



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, February 26, 2019 at 4:00 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Steve Scott  
Councillor Fred Torbohm

Regrets: Councillor Ali Maki

Also in Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

Public Gallery: ~15

**1. CALL TO ORDER**

Mayor Crowe called the meeting to order at 4:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the February 26, 2019 Village of Chase Regular Council meeting agenda be adopted as presented.”**

**CARRIED**

**#2019/02/26\_001**

**3. ADOPTION OF MINUTES**

3.1 Special Meeting held February 11, 2019

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT the minutes of the February 11, 2019 Special Meeting of Council be adopted as presented.”**

**CARRIED**

**#2019/02/26\_002**

3.2 Regular Meeting held February 12, 2019

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

**“THAT the minutes of the February 12, 2019 Regular Meeting of Council be adopted as presented.”**

**CARRIED**

**#2019/02/26\_003**

**4. PUBLIC HEARINGS**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Queries were raised regarding the proposed amendment to the Council Procedure Bylaw and it was asked how much it will cost for Council members to participate electronically, what would be the assurance of security if a Council member attended electronically to an in-camera meeting, and that this should not be permitted for a Council member who does not live and work in the community anymore.

The CAO stated that the cost will be minimal as the person will be able to participate by way of telephone on speaker and that all Council members take an oath of office to ensure confidentiality of appropriate meetings and information.

Karen Bassett stated in relation to Item 8.3 that she is tired of dealing with this and that while there are three lots associated with Chase Auto Sales, two of them are not actually used for business purposes, only one conducts business. She added that one of the lots is residential and the owner of the business lives there.

## 6. DELEGATIONS

### 6.1 and 6.2

Regina Sadilkova, Director of Development Services, TNRD and Patrick Luscombe, Chief Building Inspector, TNRD took turns presenting information regarding the Building Inspection Services provided to the Village of Chase by the TNRD. Information shared included an overview of the building inspection service and contract, building inspection staffing, departmental structure and challenges around staffing, customer input, building bylaw enforcement, changes to the requirements for building inspectors to have certain credentials in order to inspect construction, new BC Building Code, step code and Building Act, budgets, reserves and fees, and finally the need for an increase in fees in 2019.

Mayor Crowe thanked both Ms. Sadilkova and Mr. Luscombe and they left the meeting at this time.

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Crowe

Mayor Crowe announced that he had proclaimed March 2019 as Kidney Month and March 14, 2019 as World Kidney Day in the Village of Chase.

Mayor Crowe then reported on his activities over the past 2 weeks:

- February 13 – Attended Shuswap Regional Trails Strategy Roundtable with Councillors Maki and Torbohm, and CAO Heinrich in Sicamous. Chase's Active Transportation Plan was presented with lots of interest shown by the participants at the event
- February 14 – Attended TNRD Board tour of the new trades and technical building at Thompson Rivers University followed by a Board meeting. During that meeting there was a chance to address the Federal Minister of Infrastructure and Communities – he was made aware of the infrastructure costs the Village of Chase will need to incur in conjunction with Highway #1 upgrades and the Minister said he would discuss the Village's needs with the Provincial Minister of Transportation
- February 15 – Attended TNRD Board Committee of the Whole meeting – handed letters to both Electoral Area Directors Ken Gillis and Mel Rothenburger requesting they consider an annual financial contribution to the Village to support the Chase Visitor Information Services
- February 25 – Attended an In-Camera Meeting of Council
- February 26 – Attended a tabletop exercise for emergency planning which was attended by the RCMP, Ambulance Service, Ministry of Transportation, BC Wildfire Service, Emergency Management BC, Interior Health, Village of Chase Fire Chief, Deputy and other members as well as members of the Village's staff

### Councillor Lauzon

- February 12 – In-Camera meeting
- February 14 – Met with Chase Hamper Society to discuss their current contract and grant-in-aid request – I will advise the Hamper Society to put forward a letter of request to Council for consideration
- Attended the Chase Lions Club regularly scheduled meeting – here are some highlights of our discussions:
  - Lions are considering installing a playground on the RV park this year, and continues to oversee and manage the campground which generates significant funds that are put back into the community
  - The RV Park infrastructure was installed and the park developed by the Chase Lions with assistance from grant funding and lots of volunteer labour
  - The Club purchased the building that houses washrooms/showers and a public washroom
  - I was taken back to learn of other projects the Lions have made possible including the small park at Pine Street and 1<sup>st</sup> Avenue, the curling rink, renovations to the kitchen in the Community Hall which included new flooring and new stove, the purchase of tables and chairs, stage amenities and curtains, medical equipment, and the provision of financial support to other groups for projects and initiatives
  - The Lions recently donated \$5000 to the Chase and District Health Foundation to purchase a heart monitor for the Chase Health clinic
  - This winter the Lions have been providing snow removal for mobility challenged residents
  - The Lions have completed a renovation of the home of an ailing resident with limited mobility to make her home wheelchair accessible
  - In addition to hearing of the many contributions the local Lions Club have made to Chase, Beryl Cook of the Kamloops Aberdeen Lions Club was in attendance at the meeting as a special guest and presented information regarding the Lions' funded "Sight Screening Program" which is a vision screening device to be used within the Kamloops School District to separate those children who probably do not have vision problems from those who should be examined by an eye doctor for further assessment and follow-up
- February 15 – Met with and heard concerns from local residents and am compiling information to bring forward to Council and Administration for further discussion
- February 25 – Attended special in-camera meeting
- February 26 – Attended Emergency Management tabletop exercise

### Councillor Maki

No Report

### Councillor Scott

- February 11 – Attended Citizens on Patrol meeting
- February 12 – Attended an In-Camera meeting
- February 25 – Participated in a Strategic Planning Workshop

Councillor Torbohm

- February 13 – Attended the Shuswap Regional Trails Roundtable meeting in Sicamous and I gave a presentation on the Village's Active Transportation plan
- February 20 I toured our Water Treatment Plant
- February 25 - participated in a Council strategic planning workshop
- Met with a number of business owners to discuss issues and concerns

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT the Council reports be received for information.”**

**CARRIED**  
**#2019/02/26\_004**

**8. UNFINISHED BUSINESS**

8.1 Council Procedures Bylaw Amendment

Moved by Councillor Torbohm  
Seconded by Councillor Scott

**“THAT Council Procedures Bylaw 783-2012, Amendment Bylaw 865-2019 be adopted.”**

**CARRIED**  
**#2019/02/26\_005**

8.2 Rogers Cell Tower at 456 VLA Road

The CAO explained that the property owned at 456 VLA Road has decided not to pursue the installation of a cell tower on his property.

Mayor Crowe suggested that a resolution be passed to direct Administration to bring forward an amendment to the Village's Zoning Bylaw to ensure that the Council has more control over this type of installation in the future by way of Zoning regulation.

Motion failed for lack of seconder. Discussion ensued:

- More information is needed before direction can be given to Administration to draft a bylaw amendment
- Perhaps this is an issue that would be best discussed during the consultation process in the Official Community Plan review

Moved by Councillor Lauzon  
Seconded by Councillor Torbohm

**“That Administration bring a report to Council regarding options for regulating cell tower installation in the Village of Chase.”**

**CARRIED**  
**#2019/02/26\_006**

8.3 Business License Requirements for Multiple Businesses

Councillor Torbohm stated that he had read the information provided by Administration and is of the opinion that according to the bylaw definition of business being 'a premise', Chase Discount Auto Sales should not have to have more than one business license even if there is business occurring on more than one property.

It was suggested that Council could pass a resolution for one business license to apply to all three properties.

Moved by Councillor Torbohm  
Seconded by Councillor Scott

**“THAT the business license already issued to Chase Discount Auto Sales apply to all three properties, 409, 421 and 425 Shuswap Avenue.”**  
**CARRIED**  
**#2019/02/26\_007**

## 9. NEW BUSINESS

### 9.1 Chase and District Museum and Archives Society – Lease Agreement

The Corporate Officer provided highlights of the new lease agreement stating that it is for \$1 a year, is for a 5 year term, the Society will pay all utility costs, maintenance and provide for snow removal on ramps and steps, and the Village will be responsible for repairs and replacement of items that form part of the building and structure.

Moved by Councillor Scott  
Seconded by Councillor Lauzon

**“THAT the lease agreement dated February 26, 2019 between the Village of Chase and the Chase & District Museum & Archives Society be ratified; AND**

**That the Mayor and Corporate Officer be authorized to execute said agreement.**  
**CARRIED**  
**#2019/02/26\_008**

### 9.2 Canada Day and Music on the Lake 2019

Moved by Councillor Torbohm  
Seconded by Mayor Crowe

**“THAT Council approve the 2019 expense of \$19,000 to the Chase and District Festival Society to organize and manage Canada Day and Music on the Lake events in 2019 and that this amount be included in the operational budget to be further discussed by Council.”**  
**CARRIED**  
**#2019/02/26\_009**

Moved by Councillor Lauzon  
Seconded by Councillor Torbohm

**“That permission be granted to the Chase and District Festival Society to close the traditional parade route from the Art Holding Memorial Arena along Brooke Drive to Shuswap Avenue; along Shuswap up to Coburn Street, from approximately 11:00 a.m. to 1:00 p.m. on July 1, 2019,”**

**CARRIED**  
**#2019/02/26\_010**

### 9.3 Grant-in-Aid Request – Chase & District Museum & Archives Society

<Councillor Torbohm left the meeting at 5:34 due to a potential perception of bias as his spouse is on the Board of the Museum Society.>

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT the Chase & District Museum & Archives Society be granted \$502.54.”**  
**CARRIED**  
**#2019/02/26\_011**

<Councillor Torbohm returned to the meeting at 5:35 p.m.>

9.4 Charge North – EV Charging Station Funding for Local Governments

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“That the request from the Community Energy Association for Chase to participate in a low-cost program to install an electric vehicle charging station be received as information.**

**CARRIED**

**#2019/02/26\_012**

Moved by Mayor Crowe

Seconded by Councillor Lauzon

**“That Council deny the request from the Community Energy Association to participate in a low-cost program to install a second electric vehicle charging station in Chase.”**

**CARRIED**

**#2019/02/26\_013**

9.5 Sun Valley Housing Society – Storm Drainage

Moved by Councillor Torbohm

Seconded by Councillor Scott

**“THAT the letters from the Sun Valley Housing Society be referred to Public Works, the Ministry of Transportation and Infrastructure, and that a letter be written to the Sun Valley Housing Society to explain that when drainage issues are addressed adjacent to their property they will be notified.”**

**CARRIED**

**#2019/02/26\_014**

9.6 Chase Gathering Place

Moved by Councillor Scott

Seconded by Mayor Crowe

**“That the letter from Minnie Kenoras and Patricia White asking for either monetary support or advice be received for information.”**

**CARRIED**

**#2019/02/26\_015**

Councillor Lauzon asked that the letter that is sent to Ms. Kenoras and Ms. White include information as to how the proponents can access information relating to their purchase of a building in Chase.

9.7 Elected Official Emergency Management Training

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT costs associated with Council members’ attendance at the February 28, 2019 Emergency Management Training Session for elected officials be paid for by the Village of Chase.”**

**CARRIED**

**#2019/02/26\_016**

10. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

James Mintz asked if there would be a Council liaison appointed to the Fire Department.

Mayor Crowe responded that no, the liaison appointments were made, and the Fire Department reports to the CAO as do all of the other Village departments.

The CAO added that she met earlier today with the Fire Chief and Deputy Chief and have instituted monthly meetings to deal with operational issues.

Carolyn Parks-Mintz asked how a response letter is written to someone who has requested something and the Council has passed a resolution to 'receive for information'.

The CAO explained that the applicant is told what the Council resolution is and that no further action was taken on the matter.

Karen Bassett asked how the public could find out how much the Village has paid in legal costs defending legal actions against the Village in 2018.

The Chief Financial Officer answered by saying that the 2018 Financial Statements will be prepared and brought forward to Council soon.

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”**

**CARRIED**

**#2019/02/26\_17**

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the February 26, 2019 Village of Chase Regular Council meeting be adjourned.”**

**CARRIED**

**#2019/02/26\_18**

The meeting concluded at 7:15 p.m.

**Original Signed**

Rod Crowe, Mayor

**Original Signed**

Sean O'Flaherty, Corporate Officer