

VILLAGE OF CHASE
Bylaw No. 820 - 2016

A Bylaw to Establish Specified Fees and Charges in relation to Municipal Services

WHEREAS the *Community Charter*, Chapter 26, S.B.C. 2003, and amendments thereto, empowers the Council to impose fees and charges in respect of all or part of a service of the municipality;

AND WHEREAS the Municipal Council of the Village of Chase deems it necessary to provide for the imposition of such fees and charges;

NOW THEREFORE, the Municipal Council of the Village of Chase in open meeting assembled, **ENACTS AS FOLLOWS:**

1. TITLE

This bylaw may be cited as “Village of Chase Fees and Charges Bylaw No. 820 - 2016”.

2. FEES

Various fees and charges for the Village of Chase are established as set out in the following schedules, attached hereto and forming part of this Bylaw:

Schedule “A” – Administration and Office Fees;

Schedule “B” – Water, Sewer, Garbage Utilities Billing Cycle and Penalties;

Schedule “C” – Water and Sewer Utility Service Calls;

Schedule “D” – Water Service Rates;

Schedule “E” – Sewer Service Rates;

Schedule “F” – Solid Waste Service Rates;

Schedule “G” – Business License Rates;

Schedule “H” – Community Hall Rental Rates.

3. REPEAL

“Village of Chase Fees and Charges Bylaw No. 808-2015” and any amendments thereto are hereby repealed in its entirety.

4. SEVERANCE

If any portion of this bylaw is declared ultra vires by a Court of competent jurisdiction or found to be illegal or unenforceable, that part or section shall be considered to be separate and severable from the bylaw to the intent that the remainder of the bylaw shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

READ A FIRST TIME THIS 14th DAY OF June, 2016

READ A SECOND TIME THIS 14th DAY OF June, 2016

READ A THIRD TIME THIS 14th DAY OF June, 2016

SECOND AND THIRD READINGS RESCINDED THIS 28th DAY OF June, 2016

GIVEN SECOND READING AS AMENDED THIS 28th DAY OF June, 2016

READ A THIRD TIME THIS 28th DAY OF June, 2016

ADOPTED THIS DAY OF , 2016

Rick Berrigan, Mayor

Joni Heinrich, CAO

**Schedule "A" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

ADMINISTRATION AND OFFICE FEES

The following fees are hereby fixed: (GST and HST to be charged in addition to fees in accordance with Federal and Provincial regulations)

- a. Photocopies (colour copies are double the price, high visibility paper- add 10¢)
- | | | |
|------|-------------------------|----------------------------------|
| i. | 8½ x 11 | \$0.50 per page |
| ii. | 8½ x 14 | \$0.50 per page |
| iii. | 11 x 17 | \$1.00 per page |
| iv. | Photocopy of Legal Plan | \$5.00 (plus copy charge) |
- b. Facsimile
- | | | |
|-----|-------------------|---------------------------|
| i. | First 5 Pages | \$5.00 (flat fee) |
| ii. | More than 5 Pages | \$10.00 (flat fee) |
- c. Computer Documents (per Document)
- | | | |
|------|------------------------------|-----------------------------------|
| i. | Tax Certificate (per parcel) | \$30.00 (includes fax fee) |
| ii. | Utility Invoice (per parcel) | \$5.00 |
| iii. | Accounts Receivable Invoice | \$5.00 |
| iv. | List of Business Licenses | \$30.00 |
- d. Other Fees
- | | | |
|------|---------------------------------------------------------------------------|--------------------------|
| i. | Returned cheques | \$25.00 |
| ii. | Commissioner for Taking Affidavits service | \$15.00/signature |
| iii. | Letter regarding status of property (i.e. compliance with Village Bylaws) | \$30.00 |
| iv. | Provision of Current Gross Tax amount for other than the property owner | \$10.00 |
| v. | Custom Research/Specific Request - hourly rate plus copy charges | |
| vi. | Maps - hourly rate plus copy charges | |
| vii. | Bound reports, studies and plans - hourly rate plus copy charges | |

**Schedule "B" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

UTILITIES BILLING CYCLE AND PENALTIES

- (a) The utility billing will be accomplished in 4 billing periods identified as follows:
 - 1 February to 30 April
 - 1 May to 31 July
 - 1 August to 31 October
 - 1 November to 31 January

- (b) Payments are applied to the oldest balance first, then to current charges.

- (c) All water, sewer and garbage charges left unpaid on the second business day after January 1 in each year shall be transferred to property taxes and shall bear interest beginning the second business day after January 1 until paid in full at the rate established by the Provincial Government for arrears and delinquent taxes.

**Schedule "C" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

WATER AND SEWER UTILITY SERVICE CALLS

For the purpose of this section of the Rate Schedule, normal business hours shall be those hours established by resolution of council from time to time Monday through Friday except statutory holidays.

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|-----|---------------------------------------------------------|------------------------|
| (a) | Requested Service Call during normal business hours | \$41.00/hr |
| (b) | Requested Service Call other than normal business hours | \$125.00/hr |
| (c) | Meter test | \$150.00 |
| (d) | Water service turn-on or turn-off | \$50.00 per occurrence |

**Schedule "D" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

WATER SERVICE RATES

Residential Charges

Annual water rates are based upon the single family residential unit for fixed rate charges. Residential Properties with multiple residential units such as apartments, strata, mobile home parks, etc. are based upon a reduced fixed rate charged for each residential unit upon the property. Fixed rate charges are applied for each unit whether occupied or not occupied.

Fixed Rate charge per single family residential unit	\$119.00
Fixed Rate Charge per Multiple single family residential unit	\$ 89.00

Non Residential Charges

Annual water rates are based upon the size of the meter to service the establishment. The 5/8 inch water line is equivalent to the single family fixed rate with other meter sizes determined by the relative capacity to supply water. Multiple occupancy properties will be charged the single family multiple unit rate for each additional business or occupancy upon the premises.

<u>Meter Size</u>	
5/8 (0.625) inch	\$119.00
3/4 (0.750) inch	\$171.40
1.00 inch	\$304.60
1.50 inch	\$685.40
2.00 inch	\$1,198.00

Water Consumption Rate

(All water consumed will be charged the same rate)

Water Consumption per cubic meter	\$0.435
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One Time fixed charge to recover January to April 2016 Parcel tax

One time fixed charge per Single family Unit	\$19.50
One time fixed charge per Multiple single family unit	\$14.50
One time fixed charge for Non Residential	
5/8 (0.625) inch	\$19.50
3/4 (0.750) inch	\$28.00
1.00 inch	\$50.00
1.50 inch	\$112.00
2.00 inch	\$199.00

**Schedule "E" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

SEWER SERVICE RATES

Residential Charges

Annual sewer rates are based upon the single family residential unit for fixed rate charges. Residential Properties with multiple residential units such as apartments, strata, mobile home parks, etc. are based upon a reduced fixed rate charged for each residential unit upon the property. Fixed rate charges are applied for each unit whether occupied or not occupied.

Fixed Rate charge per single family residential unit	\$154.00
Fixed Rate Charge per Multiple single family residential unit	\$116.00

Non Residential Charges

Annual sewer rates are based upon the size of the meter to service the establishment. The 5/8 inch water line is equivalent to the single family fixed rate with other meter sizes determined by the relative capacity to supply water. Multiple occupancy properties will be charged the single family multiple unit rate for each additional business or occupancy upon the premises.

<u>Meter Size</u>	
5/8 (0.625) inch	\$154.00
3/4 (0.750) inch	\$221.00
1.00 inch	\$393.00
1.50 inch	\$884.00
2.00 inch	\$1,572.00

Sewer Consumption Rate

All sewer consumption is based upon water consumption. For the period November to April actual water consumption will be utilized. For the period May to October the winter consumption will be applied to the summer months.

Sewer Consumption per cubic meter	\$0.765
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One Time fixed charge to recover January to April 2016 Parcel tax

One time fixed charge per Single family Unit	\$51.50
One time fixed charge per Multiple single family unit	\$38.50
One time fixed charge for Non Residential	
5/8 (0.625) inch	\$51.50
3/4 (0.750) inch	\$74.00
1.00 inch	\$132.00
1.50 inch	\$296.50
2.00 inch	\$527.00

**Schedule "F" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

SOLID WASTE SERVICE RATES

1. Minimum annual solid waste utility charge: \$160.00

2. Annual cost for the collection and disposal of solid waste from each approved solid waste container:

	1 x / week	2 x / week
240 L	\$160.00	\$320.00
360 L	\$240.00	\$480.00

3. Annual cost to lease each solid waste container from the Village of Chase:

240 L	\$13.00
360 L	\$19.60

4. Replacement cost of Village owned solid waste or recycling container: \$79.00

5. Solid waste container exchange rate, per request: \$52.00

7. Any person may be charged retroactively for solid waste collection service.

9. Council may exempt a person from all or part of a solid waste utility charge issued hereunder if they are satisfied that:
 - a) Having considered all of the surrounding circumstances, it would be in the best interests of the Village to exempt the person; or
 - b) Having considered all of the surrounding circumstances, it would be just and fair to so exempt the person.

10. Non-receipt of a utility billing will not exempt the customer from paying for the services received.

**Schedule "G" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016**

FEES PAYABLE FOR THE BUSINESS LICENSING PERIOD

Category	Description	Annual Fee	Discount Rate if paid on or before April 1st	Pro-rated Fee after July 31st (new licences only)
Home Occupation	Based in residence	\$80	\$64	\$40
Home Occupation – Mobile Operator	Operates from temporary locations	\$80	\$64	\$40
Other Business		\$125	\$100	\$62.50
Direct Sales	Soliciting	\$340	\$272	\$170
Businesses not based in Chase and not falling into any other category	n/a	\$125	\$100	\$62.50
Circus, horse show, dog show, or other itinerant show/exhibition or entertainment	n/a	Daily License Fee \$75	n/a	n/a

Transfer and Change Fees

1. To transfer a license from one location to another \$20.00
2. To change the owner and/or the name of the business on a license \$20.00

**Schedule "H" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016
GENERAL PUBLIC**

RENTAL FEES:

Main Hall – Day*	250.00 (maximum 8 hours)
Main Hall – Half Day*	165.00 (maximum 5 hours)
Main Hall – Hourly*	40.00 per hour
Wedding/Dance/Entire Hall*	600.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral Service	75.00 per event
Room A - Day	150.00 (maximum 8 hours)
Room A - Half Day	100.00 (maximum 5 hours)
Room A - Hourly	25.00 per hour
Room B - Day	120.00 (maximum 8 hours)
Room B - Half Day	85.00 (maximum 5 hours)
Room B - Hourly	20.00 per hour
Room C - Day	120.00 (maximum 8 hours)
Room C - Half Day	85.00 (maximum 5 hours)
Room C - Hourly	20.00 per hour
Kitchen (dishes only)	50.00 per event
Full Kitchen (downstairs)	80.00 per event
Table Cloths	5.00 each per event
Chair Linen	5.00 each per event
PA System	35.00 per event
Audio Visual Equipment	35.00 per event

* Includes use of bar at no additional charge

ADDITIONAL FEES:

Damage & Key Deposit	250.00 per event (failure to return the key will incur a loss of 100.00 of the deposit)
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed on walk-through)

CANCELLATION FEES:

More than 30 days before event	10% of total rate
15 – 30 days before event	35% of total rate
Less than 15 days before event	50% of total rate

Applicable deposits and the full rental amounts must be paid 30 days prior to the event or at the time of booking if less than 30 days

NOT FOR PROFIT USERS
Schedule "H" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016

RENTAL FEES:

Upper Hall – Day*	125.00 (maximum 8 hours)
Upper Hall – Half Day*	82.50 (maximum 5 hours)
Upper Hall – Hourly*	20.00 per hour
Dance/Entire Hall	300.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral	37.50 per event
Room A - Day	75.00 (maximum 8 hours)
Room A - Half Day	50.00 (maximum 5 hours)
Room A - Hourly	12.50 per hour
Room B - Day	60.00 (maximum 8 hours)
Room B - Half Day	42.50 (maximum 5 hours)
Room B - Hourly	10.00 per hour
Room C - Day	60.00 (maximum 8 hours)
Room C - Half Day	42.50 (maximum 5 hours)
Room C - Hourly	10.00 per hour
Kitchen (dishes only)	25.00 per event
Full Kitchen (downstairs)	40.00 per event
Table Cloths**	No Charge
Chair Linen**	No Charge
PA System	No Charge
Audio Visual Equipment	No Charge

* Includes use of bar at no additional charge

**A charge Of \$5.00 per linen / cloth will apply if they are unreasonably soiled

Events that do not have a cover charge and are for the sole benefit of residents of the community (Remembrance Day, Pancake Breakfasts, Children's Health Fair, etc) will not be required to pay to use the Hall, however, normal booking procedures will apply. These requests will be approved at the discretion of Senior Management.

ADDITIONAL FEES:

Damage Deposit	No Charge
Key deposit	50.00 per event or 25.00 per key for long term users
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed in the initial walkthrough)

CANCELLATION FEES:

More than 30 days before event	No Charge
15 – 30 days before event	No Charge
Less than 15 days before event	10% of total charge

The Chase Lions Club use of the Hall for Bingo, meetings in Room B and storage of supplies is covered under a separate agreement. Other users groups utilizing storage is also covered under a separate agreement.