



Minutes of the Regular Meeting of the Council of the Village of Chase
held at the Community Hall at 547 Shuswap Avenue
on Monday, July 13, 2015

PRESENT:

Mayor: R. Berrigan
Councillors: N. Egely
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
T. Pretty, Deputy Corporate Officer
L. Pederson, Director Financial Services

Public Gallery: 7

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Egely

“That the July 13, 2015 Village of Chase Regular Council meeting agenda be adopted with the addition of item 8.17 Council Liaison Appointment to Fire Department.”

CARRIED

#2015/07/13_001

3. ADOPTION OF MINUTES

Moved by Councillor Egely

Seconded by Councillor Maki

“That the minutes of the June 23, 2015 Regular meeting of Village of Chase Council be adopted as presented.”

CARRIED

#2015/07/13_002

4. PUBLIC HEARINGS

None

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan:

- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Neskonlith working together PowWow where he carried the Village flag
- Meeting with Area Director with Interior health Authority
- Meeting with President of Recreation Society regarding allocated of grant funing received from TNRD and CSRD

- Attended Canada Day celebrations and worked with Lions Club at their pancake breakfast
- Threw the ceremonial axe at the Lumberjack show and provided a welcome to attendees
- Met with Adams Lake Indian Band Chief and Council

Councillor Egely:

- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council. We discussed a communications agreement with the band and they were eager to establish such an agreement with the Village of Chase
- Participated in the Grand Entry at Neskonlith Band Working Together Pow Wow. The event was well attended and it was extremely hot.
- Participated in Canada Day Parade and rode on Convertible with Neskonlith Band Chief Judy Wilson and Mayor Rick Berrigan.
- Attended a meeting of the Chase Museum directors as Liaison. No issues to report.

Councillor Lepsoe:

- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Carried Village flag in Grand Entry and spoke on behalf of the Village at Neskonlith's working together PowWow
- Carried flag in retiring of flag ceremony at PowWow
- Met with Adams Lake Indian Band Chief and Council

Councillor Maki attended:

- Village of Chase Open House at Community Hall
- Worked with Community Liaison on Canada Day
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council
- Grand Entry at Neskonlith's working together PowWow
- Skatepark Fundraiser at memorial Park
- Monthly Chamber of Commerce meeting

Councillor Scott:

- Village of Chase Open House at Community Hall
- Neskonlith Indian Band meet and greet between Chief and Council and Mayor and Council

b) Staff Reports

Public Works:

- Continuing with regular summer maintenance of parks and other public amenities including Community Hall
- Dust control company was engaged and has placed material on alleys, bus parking area, Arena Parking lot
- Dust control is applied once a year and continues to build up with each application
- Contractor (Absolute Mechanical) recently completed some works inside the Water Treatment Plant to move air valves that were not precisely located and were skewing

- readings on some of the instruments inside the building
- Made decision regarding the hiring of an Operator I person in public works – Mr. Brett York will start July 27, 2015
 - Minor paving patch-work has been done over the past few weeks in various locations and potholes have been repaired

Fire Chief

- To date they have responded to 1 fire in July and 1 in June
- They are currently up to 21 volunteer firefighters
- Keeping very busy with training

Deputy Corporate Officer

Animal Control

- Impounded and released 2 dogs
- Conducted patrols of Village and Parks
- Issued warning to dogs off leash

Bylaw Enforcement

- Patrolled parks
- Patrolled for sprinkler violations
- Attended Skatepark fundraiser to patrol
- Dealt with several complaints (noise, unsightly premises, wastewater dumping)

Community Liaison

- Worked with Canada Day Committee to organize parade, activities at Memorial Park and fireworks
- Worked with Skatepark Committee to deliver fundraiser at Memorial Park on June 28. In the last few months the Committee has raised approximately \$2,000
- Working on implementing music in the park type events – first one with the Cranbrook band is this Thursday
- Working on assisting with coordinating a community wide health forum for Chase and surrounding First Nation Communities in November

IT Services

- New power supply for server installed which is more powerful and will hopefully make the server more stable

Corporate Duties

- Drafted TLO policy
- Drafted No Smoking policy
- Drafted Annual Report to accompany Statement of Financial Information
- Organized and participated in Open House where 8 citizens participated
- Attended a TNRD senior employee meeting
- Dealt with a number of complaint issues
- Working on Internet usage policy
- Working on OH&S Policy
- Creating newsletter for Sunflower this Friday
- Met with representatives from Interior Health with CAO
- Prep and follow up for meetings

Chief Administrative Officer

- Attended FCM Community Infrastructure Partnership Program (CIPP) Regional Workshop in Kamloops with Mayor Berrigan

- Attended and presented at the LGMA Approving Officers Workshop in Prince George
- Met with Adams Lake Indian Band manager regarding Mutual Aid agreement for Fire Services between Village of Chase and Adams Lake Indian Band
- Participated in Council's Open House at Community Hall
- Met with short-listed candidates for Public Works Operator I position
- Met with representatives from Interior Health regarding opportunities for healthy living initiatives in Chase
- Participated in lunch meeting with Village of Chase Mayor and Council and Neskonlith Indian Band Chief and Council
- Met with Public Works Supervisor and Director of Finance regarding local property owner – history of proposed developments and parcel tax applications
- Met with Mayor and Berni Eason (IHA Liaison to Chase) regarding various areas of mutual interest for the Village and Interior Health
- Met with representatives from the Arena regarding projects to be done that will be eligible for funding under recent TNRD gas tax contribution
- Met with Natalya Melnychuk regarding project she is completing for the Village of Chase – a book that highlights individuals that have made contributors to the 'community' of Chase
- Met with Public Works Supervisor and Deputy Corporate Officer regarding Hysop Road water access
- Met with Deputy Corporate Officer and Director of Finance regarding office staffing matters
- Met with member of Chamber of Commerce Board of Directors regarding potential additions to Village's Bench Donation program
- Met with realtors from Kamloops regarding potential development opportunities for Chase
- Met with Building Inspector regarding outstanding building permit matters
- Met with Public Works Supervisor regarding various matters including Water Treatment Plant issues
- Preparation of reports for Council and Committee of the Whole meetings
- Approved payroll, accounts payable
- Responded to several land use queries including subdivision applications, development variance applications and zoning bylaw provisions
- Finalized communication documentation for Union with respect to Collective Agreement renewal
- Worked closely with Fire Chief regarding equipment needs and associated expenditure review – approved necessary expenditures
- Provided input into proposal for presentation at UBCM regarding Village's involvement in Project Comeback
- Prepared and submitted application for funding to Canada 150 grant program
- Reviewed draft protocol agreement between Village and Neskonlith Indian Band
- Reviewed program guide for local government infrastructure planning grant
- Reviewed past decisions regarding a local resident and Village of Chase owned land

Moved by Councillor Scott

Seconded by Councillor Maki

"That Mayor, Council and Administration reports be received as information."

CARRIED

#2015/07/13_003

6. DELEGATIONS

The Mayor recognized Dick Leppky and handed him the floor. Mr. Leppky provided a written copy of the items of concern as well as a list of 44 residents who supported his request. Administration will meet with Mr. Leppky to better understand their concerns and proposed solutions.

The Mayor recognized Jim Cooperman, Everything Shuswap Education Project and handed him the floor. Mr. Cooperman delivered a presentation on the upcoming Everything Shuswap project which will provide an excellent source of local reference material for teachers and students about the region. The project has raised \$18,000 of the required \$22,000 required to get the book published. Administration will bring this request forward to the next regular meeting of Council for consideration.

7. UNFINISHED BUSINESS

7.1 Fees and Charges Bylaw

Moved by Councillor Scott

Seconded by Councillor Egely

“That the Village of Chase Fees and Charges Bylaw No. 808-2015 be adopted effective September 1, 2015.”

CARRIED

#2015/07/13_004

7.2 Update on Indemnity Agreement with Chase and District Recreation Society

Mayor Berrigan noted the Agreement has now been signed.

7.3 Temporary Licence of Occupation Policy

Moved by Councillor Egely

Seconded by Councillor Scott

“That Administration obtain feedback from affected businesses in regard to Village of Chase Temporary Licence of Occupation Policy.”

CARRIED

#2015/07/13_005

8. NEW BUSINESS

8.1 Committee of the Whole Recommendations – July 7, 2015

Moved by Councillor Scott

Seconded by Councillor Egely

“That the following recommendations from July 7, 2015 Village of Chase Committee of the Whole be approved:

That the July 14, 2015 Regular meeting of Council be rescheduled to Monday, July 13, 2015 at 4:00 p.m.

**That Village of Chase Public Works arrange to have a crosswalk painted on the north side intersection of 3rd Avenue and Pine Street at the earliest opportunity; AND
Further that signage be installed indicating the beginning of a 30 km/h zone.**

That the ADM – 25 No Smoking Policy be adopted as part of the Village of Chase Policy Manual with immediate effect.

That the cost for the Cranbrook Bugle Band to utilize the Village of Chase Community Hall for an overnight stay July 16, 2015 be waived in recognition of the provision of free entertainment in Memorial Park.

“That Village of Chase Public Works be directed to remove the 4-way signage at the intersection of Coburn and Okanagan and replace it with 2-way signage and “New” signage on the Okanagan side street only.”

That Councillor Maki in her role as Acting Mayor for the Village of Chase provides a welcome address at the Cornstock festivities August 8, 2015.”

CARRIED

**Councillor Lepsoe opposed to removal of 4-way signage ONLY
#2015/07/13_006**

8.2 Protocol Agreement with Neskonlith Indian Band

Moved by Councillor Scott

Seconded by Councillor Maki

“That the Protocol Agreement between Neskonlith Indian Band Chief and Council and Village of Chase Mayor and Council be approved as presented.”

CARRIED

#2015/07/13_007

8.3 2014 Annual Report, Statement of Financial Information and Audited Financial Statements

Moved by Councillor Maki

Seconded by Councillor Egely

“That Village of Chase 2014 Annual Report, Statement of Financial Information and Audited Financial Statements Report be approved.”

CARRIED

#2015/07/13_008

8.4 Local Government Infrastructure Planning Grant Program

Moved by Councillor Scott

Seconded by Councillor Maki

“That the Village of Chase apply for funds under the Local Government Planning Grant Program to perform a complete infrastructure condition assessment to support the Village’s Asset Management Program.”

CARRIED

#2015/07/13_009

8.5 Debt Funding for 2015 Capital Budget Items

Moved by Councillor Maki

Seconded by Councillor Egely

“That the memorandum from the treasurer dated July 9, 2015 regarding short term borrowing for the purpose of financing the purchase of the Village of Chase Fire Department Equipment Truck, the Ram 2500 Crew Cab and the used Pumper Tanker truck be received; AND

Further that a liability under Section 175 of the Community Charter be authorized to fund the acquisition of the Fire Department Equipment Truck, the Ram 2500 Crew Cab and the used Pumper Tanker in the amount of Two Hundred and Eighty Thousand Dollars (\$280,000.00) with no provision for renewal.”

**CARRIED
#2015/07/13_010**

8.6 Paving behind the Community Hall

Moved by Councillor Egely

Seconded by Councillor Scott

“That Village of Chase Council approves the expenditure of funds up to \$12,000 in 2015 from Operational Funds for repairs to the Community Hall alley pavement and Community Hall sidewalk concrete; AND

That the \$20,000 budgeted in the Capital Budget for 2016 for these works be removed.”

**CARRIED
#2015/07/13_011**

8.7 Correspondence from Peace River Regional District

Moved by Councillor Scott

Seconded by Councillor Maki

“That the correspondence from the Peac River Regional District be received for information.”

**CARRIED
#2015/07/13_012**

8.8 Colour Coded Dog Leashes

Moved by Councillor Egely

Seconded by Councillor Maki

“That Administration be granted authority to purchase an initial 40 – 6 foot leashes with the expense and any associated revenue be allocated to 2016.”

**CARRIED
#2015/07/13_013**

8.9 Request for Waiver

Moved by Councillor Egely

Seconded by Councillor Maki

“That a waiver be granted as a 50% reduction for Team Chase to use the Community Hall for their annual Tea and Fundraiser.”

**CARRIED
#2015/07/13_014**

8.10 Correspondence by Dark Moments

Moved by Councillor Maki

Seconded by Councillor Egely

“That support in principle be provided to the Dark Moments series production but that adequate notice must be provided to the Village of Chase if restriction of public access to facilities is required.”

**CARRIED
#2015/07/13_015**

- 8.11 Correspondence from E. Welton
Moved by Councillor Scott
Seconded by Councillor Egely
“That the matter regarding accumulation of vehicles outside businesses along Aylmer Road be referred back to Administration who will investigate and bring back to Council as appropriate.”
CARRIED
#2015/07/13_016
- 8.12 Correspondence from Canadian Wood Council
Moved by Councillor Scott
Seconded by Councillor Maki
“That the correspondence to Village of Chase Council from the Canadian Wood Council be received as information.”
CARRIED
#2015/07/13_017
- 8.13 Application for Development Variance – 319 Lakeshore Drive
Moved by Councillor
Seconded by Councillor
“That Administration proceed with the required processes associated with the Village of Chase Development Variance permit application No. 73-2015, giving notification of Council’s intent to consider varying the provisions of the Zoning Bylaw to reduce the front yard setback requirement for the principal building and the subject accessory building from 6 meters (19.69 feet) to 2.6 meters (8.5 feet).”
CARRIED
#2015/07/13_018
- 8.14 Invitation to round table discussion with the Honourable Blake Richards
Moved by Mayor Berrigan
Seconded by Councillor Maki
“That Shuswap Tourism Advisory Committee Liaison, Councillor Lepsoe, attend the round table discussion with the Honourable Blake Richards with expenses reimbursed as per the Expense Policy.”
CARRIED
#2015/07/13_019
- 8.15 State of Water Levels
Moved by Councillor Egely
Seconded by Mayor Berrigan
“That the matter regarding the state of water levels be referred back to Administration and Public Works to submit an in-depth plan.”
CARRIED
#2015/07/13_020
- 8.16 Potential Dates for Lunch with Adams Lake Indian Band
From the list of dates submitted by ALIB Council agreed on July 31, 2015.

8.17 Council Liaison Appointment for Fire Department

Moved by Mayor Berrigan

Seconded by Councillor Maki

“That Councillor Scott be appointed as Village of Chase Liaison to the Fire Department.”

**CARRIED
#2015/07/13_021**

9. IN CAMERA

Moved by Councillor Egely

Seconded by Councillor Maki

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter.”

**CARRIED
#2015/07/13_022**

RELEASE OF IN CAMERA ITEMS

None

10. ADJOURNMENT

Moved by Councillor Egely

Seconded by Councillor Maki

“That the July 13, 2015 Village of Chase Council meeting be adjourned.”

**CARRIED
#2015/07/13_023**

The meeting was adjourned at 6:04 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer