



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, December 11, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Ali Maki  
Councillor Steve Scott  
Councillor Fred Torbohm

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer  
Clinton Wright, Manager of Public Works  
Brian Lauzon, Fire Chief

Public Gallery: 9

1. **CALL TO ORDER**  
Mayor Crowe called the meeting to order at 4:00 p.m.
2. **ADOPTION OF THE AGENDA**  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“THAT the December 11, 2018 Village of Chase Regular Council meeting agenda be adopted as presented.”**  
**CARRIED**  
**#2018/012/11\_001**
3. **ADOPTION OF MINUTES**
  - 3.1 Regular Meeting held November 27, 2018  
Moved by Councillor Maki  
Seconded by Councillor Lauzon  
**“THAT the minutes of the November 27, 2018 Regular Meeting of Council be adopted as presented.”**  
**CARRIED**  
**#2018/012/11\_002**
  - 3.2 Public Hearing held November 27, 2018  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“THAT the minutes of the November 27, 2018 Public Hearing be adopted as presented.”**  
**CARRIED**  
**#2018/012/11\_003**
4. **PUBLIC HEARING**  
None
5. **PUBLIC INPUT ON CURRENT AGENDA ITEMS**  
Carolyn Parks-Mintz of 813 Okanagan Avenue, regarding item 9.3, wondered if the remuneration calculations were estimates.

The CAO responded that the numbers are just estimates.

Bruce Nelson of 216 Ash Drive, regarding item 9.11, asked if there were any active applications.

The CAO responded by saying all applications must go through the province and they have not forwarded any applications to the Village to date.

Mr. Nelson then, regarding item 9.4, asked if the Department of Fisheries and Oceans are involved with the application to clean up the beach.

The CAO responded that all necessary requirements will be met by the group that is applying to do the clean-up.

## 6. DELEGATIONS

### 6.1 BC Ambulance Service - Duane Currie, Unit Chief; Susan Murray Community Paramedic; Loyd Ondang, District Manager

Various members of the BC Ambulance Service explained some of the changes that are important to Chase:

- Chase now benefits from a full time Community Paramedic who assists seniors in order that they can age in place longer without having to relocate to a larger centre
- There are two ambulance units stationed in Chase
- While the ambulances are sometimes called out of the Chase area, more units are being added to the centres such as Kamloops and Salmon Arm so that the times the Chase units are needed elsewhere is reduced

### 6.2 Shuswap Trail Alliance - Phil McIntyre-Paul and Carmen Massey

Phil McIntyre-Paul, Executive Director of the Shuswap Trail Alliance introduced Carmen Massey as one of the members of the Board of Directors of the STA, and then provided a power point presentation showing what the Alliance has done over the past years and what is planned for the future.

(A copy of the presentation is on file with the Village of Chase).

Mayor Crowe thanked Mr. McIntyre-Paul and Ms. Massey for attending the meeting and sharing their information.

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Crowe

- November 27 – Attended In-Camera Council meeting
- November 27 - Attended Chase Christmas Hamper Society Open House
- November 30 – Participated in the Chase Country Christmas Parade
- November 30 – Attended Christmas festivities at Parkside care home
- December 4 - Attended In-Camera Council meeting
- December 6 – Attended a meeting with MLA Todd Stone
- December 6 – Attended dinner hosted by Chase Fire Rescue
- December 8 – Attended the Chase Chamber of Commerce Christmas gala and presented Citizen(s) of the Year award
- December 11 – Attended a Chase & District Health Services Foundation meeting

Mayor Crowe added that the CP Holiday Train stops in Chase on Sunday, December 16, 2018 in front of the RCMP station on Shuswap Avenue and that a resolution is needed to close a portion of the road for the event.

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT Shuswap Avenue be closed between Ash Drive and Brooke Drive on December 16 between 2:15pm and 3:40pm.”**

**CARRIED**

**#2018/012/11\_004**

Councillor Lauzon

- November 27 – Attended In-Camera Council meeting
- November 27 - Attended Chase Christmas Hamper Society Open House
- November 30 – Participated in the Chase Country Christmas Parade
- December 3 - Attended a Youth Action Committee meeting as Service Clubs' Liaison
- December 4 - Attended In-Camera Council meeting
- December 6 – Attended a meeting with MLA Todd Stone
- December 6 – Attended dinner hosted by Chase Fire Rescue
- December 7 – Met with Harley Hook of the Shawnessy Group regarding their lakeshore subdivision development proposal on Hysop Road

Councillor Maki

- November 27 – Attended In-Camera Council meeting
- November 27 - Attended Chase Christmas Hamper Society Open House
- November 30 – Participated in the Chase Country Christmas Parade
- December 4 - Attended In-Camera Council meeting
- December 6 – Attended a meeting with MLA Todd Stone
- December 6 – Attended dinner hosted by Chase Fire Rescue

Councillor Scott

- November 27 – Attended In-Camera Council meeting
- November 27 - Attended Chase Christmas Hamper Society Open House
- November 30 – Participated in the Chase Country Christmas Parade
- December 4 - Attended In-Camera Council meeting
- December 5 – Attended an Adams River Salmon Society meeting
- December 6 – Attended dinner hosted by Chase Fire Rescue
- December 8 – Attended the Chase Chamber of Commerce Christmas gala

Councillor Torbohm

- November 27 – Attended In-Camera Council meeting
- November 27 - Attended Chase Christmas Hamper Society Open House
- November 30 - Participated in the Chase Country Christmas Parade
- December 4 - Attended In-Camera Council meeting
- December 6 – Attended a meeting with MLA Todd Stone
- December 6 – Attended dinner hosted by Chase Fire Rescue
- December 10 – Met with Sgt. Kennedy, RCMP as the RCMP liaison

b) Staff Reports

Manager of Public Works reported:

- The Public Works staff are currently working on preparation tasks for winter

Fire Chief reported:

- Fire calls: 2, Rescue calls: 2
- 252 Burning Permits have been issued to date
- There are 18 members and 2 junior fire fighters in the department; 2 members on leave
- Working on the 2019 budget
- Initiating the *Team Leader* program as per the Fire Commissioner's *Play Book*
- Updated the department's operational guidelines
- Hosted a 'meet and greet dinner' for all Village Council members and employees

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the reports from Council members and staff be received for information."**

**CARRIED**

**#2018/012/11\_005**

8. **UNFINISHED BUSINESS**

8.1 OCP Amendment Bylaw 864-2018

Moved by Councillor Scott

Seconded by Councillor Maki

**"THAT OCP Amendment Bylaw 864-2018 be given third reading."**

**CARRIED**

**#2018/012/11\_006**

Moved by Councillor Maki

Seconded by Councillor Scott

**"THAT OCP Amendment Bylaw 864-2018 be adopted."**

**CARRIED**

**#2018/012/11\_007**

8.2 OCP Amendment Bylaw 859-2018

Moved by Councillor Torbohm

Seconded by Mayor Scott

**"THAT OCP Amendment Bylaw 859-2018 be given third reading."**

**CARRIED**

**#2018/012/11\_008**

Moved by Councillor Maki

Seconded by Mayor Torbohm

**"THAT OCP Amendment Bylaw 859-2018 be adopted."**

**CARRIED**

**#2018/012/11\_009**

8.3 OCP Amendment Bylaw 863-2018

Moved by Councillor Maki

Seconded by Councillor Scott

**"THAT OCP Amendment Bylaw 863-2018 be given third reading."**

**CARRIED**

**#2018/012/11\_010**

Moved by Councillor Scott

Seconded by Councillor Torbohm

**"THAT OCP Amendment Bylaw 863-2018 be adopted."**

**CARRIED**

**#2018/012/11\_011**

## **NEW BUSINESS**

### 9.1 2019 Council Meeting Schedule

Moved by Councillor Maki

Seconded by Councillor Torbohm

**“THAT Council adopt the 2019 Council meeting schedule as presented.”**

Moved by Councillor Maki

Seconded by Councillor Torbohm

**“THAT the calendar be amended by changing the meeting start times for March 26, 2019 and April 23, 2019 to 7:00 p.m.”**

The vote was called on the amendment motion and it was

**CARRIED**  
**#2018/012/11\_012**

The vote was called on the main motion as amended and it was

**CARRIED**  
**#2018/012/11\_013**

### 9.2 Destruction of Finance Files

Moved by Councillor Lauzon

Seconded by Councillor Maki

**“THAT Council approve the destruction of the files listed on Schedule A, dated December 4, 2018.”**

**CARRIED**  
**#2018/012/11\_014**

### 9.3 Council Remuneration

Moved by Councillor Scott

Seconded by Councillor Maki

**“THAT Council, in accordance with policy ADM-19, increase the remuneration by 2% effective Decemer 1, 2018.”**

**CARRIED**  
**#2018/012/11\_015**

### 9.4 Chabelos Resort – Beach Clean-up

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT Council authorize Triton Environmental Consultants Ltd. to submit a Section 11 application to the Province of BC for purposes of Triton administering beach clean-up on behalf of the owners of Chebalos Resort at no cost to the Village.”**

**CARRIED**  
**#2018/012/11\_016**

### 9.5 Local Government Infrastructure Planning Grant

Moved by Councillor Lauzon

Seconded by Councillor Maki

**“THAT Council approves a grant application under the Infrastructure Planning Grant Program for a maximum of \$10,000 for the video scoping of sanitary sewer lines to aid in the conditional assessment of the infrastructure for the Village of Chase Asset Management Planning process.”**

**CARRIED**  
**#2018/012/11\_017**

### 9.6 Chase & District Festival Society – 2018 Lakeside Music Series

Moved by Councillor Maki

Seconded by Councillor Lauzon

**“THAT Council receive the 2018 Lakeside Music Series Summary for information.”**

**CARRIED**  
**#2018/012/11\_018**

- 9.7 Local Government Leadership Academy – Kelowna January 2019  
Moved by Councillor Maki  
Seconded by Councillor Torbohm  
**“THAT costs associated with any member of Council wishing to attend the SILGA LGLA 2019 Elected Officials Seminar in Kelowna in January 2019 be approved according to Council’s *Expense Reimbursement Policy ADM-21.*”**  
**CARRIED**  
**#2018/012/11\_019**
- 9.8 Local Government Management Association – 2019 CAO Forum  
Moved by Councillor Scott  
Seconded by Mayor Crowe  
**“THAT costs associated with the CAO attending the 2019 CAO Forum in Kelowna, February 5-7, 2019 be approved according to the *Expense Reimbursement Policy ADM-21.*”**  
**CARRIED**  
**#2018/012/11\_020**
- 9.9 Shuswap Trail Alliance – Grant-In-Aid Request  
Moved by Councillor Torbohm  
Seconded by Councillor Maki  
**“THAT Council provide the Shuswap Trail Alliance \$500 each year of 2018, 2019, 2020 and 2021 as a grant-in-aid to be put towards the annual Shuswap Trails Roundtable and Strategy meetings.”**  
**CARRIED**  
**#2018/012/11\_021**
- 9.10 Letter from Ministry of Forests, Lands, and Natural Resource Operations regarding Scatchard Mountain (Rocky Road Trail) Approval  
Moved by Councillor Scott  
Seconded by Councillor Lauzon  
**“THAT the trail approval letter from the Ministry of Forests, Lands, and Natural Resource Operations regarding Scatchard Mountain (Rocky Road Trail) be received for information.”**  
**CARRIED**  
**#2018/012/11\_022**
- 9.11 Letter from Office the of Attorney General – Non-medicinal Cannabis  
Moved by Councillor Scott  
Seconded by Councillor Maki  
**“THAT the letter from David Eby, Attorney General regarding non-medical cannabis be received for information.”**  
**CARRIED**  
**#2018/012/11\_023**
- 9.12 Letter from Minister of Municipal Affairs and Housing  
Moved by Councillor Lauzon  
Seconded by Councillor Maki  
**“THAT the letter from Selina Robinson, Minister of Municipal Affairs and Housing, congratulating the inaugurated Mayor and Councillors, and the supplemental information on Foundational Priciples of Responsible Conduct be received for information.”**  
**CARRIED**  
**#2018/012/11\_024**
- 10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Vic Endean of 380 of Shepherd Road, asked if the Sunshore Golf Course Manager had sent in a letter yet pertaining to water utility bills.

The CAO responded by saying that no letter has been received from Ron Anderson or the Recreation Centre Society as yet.

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (j) of the *Community Charter*, regarding information that if it were presented in a document would be prohibited from disclosure.”**

**CARRIED**

**#2018/012/11\_025**

**13. ADJOURNMENT**

Moved by Councillor Maki

Seconded by Councillor Lauzon

**“THAT the December 11, 2018 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**

**#2018/012/11\_026**

The meeting concluded at 5:39 p.m.

**Original Signed**

Rod Crowe, Mayor

**Original Signed**

Sean O'Flaherty, Corporate Officer