



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, April 12, 2016 at 4:00 p.m.

**PRESENT:** R. Berrigan  
N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

**FINAL**

In Attendance: J. Heinrich, Chief Administrative Officer  
L. Pederson, Director of Financial Services  
T. Pretty, Deputy Corporate Officer

Public Gallery: 4

**1. CALL TO ORDER**

Acting Mayor Maki called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Mayor Berrigan

Seconded by Councillor Scott

**“That the April 12, 2016 Village of Chase Regular Council Agenda be adopted as amended with the addition of item 7.5 Opening times of Memorial Park washrooms and additional information on Item 8.16.”**

**CARRIED**

**#2016/04/12\_001**

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Egely

Seconded by Councillor Scott

**“That the minutes of the March 22, 2016 Regular meeting of Council be adopted as corrected.”**

**CARRIED**

**#2016/04/12\_002**

**4. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Graham Bell

- The response of the CAO to the “buy local” correspondence was very good.
- What portion of the budget is dedicated to local shopping?
- Do contractors of major projects use local sub-contractors?
  - Mayor Berrigan – a list of local people was provided to the contractor who worked on the wharf upgrade and they did use some.
  - CAO – local trades-people were employed to work on the Water Treatment Plant and this has been discussed with the contractor for the Sewer Treatment Plant.

**5. REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- March 23 – lunch with Minister Stone and Chamber of Commerce
- March 24 – Hospital Board meeting

- March 24 – TNRD Board meeting
- March 29 – meeting with Jason Tomlin, TNRD Emergency Services Supervisor and Joni Heinrich, CAO
- March 29 – visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 2 – attended funeral of Debbie Chamberlain, past volunteer with the Chase Fire Department
- April 7 – TNRD Board meeting

#### Councillor Egely

- March 23 – lunch meeting with Minister Stone and Chamber of Commerce
- March 24 – meeting with Festival Society
- March 29 – visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 6 – Tradeshow meeting

#### Councillor Lepsoe

- March 23 – lunch meeting with Minister Stone and Chamber of Commerce
- April 9 – as part of the Trail Mix Project where the Scatchard Hiking Trails will be featured in the Salmon Arm Art Gallery this summer. Accompanied the photographer to Odins Lookout to take pictures of the sheep.
- April 11 – Adams River Salmon Society Strategic Planning Session

#### Councillor Maki

- March 23 - met with Brock Endean from the Festival Society regarding Canada Day, Cornstock and MOTL
- March 23 - attended Chamber Luncheon with Todd Stone
- March 24 - attended Festival Society AGM
- March 29 - visited the Lions RV Park with Council, CAO and Public Works Supervisor
- March 30 - met with Chamber Manager regarding MOTL
- April 4 - attended monthly Chamber meeting
- April 6 - met with Councillor Egely and DCO Pretty regarding Shuswap Experience Trade Show booth
- April 6 - met with Natalie from Underwood regarding Dine Local campaign for MOTL

#### Councillor Scott

- March 29 - visited the Lions RV Park with Council, CAO and Public Works Supervisor
- April 5 – attended monthly Fire Department meeting

### b) Staff Reports

#### Director of Financial Services

- Caught up on outstanding reports for Council
- Audit is complete and a presentation will be provided at the next meeting
- Working on 2016 property taxes

Deputy Corporate Officer

A copy of the full report is part of the public Agenda package. Highlights include completion of Village wide mail drop for Hysop right of way open house; working with RCMP to coordinate Town Hall meeting; submitting letter of support for Skatepark Society grant application and working with Councillors Maki and Egely regarding the Village booth at the Tradeshow (meetings, created survey, magnet mock-up, rain barrel research), monthly newsletter, social media management.

Chief Administrative Officer

A copy of the full report is part of the public Agenda package. Public Works is getting ready for spring by weeding, preparing beds, etc. The side streets need to be swept again at a later date as they were not done to the standard expected.

Highlights for the CAO include regular meetings with Mayor to discuss various matters, participation in BC Rural Network Board meeting to discuss potential economic development ideas for Chase and other rural communities, finalized Council's strategic plan for 2016, liaised with Lions Club regarding Splash Park proposal and RV park matters, dealt with several staffing matters and met with managers/Fire Chief on several occasions to discuss departmental issues and continuing to negotiate with developers regarding proposal 76 lot strata subdivision on Aylmer Road.

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the Village of Chase Mayor, Council and staff reports be accepted for information."**

**CARRIED**

**#2016/04/12\_003**

**6. DELGATIONS**

Terra Lundy recently submitted an email to Council expressing concern about the significant rise in user fees for the Community Hall. She agreed the rates needed to be raised but perhaps consideration was not made with regard to groups who are not out to make a huge profit but simply want to cover their costs and provide a community service.

Mayor Berrigan assured her that, as she had booked the Hall for the entire year prior to the rate increase, the original rates would be honoured. He further requested Administration to research this issue and report back to Council.

**7. UNFINISHED BUSINESS**

7.1 Code of Conduct Policy

This item was previously brought to Council and referred back to Administration for further refining.

Moved by Councillor Egely

Seconded by Councillor Scott

**"That the Village of Chase Code of Conduct Policy be adopted, as presented, effective immediately."**

**CARRIED**

**#2016/04/12\_004**

- 7.2 Volunteer Week Update  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the Village of Chase Volunteer Week update report be accepted as information.”**  
**CARRIED**  
**#2016/04/12\_005**
- 7.3 Invasive Species Signage  
Moved by Mayor Berrigan  
Seconded by Councillor Egely  
**“That the mock-up signage to be put up at the two motorized boat launches in the Village of Chase be received for information.”**  
**CARRIED**  
**#2016/04/12\_006**
- 7.4 Report on Metered Utility Test Billings  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the report regarding metered utility test billings for the Village of Chase be referred back to Administration for further adjustments.”**  
**CARRIED**  
**#2016/04/12\_007**
8. **NEW BUSINESS**
- 8.1 Town Hall Meeting to Address Recent Criminal Activity in Chase  
Mayor Berrigan noted in response to the recent concerns regarding criminal activity the Village has partnered with the RCMP to set up a Town Hall meeting. This will be an educational meeting as well as an opportunity to alleviate fears that may have been fostered amongst members of the community. The meeting is set for Friday, April 22, 2016, 7:00 p.m. at the Curling Rink.
- 8.2 Fire Department – Alternative Personal Protective Equipment  
The CAO has done further research on this item and discussed it with the Fire Chief. It does not need to be discussed at this time.
- Moved by Mayor Berrigan  
Seconded by Councillor Egely  
**“That the issue of alternative personal protective equipment for the Village of Chase Fire Department will not be considered at this time.”**  
**CARRIED**  
**#2016/04/12\_008**
- 8.3 CPR Rail Crossings – Required Upgrades  
As the Village owns the roads the municipality is required to pay for a large portion of the costs associated with the crossings. CPR has agreed that, if required, repayments can be over a 5 year period.
- Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the report regarding the Village’s costs for upgrades to the rail crossings at Pine Street and Aylmer Road be received as information.”**  
**CARRIED**  
**#2016/04/12\_009**

- 8.4 Development Variance Application #1 - 2016  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That Council authorizes Administration to proceed with the public notification process associated with the Development Variance permit application #1 – 2016, giving notification of Council’s intent to consider the variance request at its meeting of April 26, 2016.”**  
**CARRIED**  
**#2016/04/12\_010**
- 8.5 Development Permit Application #1 – 2016 Home Hardware  
Moved by Mayor Berrigan  
Seconded by Councillor Egely  
**“That Council issues Development Permit #1 – 2016 with the requirement that the property owner provides for additional vegetative screening adjacent to the Trans Canada Highway.”**  
**CARRIED**  
**#2016/04/12\_011**
- 8.6 Road Closure Request – Fire Department Hose Testing  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That Council permits the closure of the 800 block of Okanagan Avenue (between Coburn and Chase Streets) on Sunday April 17, 2016 from 8:00 a.m. to 6:00 p.m. for Fire Department hose testing.”**  
**CARRIED**  
**#2016/04/12\_012**
- 8.7 Rain Barrels – Local Purchasing Opportunity  
Moved by Councillor Maki  
Seconded by Councillor Egely  
**“That the matter of obtaining rain barrels for residential purchase be referred back to Administration.”**  
**CARRIED**  
**#2016/04/12\_013**
- 8.8 Secwepemc Cultural Community Day  
Moved by Mayor Berrigan  
Seconded by Councillor Egely  
**“That the flyer advising the Secwepemc Cultural Community Day being held at Quaaout Lodge on Monday, April 18, 2016 be received for information.”**  
**CARRIED**  
**#2016/04/12\_014**
- 8.9 Working Together 6<sup>th</sup> Annual Traditional PowWow  
Mayor Berrigan will speak at the event on Saturday, June 25, 2016. Council members will liaise with Councillor Lepsoe to ensure there is someone available to carry the Village of Chase flag each day of the event.
- 8.10 2016 SILGA Resolution  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the correspondence from the City of Kelowna regarding their SILGA resolution be received as information.”**  
**CARRIED**  
**#2016/04/12\_015**

- 8.11 Local Choice  
Moved by Mayor Berrigan  
Seconded by Councillor Egely  
**“That the correspondence regarding an initiative which would allow local governments in BC to design their own elections be received as information.”**  
**CARRIED**  
**#2016/04/12\_016**
- 8.12 Hiring Local Query  
Moved by Mayor Berrigan  
Seconded by Councillor Scott  
**“That the correspondence from a concerned citizen regarding hiring local and the subsequent reply from the Chief Administrative Office be received for information.”**  
**CARRIED**  
**#2016/04/12\_017**
- 8.13 Chamber of Commerce  
Moved by Councillor Egely  
Seconded by Councillor Scott  
**“That the correspondence thanking the Village of Chase for membership renewal and outlining the benefits of being a member of the Chamber of Commerce be received as information.”**  
**CARRIED**  
**#2016/04/12\_018**
- 8.14 Farmers Market  
Moved by Mayor Berrigan  
Seconded by Councillor Maki  
**“That the correspondence from the Farmers Market be referred back to Administration to contact them and ensure they are aware they are still required to contact the Curling Club about usage.”**  
**CARRIED**  
**#2016/04/12\_019**
- 8.15 Chase Secondary Grad Fashion Show  
Moved by Councillor Maki  
Seconded by Councillor Egely  
**“That Administration arrange for a gift basket to be put together as a donation to the silent auction for the 2016 Chase Secondary Grad Fashion Show being held April 28, 2016.”**  
**CARRIED**  
**#2016/04/12\_020**
- 8.16 Chase Blades Ice Hockey Request  
Moved by Councillor Scott  
Seconded by Councillor Egely  
**“That the request for financial assistance for the Chase Blades Ice Hockey Club be denied as the Village of Chase is not in the position to fund Adult Hockey competitions.”**  
**CARRIED**  
Councillor Lepsoe opposed  
**#2016/04/12\_021**

## OPPORTUNITY FOR THE PUBLIC TO DISCUSS MUNICIPAL MATTERS

Graham Bell

- Queried how the individual parcel tax is calculated.
  - Based on frontage

Len McLean

- Thinks the communication items that have been put in the Sunflower from the Village office are a good tool.

## RELEASE OF PREVIOUS IN CAMERA ITEMS

Released earlier in agenda under item 8.1

### 9. IN CAMERA

None

### 10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the April 12, 2016 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**  
**#2016/04/12\_022**

Acting Mayor Maki adjourned the meeting at 5:41 p.m.

Original Signed  
A. Maki, Acting Mayor

Original Signed  
T. Pretty, Deputy Corporate Officer