



Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, January 12, 2016 at 4:00 p.m.

**PRESENT:** R. Berrigan  
N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

**FINAL**

In Attendance: J. Heinrich, Chief Administrative Officer  
L. Pedersen, Director of Financial Services  
T. Pretty, Deputy Corporate Officer

Public Gallery: 7

**1. CALL TO ORDER**

Acting Mayor Scott called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Egely

Seconded by Councillor Maki

**“That the January 12, 2016 Village of Chase Regular Council meeting agenda be adopted as presented.”**

**CARRIED**

**#2016/01/12\_001**

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Lepsoe

Seconded by Councillor Maki

**“That the minutes of the December 8, 2015 Regular meeting of Council be adopted as presented.”**

**CARRIED**

**#2016/01/12\_002**

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“That the minutes of the December 14, 2015 Special meeting of Council be adopted as presented.”**

**CARRIED**

**#2016/01/12\_003**

**4. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Acting Mayor Scott called three times for public input and none was forthcoming.

**5. REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- Budget meeting and Special Regular meeting
- Student Appreciation Lunch at Chase Secondary
- Canadian Pacific Holiday Train Event
- Viewing of Chase Food Hamper Display
- Deliver Christmas Food Hampers
- Award presentation of 20 year Service Medal to Fire Chief
- Chamber of Commerce meeting

- Budget meeting

Councillor Egely:

- Budget meeting and Special Regular meeting
- Student Appreciation Lunch at Chase Secondary
- Canadian Pacific Holiday Train Event
- Award presentation of 20 year Service Medal to Fire Chief
- Budget meeting

Councillor Lepsoe:

- Budget meeting
- Adams Lake Indian Band Chief and Council meeting

Councillor Maki (from November 23, 2015)

- Public Works Budget Workshop
- Shuswap Tourism presentation
- Village of Chase float decorating
- Chase Country Christmas parade
- Canadian Pacific Holiday Train Event and rode the train from Chase to Kamloops
- Met with Carmen Miller, President, Chamber of Commerce twice
- Chamber of Commerce monthly meeting

Councillor Scott

- Budget meeting and Special Regular meeting
- Fire Department meeting
- Budget meeting

b) Staff Reports

Director of Financial Services

- Working on year end documents for auditors, T4's
- Focus on 5 year financial plan

Deputy Corporate Officer contractor reports:

Animal Control

- A dog found at large was surrendered to the SPCA
- Another dog was impounded and released
- Off leash complaint

Bylaw Enforcement

- Dealt with several routine complaints

Community Liaison

- Working on Community Resource Directory
- Liaising with Youth Action Committee

Deputy Corporate Officer:

- Completed Community Hall Policy and drafted proposed new rates
- Completed Annual Performance Plan template

- Met with CAO and Urban Systems about completion of Water Conservation Strategy
- Completed revised leave request policy
- As one front office staff member is on leave pitched in answering phone, helping where possible
- Dealt with escalated Bylaw complaint
- Published monthly newsletter
- Preparation for meeting of reports, Agenda's, follow up correspondence, Action items, drafting minutes
- Monitored social media
- Updates to website

Chief Administrative Officer reports:  
Public Works

- Dealt with recent snow events
- Working on Water Treatment Plant and Sewer Treatment Plant operations
- One seasonal employee has been in for a few days to assist

Fire Department

- Training Officer is on a temporary leave of absence
- There have been 5 or 6 rescue calls
- Continued training

Chief Administrative Officer

- Assisted with budget development and attended December 14, 2015 Council Budget meeting
- Met with Fire Chief and Training Officer twice regarding 2016 proposed budget and discussed several areas for reduction
- Attended lunch meeting with Council members and MLA Todd Stone
- Met with Public Works Supervisor on various matters including proposed capital items for 2016 budget
- Liaised with Interior Health representatives, local business owners, legal advisors and others related to various matters before Council and the organization
- Met with various members of staff and managers regarding staffing, task assignments and work allocations
- Dealt with various staffing matters
- Working on various development applications for land use, construction and subdivision within the community
- Liaised with consultant regarding Occupational Health and Safety program
- Met with insurance broker regarding facility insurance for the Village

Moved by Mayor Berrigan  
Seconded by Councillor Maki

**“That the January 12, 2016 Village of Chase Mayor, Council and Staff reports be received as presented.”**

**CARRIED  
#2016/01/12\_004**

**6. DELEGATIONS**

Barbara Maher, Director and Allie Blades, Liaison  
British Columbia Interior Community Foundation

Ms. Blades gave an overview of the BCICF and explained that through endowed funds they are able to distribute grants to projects across the Thompson, Nicola and South Cariboo. In addition the Chase Community Fund has been established to only support local project today, tomorrow and forever. Donations are endowed to the fund and only interest garnered is able to be granted for use. This ensures the fund remains in perpetuity.

At this time they are working to build a committee to support the Chase Community Fund.

## 7. UNFINISHED BUSINESS

### 7.1 Community Hall Policy

Moved by Mayor Berrigan

Seconded by Councillor Maki

**“That the Village of Chase Community Hall Policy be approved with an effective date of February 1, 2016.”**

**CARRIED**  
**#2016/01/12\_005**

## 8. NEW BUSINESS

### 8.1 Correspondence from Minister of State

Moved by Councillor Maki

Seconded by Councillor Egely

**“That the correspondence from the Minister of State regarding the meeting to discuss the Village of Chase’s concerns over lack of funding for firefighting apparatus and clarification of the Firefighters Playbook be received as information.”**

**CARRIED**  
**#2016/01/12\_006**

### 8.2 Correspondence from Minister of Transportation & Infrastructure

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“That the correspondence from the Minister of Transportation & Infrastructure regarding the potential to transfer enforcement duties of parking restrictions on the highway from the Province’s jurisdiction to the Village of Chase at the Village’s cost be received as information.”**

**CARRIED**  
**#2016/01/12\_007**

### 8.3 Community Hall Rates

Moved by Councillor Egely

Seconded by Councillor Maki

**“That the Village of Chase Community Hall Rates be approved and become effective once adopted by Bylaw.”**

**CARRIED**  
**#2016/01/12\_008**

### 8.4 Development Permit Application – 343 Shuswap Avenue

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“That the issuance of Village of Chase Development Permit #1-2016 be approved.”**

**CARRIED**  
**Councillor Lepsoe Opposed**  
**#2016/01/12\_009**

- 8.5 SILGA  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the call for nominations and resolutions from the Southern Interior Local Government Association be received for information.”**  
**CARRIED**  
**#2016/01/12\_010**
- 8.6 Squamish Transit Challenges  
Moved by Councillor Maki  
Seconded by Mayor Berrigan  
**“That the correspondence from UBCM regarding Squamish’s transit funding concerns be received for information.”**  
**CARRIED**  
**#2016/01/12\_011**
- 8.7 BCEDA  
Moved by Councillor Maki  
Seconded by Councillor Egely  
**“That the correspondence from the BC Economic Development Association be received for information.”**  
**CARRIED**  
**#2016/01/12\_012**
- 8.8 CP Holiday Train  
Moved by Mayor Berrigan  
Seconded by Councillor Lepsoe  
**“That the correspondence from CP regarding the 2015 Holiday Train event be received for information.”**  
**CARRIED**  
**#2016/01/12\_013**
- 8.9 BCICF  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That any member of Village of Chase Council wishing to attend the March 5, 2016 fundraiser for BC Interior Community Foundation, have their costs covered in line with the expense policy.”**  
**CARRIED**  
**#2016/01/12\_014**
- 8.10 Proclamation Request  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That Mayor Berrigan sign a proclamation for the Village of Chase declaring February 8 – 14, 2016 “Variety Week”.**  
**CARRIED**  
**#2016/01/12\_015**
- 8.11 Chase Chamber of Commerce  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“That any member of Village of Chase Council wishing to attend the January 27, 2016 Chamber of Commerce AGM, have their costs covered in line with the expense policy.”**  
**CARRIED**  
**#2016/01/12\_016**

8.12 Chase Legion

Moved by Councillor Scott

Seconded by Councillor Maki

**“That the Mayor and Mrs Berrigan attend the installation ceremony of the Chase Branch and Ladies Auxiliary executive January 16, 2016.”** CARRIED  
#2016/01/12\_017

8.13 Request for Waiver

Moved by Councillor Lepsoe

Seconded by Councillor Egely

**“That a grant-in-aid of 50% (including that portion of gst) be given to the Chase & District Museum to host the Historic Chase Chili Contest at the Community Hall February 27, 2016.”** CARRIED  
#2016/01/12\_018

8.14 Request for Waiver

Moved by Councillor Scott

Seconded by Mayor Berrigan

**“That a grant-in-aid of 100% (including gst) be given to the Chase Dry Grad to hold a series of 5 movie nights at the Community Hall January 15, 29, February 19, 26 and March 18, 2016.”** CARRIED  
#2016/01/12\_019

8.15 Request for Waiver

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“That a grant-in-aid of 100% (including gst) be given to the Chase Firefighter’s Association to hold a series of Zumba classes in January 2016.”** CARRIED  
#2016/01/12\_020

8.16 Request for Reduced Fees

Moved by Mayor Berrigan

Seconded by Councillor Scott

**“That a grant-in-aid of 50 %(including that portion of the gst) be given to Chase Excellence for their use of the Community Hall February 20, March 5, 12 and April 30, 2016;  
AND FURTHER grant-in-aid of 100% (including gst) be given to the May 1, 2016 Pageant Farewell Breakfast.”** CARRIED  
#2016/01/12\_021

8.17 Request for Use of Village Property

Moved by Councillor Maki

Seconded by Mayor Berrigan

**“That the annual Summer Magic Square Dance participants are permitted to use the Village owned portion of the Curling Club parking lot for RV dry use parking the weekend of September 16, 2016.”** CARRIED  
#2016/01/12\_022

**9. IN CAMERA**

Moved by Councillor Egely

Seconded by Councillor Maki

**“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.”**

**CARRIED**

**#2016/01/12\_023**

**RELEASE OF IN CAMERA ITEMS**

**“That the Council liaison appointments for 2016 be released to the public on the January 26, 2016 Council agenda.”**

**“That the matter of Council engaging in a Strategic Planning workshop in February 2016 be released to the public on the January 26, 2016 Council agenda.”**

**10. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the January 12, 2016 Village of Chase regular meeting of Council be adjourned.”**

**CARRIED**

**#2016/01/12\_024**

Mayor Berrigan adjourned the meeting at 6:04 p.m.

Original Signed  
R. Berrigan, Mayor

Original Signed  
T. Pretty, Deputy Corporate Officer