



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, June 14, 2016 at 4:00 p.m.

PRESENT:

Mayor Rick Berrigan
Councilor Nancy Egely
Councilor David Lepsoe
Acting Mayor Councilor Ali Maki
Councilor Steve Scott

FINAL

Also in Attendance:

Joni Heinrich, Chief Administrative Officer
Leif Pederson, Director of Financial Services
Isabell Hadford, Recording Secretary

Public Gallery: 9

Press: 1

1. **CALL TO ORDER**

Acting Mayor Maki called the meeting to order at 4:00 p.m.

Moved by Mayor Berrigan

Seconded by Councilor Egely

“That Isabell Hadford is appointed Interim Corporate Officer for the Village of Chase.”

CARRIED

#2016/06/14_001

Isabell Hadford read aloud the “Officers Oath of Office” for the position.

2. **ADOPTION OF THE AGENDA**

Acting Mayor Maki noted that Item 5.1 was removed from the agenda and will come forward at a later date.

Moved by Councilor Egely

Seconded by Councilor Scott

“That the June 14, 2016 Village of Chase Regular Council Agenda be adopted as amended.”

CARRIED

#2016/06/14_002

3. **ADOPTION OF THE MINUTES**

3.1 Moved by Councilor Scott

Seconded by Councilor Egely

“That the minutes of the May 16, 2016 Special meeting of Council be adopted.

CARRIED

#2016/06/14_003

3.2 Moved by Councilor Egely

Seconded by Councilor Scott

“That the minutes of the May 24, 2016 Special meeting of Council be adopted.

CARRIED

#2016/06/14_004

- 3.3 Moved by Councilor Lepsoe
Seconded by Councilor Egely

“That the minutes of the May 24, 2016 Regular meeting of Council be adopted.

CARRIED

#2016/06/14_005

- 3.4 Moved by Councilor Scott
Seconded by Councilor Egely

“That the minutes of the June 1, 2016 Special meeting of Council be adopted.

CARRIED

#2016/06/14_006

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

No public input was forthcoming.

5. DELEGATIONS – Removed from this agenda

6. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

May 27th – Attended Chase Secondary School graduation ceremonies

May 31st – Attended the Minister of Transportation & Infrastructure Public Open House at the Community Hall – reviewed plans for 4-Laning Highway #1 (Trans Canada Highway)

June 4th – Attended with his wife the Chase Volunteer Fire Department 2nd Annual Lobsterfest

June 6th – Met with candidate for Corporate Officer position

June 11th – Attended the Chase Rotary Club installation of officers

Councilor Egely

May 25th – Attended Access to Labour: Community Solutions Workshop in Salmon Arm

May 31st - Attended the Minister of Transportation & Infrastructure Public Open House at the Community Hall – reviewed plans for 4-Laning Highway #1) Trans Canada Highway)

June 1st – Attended In-Camera Special meeting of Council

June 1st – Attended Canada Day Committee meeting

June 6th – Met with candidate for Corporate Officer position

June 8th – Attended Museum meeting

June 9th – Attended as a guest at the RCMP Veterans barbecue in Cedar Heights

Councilor Lepsoe

May 25th – Attended Access to Labour: Community Solutions Workshop in Salmon Arm

May 25th – Attended Music on the Lake meeting

May 31st - Attended the Minister of Transportation & Infrastructure Public Open House at the Community Hall – reviewed plans for 4-Laning Highway #1) Trans Canada Highway)

June 1st – Attended Canada Day Committee meeting

June 7th – Attended Adams River Salmon Society meeting

June 8th – Attended Music on the Lake meeting

June 13th – Attended Canada Day Committee meeting

June 14th – Along with CAO, met with Adams Lake Indian Band Chief and Council

Councilor Maki

May 25 - Chaired a Music on the Lake Committee meeting

May 26 - Attended the 2016 Chase Secondary School Grad March at Haldane Elementary School and Chase Secondary School

May 27 - Met with multiple business owners regarding Music on the Lake and the Shop Local initiative

May 30 - Met with CAO regarding advertising for summer events

May 31 - Attended the Minister of Transportation & Infrastructure Public Open House at the Community Hall – reviewed plans for 4-Laning Highway #1) Trans Canada Highway)

June 1 - Met with multiple business owners regarding Music on the Lake and the Shop Local initiative

June 1 - Attended Canada Day Committee meeting

June 1 - Attended Special In Camera meeting of Council

June 2 - Met with business owners regarding Music on the Lake and the Shop Local initiative

June 6 – Attended Chase Chamber of Commerce meeting. Board of Directors working on Business Excellence Awards and Christmas Party

June 6 – Met with candidate for Corporate Officer position

June 8 - Chaired Music on the Lake Committee Meeting. 25 business sponsors and have raised an additional \$2,500 and the Committee is right on budget! The Committee has completed the Opening Act bookings and have 2 Main Acts already booked for 2017!

June 13 - Attended Canada Day Committee Meeting. Everything is going well—there's a large committee, fireworks have been purchased, the Fire Department will be setting off the fireworks, and the entertainment lineup is booked. The only concern is the quote from the Sound Technician is nearly 3 times more than previous years. Guy Spencer from the Music on the Lake Committee is looking into this.

Councilor Scott

May 25th - Attended Access to Labour: Community Solutions Workshop in Salmon Arm

May 26th – Attended the Regular Board meeting of the Thompson-Nicola Regional District in Kamloops

May 31st - Attended the Minister of Transportation & Infrastructure Public Open House at the Community Hall – reviewed plans for 4-Laning Highway #1) Trans Canada Highway)

June 1 - Attended Special In Camera meeting of Council

June 6th – Met with 'candidate for Corporate Officer position

June 7th – Attended the monthly Fire Department Administrative meeting

b) Senior Staff Reports

Chief Administrative Officer

Public Works – Crew is carrying out spring maintenance program—cutting grass, flowers all planted, and baskets have been hung. They retain water better than the old type.

The first phase of the sewer treatment upgrade is completed; the second phase will start in a few months.

Thanks to Colin Connett for spending time with visitors who wanted to tour the water treatment plant.

Fire Department – Lots of burning permits being issued.

Three road rescue calls have been responded to in the past 2 weeks.

Two fire calls have been responded to, with one being a commercial fire alarm).

The Fire Chief is working closely with the Bylaw Enforcement Officer to identify tall grass on properties (particularly on vacant lots).

Bylaw Enforcement – BEO working well at getting compliance for unsightly premises complaints, particularly tall grass on vacant lots.

Dog Complaints – Two dogs recently impounded and owners contacted. The owners paid the appropriate fines and got their dogs back.

CAO – Worked on building permit applications and other minor development applications.

Recruiting for a Corporate Officer—interviewing, checking references.

Public Works Supervisor has submitted a letter advising he is retiring—last day of work is June 24th. The process to recruit a replacement has begun.

CAO met with various members of the public re matters of importance to them.

CAO met with individuals who are working for Skatsin Resources (Neskonlith Indian Band who are working on a land use planning project for IR#2.

CAO met with 2 Union of BC Municipalities representatives during their annual trip throughout the Province to visit municipalities and talk about various current matters.

Director of Financial Services

The DOF reported that the department is now working on completing many of the financial reports and statistical reports required following the end of the year.

The next major task will be the implementation of the new utility billing system upon Council's approval of the bylaw. Staff need to manually install all of the new setup in the live financial system. To date staff has been working in the separate test site which is not live. Staff hopes to have everything in place for the July 2016 'utility billing to proceed with metered rates.

Moved by Mayor Berrigan

Seconded by Councilor Egely

“That the reports from the Mayor, Council members, and senior staff of the Village of Chase be received for information.”

CARRIED

#2016/06/14_007

7. UNFINISHED BUSINESS

7.1 Traffic Calming Measures – Pine Street

Discussion was held regarding traffic calming measures that could be considered by Council as more permanent and acceptable by the local residents.

Moved by Councilor Scott

Seconded by Councilor Egely

“That Administration is directed to install temporary stop signs (with a “New” banner) on Pine Street in both directions at the corner of Pine Street and 5th Avenue, and that these signs be temporary pending ongoing monitoring of speeds along Pine Street;

and that staff be requested to provide a more detailed report regarding traffic calming options for Pine Street for possible inclusion in the 2017 Budget;

and that Citizens on Patrol be requested to occasionally patrol the area for the remainder of 2016 to discourage vehicles speeding.”
CARRIED
Opposed Mayor Berrigan
#2016/06/14_008

7.2 Chase & District Museum & Archives – Request for Grand in Aid

Moved by Councilor Egely

Seconded by Lepsoe

“That Council awards a grant-in-aid in the amount of \$1,500 to the Chase & District Museum & Archives Board to assist with funding employment of their summer student.”

CARRIED
#2016/06/14_009

8. NEW BUSINESS

8.1 Sexqétkemc te Secwepemc – Invitation to Attend Their Upcoming Meeting

Moved by Councilor Scott

Seconded by Councilor Egely

“That, as per Council Expense Reimbursement Policy #A-21, Council approves the payment of costs associated with the CAO and Council members to attend the meeting of the Sexqétkemc te Secwepemc group to be held at 1:00 p.m. on June 30, 2016.”

CARRIED
#2016/06/14_010

8.2 Canoe Trip from Quaaout Lodge to Music on the Lake Event

Councilor Lepsoe updated Council on plans for a proposed canoe trip from Quaaout Lodge to the first Music on the Lake event. The Canoe Operator will pick up invitees at 4:00 p.m. on July 5, 2016 and take them across Little Shuswap Lake to Chase in time for the event. Councilor Lepsoe read out a list of possible invitees.

Moved by Councilor Lepsoe

Seconded by Councilor Scott

“That Council approves a \$300 grant-in-aid from Councilor Lepsoe’s allotment to be used to fund the proposed canoe trip from Quaaout Lodge to the July 5th Music on the Lake event.”

CARRIED
#2016/06/14_011

8.3 Quarterly Financial Report to March 31, 2016

The DOF pointed out an error on page 18 of his report that was noted in the detailed report, but not transferred to the overall summary. The report will be amended to correct the error.

Moved by Councilor Scott

Seconded by Councilor Egely

“That the Village of Chase Quarterly Financial Report for the period ended March 31, 2016 be accepted as amended.”

CARRIED
#2016/06/14_012

8.4 Metered Water and Sewer Rates - Implementation

The DOF clarified that under Schedule "B", Section (c) of the Bylaw, charges left unpaid would exclude the 1 November to 31 January period.

Discussion was held regarding Schedule "C" of the Bylaw and the DOF noted that:

- If the meter never stops running, it may indicate a water leak
- If a meter test is requested and the meter turns out to be faulty, the \$150 fee will be waived
- If the service call turns out to be a Village problem, the fee will be waived

Moved by Mayor Berrigan

Seconded by Councilor Scott

"That Council gives first, second and third readings to "Village of Chase Bylaw No. 820-2016" which will:

- **Increase solid waste rates by 2%**
- **Provide for a flat rate for water treatment and distribution fee and a volume based consumption rate**
- **Provide for a flat rate for waste water collection and treatment and a volume based consumption rate based on water usage in the winter months, and**
- **Maintain other fees and charges at current levels".**

CARRIED
#2016/06/14_013

8.5 Amend Remuneration of Fire Department Officers and Firefighters

The CAO distributed an on-table memo explaining the rationale behind Amendment Bylaw 821-2016.

Moved by Mayor Berrigan

Seconded by Councilor Egely

"That Council gives first, second and third readings to "Village of Chase Bylaw No. 821-2016, being a bylaw to amend Bylaw No. 795-2014, Schedule "C" - Remuneration for Fire Department Officers and Firefighters."

CARRIED
#2016/06/14_014

8.6 Rezoning Application – 141 Shuswap Avenue

Moved by Councilor Scott

Seconded by Mayor Berrigan

"That Council gives Zoning Bylaw No. 683-2006, Amendment Bylaw No. 822-2016, first and second readings and refers the bylaw to a public hearing.

CARRIED
#2016/06/14_015

8.7 Signage for "Clean Drain Dry" Program at Boat Launches

Moved by Mayor Berrigan

Seconded by Councilor Scott

"That Council authorizes the installation of two 24" X 32" "Clean Drain Dry" signs at the two Chase boat launches on Little Shuswap Lake, at an estimated cost of \$1,000 to be taken from the Parks, Recreation and Culture budget."

CARRIED
#2016/06/14_016

8.8 Gold Classic Dancers - Request for Reduced Rates

Moved by Councilor Lepsoe

Seconded by Councilor Scott

“That the request from the Gold Classic Dancers for reduced rates to rent the Chase Community Hall be denied.”

CARRIED

**Opposed Mayor Berrigan
and Councilor Maki**

#2016/06/14_017

Administration was requested to bring a report to Council on how to deal with Community Hall rental fees for groups offering health and wellness activities.

8.9 Councilor Sav Dhaliwal, Chair of Union of BC Municipalities Nominating Committee

Moved by Mayor Berrigan

Seconded by Councilor Scott

“That the June 3, 2016 correspondence calling for nominations to the UBCM Executive received from Councilor Sav Dhaliwal, Chair of the Union of BC Municipalities Nominating Committee, be received for information.”

CARRIED

#2016/06/14_018

8.10 Hon. Peter Fassbender, Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink

Moved by Mayor Berrigan

Seconded by Councilor Egely

“That the June 8, 2016 correspondence outlining the process to request a meeting with the Minister, received from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink, be received for information.”

CARRIED

#2016/06/14_019

9. **RELEASE OF IN CAMERA ITEMS – None**

10. **IN CAMERA**

Moved by Mayor Berrigan

Seconded by Councilor Egely

“That council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (C) regarding labour relations or other employee relations.”

CARRIED

#2016/06/14_020

12. **ADJOURNMENT**

Moved by Councilor

Seconded by Councilor

“That the June 14, 2016 Village of Chase Regular Meeting be adjourned.”

CARRIED

#2016/06/14_021

The meeting concluded at 5:22 p.m.

A. Maki, Acting Mayor

J. Heinrich, CAO