



Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, December 8, 2015 at 4:00 p.m.

PRESENT: R. Berrigan
N. Egely
D. Lepsoe
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer
B. Lauzon, Fire Chief

Public Gallery: 7

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:02 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Egely

Seconded by Councillor Scott

“That the December 8, 2015 Village of Chase Regular Council meeting agenda be adopted as presented.”

CARRIED

#2015/12/08_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Scott

Seconded by Councillor Egely

“That the minutes of the November 23, 2015 Regular meeting of Council be adopted as presented.”

CARRIED

#2015/12/08_002

4. PUBLIC HEARINGS

None

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- Public Works budget workshop
- Shuswap Tourism
- Shuswap Water Council
- Shuswap Trail Alliance
- BDO Finance Conference
- Hosting Todd Stone, MLA at Chase Country Christmas Parade
- Lions Pancake Breakfast

Councillor Egely:

- Public Works budget workshop
- Shuswap Tourism dinner presentation in Salmon Arm

- As Acting Mayor, drove the Chase Excellence Queen, Princess and Ms. Congeniality in the Kamloops Santa Claus Parade.
- Village of Chase float decorating
- Committee of the Whole meeting
- Chase Country Christmas parade

Councillor Lepsoe:

- Council meeting
- Public Works budget workshop
- Shuswap Tourism presentation in Salmon Arm
- Chase Country Christmas meeting
- Shuswap Tourism meeting
- Regular monthly meeting with Adams Lake Indian Band Chief and Council
- Trails meeting in Enderby where Mayor Berrigan signed a LOU on Trail Building Protocol on behalf of the Village
- Organized Chase Country Christmas parade along with Jan Winfield. There were 35 entries and the night was a great success.
- BDO Financial roundtable where topics were Quality of Information, Capital Asset Management and P3s.

Councillor Scott

- Public Works budget workshop
- Shuswap Tourism dinner meeting
- Fire Department meeting
- Village of Chase float decorating
- Chase Country Christmas Parade riding on the award winning float!!!

Fire Chief Lauzon

- Working with CAO on fine tuning budget
- Department is up to 24 Members
- Department has been volunteering with Chase Country Christmas and setting up tables and chairs along with clearing tables for the kick off for "Water Park Fundraiser" pancake breakfast with the Lions club
- Will be setting up tables for the Hamper society on December 19, 2015
- In November Rescue responded to two MVI and the Fire Department responded to four calls
- Hours for November were 125 for training, 36 for call outs, 50 for Rescue training and 14 for Rescue call outs

Director of Financial Services

- Focusing on the 2016 budget
- Preparing for year end

Deputy Corporate Officer contractor reports:

Animal Control

- Made improvements to Dog Pound by building raised beds and having a thorough cleaning;
- Dealt with various at large dogs;
- Impounded and released 2 dogs;

Bylaw Enforcement

- Patrolled Village
- Dealt with several complaints (unlicensed vehicles, vehicles parked and impeding snow plough, burning restrictions)
- Reminding businesses about clearing sidewalks

Community Liaison

- Attended several meetings with NAAAW Coordinators, Youth Action Committee, Festival Society and Skatepark Society.
- Assisted in promoting NAAAW
- Met with Chamber to promote Liaison role and how they could work together
- Spent a considerable amount of time during NAAAW assisting on site

Deputy Corporate Officer:

- Attended final portion of Policy Writing Course
- Monitored Twitter and composed tweets
- Staff meetings;
- Drafted Annual Employee Performance Plan template
- Dealt with a number of complaints escalated from Enforcement Officers
- Published monthly newsletter
- Research on queries related to Bylaws
- Working with staff on what is in place in EOC and what needs updating / replacing
- Worked with LGMA 2016 Conference planning committee
- Meetings with Community Liaison re her role
- Updates to website and training staff on use
- Working on Community Hall policy (on Agenda), next are procedures and rates
- Research on how other departments handle the Fire fighters code of conduct
- Preparation for meetings of reports, Agenda's, follow up for meetings with Action items, minutes, correspondence

Public Works

- Dealt with recent snow events
- Working with consultant on Sewer Treatment Plant

Chief Administrative Officer

- Regular meetings with Mayor on various pertinent topics
- Met with several members of Council regarding matters pertaining to their liaison appointments
- Met with Lions Club president regarding proposed project for fundraising efforts
- Met with School District trustee regarding vacant 'Haldane Annex' school and potential opportunities
- Met with Fire Chief several times regarding budget and other fire department matters
- Helped organize and attended Council's 'Political Roundtable' meeting with Neskonlith Indian Band Council members
- Met with Council and Public Works Supervisor to discuss 2016 proposed budget
- Met with and working with consulting engineer regarding updates to Sewer Service Agreement with Adams Lake Indian Band
- Met with Occupational Health and Safety Advisor regarding program updates for the

Village of Chase

- Attended Shuswap Trails Roundtable meeting regarding Shuswap Regional Trails Strategy
- Managing various development and zoning amendment applications
- Completed reporting required for Water Treatment Plant funding
- Completed documentation for Sewer Treatment upgrade funding
- Met with various members of staff and managers regarding various municipal matters

Moved by Councillor Scott

Seconded by Councillor Egely

“That the December 8, 2015 Village of Chase Mayor, Council and Staff reports be received as presented.”

CARRIED

#2015/12/08_003

6. DELEGATIONS

None

7. UNFINISHED BUSINESS

7.1 Zoning Bylaw 812-2015

Mayor Berrigan noted this property requires covenants which have not yet been finalized. It is not recommended Council make a decision until they are comfortable with this document.

Moved by Councillor Egely

Seconded by Councillor Scott

“That a decision regarding Zoning Bylaw 812-2015 be deferred until the covenants are finalized and reviewed by Council.”

CARRIED

#2015/12/08_004

8. NEW BUSINESS

8.1 Committee of the Whole Recommendations – December 1, 2015

8.1.1 SBC Insurance

Moved by Councillor Scott

Seconded by Councillor Egely

“That Administration renew the SBC Insurance policy through All Sport Insurance that provides user groups of Village of Chase parks and facilities with low cost liability Insurance.”

CARRIED

#2015/12/08_005

8.1.2 Council / Committee of the Whole Meetings

Moved by Councillor Egely

Seconded by Councillor Scott

“That Village of Chase Committee of the Whole meetings be moved from the first Tuesday of the month to 3:00 p.m. on the second Tuesday of the month; AND

Further that public input on the current Agenda is added to the beginning of the Regular Council meeting Agenda on the fourth Tuesday of the month.”

**A vote was taken on the main resolution as amended and it was CARRIED
#2015/12/08_007**

Moved by Councillor Lepsoe
Seconded by Councillor Scott

“That the main motion regarding Village of Chase Committee of the Whole meetings being moved from the first Tuesday of the month be amended to a start time of 4:00 p.m..”

**CARRIED
#2015/12/08_006**

Moved by Councillor Scott
Seconded by Councillor Lepsoe

“That Council direct Administration to bring forward a revised 2016 Village of Chase Council meeting schedule.”

**CARRIED
#2015/12/08_008**

8.1.3 Chase Fire Rescue Grant in Aid Request

Moved by Councillor Scott
Seconded by Councillor Egely

“That Council cover costs up to \$200 for awards and/or plaques in recognition of achievements and presented at the Chase Fire Rescue Department’s annual Christmas Dinner and Awards night.”

**CARRIED
#2015/12/08_009**

8.1.4 Chase Lions Club Request for Waiver

Moved by Councillor Scott
Seconded by Councillor Egely

“That a waiver of 50% (including gst) be approved for the Chase Lions Club to host the Pancake Breakfast on December 5, 2015 and the New Year’s Eve Dance subject to Hall availability.”

**CARRIED
#2015/12/08_010**

Moved by Councillor Egely
Seconded by Councillor Scott

“That the Chase Lions Club be informed they must continue to follow appropriate processes and request waivers for all events.”

**CARRIED
#2015/12/08_011**

8.1.5 Dogs Running Off Leash

Moved by Mayor Berrigan
Seconded by Councillor Scott

“That the matter regarding signage along the creek by Aylmer Road be referred back to Administration to identify exactly where these areas are and report back at a future meeting.”

**CARRIED
#2015/12/08_012**

8.2 Repeal of Frontage Tax Bylaws

The Director of Financial Services explained when he comes back to Council with the revised sewer consumption rates this Bylaw will be adopted and the costs will be more equitably distributed throughout the Village.

Moved by Councillor Maki

Seconded by Councillor Egely

“That Bylaw 814-2015 Village of Chase Water and Sewer Frontage Tax Repeal be read a first, second and third time.”

CARRIED

#2015/12/08_013

8.3 Residential Care Services

Mayor Berrigan is working with Administration to set up a meeting to discuss this matter further with Interior Health.

Moved by Councillor Scott

Seconded by Councillor Egely

“That the correspondence from Interior Health in response to Council’s written request they seriously consider funding residential care beds in the Village of Chase be received as information.”

CARRIED

#2015/12/08_014

8.4 Gas Tax Agreement Fund

Moved by Councillor Egely

Seconded by Councillor Scott

“That the correspondence from UBCM confirming the Village of Chase’s Gas Tax Agreement funding be received as information.”

CARRIED

#2015/12/08_015

8.5 Community Hall Policy

Moved by Councillor Scott

Seconded by Councillor Egely

“That the draft Village of Chase Community Hall Policy be received as information.”

CARRIED

#2015/12/08_016

8.6 PRIMECorp

Moved by Councillor Scott

Seconded by Councillor Egely

“That the Annual Report for PIMECorp be received as information.”

CARRIED

#2015/12/08_017

8.7 Chase Secondary School

Moved by Councillor Egely

Seconded by Councillor Lepsoe

“That grant-in-aid in the amount of \$100 be provided to support the Village of Chase Secondary Appreciation meal and that Council members who are available will assist on the Day.”

CARRIED

#2015/12/08_018

9. IN CAMERA

Moved by Councillor Scott

Seconded by Councillor Egely

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.

CARRIED

#2015/12/08_019

RELEASE OF IN CAMERA ITEMS

None.

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Mayor Egely

“That the December 8, 2015 Village of Chase regular meeting of Council be adjourned.”

CARRIED

#2015/12/08_020

Mayor Berrigan adjourned the meeting at 6:14 p.m.

Original Signed
R. Berrigan, Mayor

Original Signed
T. Pretty, Deputy Corporate Officer