



Minutes of the Regular Meeting of the Council of the Village of Chase  
held at the Chase Community Hall, 547 Shuswap Avenue on  
Tuesday, November 10, 2020 at 4:00 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Ali Maki  
Councillor Steve Scott  
Councillor Fred Torbohm

In Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer  
Joe Matias, Manager of Public Works  
Brian Lauzon, Fire Chief

Public Participants: 17

**1. CALL TO ORDER**

Mayor Crowe called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Lauzon

Seconded by Councillor Maki

**“THAT the November 10, 2020 Village of Chase Regular Council meeting agenda be adopted as amended by adding 8.4, Letter from Skamana Ski and Snowshoe Club, and 8.5, Notice of Motion, Councillor Lauzon, Lions RV Park.”**

**CARRIED**

**#2020/11/10\_001**

**3. ADOPTION OF MINUTES**

**3.1 Special Meeting held October 23, 2020**

Moved by Councillor Torbohm

Seconded by Councillor Scott

**“THAT the minutes of the October 23, 2020 Special Meeting of Council be adopted as presented.”**

**CARRIED**

**#2020/11/10\_002**

**3.2 Regular Meeting held October 27, 2020**

Moved by Councillor Torbohm

Seconded by Mayor Crowe

**“THAT the minutes of the October 27, 2020 Regular Meeting of Council be adopted as presented.”**

**CARRIED**

**#2020/11/10\_003**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

Karen Bassett, of 564 Lakeshore Drive, regarding item 9.5, indicated she is in favour of having spectators in the arena because all the protocols are in place, and they have a nurse. The Chase Heat have an approved safety plan.

Scott Koch, of 1050 Arbutus Place, regarding item 9.5, suggested that the Village of Chase support the Chase Heat KIJHL hockey team by providing them 5 hours of complimentary ice time per week, and free game ice to help them make up the shortfall of no spectator revenue.

Brock Endean, of 1040 Arbutus Place, regarding 8.3, indicated the Chase Chamber fully supports the Village in joining the newly created Shuswap Economic Development Society.

## 6. **DELEGATIONS**

Karen Bassett, Treasurer for the Chase & District Lions Club, reported to Council on the 2020 financial statement for the Lions RV Park. Ms. Bassett stated that 2020 was a challenging year. Almost 92% of the Lion's' expendable earnings were spent in Chase. Their revenues were down 17% which is equivalent to \$10,000.

Future initiative ideas for 2021 include purchase and installation of lighting at the skateboard park, details which will need to be sorted out.

Finally, Ms. Bassett stated that Council is making a mistake by issuing an RFP for operation of the RV Park. An RFP is not appropriate for a lease agreement, and the Lion's built the park (installed all services) without any financial assistance. The Village should only be able to put it out to RFP when the Lions release the land lease back to the Village.

## 7. **REPORTS**

### a) Mayor and Council Reports

#### Mayor Crowe

- November 4 – Participated in Councillor's Webinar on CAO-Council relationships
- November 10th – Attended a meeting with the Chase and District Health Foundation

#### Councillor Lauzon

- October 28 – Attended a Chase Country Christmas meeting to fine tune the parade route
- October 29 – Met with Chase Lions
- October 31 – Assisted in decorating, and attending the COVID-19-safe Halloween event at the Chase Fire Hall
- November 2 – Attended Emergency Social Services workshop/session hosted by the TNRD
- November 6 – Attended the opening welcome of the Early Childhood Educators course sponsored by the Village
- November 9 - Contacted the arena's Operations Manager to discuss Covid protocols, and to discuss current operations during this pandemic
- Discussion with resident regarding a variance request
- Met with resident to discuss concern & frustration over dealing with bylaw regarding installation of sea-can
- Continue to field concerns and questions regarding civic/municipality matters

#### Councillor Maki

- October 28 - Met with potential new business owner in Chase who is interested in occupying space downtown

- November 2 – Met with Chase Chamber Manager regarding Chase Country Christmas fundraiser
- November 5 – Met with Shuswap Tourism regarding a winter marketing project they'd like to include Chase in

Councillor Scott

- Assisted the Adams River Salmon Society with their application for a grant-in-aid
- Helped the Recreation Society get their item regarding spectators at the arena on the agenda

Councillor Torbohm

- November 3 – Attended the Emergency Support Services seminar at the Community Hall
- November 4 – Attended the CAO-Council Relationship webinar
- November 5 - Attended 229B Brooke Drive as the property is an agenda item regarding it's unsightliness
- November 5 – Met with Sgt. Barry Kennedy of the Chase RCMP detachment
- Reviewed agenda, met with staff and local citizens as required

b) Staff Reports

Manager of Public Works:

- Annual maintenance of sanitary lift stations completed
- 2 sanitary connections installed on Aylmer Road
- Water main break occurred on Coburn Street, and all costs were passed on to MOTI
- Parks staff have completed winterization process
- Flag pole has been replaced at Memorial Park
- Dealt with storm drainage issues on Shepherd Road
- Met with CAO Heinrich and TNRD staff to discuss transition to Recycle BC
- Annual fire extinguisher and emergency lighting tests are complete
- Winter sand and salt stores are refilled in preparation for winter
- The quarterly water distribution trihalomethane sampling is complete
- The Shuswap sanitary lift station repairs are complete
- The BC Hydro SLIM inventory for proposed upgrades to LED is complete

Reports from the CAO, Corporate Officer, CFO, and Fire Chief were included in the agenda package.

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT the reports from Council members and staff be received for information.”**

**CARRIED**

**#2020/11/10\_004**

**8. UNFINISHED BUSINESS**

8.1 Development Variance Permit – 1013 Paquette Road

Moved by Mayor Crowe

Seconded by Councillor Maki

**“THAT Development Variance Permit DVP #1-2020 be issued.”**

**CARRIED**

**#2020/11/10\_005**

8.2 Request for Proposals – Caretaker, Animal Control Officer, Bylaw Enforcement Officer

Moved by Councillor Lauzon  
Seconded by Councillor Maki

**“THAT the Corporate Officer’s report that all 3 contracted staff positions have been duly advertised without receiving any appropriate interest by the proposal deadline of October 28, 2020, be received as information.”**

**CARRIED**  
**#2020/11/10\_006**

8.3 Economic Development Recovery Plan and Economic Development Service Delivery Models and Costs

Moved by Mayor Crowe  
Seconded by Councillor Maki

**“THAT the Village of Chase participate in the newly formed Shuswap Economic Development Society initiative for a 2-year term.”**

**DEFEATED**  
**ALL OPPOSED**  
**#2020/11/10\_007**

Moved by Mayor Crowe  
Seconded by Councillor Scott

**“THAT the matter of joining the Shuswap Economic Development Society initiative be deferred back to Administration to gather additional information such as firm costs to participate and benefits to the Village of participation.”**

**CARRIED**  
**#2020/11/10\_008**

8.4 Letter from Skmana Ski and Snowshoe Club regarding Council’s Grant in Aid

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT Council approves the Skmana Ski and Snowshoe Club in utilizing the funds that were awarded to the club by the Village of Chase for warming hut repairs towards the purchase of grooming equipment.”**

**CARRIED**  
**#2020/11/10\_009**

8.5 Chase Lions RV Park lease

Moved by Councillor Torbohm  
Seconded by Councillor Lauzon

**“THAT the Council motion released to the public on October 8, 2019 be rescinded.”**

**For reference, the motion released on October 8, 2019 reads:**

Resolution #2019/09/16\_IC002, regarding the Mill Park RV Park, has been released from In-Camera as follows:

**“THAT the Chase Lions Club be awarded a 2-year extension to their existing lease with the Village to operate the Mill Park RV Park, expiring December 31, 2021; AND,**

**THAT the lease renewal agreement require that the Chase Lions present an income statement to Council annually at the second Regular meeting in October; AND,**

**THAT the Chase Lions present a detailed account of expenditures for community benefits; AND,**

**THAT Administration be directed to publicly issue a *Request for Proposals* by November 30, 2020.”**

The VOTE was called on the motion to rescind motion #2019/09/16\_IC002 and it was  
**DEFEATED  
CROWE, MAKI, SCOTT OPPOSED  
#2020/11/10\_010**

Moved by Councillor Maki  
Seconded by Mayor Crowe

**“THAT the Chase Lions lease of the RV Park be extended for a year and that the RFP process be deferred for a year.”**

**DEFEATED  
ALL OPPOSED  
#2020/11/10\_011**

## **9. NEW BUSINESS**

### **9.1 Mask Wearing in Publicly Owned Facilities**

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT it be strongly encouraged that facial masks be worn by the public in all municipal buildings.”**

**CARRIED  
#2020/11/10\_012**

### **9.2 Demand Notice – 229B Brooke Drive**

Moved by Councillor Torbohm  
Seconded by Councillor Maki

**“THAT Council approve issuing Notice to the owner or occupier giving them twenty-one (21) days to bring the property at 229B Brooke Drive into compliance with the Property Maintenance Bylaw.”**

**CARRIED  
#2020/11/10\_013**

### **9.3 Application for Development Variance Permit – 1233 Bay Drive**

Moved by Councillor Scott  
Seconded by Councillor Lauzon

**“THAT Council accept the application for a Development Variance Permit at 1233 Bay Drive, and direct staff to complete the referral process.”**

**CARRIED  
#2020/11/10\_014**

### **9.4 Heritage Infrastructure Funding – Secwepemc Landmarks Project Second Phase**

Moved by Councillor Lauzon  
Seconded by Councillor Scott

**“THAT the Village of Chase provide a letter of support to the Shuswap Trail Alliance in their application for funds through the New Heritage Infrastructure Funding Program for Phase 2 of the Secwepemc Landmark Project.”**

**CARRIED  
#2020/11/10\_015**

9.5 Spectators at Art Holding Memorial Arena

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT spectators be prohibited from attendance at the Art Holding Memorial  
Arena until reconsideration in January, 2021.”**

**CARRIED**

**#2020/11/10\_016**

**10. NOTICE OF MOTION**

None

**11. RELEASE OF IN CAMERA ITEMS**

None

**12. IN CAMERA**

None

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the November 10, 2020 Village of Chase Regular Council meeting be  
adjourned.”**

**CARRIED**

**#2020/11/10\_017**

The meeting concluded at 5:29 p.m.

**Original Signed** \_\_\_\_\_  
Rod Crowe, Mayor

**Original Signed** \_\_\_\_\_  
Sean O'Flaherty, Corporate Officer