



## EXTRA AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, May 23, 2017 at 4:00 p.m.

### 9. NEW BUSINESS

9.3 Ska-Cheen Elders PowWow Society Grant-In-Aid Request Page 33

Council approved a \$250 grant-in-aid request in 2016 for the 20<sup>th</sup> Annual Traditional Ska-Cheen Elders PowWow. There is no record of an invitation or grant-in-aid for the 2015 event.

There is \$10,000 remaining in Council's 2017 grant-in-aid budget of \$10,000.

9.4 Golf Cart Pilot Project – Launch Event

Council discussion

9.5 Festival Society – Request for Tax Receipts for Donations Pages 34-36

A request for tax receipts for donations for 2017 Canada Day and 2017 Music on the Lake events.

Memorandum from the CAO

9.6 Shuswap Tourism – Stakeholder's Meeting

A Council resolution is required for the Village to cover attendance costs for Council's elected official representative and the Village's tourism representative .

9.7 Shuswap Tourism – Spring Networking Event

Quaaout Lodge & Spa 5:00 -9:00 pm. Council members may wish to attend this May 24, 2017 event. A Council resolution is required for the Village to cover attendance costs.

**Village of Chase**  
**Attn: Mayor and Council**  
**Box 440, Chase, BC, V0E 1M0**

May 11, 2017

Dear Mayor Berrigan and Councillors Maki, Lepsoe, Scott, and Egely;

**RE: Use of Village's Charity Number for Donations**

The Chase & District Festival Society would like to request the Village's permission to use its charity number to issue tax receipts to businesses and individuals who provide financial donations of \$50+ to Music on the Lake or Canada Day this summer. Donations made specifically for CornStock will not be included in this request, as CornStock is not recognized as a Village lead event.

If approved, we recognize that all donations will need to be made out to the Village of Chase, and that a contract will need to be signed between the two parties to allow for the transfer of funds and to recognize the work the Festival Society is doing for the Village of Chase.

If you have questions regarding our request or would like a member of the Festival Society to attend a meeting to address any concerns, please feel free to contact me.

We truly appreciate the Village's ongoing support for the Festival Society and these summer events.

Thanks,



**Diana Endean**  
*Chairperson*  
Chase & District Festival Society  
Box 554 - V0E 1M0  
chair@chasefestival.ca

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# VILLAGE OF CHASE

## Memorandum

**Date:** May 23, 2017  
**To:** Mayor and Council  
**From:** CAO  
**RE:** Festival Society – Request for Tax Receipts for Donations

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At Council's January 16, 2017 Budget meeting, the following resolution was passed:

***"That the \$24,000 be taken from the Village's budget for Canada Day and Music on the Lake and re-allocated to the Chase and District Festival Society as a Grant in Aid for the purpose of funding the Canada Day and Music on the Lake events; and,***

***That staff be directed to provide interim reporting on the activities and expenses of the Society related to the Canada Day event and the Music on the Lake season."***

Council has budgeted \$12,000 for 2017 for Canada Day festivities and \$12,000 for the Music on the Lake program. Those funds have been turned over to the Festival Society as per Council's direction, to plan, organize and manage the Canada Day event and the Music on the Lake series in 2017.

### Previous Canada Day Budgets

Council budgeted \$14,700 in 2016, and \$14,400 in 2015 for Canada Day events. Village staff and volunteers planned, organized and managed the Canada Day events in 2016 and 2015. Some staff time was utilized, and all financial transactions (payments for various musical acts etc) were processed by Village office staff.

### Previous Music on the Lake Budget

In 2016 (the first year of the Music on the Lake series, Council budgeted \$10,000). Financial transactions were processed by Village office staff.

In 2017, because Council has agreed to transfer the funds it budgeted for Canada Day and Music on the Lake to the Festival Society, the Festival Society will be making all the arrangements, and will be managing all the financial transactions (e.g. payment of various performers etc). The Society will also be required to fundraise for any additional funds they may need to host the event on behalf of the Village.

The Festival Society has event planning well underway. They are now asking for Council's consideration to provide tax receipts for donations to the Village of \$50 or more earmarked for Canada Day and Music on the Lake events. This will enhance their ability to fundraise additional money for expenses they will have to organize the two events on behalf of the Village.

The Director of Financial Services has been consulted and has stated that this can be done provided the funds are directed to the Village of Chase specifically for the events the Festival Society is organizing on the Village's behalf – Canada Day and Music on the Lake. A council resolution is required.

A similar arrangement has been set up for the Skatepark project, with a Council resolution having being made at Council's April 11, 2017

***“THAT Council approves the issuance of tax receipts for minimum cash donations of \$50 to the Village of Chase that are earmarked for the Skatepark Project.”***

#### **RECOMMENDATION**

**“That Council approve the issuance of tax receipts for minimum cash donations of \$50 to the Village of Chase that are earmarked for the 2017 Canada Day festivities and the 2017 Music on the Lake Series.”**

Respectfully submitted,

