



Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, November 8, 2016 at 4:00 p.m.

PRESENT: Mayor Rick Berrigan
Councillor Nancy Egely
Councillor Ali Maki
Councillor Steve Scott
Councillor David Lepsoe

FINAL

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Leif Peterson, Director of Finance
Brian Lauzon, Fire Chief

Regrets: none

Public Gallery: 4

Press: 0

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councilor Maki

Seconded by Councilor Scott

“That the November 8, 2016 Village of Chase Regular Council Agenda be adopted as amended by adding items noted on the Extra Agenda as follows:

8. NEW BUSINESS

**8.12 Shuswap Tourism Committee – Village of Chase Community
Representative Appointment”**

**CARRIED
#2016/11/08_001**

3. ADOPTION OF MINUTES

3.1 Minutes of the October 25, 2016 Regular Council meeting

Moved by Councilor Scott

Seconded by Councilor Egely

“That the minutes of the October 25, 2016 Regular Meeting of Council be adopted as amended by correcting 4. Public Input On Current Agenda Items, such that Len McLean of 371 Juniper Street is in favour of Option 1”

**CARRIED
#2016/11/08_002**

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Mayor Berrigan called for members of the public to speak to items on the agenda.

5. DELEGATIONS

Carmen Lynch presented his proposal to research solar energy on behalf of the Village.

6. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- October 26 – Attended the Southern Interior Local Government Association seminar to discuss the Fire Commission Playbook and the provincial mandate
- October 27 – Attended the Thompson Okanagan Regional District Board Meeting
- October 27 – John Angus from the Royal Canadian Legion pinned the Mayor with a poppy
- November 1 – met with Vic Skjeie to display sign of all volunteers that worked to move the Laviolette cabin to the museum
- November 1 – met with Sun Peaks Mayor and Council to talk about the arena and other interests in our community
- November 6 – Attended the Recognition and Honouring of the Secwepemc Fallen Warriors Veterans day celebration with Councilor Lepsoe

Councilor Egely

- October 26 – Attended the Southern Interior Local Government Association seminar to discuss the Fire Commission Playbook. Half the day was spent gaining a deeper understanding of relationships with First Nations
- November 1 – met with Sun Peaks Mayor and Council to talk about the arena and other interests in our community
- November 1 – Attended a Special In-Camera Meeting
- November 3 – met with the Chase Country Christmas as a Council liaison

Councilor Lepsoe

- October 26 – Attended the Southern Interior Local Government Association seminar to discuss the Fire Commission Playbook, and relationships with First Nations
- October 28 – Attended the cumulative effects meeting in Salmon Arm along with the CAO
- October 28 – Attended a Ministry of Transportation and Infrastructure meeting at Quaaout Lodge regarding the Squilax/Anglemont Holding Road intersection
- November 1 – met with Sun Peaks Mayor and Council to talk about the arena and other interests in our community
- November 1 – Hiked a cool proposed hiking trail with the Corporate Officer and Councillor Maki
- November 1 – Attended a Special In-Camera Meeting
- November 6 – Attended the Recognition and Honouring of the Secwepemc Fallen Warriors Veterans day celebration and read Hubert Chase's last letter sent to his wife Hilda.
- November 6 – Handed out Chase Country Christmas parade forms

Councilor Maki

- October 26 – Attended the Southern Interior Local Government Association seminar to discuss the Fire Commission Playbook, and relationships with First Nations
- November 1 – Hiked a proposed hiking trail with the Corporate Officer and Councillor Lepsoe
- November 1 – Attended a Special In-Camera Meeting
- November 2 – Chaired the Youth Action Committee where we discussed the Pasta Project fundraiser we are doing in collaboration with the Firefighter's Association. As well as we discussed the \$5000 grant that the Youth Action Committee received from the Healthy Communities Foundation towards developing a Strategic Plan. The CAO and I are working on a 'Request for Proposals' for a facilitator for this seminar.
- November 3 – Attended the Chase Country Christmas meeting
- November 7 – Attended the monthly Chamber of Commerce Board meeting. The Chamber is thrilled with their Town Map Board and promptness of completion. The Chamber is working hard on their Business Excellence Award and Christmas Gala on December 10, 2016. Be sure to nominate some businesses for recognition. Forms and tickets available at Chamber office, Miller's Cabin and Chum N Luba's.

Councilor Scott

- October 26 – Attended the Southern Interior Local Government Association seminar to discuss the Fire Commission Playbook, and relationships with First Nations
- November 1 – Attended a Special In-Camera Meeting
- November 1 – Attended a Fire Department meeting
- November 4 – Met with the Fire Chief
- November 1 – met with Sun Peaks Mayor and Council to talk about the arena and other interests in our community

b) Staff Reports

The Fire Chief reported:

- Attended an Emergency Management BC fall preparedness meeting
- Completed the live fire exercise on Aylmer Road

The Director of Financial Services reported:

- Preparations ongoing for 2017 budget discussions with Council
- Completed second metered billing and solving discrepancies between digital and paper billing amounts

Moved by Councillor Scott

Seconded by Councillor Maki

“That the reports from Staff, Mayor and Council members be received for information.”

CARRIED
#2016/11/08_003

7. **UNFINISHED BUSINESS**

7.1 Streets and Parking Amendment Bylaw No. 828-2016

Moved by Councilor Maki

Seconded by Councilor Scott

“THAT Council adopt Village of Chase Streets and Parking Amendment Bylaw No. 828-2016.”

CARRIED

#2016/11/08_004

8. **NEW BUSINESS**

8.1 Municipal Ticket Information Amendment Bylaw No. 830-2016

Moved by Councilor Egely

Seconded by Councilor Maki

“THAT Council give first reading to Village of Chase Municipal Ticket Information Amendment Bylaw No. 830-2016;

THAT Council give second reading to Village of Chase Municipal Ticket Information Amendment Bylaw No. 830-2016;

THAT Council give third reading to Village of Chase Municipal Ticket Information Amendment Bylaw No. 830-2016.”

CARRIED

#2016/11/08_005

8.2 Growing Event Tourism Workshop

Moved by Councilor Lepsoe

Seconded by Councilor Egely

“That any Council member and the CAO can attend the \$85 plus GST Growing Event Tourism Workshop in Kamloops on December 2, 2016 by advising Administration; with costs to be covered as per the ADM-21 Expense Policy.”

CARRIED

#2016/11/08_006

8.3 Appointment of Sean O’Flaherty as Deputy Approving Officer

Moved by Councilor Maki

Seconded by Councilor Scott

“That Sean O’Flaherty, Corporate Officer for the Village of Chase be appointed as the Village’s Deputy Approving Officer effective November 9, 2016.”

CARRIED

#2016/11/08_007

8.4 Annual Shuswap Trails Roundtable – November 30

Moved by Councilor Scott

Seconded by Councilor Maki

“That any Council member and the CAO can attend the free Shuswap Trails Roundtable in Enderby on November 30, 2016 by advising Administration; with costs to be covered as per the ADM-21 Expense Policy..”

CARRIED

#2016/11/08_008

- 8.5 Chase & District Chamber of Commerce – Business Excellence Awards & Christmas Gala – Saturday December 10, 2016 6 pm
Moved by Councilor Scott
Seconded by Councilor Maki
“That Council members can attend the Chase & District Chamber of Commerce – Business Excellence Awards & Christmas Gala on Saturday December 10, 2016 at their personal discretion and expense.”
CARRIED
#2016/11/08_009
- 8.6 Sun Valley Housing Society request to vinyl wrap a BC Hydro box
Moved by Mayor Berrigan
Seconded by Councilor Egely
“That the Sun Valley Housing Society request to vinyl wrap a BC Hydro box be referred to administration to determine any potential Village liability.” **CARRIED**
#2016/11/08_010
- 8.7 Letter of Appreciation for Council and Staff
Moved by Councilor Scott
Seconded by Councilor Maki
“That the letter from Carolyn and James Mintz recognizing the efforts of Sean O’Flaherty, Corporate Officer, and Colin Connett, Acting Public Works Manager, in arranging to install a “Okanagan Ave’ street sign be received for information.”
CARRIED
#2016/11/08_011
- 8.8 Kamloops Community Band concert
Moved by Councilor Scott
Seconded by Councilor Egely
“That the Village of Chase provide a \$160 grant-in-aid to cover the Community Hall rental fee for the Kamloops Community Band concert on December 4, 2016.”
CARRIED
#2016/11/08_012
- 8.9 Ministry of Children & Family Development – November is Adoption Awareness Month
Moved by Councilor Scott
Seconded by Councilor Maki
“That the email from the Honourable Stephanie Cadieux, Minister of Children and Family Development, stating that November is Adoption Awareness Month, be received for information.”
CARRIED
#2016/11/08_013
- 8.10 Local Government Leadership Academy – 2016 Chief Elected Officials Forum
Moved by Councilor Egely
Seconded by Councilor Maki
“That Mayor Berrigan attend the Local Government Leadership Academy – 2016 Chief Elected Officials Forum on December 6 and 7, 2016 in Richmond, BC, with costs to be covered as per the ADM-21 Expense Policy”
CARRIED
#2016/11/08_014

8.11 Follow-up Letter to the September 2016 letter to Council from thetraffickedhuman.org

Moved by Councilor Maki
Seconded by Councilor Egely

“That the follow-up letter to the September 2016 letter to Council from thetraffickedhuman.org be received for information, and that the letter is forwarded to the RCMP and School District.”

**CARRIED
#2016/11/08_015**

8.12 Shuswap Tourism Committee – Village of Chase Community Representative Appointment

Moved by Councilor Maki
Seconded by Councilor Egely

“That Brenda Murray, Manager of the Chase and District Chamber of Commerce be appointed as the Village of Chase Community Representative to the Shuswap Tourism Committee; AND,

THAT Ms. Murray is eligible to receive a \$100 per diem for each meeting of the committee that she attends upon submission of a signed reimbursement form as per Council’s Expense Policy.”

**CARRIED
#2016/11/08_016**

9. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

10. **RELEASE OF IN-CAMERA ITEMS**

From Council’s in-camera meeting of November 1, 2016:

1. **That the First Responders training recently arranged be cancelled;**
2. **That the CAO work with the Fire Chief to arrange for an outside trainer to come in to provide accelerated training to Exterior Operations Level for all members, Council to provide additional funding if required;**
3. **That OFA Level I (one) First Aid training be arranged for all members and that Public Works staff be included in this training opportunity if they require the training; AND**
4. **That three to four more senior/long term members of the Fire Department be provided OFA Level III (three) First Aid training.**

11. **IN CAMERA**

No in-camera meeting

12. **ADJOURNMENT**

Moved by Councilor Scott
Seconded by Councilor Egely

“That the November 8, 2016 Village of Chase Regular Council meeting be adjourned.”

**CARRIED
#2016/11/08_017**

The meeting concluded at 4:38 p.m.

Original Signed
Rick Berrigan, Mayor

Original Signed
Sean O’Flaherty, Corporate Officer