses major issues facing redevelopment projects and the strategies and programs to address them. The presenter of this session has transformed abondaned properties across Canada into succesfull centres of business, residence and educational institutions.

5:30 PM – 8:00 PM **Group Dinner and Gift Exchange**

Wednesday, October 28, 2015

7:15 – 8:15 AM	**Breakfast**
8:15 – 10:00 AM	**Neighborhood Development** Any local or regional economy is affected by the economies of the communities or neighborhoods in the area. Developing sound economic development strategies within smaller communities and areas will lead to a healthier economy overall. This session discusses working with the community as part of the overall area's economic development plan, and identifies some of the specific hurdles that will need to be addressed.
10:00 – 12:00 PM	**Economic Development Ethics** Ethical behavior is conduct that is beyond reproach and is in accordance to the common standards of a society, institution or organization. As organizations and institutions evolve, underscoring the need for regular education about acceptable conduct in the profession and the organization is needed to ensure long-term growth and development. This session will elaborate on ethics and help participants work through case studies to better understand ethics and economic development.
12:00 - 12:30 PM	**Wrap-up and Certificates**

*** Agenda subject to change**

****PLEASE NOTE: In order to receive full EDAC and IEDC certification credit for this course and a certificate indicating course completion, participants must attend the entire course and stay through the final session on the last day. Please make travel plans accordingly****

VILLAGE OF CHASE

Memorandum

Date: August 11, 2015

To: Mayor and Council

From: CAO/Supervisor of Public Works/Deputy Corporate Officer

RE: Water Regulations

Item 9.1 and 9.2 of Bylaw #718- 2010 Water Regulations does allow the Village to restrict water use, however, Council has requested Administration present a more in-depth plan. The current Bylaw states:

9.1 The Village is hereby authorized to suspend or stop the supply of water to any of its customers for the use of sprinkling or irrigation of lawns, gardens or fields or for any other use whenever, in the opinion of the Supervisor of Works, public interest may require it.

9.2 Every person that sprinkles or irrigates lawns, gardens or fields using water supplied from the Waterworks System shall follow watering restrictions as specified by Council resolution or, without such resolution, as follows:

a) Between May 15 and September 30 annually, both automated and non-automated irrigation systems within the Village of Chase shall only water on the following basis:
   i) Properties with odd numbered addresses shall water only on odd numbered days of the month.
   ii) Properties with even numbered addresses shall water only on even numbered days of the month.

b) While watering restrictions are in effect, there shall be no sprinkling or irrigating of lawns, gardens or fields between the hours of 11:00 a.m. and 4:00 p.m.

c) Hand watering of flower and vegetable gardens is permitted at any time.

Any person who violates this section will be refused access to service through the use of a fire hydrant or temporary water connection and may be subject to penalties under this bylaw or a Municipal Ticket Information bylaw.

Administration is proposing that item 9.2 be considered Level I and that additional levels are implemented as follows:

LEVEL 2 ~ At the discretion of Supervisor of Public Works, CAO or designate:

- Twice per week
- Odd numbered addresses Sunday, Thursday
- Even numbered addresses Saturday, Wednesday

- No sprinkling/irrigating of lawns by an automated irrigator between 9:00 a.m. and 5:00 p.m.
- Hand watering of flower and vegetable gardens is permitted at any time
- Vehicle and boat washing are permitted on the same days as lawn irrigating between the hours of 9:00 a.m. and 5:00 p.m.
- Driveway and parking lot washing prohibited

LEVEL 3 ~ At the discretion of Supervisor of Public Works, CAO or designate:

- Once a week
- Odd numbered addresses Thursday
- Even numbered addresses Wednesday
- No sprinkling/irrigating of lawns by an automated irrigator between 8:00 a.m. and 6:00 p.m.
- Hand watering of flower and vegetable gardens is permitted at any time
- Vehicle and boat washing are not permitted
- Driveway and parking lot washing prohibited
- Operation of fountain or pond only allowed if it uses recirculated water
- Refilling of pools permitted once per week during sprinkler times

LEVEL 4 ~ At the discretion of Supervisor of Public Works, CAO or designate:

- Watering of lawns prohibited
- Hand watering of flower and vegetable gardens is permitted 2 days per week
- Odd numbered addresses Sunday, Thursday
- Even numbered addresses Saturday, Wednesday
- Hand watering of flower and vegetable gardens between 8:00 a.m. and 6:00 p.m.
- Vehicle/boat/other washing not permitted
- Driveway and parking lot washing not permitted
- No filling of residential swimming pool or pond
- No operation of fountains or ponds of any kind
- No refilling of pools

It will be the responsibility of users to set any underground irrigation systems accordingly.

Recommendation:
It is recommended Bylaw 718-2010 be amended to include the proposed levels and brought forward for first, second and third reading at the next regular meeting of Council.

Original Signed

FISHERIES AND OCEANS CANADA

PUBLIC NOTICE

Attention: Recreational Anglers

Closures to fishing for Anadromous Salmon in all waters in Region 3 and Region 8.

(salt water to fresh water spawning)

Effective July 23, 2015 at 00:01 hours, all waters in Region 3 and Region 8 are closed to fishing for anadromous salmon until further notice pursuant to Variation Orders 2015-358 and 2015-359.

Water levels in the Thompson and Shuswap systems are extremely low and temperatures in many cases are reaching lethal limits for migrating salmon. Predictions are that above average summer air temperatures and reduced precipitation will continue and will likely further contribute to elevated stream temperatures throughout Regions 3 and 8 in the Thompson and Okanagan areas.

The Department will continue to monitor environmental conditions to help inform future fisheries management decisions and fishing opportunities; updated information will be announced by fishery notice.

Fishing for salmon during a closed time is contrary to Section 43 of the British Columbia Sport Fishing Regulations. The fine for this offence is $250.00

Did you witness suspicious fishing activity or a violation? If so, please call the Fisheries and Ocean Canada 24-hour toll free Observe, Record, Report line at (800) 465-4336 or the British Columbia's toll-free RAPP line (Report All Poachers and Polluters) at 1-877-952-RAPP (7277).

For the 24 hour recorded opening and closure line, call toll free at 1-(866)431-FISH (3474)

Contact the nearest Fisheries and Oceans Canada office or visit our website at http://www.pac.dfo-mpo.gc.ca

Fisheries and Oceans Canada | Pêches et Océans Canada | Canada

8/05/2015 1:49 PM FAX 2506792990+ LEWIS & SHORT HARDWARE L 0001/0002

All salmon species

THOMPSON

REGION 3

Check website
www.env.gov.bc.ca/fw/wildlife/hunting/news/
for in-season changes prior to your hunt.

These M.U. boundaries are approximate only. For a more precise definition consult the BC Recreational Atlas, 6th edition.

Major Regional Regulation Changes for 2014 - 2016

1. Shortening of the spike-fork bull moose season by two weeks in portions of the Region
2. Liberalization of white-tailed deer regional bag limit.
3. Extend spring black bear seasons in portions of the Region.
4. Expanded Sharp Tailed hunting opportunities in portions of MU 3-30.
5. Shortening of snowmobile hunting closures in MU 3-28.
6. Amendments to Motor Vehicle Prohibition in Clinton Creek watershed.
7. Thompson Alpine Motor Vehicle Prohibition.

For information on Wildlife Permits and Commercial Licences, please see page 63.

REPORT ALL POACHERS/ POLLUTERS (RAPP)
Please see Notice on page 26 for details

Compulsory Inspection Centres

Compulsory Inspection for hunter harvest will be provided by appointment only in Region 3 Ministry of Forest, Lands and Natural Resource Opertations Kamloops office

Thompson Region
1259 Dalhousie Drive
Kamloops, BC,V2C 5Z5: ..... (250) 371-6200

Conservation Officer Service District Offices

Please call one of the numbers below for recorded information or to make an appointment:

Clearwater ..... (250) 674-3722
Kamloops ..... (250) 371-6281
Lillooet ..... (250) 378-8489
Merritt ..... (250) 378-8489

July 12/15

To The Mayor And Village Council.
of Chase

IT HAS Come TO my attention that The Council has voted in favour of Removing The stop signs at Cobuan and Okanagan Ave making Coubuen ST. A steaight shot TO The TCH, from Shuswap Ave.

Please I Implore you To not do that! That stop sign is The only Thing That Keeps TRAffic at or near The speed Limit. AS it is many motorists only slow down Then Continue at a high Rate of speed fo The TCH or Shuswap Ave.

Having lived on The Corner of Sicamouse Ave. And Coburn ST. for The past Eleven years I Have Seen many Close calls and Experianced many myself. There Are many Children, Adults And Seniors who use Coburn ST daily going To School, The Doctor or The Infiamary and many Motorists Zip by Them with no Thought!

I would ASK That you Keep The four way stop There and Reduce The speed Limit TO 30 Kmh, This would make Coburn ST. much Safer for all users.

Thankyou
Charles W. McKenzie

Chase Lions Club

RECEIVED
Village of Chase
JUN 29 2015
Original
File
Copy
Agenda

Box 12

Chase, B.C.

V0E 1M0

June 24, 2015.

Mayor Rick Berrigan,

Village of Chase,

P.O. Box 440,

826 Okanagan Avenue,

Chase, B.C.

V0E 1M0

Dear Mr. Mayor:

We would like to inform you that with regard to the Community Hall rental, we use the hall only twice a month for our meetings. That is on the second Monday and the fourth Monday of each month, with the exception of July, August and December. We no longer have supper meetings, so the kitchen is not used by us with the exception of getting water for making coffee. Should the need to use the kitchen change, we will inform the Village Office immediately. For our meetings, we open the door at 5:00 p.m and are generally finished by app. 8:00 p.m. That is eighteen half days over the year.

We have been having Bingo only once a month, on the last Wednesday of each month. As of June 1 to October 27, 2015 there will be no Chase Lions Bingo.

The Hall is booked, separately, for a few other occasions, Canada Day Breakfast is one. This year, we did not use the hall for Mother's Day.

We are still storing our supplies for medical use in two rooms downstairs; Bingo supplies in a 'cubicle' upstairs and on stage; our tables and Black Jack tables in a 'cubicle' downstairs; the 'bar cubicle' downstairs; as well as kitchen supplies in the cupboards in the one room downstairs next to the kitchen.

We are hoping that you will re-examine the hall rental fees that our club has to pay.

Our present executive is: President – William (Bill) Riben, Secretary – Mercedes Riben and Treasurer – Jim Bryson. The R.V. Park Committee chair is Bev Iglesias.

For more information, please do not hesitate to call Bill Riben at 250-679-4418.

We Serve,

William B. Riben

William Riben, President

c.c. Nancy Egely, Councillor

David Lepsoe, Councillor

Ali Maki, Councillor

Steven Scott, Councillor

WR:mr

8.2.5 Temporary Use Permit Application

Report from the Corporate Officer *Pages 35-44*

Recommended Resolution:

"That Council approves the application for Temporary Use Permit No. 2 - 2013 to proceed to the advertising stage of the process."

Excerpt Council Agenda August 13, 2013

8.2.6 Lions Community Hall Fees

Each year, the Chase Lions Club holds about 20 meetings at the Community Hall and uses the kitchen for 10 of those meetings. They also hold about 12 Bingo nights, 4 breakfasts and a few other events. They also use space for their medical equipment loan program. The Lions Club is by far, the group that uses the Hall more than any other club, group or individual. The approximate cost to rent the Hall for all these events each year if charged the full amount for each event, would be about $1800.00.

The Lions Club donated the LED sign on the exterior of the Hall and provide numerous events and charitable services to the community. In the past there was an informal agreement whereby the Lions paid the Village $1300.00 per year for all these uses. It is proposed that Council approves this annual fee for the Chase Lions Club for 2013 and until further notice.

Recommended Resolution:

"That the Chase Lions Club be granted use of the Community Hall for a total fee of $1300.00 for 2013."

8.2.7 Chase & District Recreation Society Loan Agreement – Arena Operations Funding

Report from the Director of Financial Services - available August 12, 2013 after 2 p.m.

8.2.8 Packaging and Printed Paper Stewardship Program – Implications for Local Governments across BC

Report from the CAO – available August 12, 2013 after 2 p.m.

INVOICE

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0
Phone: (250) 679-3238 Fax: (250) 679-3070

Customer Number : CHA060
Invoice Number : 2283
Invoice Date : 06-May-2014
Customer P.O. No.
Due Date : 06-May-2014

CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Product	Description	Quantity	Unit Price	Amount
COMH	COMMUNITY HALL 2013 Annual Community Hall rent of $1300.00 - $650.00 due immediately	1.0000	1,300.0000	$1,300.00

GST/HST Registration Number : R108176355

Total Gross	$1,300.00
GST/HST	$0.00
Total Invoice	**$1,300.00**

Please return this portion with your payment

Customer Number : CHA060
Customer Name : CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Invoice Number : 2283
Invoice Date : 06-May-2014
Invoice Amount : $1,300.00
Amount Paid :

ARCHA060

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0

INVOICE

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0
Phone: (250) 679-3238 Fax: (250) 679-3070

Customer Number : CHA060
Invoice Number : 2402
Invoice Date : 11-Sep-2014
Customer P.O. No.
Due Date : 11-Sep-2014

CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Product	Description	Quantity	Unit Price	Amount
COMH	COMMUNITY HALL Community Hall Rental / Jan - Jun 2014	1.0000	650.0000	$650.00

Total Gross	$650.00
GST/HST	$32.50
Total Invoice	**$682.50**

GST/HST Registration Number : R108176355

Please return this portion with your payment

Customer Number : CHA060
Customer Name : CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Invoice Number : 2402
Invoice Date : 11-Sep-2014
Invoice Amount : $682.50
Amount Paid :

ARCHA060

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0

INVOICE

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0
Phone: (250) 679-3238 Fax: (250) 679-3070

Customer Number : CHA060
Invoice Number : 2486
Invoice Date : 19-Jan-2015
Customer P.O. No.
Due Date : 19-Jan-2015

CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Product	Description	Quantity	Unit Price	Amount
COMH	COMMUNITY HALL Community Hall Rental July-December 2014.	1.0000	650.0000	$650.00

GST/HST Registration Number : R108176355

Total Gross	$650.00
GST/HST	$32.50
Total Invoice	**$682.50**

Please return this portion with your payment

Customer Number : CHA060
Customer Name : CHASE LIONS CLUB
BOX 12
CHASE BC V0E 1M0

Invoice Number : 2486
Invoice Date : 19-Jan-2015
Invoice Amount : $682.50
Amount Paid :

ARCHA060

Village of Chase
PO Box 440
CHASE, BC - V0E 1M0

UBCM Union of BC Municipalities

July 24th, 2015

RECEIVED
Village of Chase
AUG 05 2015
Original
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Agenda

Mayor Rick Berrigan
Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor Rick Berrigan:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

Please note that the previous Community Works Fund Payment letter received had a minor error on the interest calculation, however it did not affect the Total EFT Transfer. Below you will find the correct half-year interest payment.

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2015/2016. An electronic transfer of $76,305.84 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

First CWF Payment (2015/2016): $75,119.33
First Interest Payment (2015/2016): $1,186.51
Total EFT Transfer: $76,305.84

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Sav Dhaliwal

Councillor Sav Dhaliwal
UBCM President

Pc: Leif Pedersen, Chief Financial Officer

UBCM Union of BC Municipalities

July 24th, 2015

RECEIVED
Village of Chase
JUL 29 2015
Original
File
Copy
Agenda

Mayor Rick Berrigan
Village of Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor Rick Berrigan:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2015/2016. An electronic transfer of $76,305.84 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

UBCM is also making an additional payment towards CWF funding for fiscal 2015/2016 from interest accumulated over the term of the first Gas Tax Agreement.

First CWF Payment (2015/2016): $75,119.33
First Interest Payment (2015/2016): $2,373.02
Total EFT Transfer: $76,305.84

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Sav Dhaliwal

Councillor Sav Dhaliwal
UBCM President

Pc: Leif Pedersen, Chief Financial Officer

City of Armstrong

SPALLUMCHEEN TOWNSHIP
Incorporated 1892

July 16, 2015

File No. 0940-03

Mayor Rick Berrigan
Village of Chase
Box 440 826 Okanagan Avenue
Chase, BC V0E 1M0

Dear Mayor Berrigan,

Re: Interior Provincial Exhibition & Stampede V.I.P. Luncheon

On behalf of the City of Armstrong, the Township of Spallumcheen and the citizens we represent, we extend a special invitation to you and your guest to join us in celebrating the occasion of the 116th Interior Provincial Exhibition (IPE) and Stampede. The IPE's theme this year is "Utterly Awesome – Party til the Cows Come Home".

You are invited to the annual VIP Luncheon following the IPE parade on Saturday, **September 5, 2015,** at the Royal York Golf Course, located at 2440 York Avenue, Armstrong, BC. A map highlighting the location of the Royal York is enclosed for your convenience. We cannot advise of the exact time the lunch will begin, but anticipate it will be around 11:30 a.m.

Please confirm your attendance to the luncheon to Wendy Wallin, City of Armstrong Corporate Administration Clerk, at (250) 546-3023 or to wwallin@cityofarmstrong.bc.ca, no later than Wednesday, August 19, 2015. Please remember to update your calendar with this event.

We hope that you and your guest will join us for lunch and then proceed to enjoy a day at the fair – the pride of our two communities.

If you are interested in participating in the parade, please contact the Armstrong / Spallumcheen Chamber of Commerce at (250) 546-8155.

With warmest regards,

Chris Pieper, Mayor
City of Armstrong

Janice Brown, Mayor
Township of Spallumcheen

3570 Bridge Street, Armstrong, BC, V0E 1B0
Phone: 250-546-3023; Fax: 250-546-3710

4144 Spallumcheen Way, Spallumcheen, BC, V0E 1B6
Phone: 250-546-3013; Fax: 250-546-8878

The Office of the Ombudsperson
B.C.'s Independent Voice For Fairness

Complaints/Enquiries:
1-800-567-3247
(250) 387-5855
Fax: (250) 387-0198

947 Fort Street
PO Box 9039 Stn Prov Govt
Victoria BC V8W 9A5

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Village of Chase
JUL 20 2015
Original
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Agenda

His Worship Rick Berrigan
Mayor
Village of Chase
PO Box 440
CHASE BC V0E 1M0

Files Closed from April 1 to June 30, 2015

Village of Chase

1. Requests for Information or Assistance		**0**
2. Complaints with No Investigation		**1**
a. Assistance and/or referral	0	
b. Refused (discretion)		
• More than one year between event and complaint	0	
• Insufficient personal interest	0	
• Available remedy	1	
• Frivolous/vexatious/trivial matter	0	
• Can consider without further investigation	0	
• No benefit to complainant or person aggrieved	0	
• Complaint abandoned	0	
• Complaint withdrawn	0	
c. Statute barred (FIPPA, Police Act, etc.)	0	
d. Not a matter of administration	0	
e. Pre-empted by existing statutory right of appeal, objection or review	0	
3. Complaints Investigated		**0**
a. Not a matter of administration	0	
b. Pre-empted by existing statutory right of appeal, objection or review	0	
c. Investigation ceased (discretion) - No findings		
• More than one year between event and complaint	0	
• Insufficient personal interest	0	
• Available remedy	0	
• Frivolous/vexatious/trivial matter	0	
• Can consider without further investigation	0	
• No benefit to complainant or person aggrieved	0	
• Complaint abandoned	0	
• Complaint withdrawn	0	
• Complaint settled	0	

d. Investigation completed - Findings - Substantiated

- Remedied in whole 0
- Remedied in part 0
- Not remedied 0
- Recommendations made - remedy to be implemented over time 0

e. Investigation completed - Findings – Not substantiated 0

4. Ombudsperson Initiated Investigations **0**

a. Investigation ceased (discretion) - No findings 0

b. Investigation completed - Findings - Substantiated

- Remedied in whole 0
- Remedied in part 0
- Not remedied 0
- Recommendations made - remedy to be implemented over time 0

c. Investigation completed - Findings – Not substantiated 0

Jay Chalke
Ombudsperson
Province of British Columbia

15/07/2015

VILLAGE OF CHASE

Memorandum

Date: August 11, 2015

To: Mayor and Council

From: CAO

RE: Critical Incident Stress Management Services – Fire Department

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Recently the Fire Department requested of Council that the Village consider providing more comprehensive coverage to the fire department volunteers in dealing with critical incident stress. Recently situations have occurred for members, and while limited service is provided it was was not adequate for the situations that arose.

Administration has obtained some additional information and can offer the following:

- Coverage for all firefighters for CISM services can be provided for $2.5 per firefighter per month ($30 per year per member'
- This amounts to a total of $660 for an entire year for 22 fire members
- The services include:
    - a 24/7 telephone counselling service
    - Counsellor(s) could come to Chase to speak with a group of fire members if needed
    - All counsellors have at least a masters degree
    - Appointments are arranged directly with the provider once the fire member or their supervisor calls in to make an appointment
    - No fire member would be declined counselling

Council is being requested to consider approving the expenditure for 2015 and into the future for this service for the fire department members.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

VILLAGE OF CHASE

Memorandum

Date: August 11, 2015

To: Mayor and Council

From: CAO

RE: Climate Action Report

The Village of Chase signed on to the Province of BC's Climate Action Charter in 2007. The Charter includes the agreement that parties will:

- Take action on climate change in as many ways as possible
- Aim to reduce Greenhouse Gas (GHG) Emissions
- Implement programs and policies that facilitate GHG Emissions reductions
- Work toward becoming carbon neutral
- Work toward measuring and reporting on GHG emissions

The Climate Action Revenue Incentive Program (CARIP), announced in 2008 provides a conditional grant to communities who have signed on to the Climate Action Charter. Through this annual program, communities receive a grant equal to 100 percent of their carbon tax costs. The grant is intended to be utilized to support climate change efforts and become carbon neutral.

The following funds were received from the Province:

2012	$2,404.94	$2405
2013	$2802.73	$2803
2014	$4,721.52	$4722

Reporting has accompanied the claim for a CARIP grant, and in 2015 that report must appear on a Council agenda to ensure the public is aware of the actions being taken by their local government to address climate change.

The following questions and answers form the report provided to the Province for the 2015 CARIP grant:

Q. Did you measure your local government's corporate GHG emissions in 2014?

A. No, however the Village has engaged a local consultant to assist in creating a reporting structure that will enable the Village to measure it corporate GHG emissions in 2015.

Q. If you did not achieve carbon neutrality in 2014, did you undertake any of commonly reported corporate GHG reduction activities?

A. Yes, in 2014 the Village undertook upgrades at its Community Hall to improve the electrical and lighting fixtures to reduce energy consumption.

Q. If you did not achieve carbon neutrality in 2014, please identify up to three key acitons for 2015 that will help you make progress towards becoming carbon neutral.

A.

1. Completing the works to develop a corporate operations GHG emissions reduction plan
2. Retrofitting Village owned Arena building with high efficiency lighting
3. Adding insulation to portions of Village owned Arena building and installing a variable speed pump for ice making to reduce energy consumption

In addition to these initiatives, the Village has upgraded some of its older equipment/vehicle fleet to newer, more fuel efficient vehicles, will be implementing an anti-idling educational campaign, will be creating a walking trail/path master plan to encourage walking and reduce vehicle usage within the Village, and will be making required changes to its OCP to incorporate language that support climate action response initiatives.

RECOMMENDATION

"That Council receive the report on actions being undertaken to address Climate Change."

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

International Day of Older Persons 2015

Dear Mayors and Councillors,

On October 1, 2015 citizens and governments around the world will be observing the 25th annual observance of the "International Day of Older Persons". The theme this year is "Sustainability and Age Inclusiveness in the Urban Environment".

In 1990, the United Nations proclaimed this day in recognition of the contributions of older persons to our society and utilized the proclamation to examine issues which affect their lives.

On behalf of its 84 member organizations and, in turn, the 110 000 seniors that those organizations represent throughout British Columbia, the Council of Senior Citizens' Organzations of BC (COSCO) is requesting your assistance in bringing attention to the "International Day of Older Persons" in your community. We ask of you two activities:

1. Publicly proclaim your support of the "International Day of Older Persons" on (or before) October 1, 2015.
2. Prominently display the Canadian version of the "International Day of Older Persons" flag on October 1, 2015.

Below you will find an image of the flag. Your copy of the flag may be obtained

from Universal Promotions. Once this flag is purchased (at an approximate cost of $85) and in your possession, it can be displayed on an annual basis without further cost.

We sincerely appreciate any efforts you make to assist in making October 1 a truly community endeavor and provide you an avenue to recognize your senior citizens.

Thank you for your attention to this important respectful observance.

Sincerely,
Lorraine Logan
President, Council of Senior Citizens' Organizations of BC (COSCO)

Village Of Chase

Administrative Report

TO: **Mayor and Council**

FROM: **CAO**

DATE: **August 11, 2015**

RE: **Application to vary provisions of Village of Chase Zoning Bylaw**
DVP #73-2015 – 319 Lakeshore Drive

ISSUE/PURPOSE

To obtain a resolution of Council to vary the Village's Zoning Bylaw in relation to the front yard parcel line setback to allow the closing in of a breezeway at 319 Lakeshore Drive.

OPTIONS

1. Approve the variance.

2. Do not authorize the requested variance.

BACKGROUND/DISCUSSION

The owner of 319 Lakeshore Drive wishes to enclose a breezeway between the house and an accessory building on the property. Enclosing the breezeway will connect the accessory builing to the house, triggering the front yard setback requirements of the Village's Zoning Bylaw.

The following issues exist in relation to this application:

1. The Village's bylaw 6 meters setback from the front parcel line for the dwelling.
2. The accessory building, when physically attached to the dwelling is 2.6 meters from the front parcel line.

In the existing case, the lot is a panhandle lot. While the front portion of the lot is adjacent to the driveway access, the particular lot will not be visible form the street once the lot to the south is developed. Aesthetically the setback reduction is not concerning, and with the adjacent lot currently being vacant, any construction on the adjacent lot can accommodate the reduced setback at 319 Lakeshore.

POLICY IMPLICATIONS

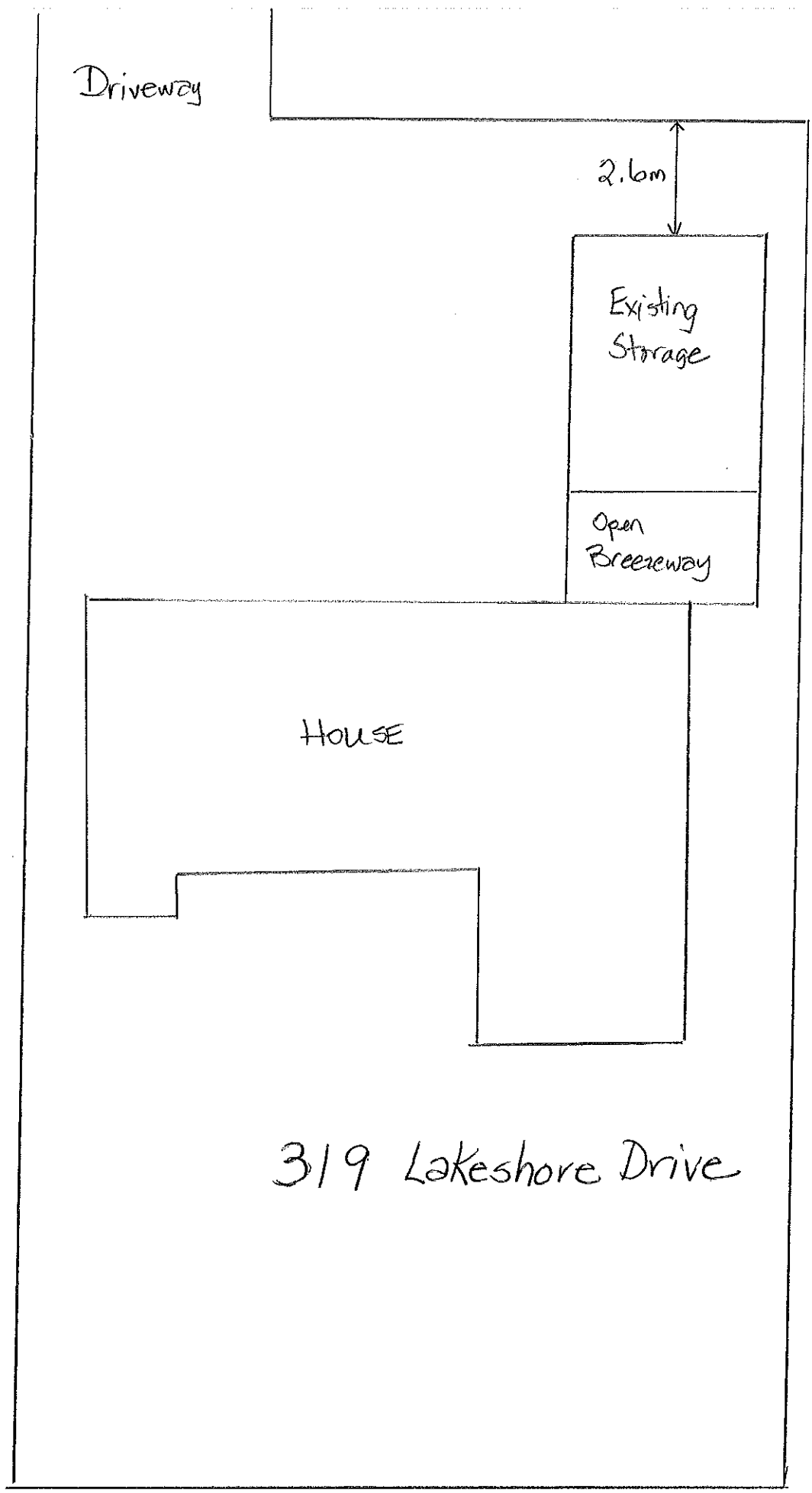
- Approving one variance does not 'set a precedent' for Council – Council may at its discretion approve one variance and not another based on the merits of each situation

RECOMMENDATION

That Council authorizes Development Variance permit No. 73-2015 varying the front yard parcel line setback from 6 meters to 2.6 meters to permit the enclosure of a breezeway, providing for the accessory building to become part of the principal building.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO


Driveway
2.6m
Existing Storage
Open Breezeway
HOUSE
319 Lakeshore Drive

Not to Scale

Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: August 11, 2015

RE: Application to Vary provisions of Village of Chase Zoning Bylaw
DVP #74-2015

ISSUE/PURPOSE

To obtain approval from Council to proceed with the next steps for the setback variance application for 315 Lakeshore Drive.

OPTIONS

1. Authorize Administration to proceed with the required processes associated with the application to vary provisions of the Zoning Bylaw for 315 Lakeshore Drive.

2. Do not authorize Administration to proceed with the required processes associated with the application to vary provisions of the Zoning bylaw.

BACKGROUND

The owner of 315 Lakeshore Drive wishes to build a garage on his property, constructing it as a separate building from the existing house.

The property owner plans to situate the garage such that the interior side parcel line setback conforms to the requirement of the R-1 zoning requirement of 1.5 meters.

In order to site the garage a comfortable distance from the existing single family dwelling, the siting of the garage will not conform with the front yard setback provisions for an accessory building, that setback requirement being 6 meters. The property owner is requesting that the 6 meter setback be reduced to 1.5 meters.

In addition, the property owner is requesting the maximum height requirement for the accessory building be relaxed.

The existing principal building on the property has a height of 6.04 meters, which is lower than the maximum 9 meters permitted. The maximum height permitted for an accessory building is 5 meters. The property owner is requesting that maximum height be relaxed to allow for 6.91 meters in height for the garage (accessory building). This relaxed height would still be less than the maximum height allowed for the principal building.

In this case, the lot is a ‘panhandle lot’ (see attached drawing). While the front yard is that portion of the lot that is adjacent to the driveway access, this particular lot will not be visible from the street once the lot to the south of it is developed.

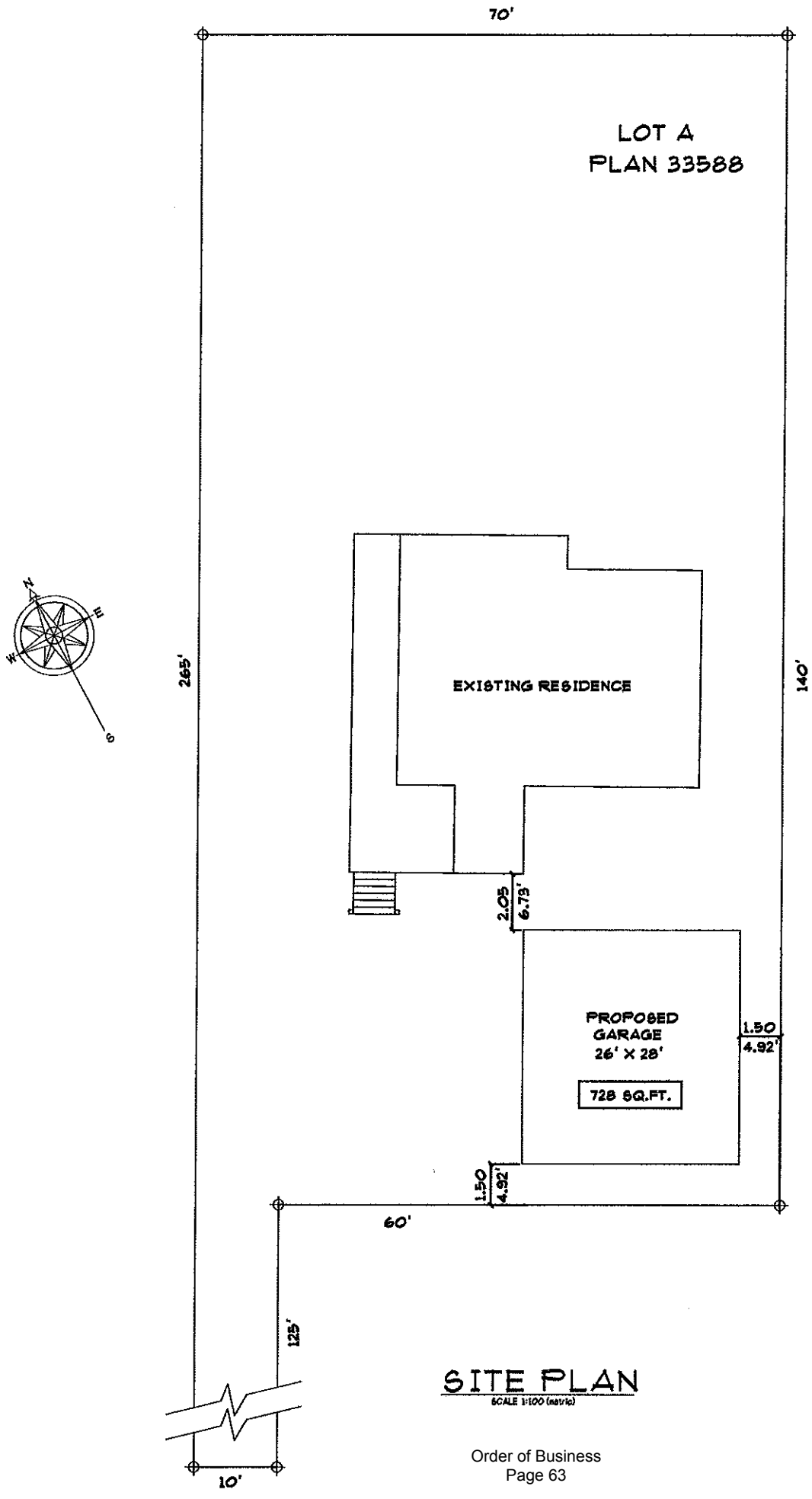
RECOMMENDATION

That Council authorizes Administration to proceed with the required process associated with the Development Variance permit application No. 74-2015, giving notification of Council’s intent to consider varying the provisions of the Zoning Bylaw to reduce the front yard setback requirement for a proposed accessory building from 6 meters to 1.5 meters, and to relax the maximum height of the proposed accessory building from 5 meters to 6.91 meters, at 315 Lakeshore Drive.

Respectfully submitted,

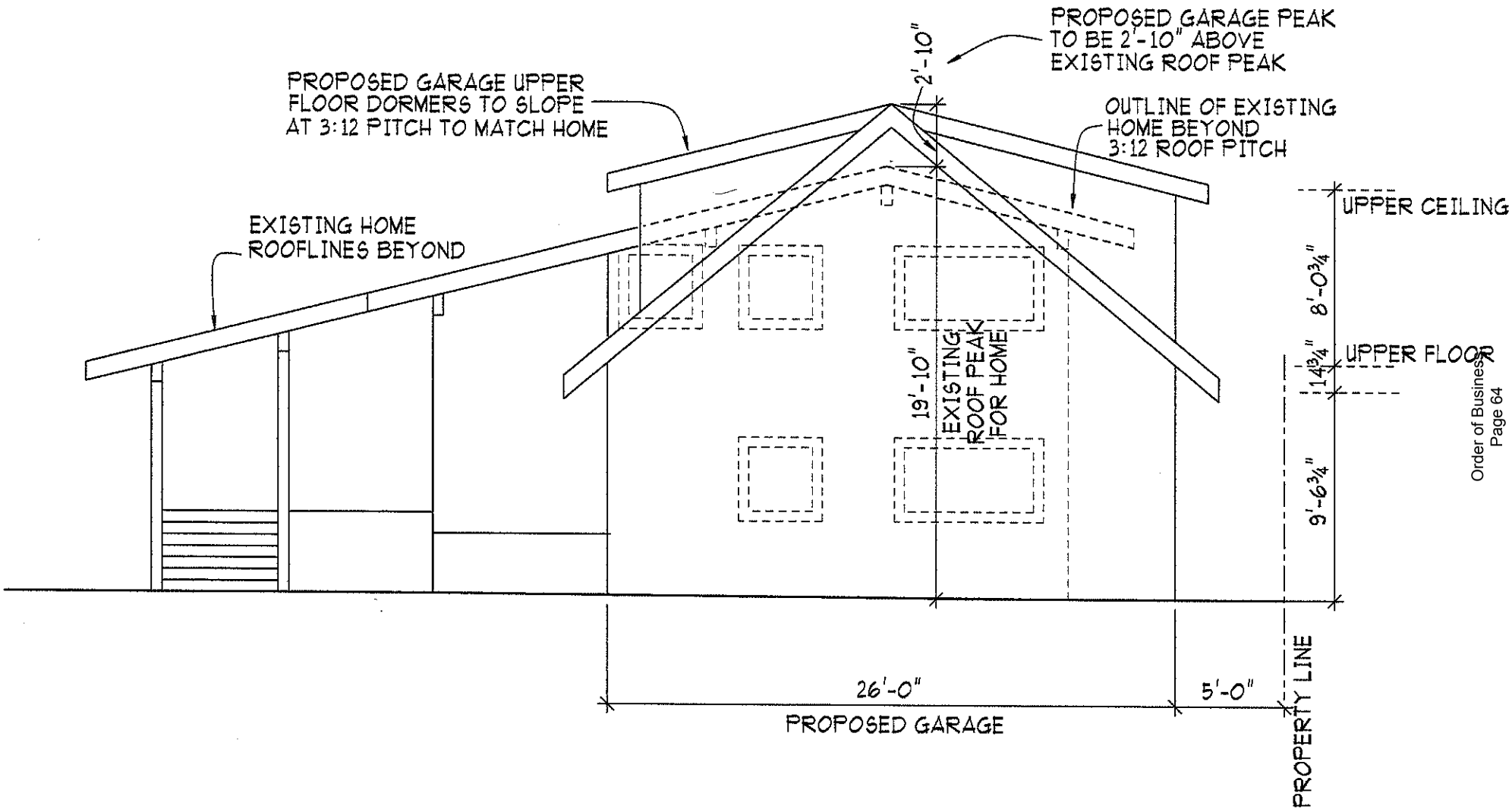
Original Signed
Joni Heinrich, CAO

LITTLE SHUSWAP LAKE



SITE PLAN

SCALE 1:100 (metric)



PROPOSED GARAGE OUTLINE

315 LAKESHORE DR.

Order of Business
Page 64

Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: August 11, 2015

RE: Application to Vary provisions of Village of Chase Mobile Home Park Bylaw DVP #75-2015

ISSUE/PURPOSE

To obtain approval from Council to proceed with the next steps for the setback variance application for 1214 Okanagan Avenue – Whispering Pines Mobile Home Park.

OPTIONS

1. **Authorize Administration to proceed with the required process associated with the application to vary provisions of the Mobile Home Park Bylaw for 1214 Okanagan Avenue.**

2. **Do not authorize Administration to proceed with the required processes associated with the application to vary provisions of the Mobile Home Park bylaw.**

BACKGROUND

The owners of the mobile home park at 1214 Okanagan Avenue have applied to vary the provision of the Village of Chase Mobile Home Park Bylaw that requires a 25 foot setback or buffer area adjacent to a highway right of way.

A mobile home pad exists at the southeast corner of the mobile home park (see drawing). The park owners wish for the pad to be rented, but with the existing setback requirement in the Village's mobile home park bylaw, the pad cannot be rented.

The Village's mobile home park bylaw states at Section 4.08 (1), "To provide a buffer area, the mobile homes spaces shall be located not less than 25 feet from that boundary of the park abutting a public street or highway, and not less than 15 feet from the remaining boundaries of the park…"

In order that a mobile home can be placed on the subject pad, and have adequate distance (as prescribed by bylaw) from the neighbouring mobile home, a relaxation of the 25 foot setback from a highway to 9 feet is being requested.

While a reduction from 25 feet to 9 feet seems large, the location of the highway right of way is such that a very steep drop-off exists at the south edge of the highway right of way, with flat property being directly adjacent to the subject mobile home.

Village Administration has been in contact with the Ministry of Highways and Infrastructure in relation to the location of the mobile home, and the future plans of the Ministry in relation to road widening along the Chase corridor.

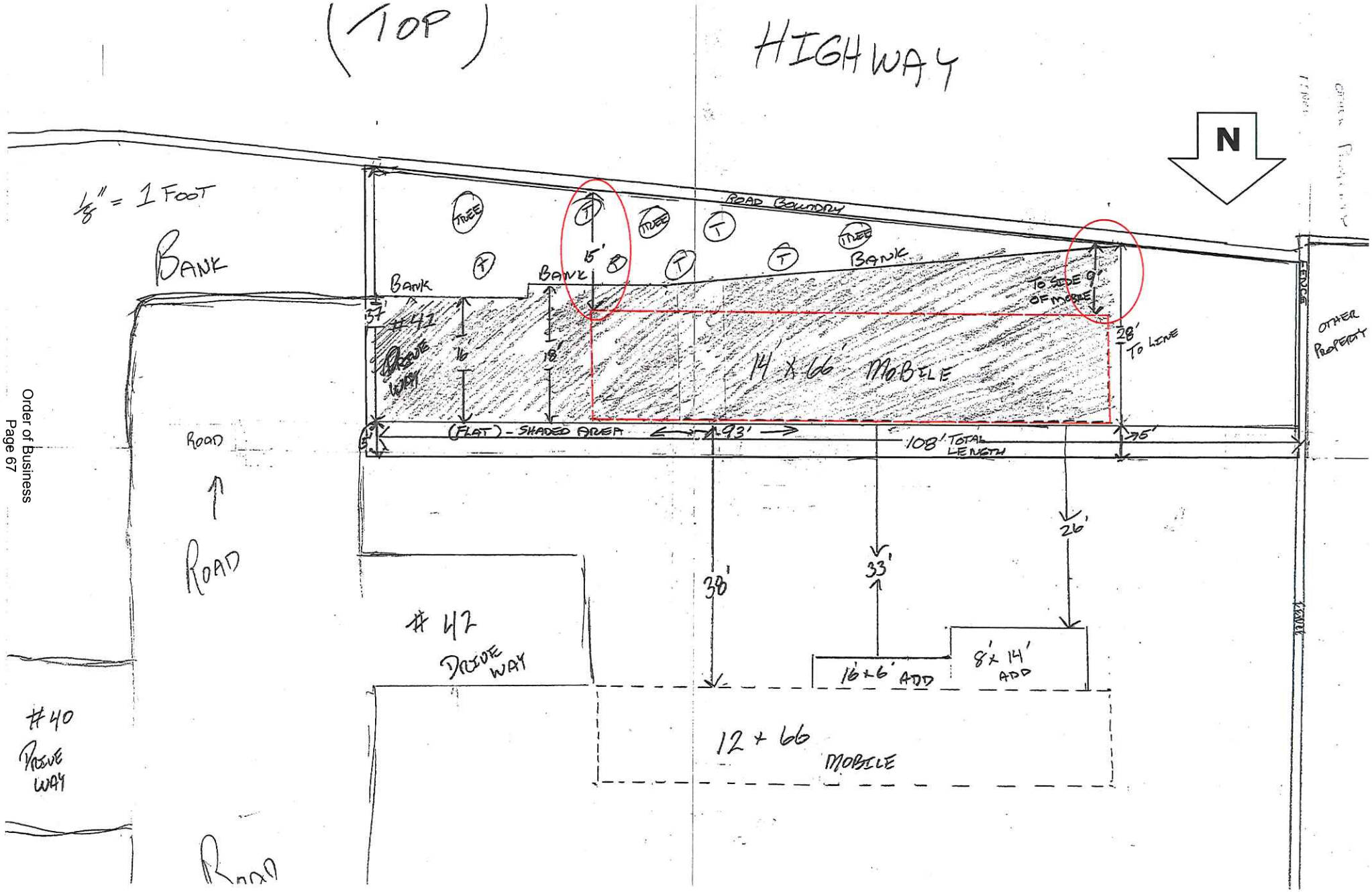
The MoTI staff have assured Village Administration that future road improvements will not affect the location of the existing mobile home park, and with the drop-off of land at the edge of the road right-of-way, no changes to that existing 'buffer' will take place.

RECOMMENDATION

That Council authorizes Administration to proceed with the required process associated with the Development Variance permit application No. 75-2015, giving notification of Council's intent to consider varying the provisions of the Mobile Home Park Bylaw to reduce the setback from the highway right of way at the southeast corner of the park from 25 feet to 9 feet to accommodate the siting of a mobile home.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO


(TOP)
HIGHWAY
N
1/8" = 1 FOOT
BANK
ROAD BOUNDARY
TREE
BANK
BANK
15'
TO SIDE OF MOBILE
9'
FENCE
OTHER PROPERTY
#41
DRIVE WAY
16'
18'
14' x 66' MOBILE
28' TO LINE
5'
(FLAT) - SHADED AREA
93'
108' TOTAL LENGTH
75'
ROAD
ROAD
38'
33'
26'
#42
DRIVE WAY
16'x6' ADD
8'x 14' ADD
12 x 66
MOBILE
#40
DRIVE WAY
Road

Village Of Chase

Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: August 11, 2015

RE: Application to Vary provisions of Village of Chase Zoning Bylaw
DVP #76-2015 – 117 455 VLA Road (Drake's Landing)

ISSUE/PURPOSE

To obtain approval from Council to proceed with the next steps for the setback variance application for 117-455 VLA Road.

OPTIONS

1. **Authorize Administration to proceed with the required processes associated with the application to vary provisions of the Zoning Bylaw for 117-455 VLA Road.**

2. **Do not authorize Administration to proceed with the required processes associated with the application to vary provisions of the Zoning bylaw.**

BACKGROUND

The owner of 117-455 VLA Road wishes to build a garage on his property, constructing it as a separate building from the existing house.

The setback provisions for accessory buildings in the AR-3 (Agricultural Rural-Residential) require that accessory buildings be situated at least 6 meters from the rear parcel line and 3 meters from an interior side parcel line.

The property owner wishes to construct the accessory building (garage) such that the rear parcel line setback would be 3 meters, and the interior side parcel line setback would be 1.5 meters.

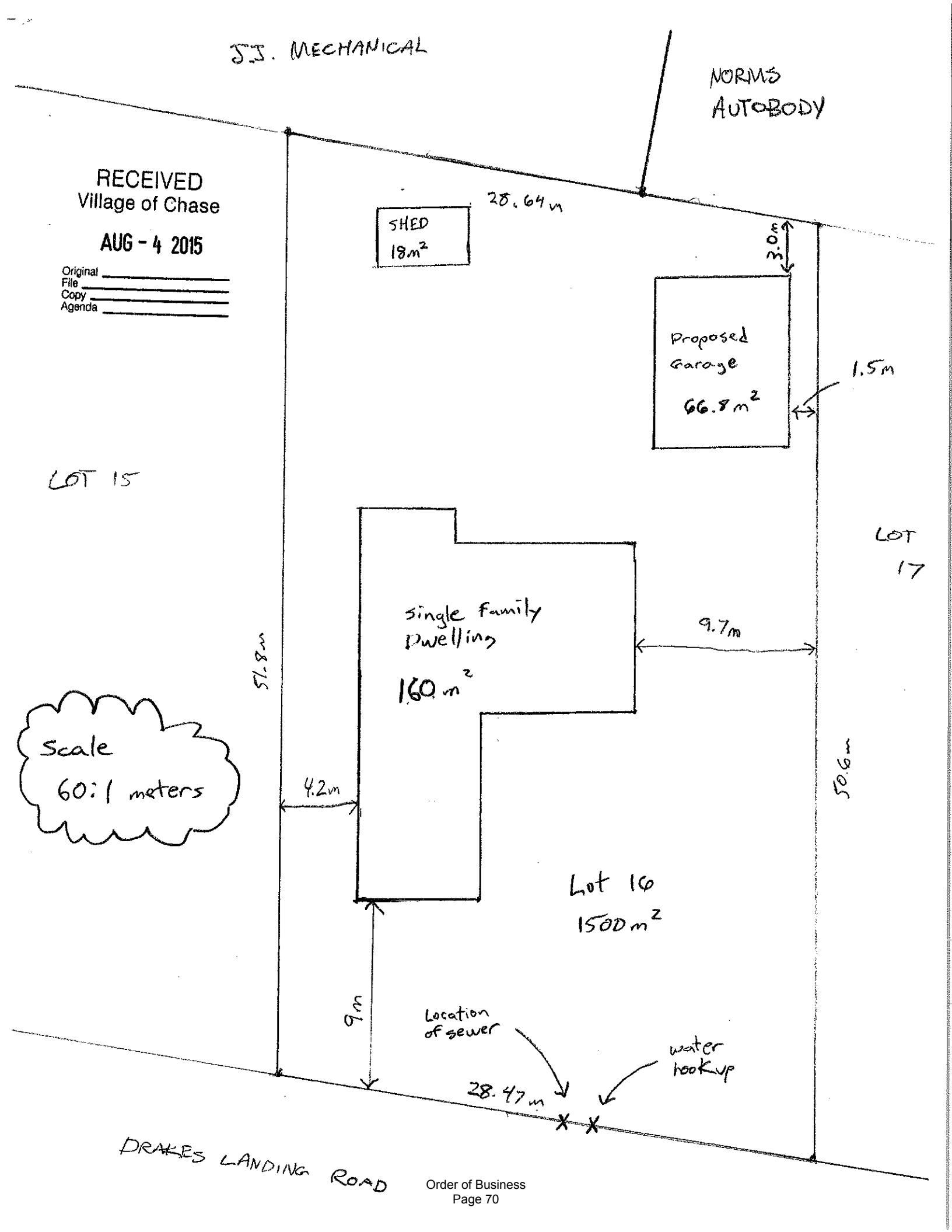
These proposed setbacks would be in line with the R-1 zoning (low density residential) and there are no rights of way to content with on this property.

RECOMMENDATION

That Council authorizes Administration to proceed with the required process associated with the Development Variance permit application No. 76-2015, giving notification of Council's intent to consider varying the provisions of the Zoning Bylaw to reduce the rear yard setback and interior side yard setback for a proposed accessory building from 6 meters and 3 meters respectively to 3 meters and 1.5 meters respectively.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO


JJ. MECHANICAL
NORMS AUTOBODY
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Agenda
28.64m
SHED
18m²
3.0m
Proposed Garage
66.8m²
1.5m
LOT 15
LOT 17
single family Dwelling
160m²
9.7m
51.8m
scale
60:1 meters
4.2m
50.6m
Lot 16
1500m²
9m
Location of sewer
water hookup
28.47m
DRAKES LANDING ROAD