



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, March 13, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Ali Maki  
Councillor Steve Scott  
Councillor David Lepsoe  
Councillor Nancy Egely

**FINAL**

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer  
Tim Perepolkin, Manager of Public Works  
Brian Lauzon, Fire Chief

Public Gallery: 14

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:06 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Egely  
Seconded by Councillor Maki

**“THAT the March 13, 2018 Village of Chase Regular Council agenda be adopted as presented.”**

**CARRIED**

**#2018/03/13\_001**

**3. ADOPTION OF MINUTES**

**3.1 Regular Meeting of Council held February 27, 2018**

Moved by Councillor Maki  
Seconded by Councillor Scott

**“THAT the minutes of the February 27, 2018 Regular Meeting of Council be adopted as presented.”**

**CARRIED**

**#2018/03/13\_002**

**3.2 Special Meeting of Council held February 27, 2018**

Moved by Councillor Egely  
Seconded by Councillor Scott

**“THAT the minutes of the February 27, 2018 Special Meeting of Council be adopted as presented.”**

**CARRIED**

**#2018/03/13\_003**

**4. PUBLIC HEARING**

There are separate Public Hearing Minutes for Bylaw 847-2018

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Karen Basset of 564 Lakeshore Drive, regarding item 9.5, requested Council require a report from the Festival Society on how they spent \$25,000 in 2017 before awarding \$17,000 in 2018.

The CAO indicated that a 2017 summary report from the Festival Society will be received before Council approves the \$17,000 during budget deliberations. Furthermore,

Administration is working on drafting a grant-in-aid policy that upon approval from Council will guide grant-in-aid requests moving forward.

Ms. Basset, regarding item 9.7, inquired as to why Council would consider sponsoring the Chase Chamber's trade show when they already sponsor the Chase Chamber with 80% of the business license revenues. The Chase Chamber should acknowledge that the Village of Chase is already a 'platinum [sic] sponsor'.

Councillor Scott asked if the \$17,000 that the Festival Society was seeking had to go into budget deliberations.

The CAO indicated that the \$17,000 is a separate line item in the budget, and it would need to be approved, but ideally these funds should come from part of the grant-in-aid budget.

Carolyn Parks Mintz of 813 Okanagan Avenue, regarding item 9.1, asked if there will be sufficient parking for the proposed secondary suites.

The Corporate Officer responded that the zoning bylaw stipulates an additional parking spot for secondary suites in addition to the two parking spaces that a single-family dwelling requires.

Beverley Iglesias of 621 3<sup>rd</sup> Avenue, regarding item 9.7, inquired of funding for the music on the lake series came from the Parks budget.

The CAO indicated that the \$17,000 is a separate line item in the budget

## 6. DELEGATIONS

### 6.1 Chase and District Chamber of Commerce

Stefan Schielke, President of the Chase and District Chamber of Commerce, updated Council on their operations with a review of 2017 and an outlook for 2018.

### 6.2 Thompson Rivers University Funding

Leif Douglass, Campaigns Coordinator, Thompson Rivers University Students' Union, presented on the provincial funding shortfall for TRU students and requested a letter of support from the Village to assist their lobby efforts in achieving a fair funding formula from the province.

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Berrigan

- March 5 – Council Closed Meeting
- March 9 – Attended Swearing In of new Chief and Council of the Adams Lake Indian Band
- March 12 – Council Strategic Planning workshop

#### Councillor Egely

- March 5 – Council Closed Meeting
- March 12 – Council Strategic Planning workshop

Councillor Maki

- March 5 – Council Closed Meeting
- March 12 – Council Strategic Planning workshop

Councillor Lepsoe

- March 5 – Council Closed Meeting
- March 8 – 2018 Salmon Caravan meeting
- March 9 – Attended Swearing In of new Chief and Council of the Adams Lake Indian Band
- March 12 – Council Strategic Planning workshop
- March 13 – Attended funeral at Adams Lake Indian Band
- March 13 – Adams River Salmon Society meet and greet for new DFO Event Planner

Councillor Scott

- March 5 – Council Closed Meeting
- March 9 – Attended Swearing In of new Chief and Council of the Adams Lake Indian Band
- March 12 – Council Strategic Planning workshop

b) Staff Reports

The Manager of Public Works reported:

- One seasonal gardener-labourer is back to work.
- Staff working on clearing catch basin drains and fire hydrants of snow.
- Hauling of stockpiled snow in cul-de-sacs and intersections is complete or nearing completion.
- Starting on sidewalk sweeping as weather permits.
- Down town tree pruning underway with staff, previously a contracted service.
- Working on scheduling contracted street sweeping with hopes to get completed earlier this season, weather permitting.
- Attended diking workshop last week, was provided valuable information on dike authority responsibilities.
- Water supply still surface (river) supply during the week and groundwater on weekends.

The Fire Chief reported:

- Fire calls: 1, Rescue calls:5
- 51 Burning Permits have been issued to date
- There are 17 members and 3 junior fire fighters in the department
- There are 12 members with Exterior Operations certification
- 73 annual fire inspections are complete for 2018 with 60% in compliance
- The Deputy Fire Chief is taking the Fire Officer 1 course
- Three officers took the Incident Command System (ICS 200) course last week
- Ladder testing completed last week with two ladders failing
- There will be an upcoming application to close off the 800 block of Okanagan for annual fire hose testing
- 5 members will be off to Robson BC in September to complete in the 2018 *Fire Fighter Games Challenge*

Council also considered the written reports from the CAO, CO, and CFO that were included in the agenda package.

Moved by Councillor Scott  
Seconded by Councillor Egely

**“THAT the reports from Council members and Staff be received for information.”**

**CARRIED**

**#2018/03/13\_004**

**8. UNFINISHED BUSINESS**

**8.1 Zoning Amendment Bylaw 847-2018**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“THAT Village of Chase Zoning Amendment Bylaw 847-2018 be given third reading.”**

**CARRIED**

**#2018/03/13\_005**

Moved by Councillor Scott  
Seconded by Councillor Egely

**“THAT Village of Chase Zoning Amendment Bylaw 847-2018 be adopted.”**

**CARRIED**

**#2018/03/13\_006**

**8.2 2018 Election Bylaw 848-2018**

Moved by Councillor Maki  
Seconded by Councillor Egely

**“THAT Village of Chase Election Bylaw 848-2018 be adopted.”**

**CARRIED**

**#2018/03/13\_007**

**8.3 Aylmer Road Sanitary Sewer Lowering Parcel Tax**

Moved by Councillor Egely  
Seconded by Councillor Scott

**“THAT Village of Chase Aylmer Road Sanitary Sewer Lowering Parcel Tax Bylaw 846-2018 be adopted.”**

**CARRIED**

**#2018/03/13\_008**

**8.4 Zoning Bylaw Amendment for Short-Term Rentals**

Moved by Councillor Scott  
Seconded by Councillor Maki

**“THAT Village of Chase Zoning Amendment Bylaw 850-2018 be given first reading.”**

**CARRIED**

**#2018/03/13\_009**

Moved by Councillor Maki  
Seconded by Councillor Egely

**“THAT Village of Chase Zoning Amendment Bylaw 850-2018 be given second reading.”**

**CARRIED**

**#2018/03/13\_010**

Moved by Councillor Egely  
Seconded by Councillor Maki

**“THAT Village of Chase Zoning Amendment Bylaw Bylaw 850-2018 be submitted to a Public Hearing.”**

**CARRIED**

**#2018/03/13\_011**

**9. NEW BUSINESS**

9.1 Zoning Bylaw Amendment – 829 Okanagan Avenue

Moved by Councillor Maki

Seconded by Councillor Egely

**“THAT the zoning amendment application for 829 Okanagan Avenue be accepted.”**

**CARRIED**

**#2018/03/13\_012**

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT Village of Chase Zoning Amendment Bylaw 851-2018 be given first reading.”**

**CARRIED**

**#2018/03/13\_013**

Moved by Councillor Maki

Seconded by Councillor Scott

**“THAT Village of Chase Zoning Amendment Bylaw 851-2018 be given second reading.”**

**CARRIED**

**#2018/03/13\_014**

Moved by Councillor Egely

Seconded by Councillor Maki

**“THAT Village of Chase Zoning Amendment Bylaw 851-2018 be submitted to a Public Hearing.”**

**CARRIED**

**#2018/03/13\_015**

9.2 Road Closure Bylaw – 844-2018

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the road closure bylaw 844-2018 be given first reading.”**

**CARRIED**

**#2018/03/13\_016**

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT the road closure bylaw 844-2018 be given second reading.”**

**CARRIED**

**#2018/03/13\_017**

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the road closure bylaw 844-2018 be given third reading.”**

**CARRIED**

**#2018/03/13\_018**

9.3 BC Office of the Ombudsperson – 2017 4th Quarter Report

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT the letter and report from Jay Chalke, Ombudsperson for BC, be received for information.”**

**CARRIED**

**#2018/03/13\_019**

9.4 Letter from Blain Covington regarding Splash Pad Requirements

Moved by Mayor Berrigan

Seconded by Councillor Egely

**“THAT the letter from Blain Covington regarding Splash Pad Requirements be received for information; and,**

**THAT Administration ensures all information pertaining to the costs of the splash pad be made available to Mr. Covington and all other members of the public.**

**CARRIED**

**#2018/03/13\_020**

9.5 Lakeside Music Series 2017 and 2018 Community Events

Moved by Councillor Maki

Seconded by Councillor Egely

**“THAT the letter from Brock Edean, Secretary of the Chase and District Festival Society, be received for information; and**

**THAT Council provide support in principle for allocating \$17,000 in funding from the 2018 budget.”**

**CARRIED**

**#2018/03/13\_021**

9.6 Revenue from Cannabis Sales

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT letter from Greg McCune, Mayor of Enderby, acknowledging the Village of Chase’s ongoing advocacy for revenue sharing with the province from cannabis sales, be received for information.”**

**CARRIED**

**#2018/03/13\_022**

*< Councillor Maki left the Meeting at 5:23 p.m. >*

9.7 Chamber of Commerce Sponsorship Request

Moved by Councillor Egely

Seconded by Councillor Scott

**“THAT that the Village sponsor the Saturday May 5, 2018 Shuswap Experience Trade Show with a Gold Sponsorship package from the Economic Development budget at a cost of \$750; and,**

**THAT the Village require a full report from the Chase Chamber on the 2018 trade show.”**

**CARRIED**

**#2018/03/13\_023**

*< Councillor Maki returned to the Meeting at 5:31 p.m. >*

**10. RELEASE OF IN CAMERA ITEMS**

**Resolution #2017/07/11\_IC004 is hereby released from In Camera:**

*“THAT Administration proceed with the land swap with Don Cavers, exchanging the Village’s unimproved highway north-east of and abutting Lot A DL 517 Plan 33650, with a portion of Caver’s Lot A DL 517 Plan 33650 abutting Hillside Avenue sharing the costs for the relocation of the BC Hydro poles and line with Mr. Cavers.”*

**Resolution #2017/03/05\_IC003 is hereby released from In-Camera:**

*“THAT resolution #2017/03/14\_IC014 that stated:*

*That it be resolved that no construction will be permitted to start on the Village owned land at Memorial Park that is designated for the future Chase Lions Splash Pad until all funds are raised by the Chase Lions Club and subsequently transferred to the Village of Chase for disbursement for works to be performed. Any in-kind donations must be committed in writing including details of the works to be donated and the monetary value of those works. be rescinded.”*

**Resolution #2017/03/05\_IC004 is hereby released from In-Camera:**

*“THAT no construction will be permitted to start on the Village owned land at Memorial Park that is designated for the future Chase Lions Splash Pad until all funds are raised by the Chase Lions Club.”*

**Resolution #2017/03/05\_IC005 is hereby released from In-Camera:**

*“THAT based on the confirmation from the Chase Lions Club of all funds for the construction of the Splash Pad having been raised, Administration is authorized to enter into an agreement between the Village of Chase and the Chase Lions Club to govern all aspects of the Splash Pad construction project ensuring that the interests of the Village of Chase are protected; AND*

*That the Chase Lions Splash Pad project be authorized to proceed.”*

**11. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) of the Community Charter, paragraph (b), regarding negotiations between the municipality and the provincial government; and pursuant to Section 90 (1)(k), respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”**

**CARRIED**

**#2018/03/13\_024**

**12. ADJOURNMENT**

Moved by Councillor Egely

Seconded by Councillor Maki

**“THAT the March 13, 2018 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**

**#2018/03/13\_025**

The meeting concluded at 6:36 p.m.

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Rick Berrigan, Mayor

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Sean O'Flaherty, Corporate Officer