



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, March 27, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councillor Nancy Egely  
Councillor David Lepsoe  
Councillor Ali Maki  
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

**FINAL**

Public Gallery: 10

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the March 27, 2018 Village of Chase Regular Council meeting agenda be adopted as amended by adding 11. In-Camera as per Section 90(k) of the Community Charter.”**

**CARRIED**

**#2018/03/27\_001**

**3. ADOPTION OF MINUTES**

**3.1 Public Hearing held March 13, 2018**

Moved by Councillor Maki

Seconded by Councillor Lepsoe

**“THAT the minutes of the March 13, 2018 Public Hearing be adopted as presented.”**

**CARRIED**

**#2018/03/27\_002**

**3.2 Minutes of the March 13, 2018 Regular Meeting of Council**

Moved by Councillor Maki

Seconded by Councillor Lepsoe

**“THAT the minutes of the March 13, 2018 Regular Meeting of Council be adopted as presented.”**

**CARRIED**

**#2018/03/27\_003**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Karen Basset of 564 Lakeshore Drive, regarding item 8.3, inquired why the CAO provided a financial statement on behalf of the Festival Society.

The CAO replied that the Festival Society had submitted a full financial statement for all their activities in 2017. The Canada Day and Music on the Lake expenses and revenues were not separated – the memo provided which is not a financial statement shows the revenues and expenses that relate to the events for which the Village provided funding.

James Mintz of 813 Okanagan Avenue, regarding item 9.9, inquired as to the requirement to keep the utility vehicle if the Fire Chief does not use it for quicker response times and if it should be sold to purchase other useful fire equipment.

Mayor Berrigan responded by suggesting the truck is useful to keep and it benefits the entire department not only the Fire Chief. Furthermore, because use of the truck amounts to a taxable benefit for a dedicated user of the truck that arrangement was not advantageous.

Beverley Iglesias of 621 3<sup>rd</sup> Avenue, regarding items 9.2 and 9.3, inquired if the golf course's billing arrangement where utility invoices are generated under accounts receivable is an indefinite arrangement or temporary.

Mayor Berrigan responded by suggesting there are likely meter reading discrepancies that need to be investigated. The billing adjustments are temporary until the golf course can get off treated water for irrigation purposes.

## 6. DELEGATIONS

None

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Berrigan

- March 14 – Attended the Shuswap Water Council meeting in Salmon Arm
- March 15 – Met with potential members of the project liaison committee that MOTI is developing for the Chase West to Jade Mountain highway improvements project
- March 15 – Attended a TNRD Regular Board Meeting
- March 27 – Attended a meeting with MLA Todd Stone

#### Councillor Egely

- March 14 – Attended a Chase & District Museum meeting
- March 15 – Provided the welcome address as Acting Mayor at the 51<sup>st</sup> Nifty Fifty Bonspiel
- March 27 – Attended a meeting with MLA Todd Stone

#### Councillor Lepsoe

- March 15 – Attended a Community to Community Forum in Salmon Arm along with the CAO
- March 20 – Attended the Aylmer Road development open house
- March 22 – Attended the Thompson-Okanagan Tourism Association's mid-year community forum in Kamloops

*Councillor Lepsoe made a motion from the floor requesting that Councillors' expenses to attend the TOTA meeting be covered by the Village of Chase:*

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**“THAT costs associated with Councillors Lepsoe and Maki's attendance at the March 22, 2018 Thompson-Okanagan Tourism Association's meeting be covered as per Council's ADM-21, Expense Policy.”**

**CARRIED**

**#2018/03/27\_004**

Councillor Maki

- March 22 – Attended the Thompson-Okanagan Tourism Association’s mid-year community forum in Kamloops
- March 27 – Attended a meeting with MLA Todd Stone

Councillor Scott

- March 13 – Attended a Citizens on Patrol meeting
- March 15 – Attended the opening of the 51<sup>st</sup> Nifty Fifty Bonspiel
- March 27 – Attended a meeting with MLA Todd Stone

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT the reports from Council members be received for information.” CARRIED  
#2018/03/27\_005**

**8. UNFINISHED BUSINESS**

8.1 Road Closure Bylaw – 844-2018

Moved by Councillor Egely

Seconded by Councillor Maki

**“THAT the road closure bylaw 844-2018 be adopted.” CARRIED  
#2018/03/27\_006**

8.2 Thompson Rivers University Funding

Moved by Councillor Scott

Seconded by Councillor Egely

**“THAT a letter be provided on behalf of the Village in support of the TRU’s Student’s Union’s *Fund the Future* initiative to request the provincial government re-evaluate the TRU funding formula.” CARRIED  
#2018/03/27\_007**

8.3 Chase and District Festival Society – Expenses for Canada Day and Music on the Lake 2017

Moved by Councillor Maki

Seconded by Councillor Egely

**“THAT the memorandum from the CAO regarding the Festival Society’s expenses to run the 2017 Canada and Music on the Lake series be received for information.” CARRIED  
#2018/03/27\_008**

8.4 Shuswap Local and Secwepemc Governments Communications Protocol

Moved by Councillor Lepsoe

Seconded by Councillor Maki

**“THAT Council approve the draft Shuswap Local and Secwepemc Governments Communications Protocol agreement.” CARRIED  
#2018/03/27\_009**

**9. NEW BUSINESS**

9.1 Council's 2018 Strategic Plan

Moved by Councillor Scott

Seconded by Councillor Egely

**"THAT Council's 2018 Strategic Plan be adopted."**

Moved by Councillor Lepsoe

Seconded by Councillor Maki

**"THAT Council's 2018 Strategic Plan be amended by removing specific locations related to wayfinding signage."**

**CARRIED**

**#2018/03/27\_010**

*A vote was called on the main motion and it was*

**CARRIED**

**#2018/03/27\_011**

9.2 Sunshore Golf Course Water Service – Billing for Irrigation

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT Council approves that the irrigation water services for the Sunshore Golf Course be levied as a bulk user and be invoiced through the Accounts Receivable."**

**CARRIED**

**#2018/03/27\_012**

9.3 Sunshore Golf Course Outstanding Water Service Levies

Moved by Councillor Egely

Seconded by Councillor Scott

**"THAT Council approves that the outstanding irrigation water services levies for the Sunshore Golf Course previously transferred to the Tax Roll: 512 00516.005, at 929 Hysop Road held by Chase & District Recreation Centre Society property taxes, be reallocated to an Accounts Receivable."**

**CARRIED**

**#2018/03/27\_013**

9.4 BC Municipal Climate Leadership Council Workshop

Moved by Councillor Lepsoe

Seconded by Councillor Scott

**"THAT costs associated with attendance at the Climate Action Workshop in Revelstoke BC on April 24, 2018 between 1:00 and 3:00 p.m. at the Revelstoke Community Centre prior to SILGA be covered as per expense policy ADM-21."**

**CARRIED**

**#2018/03/27\_014**

9.5 Sustainable Service Delivery through Asset Management

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT the letter from Cindy Graves, Corporate Officer, Township of Spallumcheen, to David Allen, CAO, City of Courtenay, containing a resolution in support of sound asset management practices be received for information."**

**CARRIED**

**#2018/03/27\_015**

9.6 Employer Health Tax

Moved by Councillor Maki  
Seconded by Councillor Egely

**“THAT the letter from Nicole Read, Mayor, City of Maple Ridge to the Honourable Carole James, Minister of Finance, requesting that the transition to the Employer Health Tax be cost-neutral for municipalities be received for information; and,**

**“THAT the Village of Chase forward a similar letter to the Minister of Finance.”**

**CARRIED**

**#2018/03/27\_016**

9.7 Working Group on Responsible Conduct

Moved by Councillor Egely  
Seconded by Councillor Maki

**“THAT the letter from UBCM’s Working Group on Responsible Conduct to Mayor and Council with an update on the group’s progress since the working group be received for information.”**

**CARRIED**

**#2018/03/27\_017**

9.8 Letter from Len McLean regarding Splash Pad Responsibility

Moved by Councillor Scott  
Seconded by Councillor Egely

**“THAT the Letter from Len McLean regarding Splash Pad Responsibility be received for information.”**

**DEFEATED**

**ALL OPPOSED**

Moved by Councillor Egely  
Seconded by Councillor Maki

**“THAT the Letter from Len McLean regarding Splash Pad Responsibility be held in abeyance until such time that Administration has the necessary information to respond.”**

**CARRIED**

**#2018/03/27\_018**

9.9 Letter from James Mintz regarding Use of Command 1 Truck

Moved by Councillor Egely  
Seconded by Councillor Scott

**“THAT the letter from James Mintz regarding the use of Command 1 by the Fire Department as regulated by policy *FD-8A – Utility Vehicle Usage Policy* be received for information; and,**

**THAT Administration provide Mr. Mintz with any follow-up as needed.” CARRIED**

**#2018/03/27\_019**

10. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Karen Basset of 564 Lakeshore Drive, regarding item 11., asked if everything regarding the Splash Pad project is being released.

Mayor Berrigan responded by affirming that all information pertaining to the Chase Lions Splash Pad is being released and enquiries regarding information specific to the project will be referred to the Chase Lions Club president to disseminate the information to those who request it.

Carolyn Parks Mintz of 813 Okanagan Avenue inquired why Council's Strategic Plan does not include 'economic development'.

The CAO responded that economic development has been renamed 'community development' and includes economic development type activities.

James Mintz of 813 Okanagan Avenue inquired why Chase Fire members are only trained to Exterior operations.

Mayor Berrigan replied that the Office of the Fire Commissioner requires that the Authority Having Jurisdiction sets the levels of service – the Village set the level of service at Exterior Operations with the knowledge that there is no restriction for individual members to attain higher levels of training providing the budget allows. There are several members of the department who are able to respond to calls that require a higher level of service than Exterior Operaitons.

**11. RELEASE OF IN-CAMERA ITEMS**

**Resolution #2018/03/13\_IC004 has been released from In Camera**

*“THAT all information relating to the Chase Lions Splash Pad project regarding design drawings and cost specifications be made available to the public immediately.”*

**12. IN CAMERA**

Moved by Councillor Egely

Seconded by Councillor Scott

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (k), regarding provision of municipal services.”**

**CARRIED**

**#2018/03/27\_020**

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lepsoe

**“THAT the March 27, 2018 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**

**#2018/03/27\_021**

The meeting concluded at 6:05 p.m.

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Rick Berrigan, Mayor

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Sean O'Flaherty, Corporate Officer