

ITEM 7. VILLAGE OF CHASE
COMMUNITY HALL RENTAL APPLICATION

**Schedule "H" to
Village of Chase Fees and Charges Bylaw No. 817 - 2016
GENERAL PUBLIC**

RENTAL FEES:

Main Hall – Day*	250.00 (maximum 8 hours)
Main Hall – Half Day*	165.00 (maximum 5 hours)
Main Hall – Hourly*	40.00 per hour
Wedding/Dance/Entire Hall*	600.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral Service	75.00 per event
Room A - Day	150.00 (maximum 8 hours)
Room A - Half Day	100.00 (maximum 5 hours)
Room A - Hourly	25.00 per hour
Room B - Day	120.00 (maximum 8 hours)
Room B - Half Day	85.00 (maximum 5 hours)
Room B - Hourly	20.00 per hour
Room C - Day	120.00 (maximum 8 hours)
Room C - Half Day	85.00 (maximum 5 hours)
Room C - Hourly	20.00 per hour
Kitchen (dishes only)	50.00 per event
Full Kitchen (downstairs)	80.00 per event
Table Cloths	5.00 each per event
Chair Linen	5.00 each per event
PA System	35.00 per event
Audio Visual Equipment	35.00 per event

* Includes use of bar at no additional charge

ADDITIONAL FEES:

Damage & Key Deposit	250.00 per event (failure to return the key will incur a loss of 100.00 of the deposit)
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed on walk-through)

CANCELLATION FEES:

More than 30 days before event	10% of total rate
15 – 30 days before event	35% of total rate
Less than 15 days before event	50% of total rate

Applicable deposits and the full rental amounts must be paid 30 days
prior to the event or at the time of booking if less than 30 days

NOT FOR PROFIT USERS

Schedule "H" to Village of Chase Fees and Charges Bylaw No. 817 - 2016

RENTAL FEES:

Upper Hall – Day*	125.00 (maximum 8 hours)
Upper Hall – Half Day*	82.50 (maximum 5 hours)
Upper Hall – Hourly*	20.00 per hour
Dance/Entire Hall	300.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral	37.50 per event
Room A - Day	75.00 (maximum 8 hours)
Room A - Half Day	50.00 (maximum 5 hours)
Room A - Hourly	12.50 per hour
Room B - Day	60.00 (maximum 8 hours)
Room B - Half Day	42.50 (maximum 5 hours)
Room B - Hourly	10.00 per hour
Room C - Day	60.00 (maximum 8 hours)
Room C - Half Day	42.50 (maximum 5 hours)
Room C - Hourly	10.00 per hour
Kitchen (dishes only)	25.00 per event
Full Kitchen (downstairs)	40.00 per event
Table Cloths**	No Charge
Chair Linen**	No Charge
PA System	No Charge
Audio Visual Equipment	No Charge

* Includes use of bar at no additional charge

**A charge Of \$5.00 per linen / cloth will apply if they are unreasonably soiled

Events that do not have a cover charge and are for the sole benefit of residents of the community (Remembrance Day, Pancake Breakfasts, Children’s Health Fair, etc) will not be required to pay to use the Hall, however, normal booking procedures will apply. These requests will be approved at the discretion of Senior Management.

ADDITIONAL FEES:

Damage Deposit	No Charge
Key deposit	50.00 per event or 25.00 per key for long term users
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed in the initial walkthrough)

CANCELLATION FEES:

More than 30 days before event	No Charge
15 – 30 days before event	No Charge
Less than 15 days before event	10% of total charge

The Chase Lions Club use of the Hall for Bingo, meetings in Room B and storage of supplies is covered under a separate agreement. Other users groups utilizing storage is also covered under a separate agreement.