AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, June 12, 2018 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:
"THAT the June 12, 2018 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 Regular Meeting held May 22, 2018 Pages 1-6

Resolution:
"THAT the minutes of the May 22, 2018 Regular Meeting of Council be adopted as presented."

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

6.1 Denise Harper, Trustee, School District #73
(Ms. Harper represents the rural ward east of this City of Kamloops which includes TNRD Areas L and P, the Village of Chase and the Resort Municipality of Sun Peaks)

6.2 Ezra Lipton, ALTA Planning & Design, Active Transportation Plan Update

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports Pages 7-10

8. UNFINISHED BUSINESS

8.1 Development Variance Permit Application – 1209 Bay Drive Pages 11-15
Report from the Corporate Officer
Recommendation:
"THAT Council authorize Development Variance Permit #2-2018."

8.2 Development Variance Permit Application – 934 Thompson Ave Pages 16-20
Report from the Corporate Officer
Recommendation:
"THAT Council authorize Development Variance Permit #5-2018."

8.3 Fees and Charges Amendment Bylaw 854-2018 Pages 21-25
Recommendation:
"THAT Village of Chase Fees and Charges Amendment Bylaw No. 854-2018 be adopted."

8.4 Confirmation of submitted resolution to UBCM for the 2018 Convention Pages 26-27
Letter from UBCM President and Resolution
Recommendation:
"That the letter from the UBCM president and accompanying resolution submitted by Village Council for consideration at the 2018 UBCM Convention be received as information."

8.5 Sewer Odour from Village Lagoons Pages 28-30
A second volume of signatures submitted by Zilly Palamar regarding the Village's sewage lagoon odour issue

8.6 Chase Citizens on Patrol Page 31
A letter of gratitude from Joan Anderson, Secretary, regarding Council's $1,500 grant-in aid to the Chase Citizens on Patrol that will help cover that society's 2018 operational costs

9. NEW BUSINESS

9.1 Road Closure Bylaw – 3rd Avenue Pages 32-37
Memorandum from the Corporate Officer
Recommendation:
"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given first reading."

"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given second reading."

"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given third reading."

9.2 Salmon River Salmon Society – Apology and Director Resignation Page 38
Letter from Darlene Koss, Administrative Coordinator, Adams River Salmon Society

9.3 Youth Action Committee – Request for Youth Worker Funding Pages 39-41
Letter from Youth Action Committee
Terri Mindel-Stewart will be in attendance to answer any questions of Council
Report from CAO
Recommendation:
"That Council pass a resolution to release expended funds from the Healthy Communities Grant in the amount of $3950, allowing those funds to be available to the Youth Action Committee to fund various projects to be administered by the Youth Action Committee."

9.3 Canadian Wood Council Pages 42-44
A letter from Lynn Embury-Williams, Executive Director, Wood *WORKS!* BC, dated May 15, 2018, inviting nominations for Community Recognition Awards

9.4 UBCM – Call for Nominations for UBCM Executive Pages 45-55
A letter from Murry Krause, Chair of the Nominating Committee, UBCM, calling for nominations for UBCM executive positions

9.5 Kinder Morgan Pipeline Impasse with the Province of Alberta Pages 56-57
A letter from Mayor Terry Rysz, District of Sicamous, to Premier John Horgan, indicating the District's support of proceeding with the Kinder Morgan pipeline

9.6 Chase & District Chamber of Commerce – Office Re-opening Page 58
An invitation from Ali Maki, Manager, Chase & District Chamber of Commerce, to Mayor and Council seeking their attendance at the grand re-opening of the Chase & District Chamber of Commerce business office and Visitor Information Centre July 1, 2018 at 3:00 p.m.

9.7 Chase & District Chamber of Commerce – Business Walks Page 59
An invitation from Ali Maki, Manager, Chase & District Chamber of Commerce, to Mayor and Council seeking their participation in the inaugural Business Walks initiative

9.8 Kamloops Community YMCA-YWCA Page 60
A grant-in-aid request from Jenna Nickle, Program Manager, Mental Health Programs, to fund a Physical Activity Specialist in Chase for youth aged 13-19

10. RELEASE OF IN CAMERA ITEMS

Resolution #2018/05/22_IC004 has been released from In Camera
"THAT Administration be directed to prepare a road closure bylaw for the unused Portion of 3rd Avenue be released from in-camera."

11. IN CAMERA

Resolution:
"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (g), litigation or potential litigation affecting the municipality."

12. ADJOURNMENT

Resolution:
"THAT the June 12, 2018 Village of Chase Regular Council meeting be adjourned."

Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, May 22, 2018 at 4:00 p.m.

PRESENT: Mayor Rick Berrigan
Councillor Nancy Egely
Councillor David Lepsoe
Councillor Ali Maki
Councillor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer

Public Gallery: 5

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Maki
Seconded by Councillor Egely
"THAT the May 22, 2018 Village of Chase Regular Council meeting agenda be adopted as amended by adding *9.11, RCMP 'Cram the Cruiser'.*" **CARRIED #2018/05/22_001**

3. ADOPTION OF MINUTES

3.1 Minutes of the May 8, 2018 Regular Meeting of Council

Moved by Councillor Maki
Seconded by Councillor Egely
"THAT the minutes of the May 8, 2018 Regular Meeting of Council be adopted as presented." **CARRIED #2018/05/22_002**

3.2 Minutes of the May 14, 2018 Special Meeting of Council

Moved by Councillor Egely
Seconded by Councillor Maki
"THAT the minutes of the May 14, 2018 Special Meeting of Council be adopted as presented." **CARRIED #2018/05/22_003**

3.3 Minutes of the May 14, 2018 Special (Budget) Meeting of Council

Moved by Councillor Scott
Seconded by Councillor Egely
"THAT the minutes of the May 14, 2018 Special (Budget) Meeting of Council be adopted as presented." **CARRIED #2018/05/22_004**

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Bruce Nelson of 216 Ash Drive, regarding item 9.4, stated he cannot sleep with his windows open because of the odour from the sewage lagoons.

The CAO replied that the Manager of Public Works has ordered even more enzymes to combat the odour. Furthermore, an explanation will be included in the monthly Village's newsletter supplement to the Chase Sunflower.

Mr. Nelson, regarding item 9.8, suggested considering someone from the Chase schools.

Mayor Berrigan replied by asking Mr. Nelson to provide some nominees.

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- May 11 – Attended the Chase Legion candlelight vigil for our fallen soldiers
- May 14 – Attended a Special Council Meeting
- May 14 – Attended a Special (Budget) Council Meeting

Councillor Egely

- May 14 – Attended a Special Council Meeting
- May 14 – Attended a Special (Budget) Council Meeting

Councillor Lepsoe

- May 11 – Attended the Chase Legion candlelight vigil for our fallen soldiers
- May 14 – Attended a Special Council Meeting
- May 14 – Attended a Special (Budget) Council Meeting
- May 16 – Attended a KAMPLAN meeting in Kamloops
- May 19 – Attended "A Night With Norm' at Sunshore Golf Club

Councillor Maki

- May 14 – Attended a Special (Budget) Council Meeting
- May 18 – Attended a Festival Society meeting

Councillor Scott

- May 8 – Attended a Citizens on Patrol meeting
- May 14 – Attended a Special Council Meeting
- May 14 – Attended a Special (Budget) Council Meeting

Moved by Councillor Scott
Seconded by Councillor Maki
"THAT the reports from Council members be received for information." CARRIED #2018/05/22_005

8. UNFINISHED BUSINESS

8.1 Village of Chase VLA Road Sanitary Sewer Collection System Local Area Service Establishment Bylaw 845-2018
Moved by Councillor Egely
Seconded by Councillor Lepsoe
"THAT Village of Chase VLA Road Sanitary Sewer Collection System Local Area Service Establishment Bylaw 845-2018 be rescinded." **CARRIED #2018/05/22_006**

8.2 Development Variance Permit Application – 825 Okanagan Avenue
Moved by Councillor Lepsoe
Seconded by Councillor Maki
"THAT Development Variance Permit 3-2018 be approved." **CARRIED #2018/05/22_007**

8.3 Development Variance Permit Application – 829 Okanagan Avenue
Moved by Councillor Maki
Seconded by Councillor Egely
"THAT Development Variance Permit 4-2018 be approved." **CARRIED #2018/05/22_008**

8.4 Adams River Salmon Society
Moved by Councillor Lepsoe
Seconded by Councillor Maki
"THAT Council provide a letter of support to the Adams River Salmon Society that will be used to demonstrate that this autumn's Salmon Symposium is supported by surrounding communities." **CARRIED #2018/05/22_009**

8.5 Shuswap Local and Secwepemc Governments Communications Protocol – Signing Ceremony
Councillors wishing to attend are encouraged to advise the CAO as soon as possible

9. NEW BUSINESS

9.1 Municipal Property Disposition – Lot 3 on Aylmer Road
Moved by Councillor Maki
Seconded by Councillor Scott
"THAT Administration is authorized to proceed with the sale of a portion of Lot 3, EPP77201, to MJ REID & CO. Ltd. by entering into a purchase-sale agreement with MJ REID &CO. LTD. for the upset price of $11,546.50 plus applicable taxes; and,

THAT Administration is authorized to proceed with the sale of a portion of Lot 3, EPP77201, to RODEM BOTTLE DEPOT ENT. by entering into a purchase-sale agreement with RODEM BOTTLE DEPOT ENT. for the upset price of $11,546.50 plus applicable taxes; and,

THAT Administration is authorized to carry out the transactions contemplated by those Agreements; and,

THAT the Mayor and Corporate Officer are authorized to execute and deliver the Agreements on behalf of the Village of Chase." **CARRIED #2018/05/22_010**

9.2 Fees and Charges Amendment Bylaw 854-2018

Moved by Councillor Scott
Seconded by Councillor Egely
"THAT Village of Chase Fees and Charges Amendment Bylaw No. 854-2018 be given first reading."
CARRIED
#2018/05/22_011

Moved by Councillor Scott
Seconded by Councillor Egely
"THAT Village of Chase Fees and Charges Amendment Bylaw No. 854-2018 be given second reading."
CARRIED
#2018/05/22_012

Moved by Councillor Egely
Seconded by Councillor Scott
"Village of Chase Fees and Charges Amendment Bylaw No. 854-2018 be given third reading."
CARRIED
#2018/05/22_013

9.3 Chase Lions 400 Club Event

Moved by Councillor Scott
Seconded by Councillor Maki
"THAT Council authorize a $50 discount for the rental of the Community Hall by the Chase Lions on April 14, 15 for reasons of double booking room A."
CARRIED
#2018/05/22_014

Mayor Berrigan broached the fact that there are unaccounted keys for the Community Hall floating around Chase and as an option to re-keying he would like to see stringent control of keys.

Moved by Mayor Berrigan
Seconded by Councillor Maki
"THAT Administration ensure that all keys to the Community Hall be returned, accounted for, and dispensed appropriately."
CARRIED
#2018/05/22_015

9.4 Sewer Odour from Village Lagoons

Moved by Councillor Scott
Seconded by Councillor Egely
"THAT the letter from Zilly Palamar, regarding sewage odours eminating from the Village's lagoons, be received for information."
CARRIED
#2018/05/22_016

Moved by Councillor Scott
Seconded by Councillor Egely
"THAT any commercial water and sewer customer within the Village of Chase who has been paying a meter size base charge for water and sewer services be eligible for a rebate under the following conditions:

1. **If the commercial customer has been charged for a 2 inch size meter and proves by way of an engineer's certificate of the actual size of meter required; AND,**
2. **That the rebate be calculated on the difference between the 2 inch meter size and the actual size of meter required and confirmed by an engineer; AND,**

3. **That the rebate either be in the form of a credit on the next utility bill or a refund provided to the customer in the form of a cheque."** **CARRIED #2018/05/22_017**

9.5 Thompson Nicola Regional District – Regional Solid Waste Management Plan - Request for Letter of Support
Moved by Councillor Scott
Seconded by Councillor Egely
"THAT the Village of Chase provide a letter in support to the TNRD in support of their Regional Solid Waste Management Plan." **CARRIED #2018/05/22_018**

9.6 Letter from the Honourable Mobina S.B. Jaffer, Q.C.
Senator for British Columbia – Border Implications of Bill C-45
Moved by Councillor Egely
Seconded by Councillor Maki
"THAT the letter including an information package for Canadians as they cross the border into the US after the legalization of recreational cannabis be received as information." **CARRIED #2018/05/22_019**

9.7 Letter from Thompson Okanagan Tourism Association
Participation at 2018 SILGA and "Drive for Sustainability"
Moved by Councillor Maki
Seconded by Councillor Egely
"THAT the letter from the Thompson Okanagan Tourism Association be received as information and that Administration add the 'Drive for Sustainability' badge to the Village's website." **CARRIED #2018/05/22_020**

9.8 Premier's Awards for Excellence in Education
Moved by Councillor Egely
Seconded by Councillor Scott
"THAT the Letter from Bonnie Thomas, President, Switzmalph Cultural Society requesting a financial contribution to the 2018 National Indigenous Day events taking place at Pierre's Point be received for information." **CARRIED #2018/05/22_021**

9.9 Switzmalph Cultural Society
Moved by Councillor Scott
Seconded by Councillor Maki
"THAT the Letter from Bonnie Thomas, President, Switzmalph Cultural Society requesting a financial contribution to the 2018 National Indigenous Day events taking place at Pierre's Point be received for information." **CARRIED #2018/05/22_022**

9.10 Cannabis Production Facilities on Agricultural Land Reserve Lands
Moved by Councillor Egely
Seconded by Councillor Scott
"THAT the Letter from Janice Brown, Mayor, Township of Spallumcheen, to Premier Horgan and Minister Popham, regarding protecting farm land from cannabis production facilities be received for information." **CARRIED #2018/05/22_023**

9.11 RCMP Cram the Cruiser
Moved by Councillor Scott
Seconded by Councillor Egely
"THAT the invitation from Sergeant Barry Kennedy to the *Cram the Cruiser* event be received for information." **CARRIED #2018/05/22_024**

10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

Bruce Nelson of 216 Ash Drive inquired if the Village benefits from speeding ticket revenues.

Mayor Berrigan replied that the Village receives no speeding ticket revenues because the funding formula for RCMP services for communities under 5,000 population pay a nominal amount for protective services.

11. RELEASE OF IN-CAMERA ITEMS

Resolution #2018/05/22_IC004 has been released from In Camera
"THAT Administration be directed to prepare a road closure bylaw for the unused portion of 3rd Avenue."

12. IN CAMERA

Moved by Councillor Egely
Seconded by Councillor Scott
"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c), labour relations, and paragraph (e) the acquisition, disposition or expropriation of land or improvements." **CARRIED #2018/05/22_025**

13. ADJOURNMENT

Moved by Councillor Egely
Seconded by Councillor Scott
"THAT the March 27, 2018 Village of Chase Regular Council meeting be adjourned." **CARRIED #2018/05/22_026**

The meeting concluded at 5:28 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE

Memorandum

Date: June 8, 2018

To: Mayor and Council

From: CAO

RE: Activities Report May 9 to June 8, 2018

Support to Mayor and Council

- Prepared reports, reviewed all materials included on Council's agendas, attended Council meetings
- Provided information to Council on operational matters
- Reviewed all information being distributed to the community in relation to municipal/Council matters
- Attended all regular and special council meetings

Administration

- Participated in weekly Senior Management Team meetings
- Provided support to senior management regarding various operational and labour relations matters
- Review bi-weekly payroll and accounts payable transactions
- Prepared various correspondence relating to operational matters
- Labour/management matters, assisting front office staff with summer program administration, liaised with Lions Splash Pad project manager

Respectfully submitted,

Joni Heinrich, CAO

VILLAGE OF CHASE

Memorandum

Date: 2018 June 7

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from May 4 to June 8, 2018

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events

Other Duties During the Reporting Period:

- Worked on Hillside/MacPherson road closure and land swap file.
- Website improvements include prominent Twitter feed and Active Transportation link
- Attended a MOTI Project Liaison Committee meeting regarding highway #1 upgrades
- Met with subdivision bylaw update consultant
- Attended the annual Planning Institute of BC conference May 30 to June 2
- Continued work on the Active Transportation Plan
- Working on the OCP update evaluation project
- Working on agreement files for property disposition to the bottle depot and MJ Reid

Bylaw Enforcement

- Bylaw Enforcement is actively dealing with unsightly properties due to fast grass/weed growth

Dog Control

- Animal Control activity is normal

Respectfully submitted,

Approved for Council Consideration by CAO

VILLAGE OF CHASE

Memorandum

Date: June 7, 2018

To: Council

From: CFO

RE: **May Staff Report**

Finalized Budget
Public Meetings on budget
Prepare Tax Rate Bylaw and 5 Year Financial Plan Bylaw
Prepare report to Council for Resolution on Water Rate Codes
Review and amendments to Year end audited Financial Statements
Completed Year End Journal Transactions
Reconcile all accounts to Year end statements
Transfer Golf Course water bills to Accounts Receivable
Prepare and submit LGDE Financial Data and LGDE Tax Reports
Presentation to Council on Auditors Yearend report
Enter Tax Rates into Vadim, import and Balance Assessment Roll
Calculate, print and mail 2018 Tax Notices
Gas Tax Report submitted to Province.
Tax Notices forwarded to mortgage holders
Tax Rates sent to First Nations and Real Estate companies
Submitted Retro Home Owner Grants and Tax Deferments
Reconciled and closed out Accounts Receivable, Utilities and Property Taxes for Periods 1-4
Submitted 1 quarter GST
Vadim Training
Attended GFOABC (Government Finance Officers of BC)
Participated in Management meetings
Preparation of reports to Council

Respectfully submitted,

Joanne Molnar

Approved for Council Consideration by CAO

Joni Heinrich

VILLAGE OF CHASE

Memorandum

Date: June 7, 2018

To: Mayor and Council

From: Public Works Manager

RE: **Public Works Update**

Miscellaneous:

- Seasonal staff are currently working on all parks including clean-up, aerating, fertilizing and mowing.
- We only had one application for our summer student position, unfortunately that applicant did not meet the requirements for the funding support thru Canada Summer Jobs for this summer student position. As a result we have extended our temporary public works labourer position thru the summer on a part time basis.
- Still awaiting availability for street sweeper to come back and complete a final pick-up. Was scheduled for June 5-6, however was cancelled due to operator health emergency.
- Line painting centreline complete, handwork scheduled to occur over the next couple weeks.

Sanitary Sewer:

- After increasing air and adding enzymes into cell 1, the odour has diminished. This took some time to activate and catch up but as of May 28th lagoon odour is under control.
- Currently looking into options/costs to help mitigate this annual odour issue.

Lions Splash Park:

- The Lions Splash Park project is nearing completion, commissioning scheduled for June 7-8 after which staff will be provided some training on operation. Council will be asked to officially accept ownership of the Splash Park at its June 26, 2018 meeting.
- Once officially turned over to the Village, the Village will determine when the park will be opened to the public for use.

Respectfully submitted,

Tim Perepolkin

Approved for Council Consideration by CAO

VILLAGE OF CHASE
Administrative Report

TO: Mayor and Council

FROM: Corporate Officer

DATE: 8 June 2018

RE: Application to Vary Regulations of Village of Chase Zoning Bylaw 683-2006
1209 Bay Drive

ISSUE/PURPOSE

To obtain Council's approval for a Development Variance Permit which varies a development regulation for parcel line setbacks.

OPTIONS

1. **Grant the variance that will vary minimum rear parcel setback from 6.0m to 5.16m; and reduce the front parcel line setback from 6.0m to 2.43m.**

2. **Deny the variance request, requiring the property owner to adhere to the required parcel line setbacks.**

BACKGROUND

The owner of 1209 Bay Drive has applied to vary two parcel setback distances; the first would reduce the rear parcel setback from 6.0m to 5.16m (0.84m reduction) to build a garage; and the second would reduce the front parcel line setback from 6.0m to 2.43m (3.567m reduction) to cover an existing deck. It is important to note that the deck, which was built as part of the original construction over 40 years ago, is already encroaching into the front setback. If the variance application before Council is ultimately approved, both the existing deck encroachment and the covered roof will become 'legalized'.

DISCUSSION

It is important to note that the deck, which was built as part of the original construction over 40 years ago, is already encroaching into the front setback. If the variance application before Council is ultimately approved, both the existing deck encroachment and the covered roof will earn 'legalized' status from 'non-conforming'.

REFERRALS

Notifications were sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants. As of the date of this report, no responses have been received from any affected property owner.

The Manager of Public Works was asked to comment on the variance application. He has indicated that the interests of the department are not affected by this application.

The Fire Chief was also asked to comment on the variance application. A response has not been received.

FINANCIAL IMPLICATIONS

Improvements to the subject property will likely result in a higher property assessment as it relates to taxes collected.

POLICY IMPLICATIONS

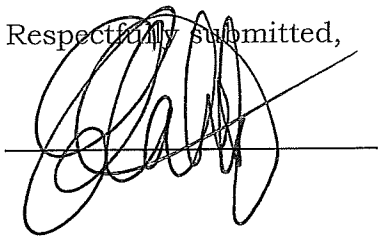
Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

A variance application can come forward at any time to vary a regulation pertaining to building and development. Council needs to consider whether it is in the best interests of the neighbouring residents to allow the variance.

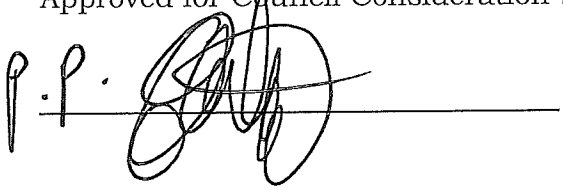
RECOMMENDATION

"That Development Variance Permit #2-2018 be approved."

Respectfully submitted,



Approved for Council Consideration by CAO



VILLAGE OF CHASE
Development Variance Permit No. 2-2018

Authorizing resolution of the Council of the Village of Chase passed at its Regular Meeting on the __ Day of __ **2018**.

1.0 LEGAL DESCRIPTION
Lot 3 PLAN EPP38949 DL 517
PID 029-318-726

CIVIC ADDRESS
1209 Bay Drive
Chase, BC

2.0 HOLDER & ADDRESS
Russell and Tina Smith
Box 1011
Chase, BC
V0E 1M0

3.0 CONDITIONS TO BE VARIED OR SUPPLEMENTED:

3.1 Village of Chase Zoning Bylaw No. 683 - 2006 and amendments thereto states:

6.14 Regulations

Minimum setback from a front parcel line	6.0 m
Minimum setback from a rear parcel line	6.0 m

Variance to Regulations

Section 6.14 is hereby varied by way of development variance permit to allow a decrease to the minimum setback from a front parcel from 6.0m to 2.43m.

Section 6.14 is hereby varied by way of development variance permit to allow a decrease to the minimum setback from a rear parcel from 6.0m to 5.16m.

4.0 SECURITY REQUIRED: _____ YES ___X__ NO

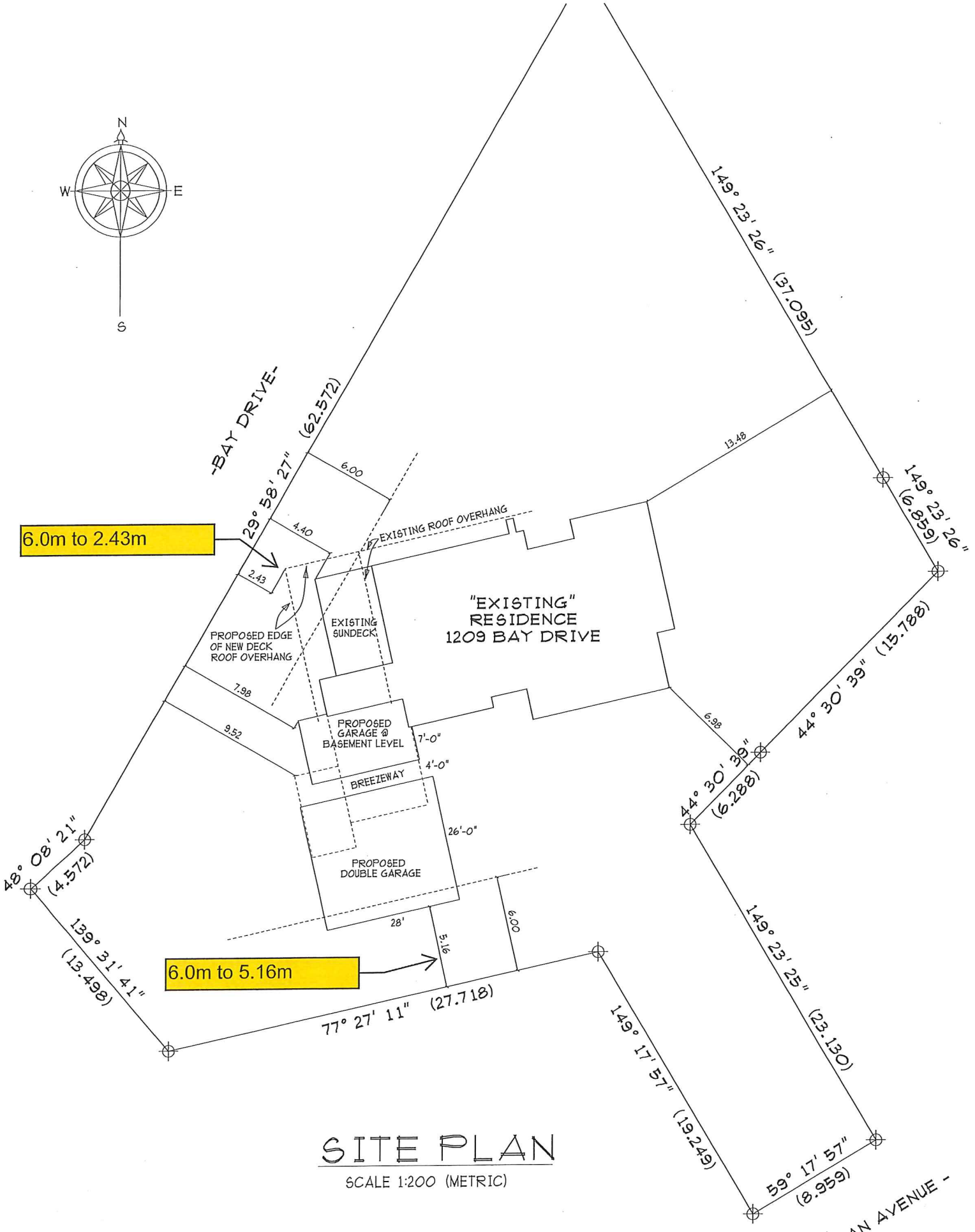
5.0 GENERAL NOTES:

5.1 This Development Variance Permit is issued subject to all of the Bylaws of the Village of Chase applicable thereto, except as specifically varied or supplemented by this Permit.

5.2 This Permit applies to and only to those lands within the Village of Chase described in 1.0 above.

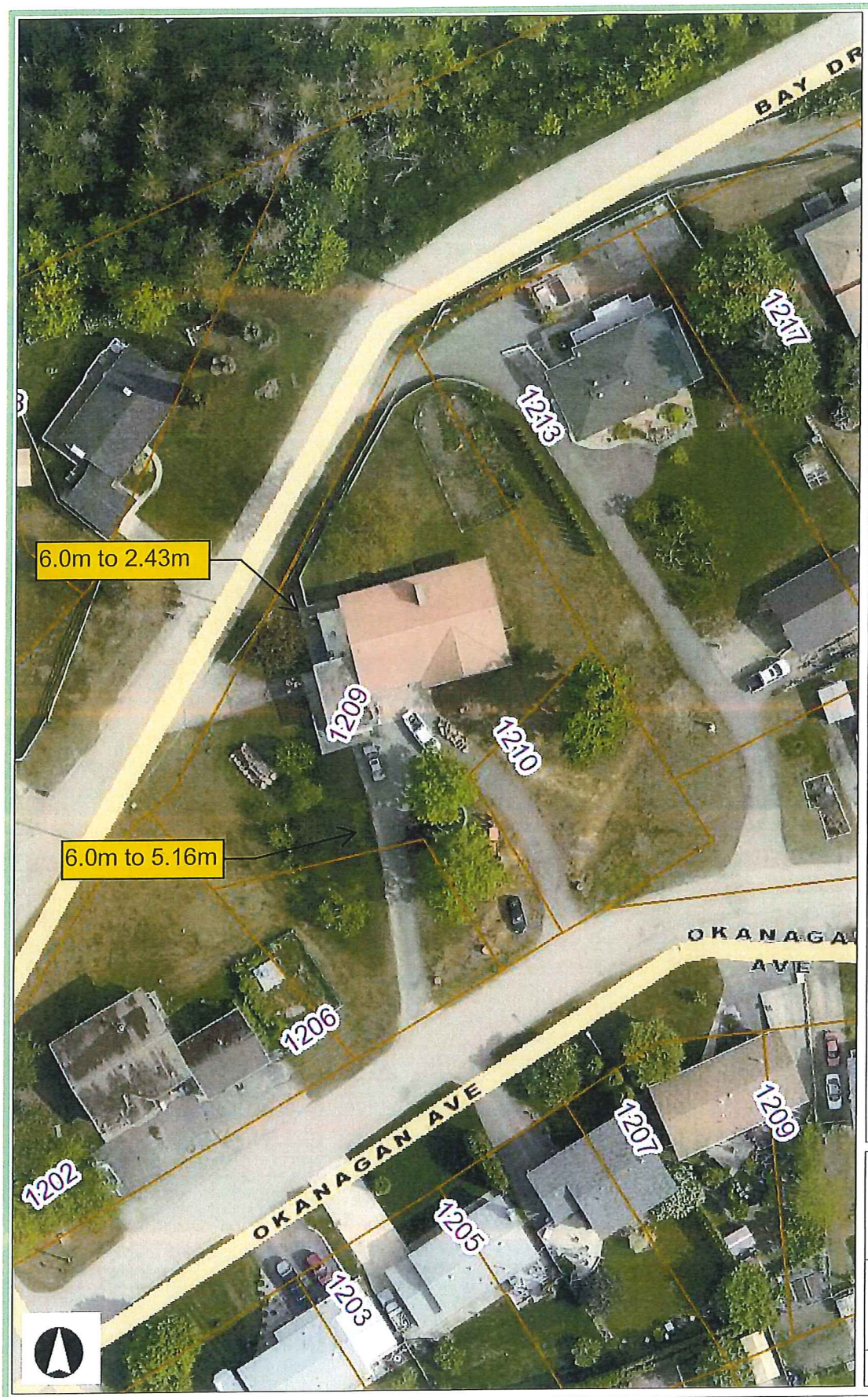
5.3 This Permit is not a Building Permit.

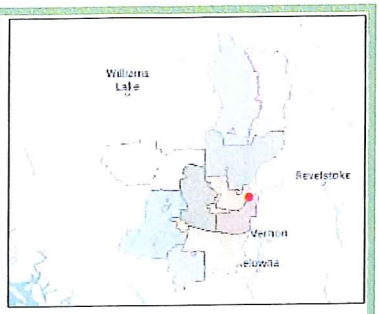
6.0 APPROVAL REQUIRED BY MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE:
_____ YES ___X__ NO



SITE PLAN

SCALE 1:200 (METRIC)





Legend

Library Services
- Library
- Bookmobile

Waste Disposal and Recycling
- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services
- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility
- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building
- Health
- Landmark
- Recreation
- Transportation
- Utility

- Parcel
- TNRD Boundary (Outline)
- Administrative Boundary (Outli

THOMPSON-NICOLA REGIONAL DISTRICT TNRD

Author:

0.1 0 0.03 0.1

1: 1,128 Kilometers

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere June 5, 2018

THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.

VILLAGE OF CHASE
Administrative Report

TO: Mayor and Council

FROM: Corporate Officer

DATE: 8 June, 2018

RE: Application to Vary Regulations of Village of Chase Zoning Bylaw 683-2006
934 Thompson Avenue

ISSUE/PURPOSE

To obtain Council's approval for a Development Variance Permit which varies development regulations.

OPTIONS

1. **Authorize issuance of Development Variance Permit #5-2018.**

2. **Deny issuance of the permit thus requiring the property owner to complete the required off-site works.**

BACKGROUND

The owner of 934 Thompson Avenue applied for a Building Permit. Village staff reviewed the application and determined that off-site works were required specifically paving the road, and removal of redundant service connections for water and sewer. These requirements are stipulated in development bylaw 168-1978. The applicant immediately applied for a Development Variance Permit to avoid the off-site requirement for paving.

DISCUSSION

The Village's Subdivision Control bylaw states that anyone who receives a Building Permit must also complete offsite works that are directly attributable to their project. In this case, the Building Permit triggers the requirement of the property owner to 'build' Thompson Avenue to the Village's highway standard along the length of the frontage.

This property has some important history:

- 934 Thompson Avenue is an amalgamation of 930 and 934 Thompson
- Two sets of water/sewer services are not needed for the amalgamated parcel
- The roadworks were not completed during the 2007 subdivision and fall onto this applicant

Authorizing resolution of the Council of the Village of Chase passed at its Regular Meeting on the __ Day of __, **2018**.

1.0 LEGAL DESCRIPTION
Pcl 1 Plan KAP83835
PID 030-149-461

CIVIC ADDRESS
934 Thompson Avenue
Chase, BC

2.0 HOLDER & ADDRESS
Corry Aarts
Box 494
Chase, BC
V0E 1M0

3.0 CONDITIONS TO BE VARIED OR SUPPLEMENTED:

3.1 Village of Chase Subdivision Control Bylaw No. 168 - 1978 and amendments thereto states:

"As a condition of the approval of a subdivision or the issuance of a building permit, the Municipality may require that the owner of the land being developed provide works and services directly attributable to the development on that portion of a highway immediately adjacent to the site being subdivided or developed, up to the centreline of the highway, including:
1. Highway Improvements - clearing, grading and surfacing in accordance with the standards set out in the design and construction manual of Bylaw No. 168."

Variance to Regulations

Division 5, Section 1 is hereby varied by way of development variance permit to exempt the developer from the requirement of providing roadworks on that portion of a highway immediately adjacent to the site being developed.

4.0 SECURITY REQUIRED: __X__ YES _____ NO

5.0 GENERAL NOTES:

5.1 This Development Variance Permit is issued subject to all of the Bylaws of the Village of Chase applicable thereto, except as specifically varied or supplemented by this Permit.

5.2 This Permit applies to and only to those lands within the Village of Chase described in 1.0 above.

5.3 This Permit is not a Building Permit.

6.0 APPROVAL REQUIRED BY MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE:

_____ YES __X__ NO

DIVISION 5 SERVICING REQUIREMENTS FOR HIGHWAYS ABUTTING A SITE BEING SUBDIVIDED OR DEVELOPED

As a condition of the approval of a subdivision or the issuance of a building permit, the Municipality may require that the owner of the land being developed provide works and services directly attributable to the development on that portion of a highway immediately adjacent to the site being subdivided or developed, up to the centreline of the highway, including:

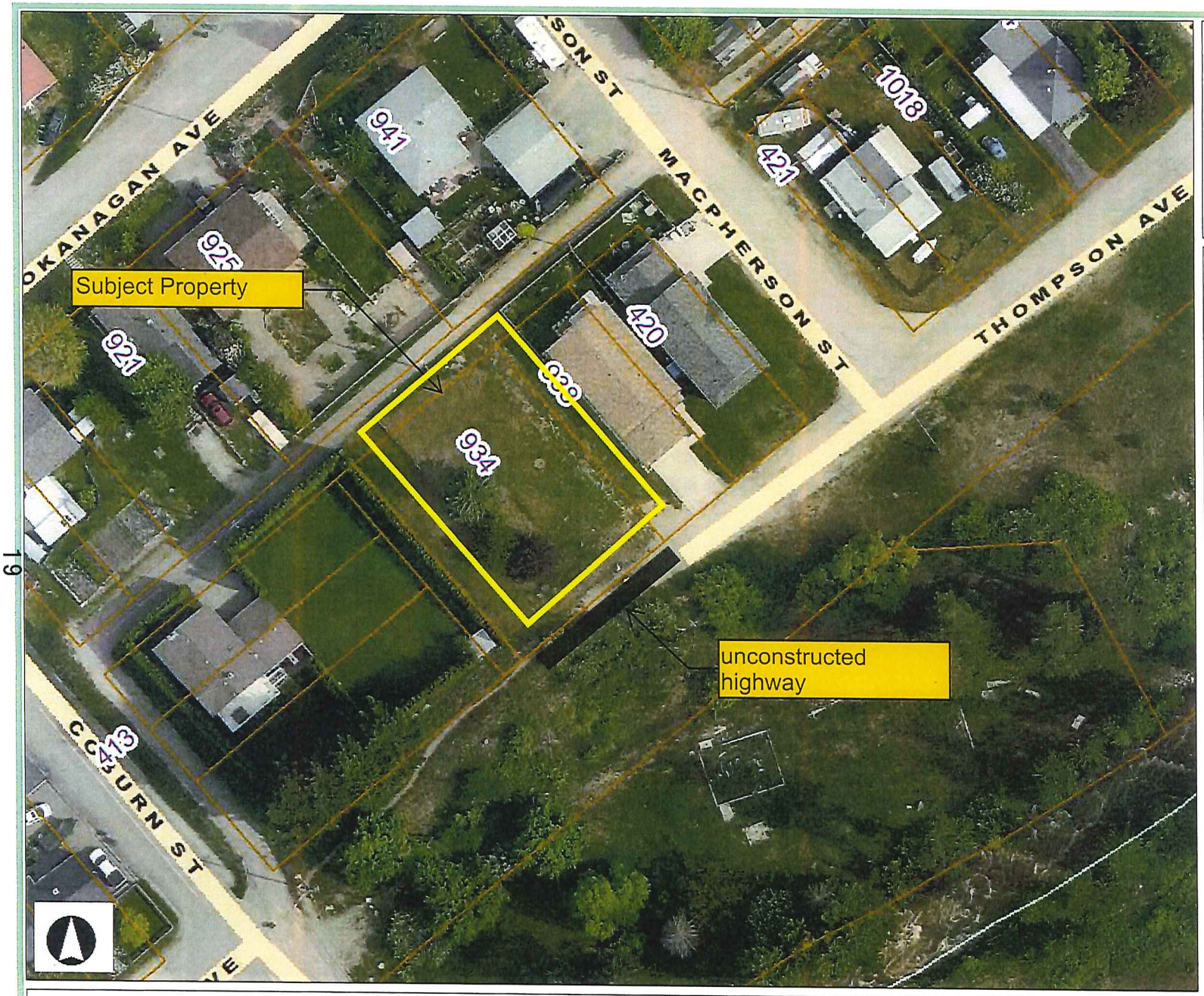
1. Highway Improvements - clearing, grading and surfacing in accordance with the standards set out in the design and construction manual of Bylaw No. 168.

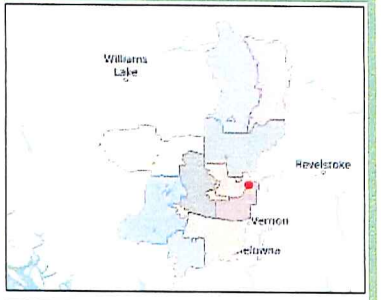
2. Water System Improvements - in areas set out in Schedule "B" of Bylaw No. 168 where connection to the community water system is required, construction of water distribution system components in accordance with the standards set out in the design and construction manual of Bylaw No. 168.

3. Sewer System Improvements - in areas set out in Schedule "B" of Bylaw No. 168 where connection to the community sanitary sewer systems is required, construction of sewer collection system components in accordance with the standards set out in the design and construction manual of Bylaw No. 168.

4. Drainage System Improvements - provision of drainage facilities shall be as required in Schedule "B" of Bylaw No. 168 and construction of specific drainage system improvements in accordance with the standards set out in the design and construction manual of Bylaw No. 168.

The required works and services on a highway immediately adjacent to the site being subdivided or developed shall not include specific works or services that are included in the calculations used to determine the amount of a development cost charge, unless the owner agrees to provide the works or services, in which case the calculation of the development cost charge is subject to Section 983(8) of the Municipal Act. The provision of works and services which results in excess or extended services is subject to Section 990 of the Municipal Act.





Legend

Library Services
- Library
- Bookmobile

Waste Disposal and Recycling
- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services
- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility
- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building

0.1 0 0.03 0.1

1: 1,128 Kilometers

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere June 5, 2018

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THOMPSON-NICOLA REGIONAL DISTRICT TNRD

Author:

REFERRALS

Notifications were sent out to property owners within 50 metres of the subject property. Section 499 of The Local Government Act requires notice be provided to affected property owners and tenants. As of the date of this report, no written responses have been received from any affected property owner. One neighbour attended the Village Office for clarification and indicated he was not in objection.

The Manager of Public Works was asked to comment on the variance application. He has indicated that the interests of the department are not affected by this application.

The Fire Chief was also asked to comment on the variance application. A response has not been received.

FINANCIAL IMPLICATIONS

The financial costs of new development are passed on to developers per municipal bylaws. Otherwise, local governments would be paying to service private interests by installing the off-site requirements and then passing those costs to taxpayers. In this case, the developer at 934 Thompson Avenue, is required by bylaw, to construct off-site works, specifically a section of road along the length of his frontage. Typically, roads are built when subdivisions are constructed/approved and not when an unsuspecting purchaser of vacant residential property intends to build one single family dwelling. To facilitate issuance of the Building Permit, the developer, Corry Aarts, has bonded $7,500 with the Village to ensure that the off-site requirements are funded whether Council approves the variance permit or not. If these 'works' are not completed by the developer, the Village may use this bond to complete the works. If the developer completes all the off-site works, then the bond will be returned to him. If the developer's variance application to 'vary' his requirement to pave the road is successful, then his $7,500 bond returned upon him completing the water and sewer service removals.

POLICY IMPLICATIONS

Pursuant to the provisions in the Local Government Act, a local government may, by resolution, issue a development variance permit, in respect of the land covered in the permit, the provisions of a bylaw that regulates Zoning. As a limit to Council's authority, the use or density of land cannot be varied. In the existing case, the use and density of the property is not affected by the granting of the variance request.

A variance application can come forward at any time to vary a regulation pertaining to construction and development. Council needs to consider whether it is in the best interests of the neighbouring residents to allow the variance.

RECOMMENDATION

"THAT Development Variance Permit #5-2018 be issued."

Respectfully submitted,

Approved for Council Consideration by CAO

Joni Heinrich

VILLAGE OF CHASE
Bylaw No. 854-2018

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 820-2016

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 820-2016;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 820-2016;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Amendment Bylaw No. 854-2018".

2. The following schedules are hereby replaced in entirety:

   Schedule "D" - Water Service Rates;

   Schedule "E" – Sewer Service Rates;

   Schedule "G" – Fees Payable for the Business Licensing Period;

   Schedule "J" – Development Fees.

3. SEVERANCE

   If any portion of this bylaw is declared ultra vires by a Court of competent jurisdiction or found to be illegal or unenforceable, that part or section shall be considered to be separate and severable from the bylaw to the intent that the remainder of the bylaw shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

READ A FIRST TIME THIS **22nd** DAY OF **MAY, 2018**.

READ A SECOND TIME THIS **22nd** DAY OF **MAY, 2018**.

READ A THIRD TIME THIS **22nd** DAY OF **MAY, 2018**.

ADOPTED THIS __ DAY OF __, 2018.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer

Schedule "D" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016

WATER SERVICE RATES
Effective 1st May 2018

Residential Charges

Annual water rates are based upon the single family residential unit for fixed rate charges. Residential Properties with multiple residential units such as apartments, strata, mobile home parks, etc. are based upon a reduced fixed rate charged for each residential unit upon the property. Fixed rate charges are applied for each unit whether occupied or not occupied.

Fixed Rate charge per single family residential unit	$131.00
Fixed Rate Charge per Multiple single family residential unit	$ 98.00

Non Residential Charges

Annual water rates are based upon the size of the meter to service the establishment. The 5/8 inch water line is equivalent to the single family fixed rate with other meter sizes determined by the relative capacity to supply water. Multiple occupancy properties will be charged the single family multiple unit rate for each additional business or occupancy upon the premises.

Meter Size	
5/8 (0.625) inch	$131.00
3/4 (0.750) inch	$188.60
1.00 inch	$335.40
1.50 inch and greater	$754.60

Water Consumption Rate

Water Consumption per cubic meter	$0.500

Schedule "E" to
Village of Chase Fees and Charges Bylaw No. 820 - 2016

SEWER SERVICE RATES
Effective 1st May 2018

Residential Charges

Annual sewer rates are based upon the single family residential unit for fixed rate charges. Residential Properties with multiple residential units such as apartments, strata, mobile home parks, etc. are based upon a reduced fixed rate charged for each residential unit upon the property. Fixed rate charges are applied for each unit whether occupied or not occupied.

Fixed Rate charge per single family residential unit	$155.40
Fixed Rate Charge per Multiple single family residential unit	$116.60

Non Residential Charges

Annual sewer rates are based upon the size of the meter to service the establishment. The 5/8 inch water line is equivalent to the single family fixed rate with other meter sizes determined by the relative capacity to supply water. Multiple occupancy properties will be charged the single family multiple unit rate for each additional business or occupancy upon the premises.

Meter Size	
5/8 (0.625) inch	$155.40
3/4 (0.750) inch	$223.80
1.00 inch	$397.80
1.50 inch and greater	$895.20

Sewer Consumption Rate

All sewer consumption is based upon water consumption. For the period November to April actual water consumption will be utilized. For the period May to October the winter consumption will be applied to the summer months.

Sewer Consumption per cubic meter	$0.875

Schedule "G" to
Village of Chase Fees and Charges Bylaw No. 820-2016

FEES PAYABLE FOR THE BUSINESS LICENSING PERIOD

Category	Description	Annual Fee	Renewal Period Discount Rate	Pro-rated Fee after July 31st (new licences only)
Business - General		$125	$100	$62.50
Businesses not based in Chase and not falling into any other category	n/a	$125	$100	$62.50
Home Occupation	Based in residence	$80	$64	$40
Home Occupation – Mobile Operator	Operates from temporary locations	$80	$64	$40
Short Term Rental - minor	Less than 3 guest rooms	$125	$100	$62.50
Short Term Rental - major	More than 2 guest rooms, or a guest suite	$175	$140	$87.50
Building Rentals	3 or more units	$125	$100	$100
Direct Sales	Soliciting	$340	$272	$170
Circus, horse show, dog show, or other itinerant show/exhibition or entertainment	n/a	Daily License Fee $75	n/a	n/a

Transfer and Change Fees

1. To transfer a license from one location to another $20.00
2. To change the owner and/or the name of the business on a license $20.00

Schedule "J" to
Village of Chase Fees and Charges Bylaw No. 820-2016

DEVELOPMENT FEES

1. Every application for amendment to the Official Community Plan shall be charged a fee of Eight Hundred Dollars ($800.00).

2. Every application for a Zoning Bylaw amendment shall be charged a fee of Eight Hundred Dollars ($800.00).

3. Every simultaneous application for an Official Community Plan Bylaw amendment and Zoning Bylaw amendment shall be charged a combined fee of Twelve Hundred Dollars ($1200.00).

4. a) Every application for a minor Development Permit less than one million ($1,000,000) in construction costs shall be charged a fee of Five Hundred Dollars ($500.00).

   b) Every application for a major Development Permit more than one million ($1,000,000) in construction costs shall be charged a fee of Twelve Hundred Dollars ($1200.00) per one million ($1,000,000) in construction cost to a maximum of Forty Eight Hundred Dollars ($4800.00).

5. Every application for a Development Variance Permit shall be charged a fee of Five Hundred Dollars ($500.00).

6. Every application for a Temporary Use Permit shall be charged a fee of Four Hundred Dollars ($400.00).

7. Every application for a subdivision shall be charged a fee of Five Hundred Dollars ($500.00), plus One Hundred Dollars ($100.00) per lot created, plus a 2% administration fee. *Note: the administration fee will be based on a certified estimate of construction value for off-site and on-site municipal services, payable at Final Approval.*

There shall be no refunds except:

a) when an application which requires statutory advertising is refused or withdrawn prior to advertising the required notice in a newspaper; or,

b) when a 'Zoning Amendment Application for Short-Term Rental' form is received, accepted by Council, and processed through to completion of a Public Hearing.

The amount of refund in the above situations shall be Four Hundred Dollars ($400.00).

UBCM Union of BC Municipalities

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Village of Chase
JUN 05 2018
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May 31, 2018

Mayor Rick Berrigan
Village of Chase
Box 440
Chase, BC V0E 1M0

Dear Mayor Berrigan:

Re: 2018 Resolutions

UBCM is in receipt of the attached resolution(s) endorsed by your Council. Your resolution(s) received endorsement at the SILGA Spring 2018 AGM.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2018 UBCM Convention in September.

Please feel free to contact Jamee Justason, Information & Resolutions Coordinator, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Sincerely,

Director Wendy Booth
President

Enclosure

Incorporation of Active Transportation Corridors in all Ministry of Transportation and Infrastructure Current & Future Highways Projects

Chase

Whereas the Province of British Columbia and local governments continually encourage people of all ages to be more physically active;

And whereas the BC Ministry of Transportation and Infrastructure (MOTI) promotes active transportation and healthy living by encouraging cycling, and contributing funds to cycling infrastructure projects such as bike lanes, separated bike paths, shared roadways, shoulder bikeways, and bicycle/pedestrian overpasses;

And whereas the 2017/2018-2019/2020 MOTI Service Plan includes a commitment to make life more affordable for British Columbians, and to build a strong, sustainable, innovative economy that works for everyone:

Therefore be it resolved that the BC Ministry of Transportation and Infrastructure be compelled to retain and improve existing active transportation corridors and incorporate new active transportation corridors into all current and future highways projects.

JJ 2018-05-15 - Title was changed prior to SILGA AGM.

Convention Decision:

PETITION TO HELP TO STOP THE SEWER SMELL!!!

submitted June 01/201

WE, the undersigned are concerned citizens who urge our leaders, Mayor and Councillors at the Village of Chase to solve the problem of the smell from the sewer lagoon on Shuswap Avenue and surrounding areas in Chase, B.C. as soon as possible.

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Village of Chase
JUN 05 2018
Original
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Agenda

	Date	Print Name	Signature	Address
1	24/05/2018	Mary Koch		Chase, BC
2	24/05/18	[illegible]		Chase BC
3	24/05/18	[illegible]		CHASE, BC
4	24/05/18	[illegible]		Chase BC
5	24/05/18	GRAEME Steel		Chase BC
6	24/05/18	T Okayashi		Chase B.C
7	24/18	P. McBryan	P. McBryan	Chase B.C.
8	25/18	GARY Michel		Chase B.C.
9	25/18	Deborah		Chase BC
10	25/18	Kyle Le Rouzes		Chase B.C.
11	25/18	Darcy Railton		chase B.C.
12	25/18	Carla Cesarone		Chase BC
13	25/18	HELEN GEBERT		Chase B.C.
14	25/18	VICKI THITCHENER		CHASE BC.
15	25/05/18	Braden Tanis		Chase BC
16	25/05/18	Darion Kurucz		Chase BC
17	25/05/18	AJ Dussault	ajdussault	Chase BC
18	25/05/18	Tommy Charlie		Chase BC
19	25/05/18	Cynthia Boadway	Cynthia Boadway	Chase BC
20	11	Shon Powell		Chase B.C
21	11	Taya Kryzanveld		Chase BC.
22	May 26	Braden Tanis		Chase BC
23	May 26	Peter Lorimer		chase BC
24	May 26	Mina VanBebois		Chase BC
25	May 26	[illegible]	Neil Manke	Kamloops, BC
26	May 26	S. Welton		Chase BC
27	May 26/18	James CHARLES	James Charles	Salmon Arm. B.C.
28	May 26	Kaon Fraser		Kamloops, BC
29	May 27	Robin		Chase, BC
30	May 27	Christin Parson		Chase, BC

PETITION TO HELP TO STOP THE SEWER SMELL!!!

WE, the undersigned are concerned citizens who urge our leaders, Mayor and Councillors at the Village of Chase to solve the problem of the smell from the sewer lagoon on Shuswap Avenue and surrounding areas in Chase, B.C. as soon as possible.

	Date	Print Name	Signature	Address
1	May 27	Jeannie Lillian	Jeannie Lillian	Chase, BC
2	May 27	Jordan McGee	Jordan Mcgee	Chase, BC 209 Brooke
3	May 27	Caelle Lawes	Caelle Lawes	Chase BC 204 Brooke
4	May 27	Rachel Jensen	Rachel Jensen	6123rd ave Chase BC
5	MAY 27	GEORGE PHARICH		6090 VLA RD, CHASE, BC
6	May 27	Crystal Nevespre		539 Cotton Wood Dr Chase BC
7	May 27	Kim Dennis	Kim Dennis	5926 Chief Jules Dr Chase
8	May 27	Kenny Banks		1640 Thompson Ave Chase, BC
9	May 27	Lora Bell		992 N. Colc St - Chase, BC
10	MAY 27/18	SERENA FORREST		HILLSIDE AVE - Chase, BC
11	MAY 27/18	BRANDON MORRIS		1214 OKANAGAN AVE - Chase
12	MAY 28/18	LYNDA THERIAULT		145 Haldane St. - Chase, BC
13	MAY 28/18	MARGOT SMITH		201 ASH DR. - Chase, BC
14	MAY 28/18	DAN LEE		201 ASH DR - Chase, BC
15	May 28/18	Talitha Wisnitski		PO Box 700 Chase BC
16	May 28/18	Ashley McEachern		Chase B.C
17	May 28/18	Arthur Hudson		1229 Bay Drive - Chase, BC
18	May 28/18	Brenda Tilley		Chase. BC.
19	May 28/18	Brittany Barber		Chase. BC
20	MAY 28/18	JASON LANS		Chase BC.
21	May 28/18	Whitney Good		Chase, BC
22	May 28/18	Chelan Patterson		Chase BC 222 Brooke Dr
23	May 28/18	Colleen Patterson		Chase BC 222 Brooke Dr
24	May 28/18	Heather Murray		Adams Lake BC.
25	May 28/18	Natalie Bell		Chase BC.
26	May 28/18			Chase. B.C
27	May 29/18	Stephen Merrells		Chase B.C.
28	May 29/18	Sandy Anderson		Chase B.C.
29	May 29/18	Robin Fiddick		Chase B.C.
30	May 29	Tera Harrison		Chase BC.

PETITION TO HELP TO STOP THE SEWER SMELL!!!

WE, the undersigned are concerned citizens who urge our leaders, Mayor and Councillors at the Village of Chase to solve the problem of the smell from the sewer lagoon on Shuswap Avenue and surrounding areas in Chase, B.C. as soon as possible.

	Date	Print Name	Signature	Address
1	May/19	Grant Hein		305 Brooke Chase BC
2	May 30	Jessica Wilian		Chase BC
3	May 30	Michelle Whitfield		Chase BC
4		Caylee Lucas		Chase, BC
5	May 30/18	Anari Houston		Chase, BC
6	" "			Kamloops, BC
7	05/30/18	Matt Long		Chase, BC
8	05/30/18	ANDREA DALLAS		Chase, B. C.
9	05/31/18	Jennie Wiebe		Chase BC.
10	31/05/18	C HAMILTON		CHASE, BC
11	June 1st/18	Jarvis Mannel		chase BC
12	June 1st	JACOB RAMMANN		CHASE BC
13	June 1st	BROOKE KYWELL		CHASE B.C.
14	June 1st	Colter Pollock		Chase BC.
15	June 1	Cynthia Edwards		Chase BC 718 Shuswap ave
16		Freyja Mann		Chase B.C
17	June 1st	Mike Sowl		Doesn't Matter, Canada
18	June 2nd	LEANNE EZYWUK		312 Brooke Dr. Chase BC
19	June 2	Sean Stuart		16316 82 ave Surrey, B.C.
20	June 2	Joe Lapinsky		219b Brooke Dr. Chase BC
21	June 3	Jay Jules		1057 SKWlax - Chase, BC
22	June 3	John Chorteas		chase BC
23	June 4	Rob Cowan		221 Pine st Chase BC
24	JUNE 4	KELLY WALKER		504 PINE ST - Chase, BC
25				
26				
27				
28				
29				
30				

CHASE CITIZENS ON PATROL
Box 1756, Chase, BC V0E 1M0

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Agenda

Village of Chase
Box 440
Chase, BC
V0E 1M0

May 15, 2018.

Mayor Berrigan and Councillors:

On behalf of all members of the Chase Citizens on Patrol, I wish to thank you for giving us a grant-in-aid for 2018 in the amount of $1500.00. This will greatly help to cover the expenses incurred in our efforts to help to keep Chase safe.

This year we will continue to operate night vehicle patrols throughout the village as often as possible given our very limited numbers. As well, we will continue to assist with traffic control for parades and other sorts of road closures. Our members will also continue to conduct foot patrols during public events and will operate a number of Speed Watch events at critical points in Chase. In order to do this, our members volunteer for an average of 12 hours a month and many for as much as 30 hours per month from May through October.

We have established an excellent working relationship with the RCMP in Chase which we hope will help us to increase our membership and allow us to do even more in the future.

Yours truly,

Joan Anderson
Secretary

for

Roland Mockford
President

Chase Citizens on Patrol

VILLAGE OF CHASE

Memorandum

Date: 8 June 2018

To: Mayor and Council

From: Corporate Officer

RE: A Bylaw to Close a Portion or 3rd Avenue

Council has identified a portion of 3rd avenue that does not contribute to the Village's transportation network presently, and has no potential to contribute to the transportation network in the future. This irregular shaped section of dedicated highway is better re-purposed as titled property for future land use considerations which will be deliberated and decided on at a later date through a public process.

A road closure bylaw is required to close a dedicated highway. Bylaw 855-2018 has been prepared and is provided here for Council's consideration. There are statutory advertising requirements for this between third reading and bylaw adoption and all affected persons will have an opportunity to be heard before Council can consider adopting the bylaw.

Recommendation:

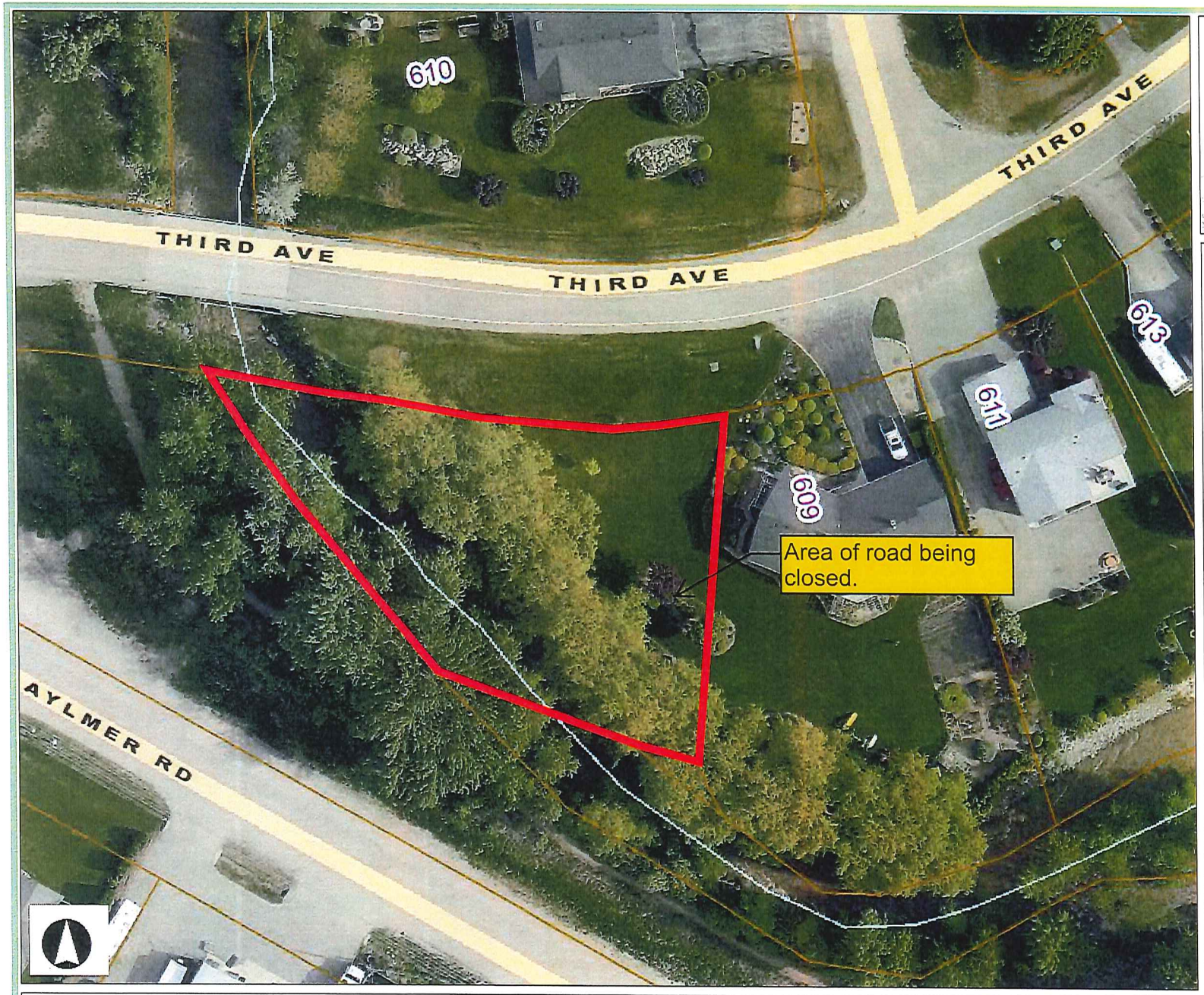
"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given first reading."

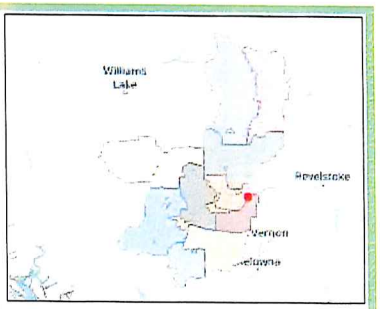
"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given second reading."

"THAT Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855–2018 be given third reading."

Respectfully submitted,

Approved for Council Consideration by CAO





Legend

Library Services
- Library
- Mobile Library

Waste Disposal and Recycling
- Eco-Depot
- Recycle Depot
- Product Stewardship Depot
- Landfill
- Transfer Station
- Septage Pit

Emergency Services
- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility
- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building

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1: 1,128 Kilometers

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere June 7, 2018

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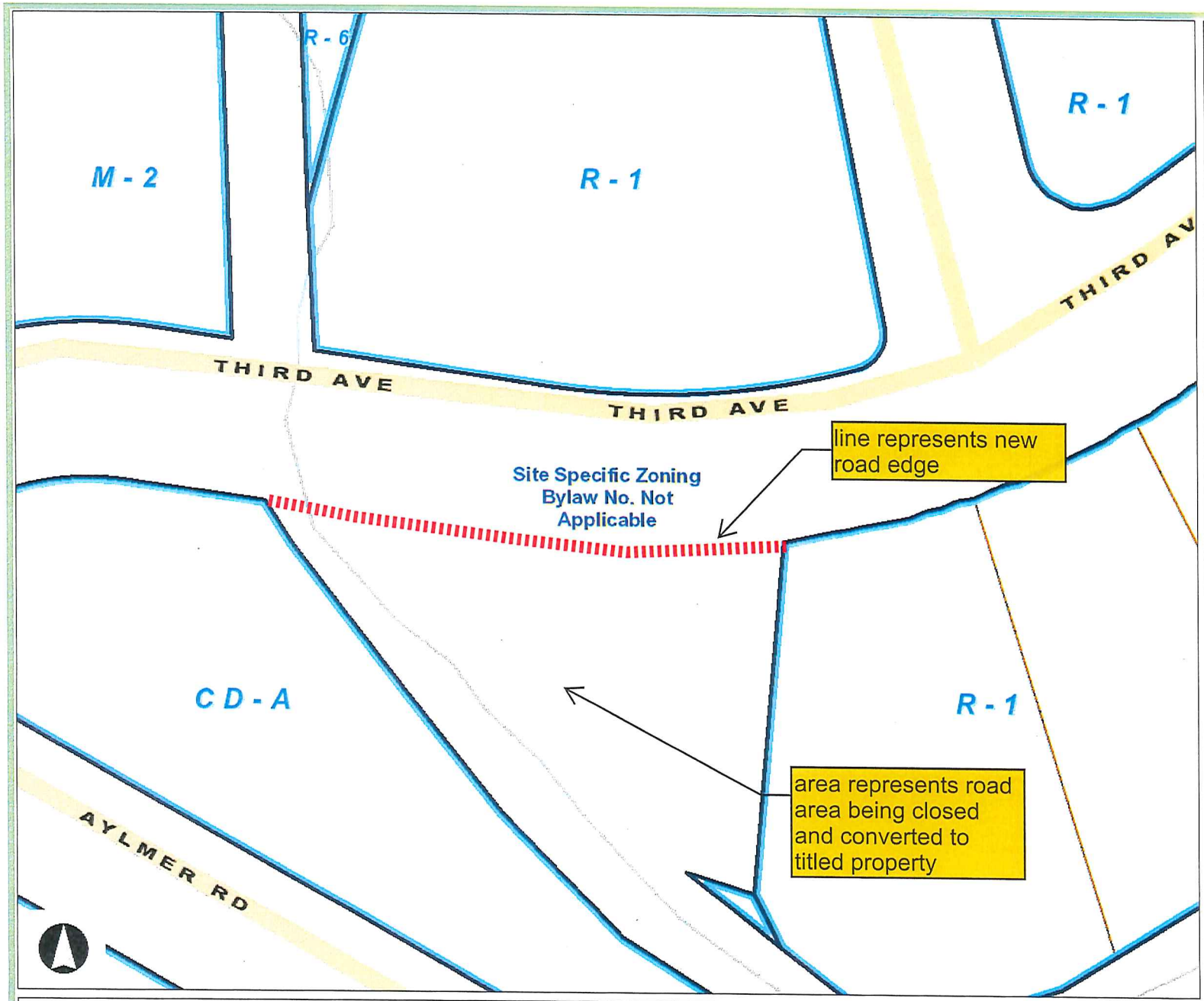
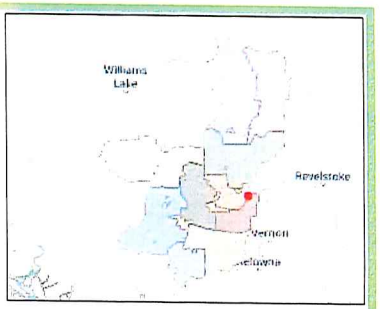
Author:





Legend

- Site Specific Zoning
- Zoning Outline

Emergency Services

- Police Station
- Ambulance Station
- Fire Station
- Hospital
- Local Authority Office

Facility

- Other
- Cemetery
- Community Hall
- Education
- Emergency Response
- Government Building
- Health
- Landmark
- Recreation
- Transportation
- Utility

- Parcel
- TNRD Boundary (Outline)
- Administrative Boundary (Outli

0.1 0 0.03 0.1

1: 1,128 Kilometers

Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere June 7, 2018

THIS IS NOT A LEGAL SURVEY PLAN. This map is a user generated static output from the Thompson-Nicola Regional District Internet Mapping site and is provided on an "as is" and "as available" basis, without warranties of any kind, either expressed or implied. The information was generated from Geographic Information System (GIS) data maintained by different source agencies. Information contained in the map may be approximate, and is not necessarily complete, accurate or current. While all reasonable efforts have been made to ensure the accuracy of the data, reliance on this information without verification from original records is done at the user's own risk.

Author:

VILLAGE OF CHASE

BYLAW NO. 855 - 2018

A BYLAW TO CLOSE UP AND REMOVE THE DEDICATION OF A PORTION OF HIGHWAY

WHEREAS under the Community Charter a Council may close a highway to traffic, remove the dedication of a highway and dispose of municipal land;

AND WHEREAS the Municipal Council of the Village of Chase deems it expedient to provide for a closure of a portion of highway and to remove the dedication of that same portion of highway;

AND WHEREAS the Municipal Council of the Village of Chase has posted and published notices of its intention to close highway referred to in this Bylaw and remove its dedication, and has provided an opportunity for persons who consider they are affected to make representations to Council;

AND WHEREAS the Municipal Council of the Village of Chase does not consider that the closure will affect the transmission or distribution facilities or works of utility operators;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled, enacts as follows:

1.0 Attached to the Bylaw as Schedule "A" and forming part of the Bylaw is a copy of the Reference Plan of highway closure (the "Plan").

1.1 Council hereby authorizes the closure to all types of traffic on that portion of highway created by the deposit of Plan 33820, located west of Lot G, Plan 28697, and southerly of the travelled surface, as per Plan EPP82790 (the "Closed Road").

1.2 The dedication as highway of the Closed Road is removed.

1.3 The Mayor and Corporate Officer are hereby authorized to execute all plans and other instruments as are necessary to effect the aforesaid closure and removal of highway dedication.

1.4 On deposit of Plan EPP82790 and instruments necessary for the road closure in the Land Title Office:

1.4.1 the Closed Road is stopped up and closed to all types of traffic and shall cease to be a public highway; and

1.4.2 the dedication of highway within the Closed Road is removed.

2. This bylaw may be cited as "Village of Chase Road Closure and Removal of Highway Dedication Bylaw No. 855 - 2018."

READ A FIRST TIME THE __ DAY OF __, **2018**

READ A SECOND TIME THE __ DAY OF __, **2018**

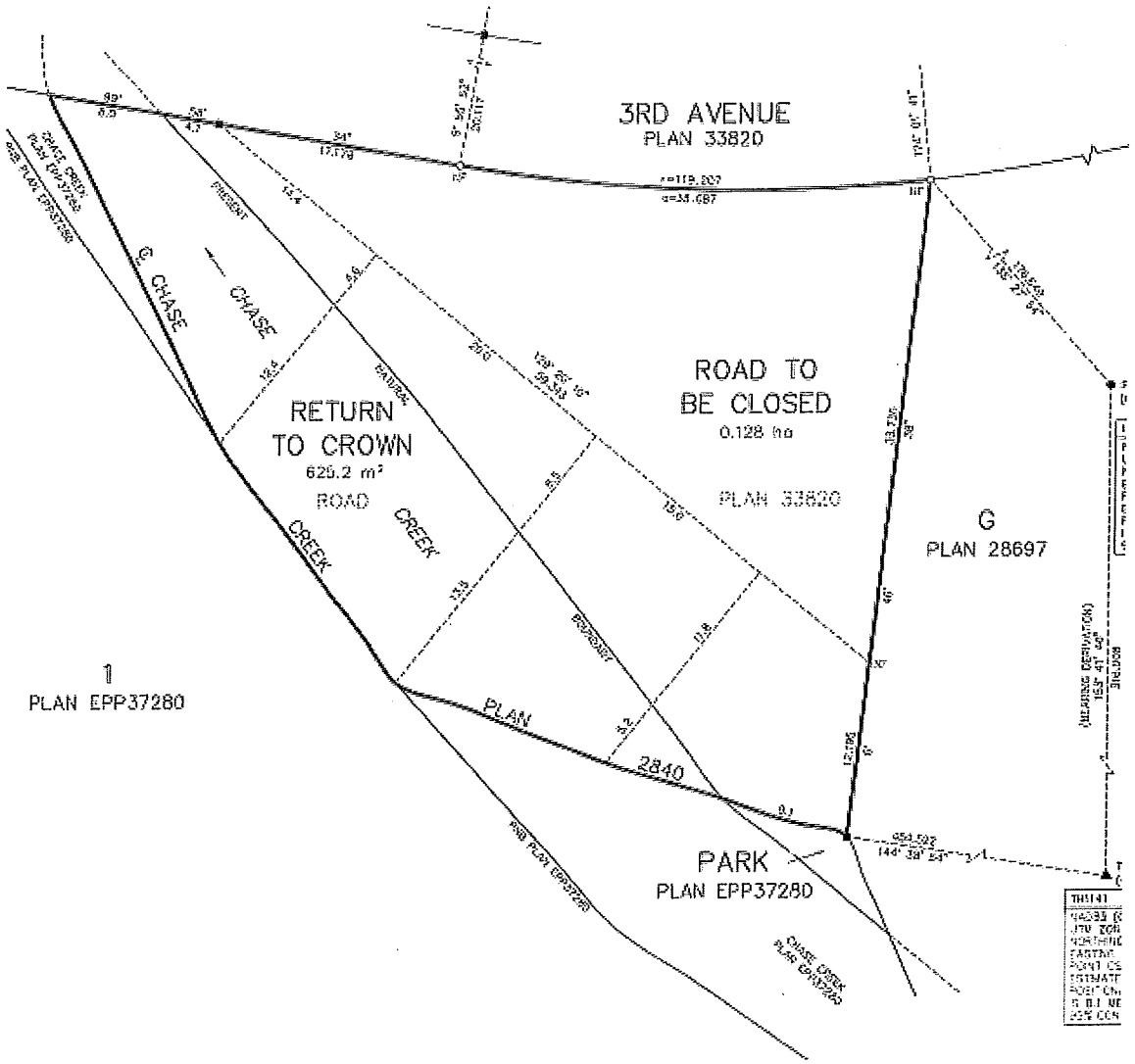
READ A THIRD TIME THE __ DAY OF __, **2018**

ADOPTED THE THE __ DAY OF __, **2018**

_____ _____

Mayor Rick Berrigan Corporate Officer

Schedule "A"


3RD AVENUE
PLAN 33820
ROAD TO
BE CLOSED
0.128 ha
PLAN 33820
RETURN
TO CROWN
625.2 m²
ROAD
CREEK
CHASE
CREEK
1
PLAN EPP37280
G
PLAN 28697
PARK
PLAN EPP37280
PLAN
2840

Salute to the Sockeye

adams river b.c.

The Adams River Salmon Society
PO Box 24034
Scotch Creek, BC V0E 3L0

May 23, 2018

Emailed to: david.lepsoe@chasebc.ca
David Lepsoe
826 Okanagan Avenue
Chase, BC
V0E 1M0

RE: Apology and Director Resignation

Dear David:

At today's Board of Directors meeting of The Adams River Salmon Society a discussion was held about your apology and resignation as Liaison Director for the Village of Chase. All Directors present at the table had the opportunity to voice their opinions and concerns of your situation that came out of several email communications that you have had with various Directors and non-Directors of The Society. There were more than a few that were sad to see that you decided to resign from the Board.

It will be a loss to our Board considering your knowledge and history of the area. Your experience and networking capabilities with tourism and the salmon conservation effort has been appreciated. The Board is grateful for your apology and wish that you would continue with the Salmon Society. We would like to invite you to work with us as a volunteer Interpretive Tour Guide leading up and into the Salute. Would you please consider working with us in this capacity?

We regret that this incident transpired. We do hope that we can continue to work together. The Board wishes you the best with the Salmon Caravan, Shuswap Tourism and as a Counsellor of the Village of Chase.

Respectfully,

DGKoss

On behalf of the Board
Darlene G Koss
Administrative Coordinator

Board of Directors
The Adams River Salmon Society

cc: Mayor Berrigan, *Village of Chase*
The Adams River Salmon Society, *Board of Directors*

VILLAGE OF CHASE
Administrative Report

TO: Mayor and Council

FROM: CAO

DATE: June 6, 2018

RE: Youth Action Committee – Request for Funding for Youth Worker

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ISSUE/PURPOSE

To obtain direction from Council regarding the request from the Youth Action Committee to provide funds for a youth worker in Chase in 2018.

OPTIONS

1. Council could pass a resolution to move $3950 from surplus to the 2018 budget and permit the Youth Action Committee to access those funds that were remaining from the Healthy Communities Grant for the Youth Strategic Plan.

2. Do not permit access to unexpended funds from the Youth Strategic Plan Grant.

3. Consider providing other funding (either a reallocation of some funds from the Summer Program to fund a youth worker, or provide a grant-in-aid) to the Youth Action Committee to fund a youth worker.

HISTORY/BACKGROUND

Attached is a letter from the members of the youth action Committee requesting Council consider providing funds for a youth worker for the summer of 2018. It is the current understanding of Administration that this youth worker would focus on working with youth in Chase between the ages of 12 and 18 at the skatepark, teaching etiquette, safety and 'how-to's'.

Last fall (2017) Ms. Terri Mindel approached Village of Chase Administration regarding the Village's summer program, and asked if activities at the skatepark could be incorporated into the Village's summer program. While the target age group of children for the summer program are 4-11, Administration agreed to include skatepark activities into the *application for funding* from the federal government (summer student funding). Funding support has been received from the Federal Government (subsidization of some of the summer program staff wages). Currently summer program staffing applicants are being interviewed, and skatepark activities at some point during the summer program are being discussed for the children who will be registered in the summer program.

In the meantime, Ms. Mindel has been asking Administration for funding for a youth worker, that would focus on youth activities for older youth, between the ages of 12 and 18. The target age group for the summer program is 4-11.

There are very limited funds for the Village's summer program. With the intention of incorporating some limited activities for the children at the skatepark if it is practical to do so (all children would have to have equipment including scooters or boards and helmets and other safety equipment), Administration is of the opinion that the request that was made and discussed last fall to incorporate some limited skatepark

activities for the summer program children had been fulfilled, if it is practical to do so.

If Council did wish to reallocate funds from the Summer Program to fund a youth worker position this would reduce the number of children permitted to apply to participate in the Summer Program.

Funds that are Available to the Youth Action Committee

In 2016, the Youth Action Committee applied for a grant on behalf of the Village of Chase to conduct a youth strategic plan. The Village was granted $5000 in 2017. The plan was conducted in 2017 and the consultant charged $1050, leaving a balance of $3950. At the end of 2017, the $3950 transferred to surplus on the year end financial statements.

If Council wished for the outstanding amount of funds from the grant to be available to the Youth Action Committee, Council could pass a resolution to amend the budget to take the $3950 from surplus and have it available for the Youth Action Committee to utilize.

DISCUSSION

While a youth worker that works with youth between the ages of 12 and 18 would be of benefit to the community, Village staff do not have any extra time to organize and administer a youth worker position at this time. If Council were to consider providing access to the Youth Action Committee to the remaining grant funds for the youth strategic plan, the committee could develop a position, advertise, and fund such a position to provide supports to youth between the ages of 12 and 18 in Chase.

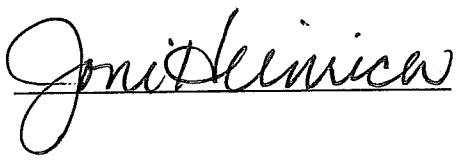
FINANCIAL IMPLICATIONS

There would be no cost to the Village's taxpayers for any initiatives/activities the youth action committee may wish to implement utilizing the remaining grant funds should Council agree to provide the committee access to those funds.

RECOMMENDATION

That Council pass a resolution to release unexpended funds from the Healthy Communities Grant in the amount of $3950, allowing those funds to be available to the Youth Action Committee to fund various projects to be administered by the Youth Action Committee.

Respectfully submitted,



Youth Action Committee
Village of Chase

June 5, 2018

Attention: Mayor and Council
Regarding: Summer Youth Recreation Position

Dear Mayor and Council,

On May 29th, the Youth Action Committee agreed at their monthly meeting to write a letter in support of the Summer Youth Recreation Worker Position.

The Youth Action Committee (YAC) support the 2017 YAC Strategic Plan that Council has approved, that identify in Goal 2, to "Grow and improve Youth Programs and Services". The indicator for success as documented was:

- Youth will have low barrier options to participate in recreation activities from arts to sports; and
- Youth are regularly participating in programs and activities

It was the understanding of the committee that a part time student position was going to be allocated for a Summer Youth Worker, focused on planning activities at the Skatepark for 2018. There seems to be some hesitancy from administration to support this initiative.

The YAC are willing to meet to discuss this position and are hopeful that Council will see the importance in providing recreation for all youth, specifically ages 13 to 18 years of age.

Sincerely,

Youth Action Committee
Supported by Ali Maki, Doug Everett, Patrick Montgomery, Terri Mindel, Kesley Snelgrove and 2 youth Shyla Fletcher and Emily Hepworth

Canadian Wood Council / Conseil canadien du bois

CELEBRATING 20 YEARS 1998 - 2018
WOOD WORKS!
Program of the Canadian Wood Council

May 15, 2018

Dear Regional District Chair and Board Members:

The 2018 Community Recognition Awards Call for Nominations is now open!

I invite your community to identify a recently completed civic building or structure with wood use (either architecturally or structurally), and submit your nomination for the 2018 Community Recognition Awards, to be presented at the UBCM in Whistler. The awards are presented annually to local governments that advocate for using wood in a local project, or through visionary initiatives that work toward building a community culture of wood. Wood use in public buildings brings pride to BC towns and cities, leaves a lasting legacy and celebrates BC's wood culture.

If you are thinking of a new project, there has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Choosing wood for civic buildings is good for cultural, environmental, budgetary and health reasons. It's also a good choice for our economy, since forestry is a significant economic engine in BC, and directly or indirectly benefits us all. We are proud to say that BC is recognized as a global leader for wood innovation in building and design, with taller and larger wood buildings being built in centres all around the province, using technologically advanced wood products and building systems - made in BC.

It is also the best choice for the environment, as nothing can make a green building "greener" than optimizing the use of wood, which has a smaller carbon footprint than other building materials. Wood also benefits occupants in the indoor environment. Research has shown people thrive when working and learning in beautiful and high-quality spaces finished with natural materials like wood.

What's new in the world of wood? Consider the advantages and possibilities.

Wood *WORKS!* BC and the Canadian Wood Council are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, competitive building costs, and comfortable, high-performance and effective spaces for your community. Please call me if you are ready to move forward with a new civic project. I can provide information on the professional technical services Wood *WORKS!* BC offers to your project teams, FREE of charge.

The Wood *WORKS!* BC Community Recognition Awards program is your opportunity to showcase your community and a wood project that has brought pride to your citizens.

Submit your nomination today! www.wood-works.ca/bc

Regards,

Lynn Embury-Williams
Executive Director
Wood *WORKS!* BC
1 877 929 9663 – ext. 1
Lembury-williams@wood-works.ca

RECEIVED
Village of Chase
MAY 29 2018
Original
File
Copy
Agenda

PS Please note that nominations are only open to local governments and their projects. Projects must have been completed within the last three years and built in whole or part with local government funds. Self-nominations are accepted and encouraged.

Deadline for nominations: Friday, August 24, 2018

About Wood *WORKS!* BC

WOOD SOLUTIONS CONFERENCES

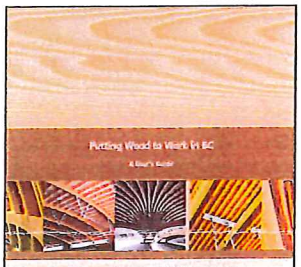
WOOD DESIGN LUNCHEON CONFERENCES

IN-HOUSE SEMINARS

COMMUNITY RECOGNITION AWARDS

WORKSHOPS

WOOD DESIGN AWARDS


TECHNICAL SUPPORT

WOOD BUILDING TOURS

Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and building systems. Through conferences, workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout BC. For 20 years, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help BC communities with the "build with wood" requirements on publicly-funded projects under the Wood First Act, and our expertise is available free of charge.

Wood *WORKS!* BC: Services to Local Governments

I. Free Technical Advice

- structural, fire, seismic, acoustic, envelope, architectural, building performance

II. Community Outreach

- local government liaison and wood design support
- provincial government consultation and collaboration
- industry association partnerships and consultation

III. Sourcing Wood Products and Building Systems

IV. Professional Development/Liaison

- Architectural Institute of BC, Association of Professional Engineers of BC, BC Housing, Licensing & Consumer Services (formerly Home Protection Office/HPO)

V. High Performance Building Support

- advancing low embodied and low operational carbon buildings in your community

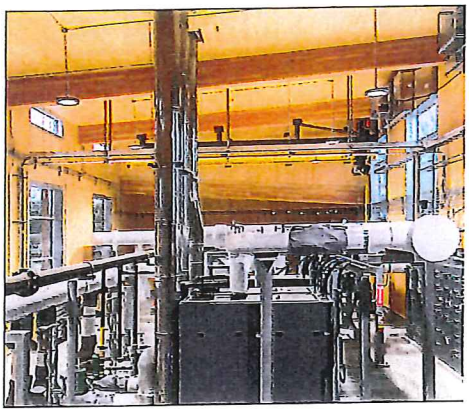
2017 Community Recognition Award Winners

LMLGA -- Lower Mainland Local Government Association:

Metro Vancouver for the Kanaka Creek Watershed Stewardship Centre

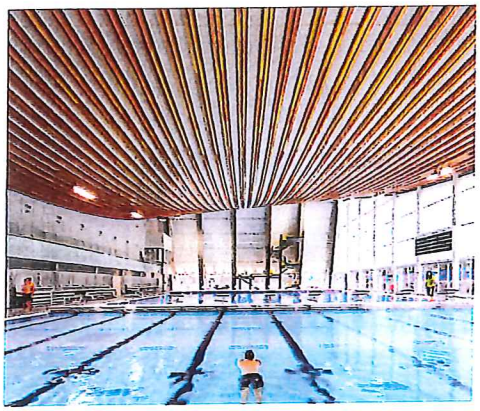
LMLGA -- Lower Mainland Local Government Association:

District of North Vancouver for the Delbrook Community Recreation Centre



LMLGA -- Lower Mainland Local Government Association:

City of Richmond for the Alexandra District Energy Building



LMLGA -- Lower Mainland Local Government Association:

City of Surrey for the Grandview Heights Aquatic Centre

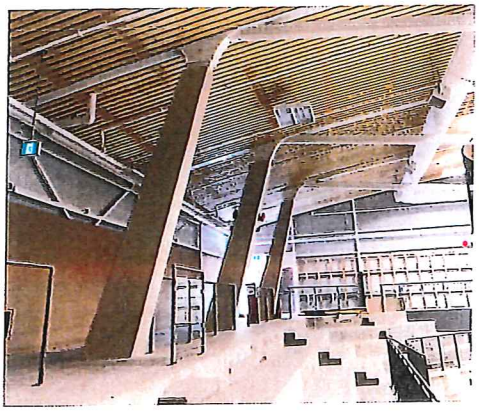
AKBLG -- Association of Kootenay Boundary Local Governments:

Village of Salmo for the 6th Street Pedestrian Covered Bridge

AVICC -- Association of Vancouver Island and Coastal Communities:

District of Saanich for the Central Saanich Fire Hall

Courtesy: Johnston Davidson Architecture + Planning



NCLGA -- North Central Local Government Association:

City of Quesnel/Cariboo Regional District for the West Fraser Centre

SILGA -- Southern Interior Local Government Association:

District of Logan Lake for the Logan Lake Fire Hall

Courtesy: Wood Design Awards in BC

SILGA -- Southern Interior Local Government Association:

Town of Osoyoos for the Osoyoos Fire Hall

Courtesy: Wood Design Awards in BC

June 1, 2018

TO: UBCM Members
ATTN: ELECTED OFFICIALS

FROM: Councillor Murry Krause
Chair, Nominating Committee

RE: Call for Nominations for UBCM Executive

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination. The deadline for advance nominations is **Tuesday July 31, 2018.**

1. Positions Open to Nomination

The following Executive positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

Information on the responsibilities and commitments of UBCM Executive members is attached as Appendix B. Information on nominations and elections procedures is attached as Appendix C. The relevant extract from the UBCM Bylaws is attached as Appendix D.

2. Qualifications for Office

Each candidate must be an elected official from a UBCM member local government or First Nation.

A candidate for Small Community Representative must be from the council of a village, or a municipality with a population not greater than 2,500.

A candidate for Electoral Area Representative must be an Electoral Area Director on a regional district board.

A candidate for Vancouver Metro Area Representative must be an elected official from either or both a member municipality of the GVRD, or the GVRD Board.

3. Nomination Process

A candidate must be nominated by two elected officials from a UBCM member local government/First Nation, using the attached nomination and consent form (Appendix A).

The Nominating Committee reviews the qualifications of each candidate. The members of the 2018 Nominating Committee are:

- Councillor Murry Krause, Immediate Past President, UBCM, Chair
- Councillor Gord Klassen, North Central Local Government Association
- Councillor Chad Eliason, Southern Interior Local Government Association
- Chair Rob Gay, Association of Kootenay & Boundary Local Governments
- Councillor Jason Lum, Lower Mainland Local Government Association
- Director Mary Marcotte, Association of Vancouver Island & Coastal Communities

4. Advance Nominations & Nominating Committee Report

The Nominating Committee will prepare a Report on Nominations including, at the candidate's option, a photo and 300-word biography. The Report on Nominations will be distributed to all UBCM members for their consideration, in mid-August.

To be included in this report, nominations must be received by **Tuesday July 31, 2018**.

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will appear in the Report on Nominations distributed to every UBCM member elected official prior to Convention.

5. Nominations Off the Floor

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Convention Program for these times.

As with advance nominations, a candidate must be nominated by two elected officials from a UBCM member local government/First Nation.

6. Further Information

The Call for Nominations, Nomination & Consent Form, and related background information are available on the UBCM website under Convention > Nominations & Elections.

Inquiries about the UBCM Executive nominations process should be directed to:

Councillor Murry Krause
Chair, Nominating Committee
60-10551 Shellbridge Way
Richmond BC V6X 2W9

Chair email: murry_krause@telus.net
Chair tel: 250.561.2772 (home)

UBCM Contact:

Marie Crawford
General Manager, Richmond Operations

Email: mcrawford@ubcm.ca
Tel: 604-270-8226 ext. 104

1815/60/Call for Nominations-Items/Call for Nominations

APPENDIX A

[1]NOMINATIONS FOR THE 2018/2019 UBCM EXECUTIVE

We are qualified under the UBCM Bylaws to nominate[1] a candidate and we nominate:

Name: _____

Elected Position (Mayor/Chief/Councillor/Director): _____

Mun/RD/First Nation: _____

Nominated for: _____

NOMINATED BY:

Name: _____ Name: _____

Elected Position: _____ Elected Position: _____

Mun/RD/First Nation: _____ Mun/RD/First Nation: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the UBCM Bylaws[2]. I will also forward by **July 31, 2018** to the Chair of the Nominating Committee, the following documentation:

- Nomination & Consent Form, completed and signed;
- Portrait photograph* (resolution: 300 ppi; size: 600x400 px; format: TIFF or JPEG); and
- Biographical information*. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall return it once for editing; if it still exceeds 300 words the Nominating Committee Chair shall edit as required.

* Photo and bio will be published in the Report on Nominations.

CANDIDATE:

Name: _____ Elected Position: _____

Mun/RD/First Nation: _____

Nominated for: _____

Signature: _____ Date: _____

Photograph, biographical information, and completed Nomination & Consent Form should be submitted to the attention of the Chair, Nominating Committee, via email: mcrawford@ubcm.ca .

Submission Deadline: July 31, 2018

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1 Nominations require two elected officials of members of the Union [Bylaw 4(b)].

2 All nominees to the Executive shall be elected representatives of a member of the Union [Bylaw 3(c)]. Nominees for Electoral Area Representative, Small Community Representative and Vancouver Metro Area Representative must hold the appropriate office.

BACKGROUND INFORMATION FOR CANDIDATES TO THE UBCM EXECUTIVE

1. RESPONSIBILITY OF UBCM EXECUTIVE

Under the UBCM Bylaws:

The Executive shall have the power and it shall be their duty to put into effect the will of the Union as expressed by resolutions at any of its meetings. Between meetings they shall manage the affairs of the Union and shall report all the transactions of the year to the Annual Convention.

2. UBCM EXECUTIVE STRUCTURE

Executive

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Representative
- GVRD (Metro Vancouver) Representative
- Immediate Past President
- Area Association Rep. (5 positions)
- Vancouver Metro Area Rep. (2 positions)

Committees

The President appoints Executive members to Committees – of which the following are currently active:

- Presidents
- Resolutions
- Convention
- Community Safety
- Environment
- Health and Social Development
- Indigenous Relations
- Community Economic Development

Each Executive member generally serves on two committees.

3. EXECUTIVE MEETINGS

The full Executive meets six times a year, over 2-3 days, following this general pattern:

- Friday, the last day of the Annual Convention (1 hour)
- 2nd or 3rd week of November (2 days)
- 2nd or 3rd week of January (2 days)
- 2nd or 3rd week of April (2-3 days)
- 3rd full week of July (2-3 days)
- Sunday afternoon preceding the Annual Convention (half day)

Executive meetings, other than the two coinciding with Convention, usually take place over a Thursday and Friday. Committee meetings are held Thursday and the full Executive meets on Friday.

Committee Chairs or Table Officers may be called on for more frequent representation. In addition, certain Committees' activities require attendance at meetings or conferences throughout the year.

Executive members' travel expenses and a per diem for meals and incidentals are reimbursed for all activities on behalf of UBCM.

However, for Executive members attending the Annual Convention, UBCM provides reimbursement only for the added expenses that would not normally be incurred by attending as a UBCM member delegate.

UBCM EXECUTIVE NOMINATION & ELECTION PROCEDURES

UBCM EXECUTIVE STRUCTURE

The ongoing administration and policy work of the UBCM is governed by an Executive Board that is elected and appointed at the Annual Convention. The Board is comprised of 21 members, with the following structure:

13 Elected Positions

President
First Vice-President
Second Vice-President
Third Vice-President
Director at Large (5 positions)
Small Community Representative
Electoral Area Representative
Vancouver Metro Area Representative (2 positions)

8 Appointed Positions

Immediate Past President
Vancouver Representative
GVRD (Metro Vancouver) Representative
Area Association Representatives: AKBLG, AVICC, LMLGA, NCLGA & SILGA

NOMINATING COMMITTEE

In accordance with the UBCM Bylaws, a **Nominating Committee** is appointed to oversee the nomination and election process. The Committee is comprised of the Immediate Past President and representatives of the five Area Associations.

The **Nominating Committee** reviews all nomination documents to verify that nominees meet the qualifications for office. It is not the role of the Nominating Committee to recommend any one candidate. The Committee's mandate is to ensure that nominations are complete and in accordance with policies and procedures.

NOMINATION PROCESS

May/June

Nominating Committee will circulate a Call for Nominations notice that will contain the following information:

- positions open for nomination
- process for nomination
- qualifications for office
- role of Nominating Committee
- closing date for nominations to be included in the Report on Nominations
- general duties of an Executive member

The Call for Nominations will include instructions on how to access additional information on UBCM Executive responsibilities and how to submit a nomination.

July 31, 2018

Advance nominations close.

Following the July 31st advance nominations deadline, the Nominating Committee will review nominees' qualifications and prepare a Report on Nominations. For all qualifying nominees, photos and biographical information received by the advance nominations deadline will be included in the Report on Nominations.

Mid-August

The Report on Nominations will be distributed to all UBCM members and will include the following information for each candidate:

- name and the position for which he or she has been nominated
- portrait photograph
- biographical information

On-Site at Convention

Any qualified candidate may be nominated off the floor of the Convention. The specific times when nominations will be accepted from the floor are given below.

ELECTION PROCESS

Step 1 – Election of Table Officers

WEDNESDAY, SEPTEMBER 12

9:20 a.m.	Nominating Committee presents the list of advance nominees for Table Officer positions: President, First Vice-President, Second Vice-President, and Third Vice-President.
11:55 a.m.	Nominations from the floor for Table Officer positions.
1:45 p.m.	Candidate speeches *(if there is more than one candidate for a position)*
2:30-5:00 p.m.	Elections for Table Officer positions *(if there is an election).*

THURSDAY, SEPTEMBER 13

8:00-9:00 a.m.	Elections continue for Table Officer positions *(if there is an election).*

Step 2 – Election of Remaining Executive Positions

THURSDAY, SEPTEMBER 13

8:30 a.m.	Nominating Committee presents the list of advance nominees for the remaining Executive positions: Director at Large, Small Community Representative, Electoral Area Representative and Vancouver Metro Area Representative.
11:35 a.m.	Nominations from the floor for the remaining Executive positions.
11:40 a.m.	Candidate speeches *(if there is more than one candidate for a position)*
2:30-5:00 p.m.	Elections for the remaining Executive positions *(if there is an election).*

FRIDAY, SEPTEMBER 14

7:30-8:30 a.m.	Elections continue for the remaining Executive positions *(if there is an election).*

For further information on the nomination and election process, please contact the Chair of the UBCM Nominating Committee.

EXTRACT FROM THE UBCM BYLAWS: EXECUTIVE COMPOSITION, NOMINATIONS & ELECTIONS

UBCM BYLAWS SECTIONS 2 TO 5

2. OFFICERS:

The Officers of the Union shall be: President, First Vice-President, Second Vice-President, and Third Vice-President.

3. EXECUTIVE:

(a) There shall be an Executive which shall be composed of:

- the Officers of the Union;
- the Immediate Past President, who shall be the last president to have completed the term of office as President;
- a Vancouver Representative, who shall be a member of the Vancouver City Council;
- a Small Community Representative, who shall be a member of a Council of a Village or a municipality with a population not greater than 2,500;
- an Electoral Area Representative, who shall be an Electoral Area Director of a Regional Board;
- a GVRD Representative who must be a member of the GVRD Board;
- five Directors representing the five Area Associations as defined in Section 21;
- five Directors at Large; and
- two representatives ("Vancouver Metro Area Representatives") who must be elected members of either or both a council of a member municipality of the GVRD or of the GVRD Board.

The members of the Executive shall be the Directors of the Union.

(b) The Officers, the Directors at Large, the Small Community Representative, the Electoral Area Representative and the Vancouver Metro Area Representatives, shall be elected annually at the Annual Convention, and except as herein otherwise provided, shall hold office until their successors are elected at the next Annual Convention. The Vancouver Representative shall be appointed annually by the Vancouver City Council, the GVRD Representative shall be elected annually by the Board of the GVRD, and the five Area Association Directors shall each be appointed by their respective Area Associations as identified in Section 21. All such appointments shall be communicated to the Nominating Committee by the appointing body pursuant to Section 4(b).

(c) Except for the Immediate Past President, all members of the Executive, including Officers of the Union, shall hold office only so long as they remain elected representatives of a member of the Union. If a person holding the office of Immediate Past President ceases to be an elected representative of a member of the Union while holding the office such person shall only hold the office for the remainder of the then current term.

(d) No person shall hold a position as Officer of the Union unless elected as an Officer by the membership of the Union and no person shall be elected more than twice, whether consecutively or otherwise, as President of the Union.

In the event of a vacancy occurring amongst the Officers, the next ranking Officer willing to serve shall fill the vacancy, provided that if the office of President cannot for any reason be filled as aforesaid, the Executive shall call a special election for the office of President and such election may be held by a mail ballot pursuant to the rules and procedures established and determined by the Executive.

In the event of a vacancy:

- amongst the Officers, other than President, the Executive may appoint, from amongst persons qualified to be elected to the Executive, Acting Directors at Large equal to the number of vacancies;
- amongst the Directors at Large, the Small Community Representative, the Electoral Area Representative, or the Vancouver Metro Area Representatives, the Executive may appoint a person qualified to hold the office to fill the position for the term remaining;
- in the position of Vancouver Representative, GVRD Representative or amongst the five Directors appointed by the Area Associations such vacancies shall be filled in the manner of the original appointment.

(e) The Union shall pay the expenses of the Executive incurred on authorized business of the Union, except for attendance at the annual Convention. For attendance at the Executive meeting immediately preceding the annual Convention such expenses shall be limited to the per diem rates and extra hotel accommodation costs incurred for the period of that Executive meeting only. No travelling expenses nor any part of other expenses ordinarily incurred by Executive members in attending the annual Convention will be borne by the Union. In the event that the Immediate Past President no longer holds municipal office, while still remaining a member of the Executive, his or her expenses incurred in attending the annual Convention and the Executive meeting immediately prior to it shall be paid by the Union.

4. NOMINATIONS FOR ELECTION OF OFFICERS AND EXECUTIVE:

(a) There is constituted a committee of the Executive to be known as the Nominating Committee consisting of the Immediate Past President (if any) and the five appointed Area Association Directors provided that where any of the five appointed Area Association Directors declares an interest in seeking election to the Executive of the Union, the Area Association that appointed such Area Association Director may name another elected official of a member of the Union to serve on the Nominating Committee.

(b) The Nominating Committee shall elect a Chair from amongst the members of the Committee and shall prior to the Annual Convention:

- issue a call for nominations for each of the positions of Officer of the Union and for the positions of Small Community Representative, Electoral Area Representative, the five Directors at Large, and the Vancouver Metro Area Representatives;
- encourage potential nominees to come forward as candidates for office and as requested provide information to such person relating to duties, responsibilities and roles pertaining to the various offices;

- review the credentials of nominees to ensure that each nominee is qualified to hold office pursuant to Section 4(j);
- accept qualified nominees nominated by two elected officials of members of the Union;
- obtain the name of a qualified person who has been appointed by the City of Vancouver to assume office as the Vancouver Representative, the name of the GVRD Representative and the names of the five Area Association Directors who have each been appointed to assume the office of Area Association Director by the respective Area Association;
- at least 30 days prior to the Annual Convention, prepare and provide to all members of the Union a report on nominations accepted for each office that have been received by the close of business on the last business day of July and on the persons appointed by the City of Vancouver, by the GVRD and the five Area Associations. Such report shall be neutral and the Nominating Committee shall not recommend any nominee or group of nominees.

(c) In making its report the Nominating Committee, taking into consideration the names of appointees submitted by the City of Vancouver, the GVRD and the five Area Associations, shall ensure they are balanced and representative nominations including:

- that sufficient nominations are received;
- that each general area of the Province is represented on the Executive nominated or appointed.

The Nominating Committee shall not recommend any nominee or group of nominees.

(d) The Chair of the Nominating Committee, during the morning session of the first day of the Annual Convention, shall present the nominations for the positions of Officers on the UBCM Executive, i.e. President, First Vice-President, Second Vice-President, and Third Vice-President. After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Officers, in addition to the names presented by the Nominating Committee.

(e) If, at the close of nominations, only one candidate for each position of Officer stands validly nominated, the Chair of the Nominating Committee shall forthwith proclaim the candidate elected.

(f) If, at the close of nominations, more than one candidate stands validly nominated for any of the positions of Officers, the Chair of the Nominating Committee shall cause an election to be held.

(g) On the second day of the Annual Convention at the time after the results of the election of Officers has been announced, the Chair of the Nominating Committee shall present the nominations for the positions of:

- Small Community Representative;
- Electoral Area Representative;
- for the five positions of Director at Large; and
- the two Vancouver Metro Area Representatives.

After the Chair's report on these positions has been read, the Chair shall call for nominations from the floor for each of the positions of Small Community Representative, Electoral Area Representative, for the five positions of Director at Large, and the two Vancouver Metro Area Representatives.

(h) If, at the close of nominations: only one person stands validly nominated for the position of Small Community Representative, or only one person stands validly nominated for the position of Electoral Area Representative, or in the case of the five positions of Directors at Large, only five persons stand validly nominated; or in the case of the two Vancouver Metro Area Representatives, only two persons stand validly nominated, the Chair of the Nominating Committee shall forthwith declare the only candidates in each of the categories to be elected.

(i) If, at the close of nominations, more than one person stands validly nominated for the positions of Small Communities Representative, Electoral Area Representative, or in the case of the five positions of Director at Large, more than five persons stand validly nominated, or in the case of the two Vancouver Metro Area Representatives more than two persons stand validly nominated, the Chair shall cause an election to be held.

(j) Where a nomination is made from the floor, the nominators must advise the Chair that the nominee is qualified pursuant to Section 3 to hold the office and that he or she has consented to be nominated. The Chair shall forthwith ask the nominee to confirm such consent from the floor and if the nominee is not present on the floor at the time of nomination, the nominators may either withdraw the nomination or immediately provide the Chair with the written and signed consent of the nominee.

(k) Nominations shall require two nominators. The nomination shall state only the candidate's name, elected office, municipality, regional district or other membership affiliation, and Area Association, and that the consent of the person nominated has been received.

5. ELECTION OF OFFICERS AND EXECUTIVE:

(a) If, at the close of nominations, more than one candidate stands validly nominated for each position of the Officers, and for the position of Small Community Representative, and for the position of Electoral Area Representative, or in the case of the five positions of Director at Large, more than five such candidates stand, or in the case of the two Vancouver Metro Area Representatives, more than two candidates stand, the Chair of the Nominating Committee shall cause elections to be held as may be required.

(b) The election of Officers shall be held on the afternoon of the first day and the morning of the second day of the Annual Convention.

(c) The election of Small Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two positions of Vancouver Metro Area Representative shall be held on the afternoon of the second day and the morning of the third day of the Annual Convention.

(d) If any election is to be held, ballot papers shall be prepared and distributed. In the case of an election for Officer positions, one ballot shall be used. In the case of elections for Small

Community Representative, Electoral Area Representative, the five positions of Director at Large, and the two Vancouver Metro Area Representatives, individual ballots shall be used for each category. The names of the candidates shall be printed alphabetically in order of surnames on the ballots, and shall show only the candidates' names, official positions, municipality, regional district or other member affiliation and Area Association. Before any ballot is taken, any person nominated may decline or withdraw his or her name by giving two hours' notice thereof following the time of the candidates' speeches.

(e) Scrutineers shall be appointed by the President and it shall be among the duties of such Scrutineers to count the votes on such ballots and declare the result of such elections to the Chair of the Nominating Committee who shall report the results of the elections to the Convention. In the case of a ballot vote being held for the five positions of Director at Large, and the two Vancouver Metro Area Representatives, all ballots marked for more than the number to be elected shall be counted as spoiled ballots.

(f) All elected representatives from members who are present at the Convention shall be entitled to vote for Directors at Large. Only representatives from Small Communities members who are present at the Convention shall vote for the Small Community Representative, only representatives from Electoral Areas who are present at the Convention shall vote for the Electoral Area Representative, and only representatives of the GVRD and the delegates from its member Municipalities may vote for Vancouver Metro Area Representatives. No vote by proxy shall be recognized or allowed.

(g) In the event that the result of election for the position of any Officer of the Union, Small Community Representative or Electoral Area Representative cannot be declared because of an equality of votes between two or more persons receiving the greatest number of votes, then the Chair shall hold a run-off election amongst those persons who received equal votes.

In the case of an election for the position of Vancouver Metro Area Representative, the Chair shall declare elected the two candidates who receive the highest number of votes. If a candidate cannot be elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

In the case of an election for office as Director at Large, the Chair shall declare elected the five candidates who received the highest number of votes, provided that if a candidate cannot be declared elected because of an equality of votes between two or more candidates, the Chair shall hold a run-off election for the positions remaining undeclared in which the only candidates shall be the unsuccessful candidates in the original election who do not withdraw.

District of Sicamous
446 Main Street
PO Box 219
Sicamous, BC
V0E 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca

Sicamous
LIVE MORE

May 9, 2018

Premier John Horgan
Legislature Building
West Annex Parliament Buildings
Victoria, BC
V8V 1X4

Re: KM Trans Mountain pipeline impasse with the Province of Alberta

Dear Mr. Premier:

The District of Sicamous would like to express our concern for the growing hostility between the Province of Alberta and the Province of BC initiated by the Kinder Morgan pipeline. We understand and respect your position on the pipeline expansion, however, we must remember the project has been approved by the Federal government. The method the current government is using right now, by encouraging and implementing unnecessary delay tactics and by disrupting the legal construction of the pipeline, is not the way British Columbians would like this to be resolved. We do not believe a trade war with any other province, especially Alberta, is the solution.

We believe it is imperative the provinces work together to move forward in a way that is environmentally sound and of course beneficial to all. Fossil fuel is not the future; however, it certainly is the present. Transporting bitumen using pipeline is safer and less harmful to the environment than sending more crude products via highway truck-tankers or train. The safe guards that are in place to run a pipeline today are far more technically advanced than in the 70's, 80's and even the last few years. KM will not be able to proceed with this line without the proper safety criteria, and strict regulations being met.

BC is losing millions of dollars in royalties, taxes, employment, and national economic prosperity. It is incumbent on these two governments to work together and figure this out. As this current impasse continues and escalates, other provinces are being drawn into the hostility which threatens Canadian unity. Now is the time for both governments to diffuse this crisis and not threaten each other. The consequences will send hard working British Columbians into unaffordable situations.

The tourism industry, which represents a large part of the BC economy will be heavily hit if this war continues. It is impacting business in our community, and will have lasting impacts as people from other provinces change their vacation plans, perhaps permanently.

Sicamous is just recovering from floods, boil water advisories and fires. Our municipality has taken enough. This is the first year in many, we were feeling confident that we were OPEN FOR BUSINESS, and now we are feeling pushed back by our own government. Due to our location we heavily rely on the Alberta tourism dollar and we cannot afford to upset our

neighbour to the east.

Investors considering investing in our community will soon re-think their choices based on uncertainty. The cost of fuel will discourage business, new residents, and tourism, and the fallout from this governments choice will be disastrous.

British Columbia has always been a very environmentally responsible province, and we will continue to be strong stewards guarding the future of our children, however, this massive battle is not the solution nor the will of most British Columbians. If you don't fix this, Mr. Premier, the consequences of a failed 7.4-billion-dollar mega project will be felt for generations.

Please reconsider the governments stand, and put the success and prosperity of British Columbians in your sights first.

Regards,

Mayor Terry Rysz
DISTRICT OF SICAMOUS

c.c. Mayor Terry Rysz and Council
MP Mel Arnold
MLA Greg Kyllo
SILGA 2018 Conference Delegates

Chase & District Chamber of Commerce
Box 592, Chase, BC, V0E 1M0 ~ 400 Shuswap Avenue
Phone: (250) 679-8432 / Fax: (250) 679-3120
www.chasechamber.com email: admin@chasechamber.com

June 1, 2018

Chase & District Chamber of Commerce
Box 592
Chase, BC V0E 1M0

Village of Chase
826 Okanagan Avenue
Chase, BC V0E 1M0

Dear Mayor and Council,

On behalf of the Chase & District Chamber of Commerce, I would like to cordially invite you to attend our Grand Re-opening Ribbon Cutting Ceremony of our newly revitalized Chamber of Commerce and Visitor Centre in Chase BC.

As you are aware, we unfortunately had to close our doors at the Visitor Centre due to a decade long mouse infestation and undergo emergency renovations. We have temporarily relocated in the Safety Mart Plaza where we continue to offer support and resources to our business community and our many visitors. Our renovations will be complete late June and with Canada Day celebrations happening July 1st, it would be a perfect opportunity to collaborate the 2 events.

Venue: Chase Chamber & Visitor Centre
400 Shuswap Avenue, Chase BC

Date: July 1, 2018

Time: 3:00 PM

Please kindly RSVP at your earliest convenience to Ali Maki, Manager for the Chase & District Chamber of Commerce & Visitor Centre at 2502-679-8432 or admin@chasechamber.com

We would be honored to have you at this momentous event.

Best regards,

Ali Maki, Manager
Chase & District Chamber of Commerce

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June 1, 2018

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Box 592
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Village of Chase
826 Okanagan Avenue
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Dear Mayor and Council,

The Chase & District Chamber of Commerce is excited to announce that we are holding our first Business Walks, part of our new Economic Development initiatives that we have planned for 2018.

It will be held Monday June 18th in 2 time slots.

- 10am – 12pm
- 1pm – 3pm

We are inviting Mayor and Council to attend these walks with us, to get a better understanding of our business needs in the community and enable business participants to communicate successes and obstacles to doing business in Chase & District, to both Chamber and Council.

Please RSVP to our office by June 14, 2018 with your preferred time slot so we can finalize our schedule for the day's meetings and have that information to you before the 18th.

Best regards,

Ali Maki, Manager
Chase & District Chamber of Commerce

Kamloops
Community
YMCA-YWCA

150 Wood St
Kamloops, BC V2B 0G6
250-376-4771
kamloopsy.org

June 7, 2018

Village of Chase Council
PO Box 440, Chase, BC V0E 1M0

Dear Esteemed Council Members,

Throughout the year the Kamloops Community YMCA-YWCA works towards building strong communities. This year, the Kamloops Community YMCA-YWCA joined the YMCA of British Columbia's Mental Health initiative to help youth and young adults manage stress, worries and anxiety! Part of this initiative is to offer the Mind Fit program to Kamloops and the surrounding communities. Mind Fit is open to youth ages of 13-19 years' old who are experiencing mild to moderate anxiety and/or depression. It is a 10 session program that includes both a clinician led group wellness visit and a physical activity component. There is no cost to participate and referrals are not required. We are excited at the opportunity to be able to provide youth and young people in the Village of Chase with support to help them with their struggle through anxiety and/or depression!

To help make this program successful in the Village of Chase we are asking for a grant-in-aid of $1200 to fund a Physical Activity Specialist. We're happy to extend to you the opportunity to contribute to making this incredible program a success! Please e-mail or call me at the number listed below if you have any questions. With your support we will be able to make a positive impact on the youth in the Village of Chase.

Thank you for your time and consideration; I look forward to speaking with you further!

Warmly,

Jenna Nickle
Program Manager, Mental Health Programs
150 Wood St, Kamloops, BC V2B 0G6
T: 250-319-6648
E: jenna.nickle@kamloopsy.ca
kamloopsy.org

Building healthy communities!