



Minutes of the Special Meeting of the Council of the Village of Chase held  
Virtually on Wednesday, February 11, 2021 at 6:30 p.m.

**PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Steve Scott  
Councillor Fred Torbohm

Regrets: Councillor Ali Maki

In Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer

Also in Attendance: Board of Directors of the Chase & District Recreation Society

Public Participants: 0

**1. CALL TO ORDER**

Mayor Crowe called the meeting to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the February 11, 2021 Village of Chase Special Council agenda be adopted as presented.”**

**CARRIED**

**#2021/02/11\_001**

**3. ADOPTION OF MINUTES**

None

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

None

**6. DELEGATIONS**

**6.1 Chase & District Recreation Society Board (10) members in attendance**

Brooke Kynoch along with other members of the Board spoke to each section of the draft partnering agreement:

- The Board believes there is an error in the civic address of the Arena – they have always known the address to be 320 Shepherd Road not 221 Shepherd Road

The address will be clarified.

Mr. Kynoch continued:

- Under Society's obligations, (a) (i) the Society would like the Village to handle the lease with the Zipline people rather than the Society dealing with it
- Under (a) (ii) the Society is unable to provide all equipment, supplies and operating personnel necessary to provide the Recreation Service and asked that this clause be clarified by being more specific as to what the Society's obligations are with regard to the provision of equipment etc.
- The Society is okay with (a) (iii)
- The Society would like more clarification of (a) (iv) as there are a large number of issues that need to be addressed at the Arena - Mr. Kynoch referred to the Arena manager Doug Copeland's 'wish list' which was circulated to all of Council
- The Society is okay with (a) (v)
- Regarding (a) (vi) the Society are not fundraisers, and as this is a 'management contract' the Society does not feel that fundraising is their obligation
- The Society is okay with (a) (vii) which requires the Society to obtain written permission from the Village to construct additional improvements on the premises
- The Society requests that (a) (viii) be reworded as they are not general contractors and do not feel comfortable with the wording of this clause
- The Society is okay with (b)
- The Society requests that (c), (d) and (e) be reworded or removed – these clauses speak to the "Service Area" and non-residents
- The Society is okay with (f) and (g)
- The Society requests that (h) be removed, as they do not feel comfortable having funds from other Society run entities be transferred to the Arena
- The Society is concerned that the Seniors housing project referred to in (i) will have a negative impact on parking for the Arena
- The Society is of the opinion that a Joint Operations and Management Committee is not necessary – and is concerned that if such a committee exists and no resolution can be found to an issue, how will the issue be resolved – they are of the opinion that quarterly meetings with Council would be a better way to provide for more communication between the two parties or another option would be a Council liaison appointment
- The Society is okay with (k) and (l)
- The Society will provide the financial information referred to in (m) (i) as soon as it is available after the accountant prepares
- The Society would like the title "Grants of Assistance" to be changed to "Operating Agreement", under (m) (ii) the Village has agreed to pay \$150,000 annually to the Society and are requesting an additional \$50,000 for a total of \$200,000, with payments being made when they are requested
- The Society is okay with (m) (iii) and (iv) (although they do refer to a Joint Management Committee
- The Society will not be able to afford for finances to be audited – a statement of review is what the Society receives now-if at some point the Village requested an audit the Society would expect the Village to pay for the audit
- The Society is okay with (n) and (o)
- The Society does not feel they should have to prepare an application annually for a tax exemption as outlined in (p) – a multi-year exemption can be applied

- The Society is okay with (q), the second (p), and the second (q) and (r)
- The Society requests that (s) be reworded to be more clear as well as (t) and (u)
- The Society is okay with (v) through (y)

Mr. Kynoch then suggested that the Village of Chase approach the other entities that use the Arena as much as the Village of Chase residents (such as Adams Lake Indian Band, North Shuswap area, Pritchard) and ask for funding contributions.

Other comments were made:

- The TNRD contributes money to the Clearwater Arena
- Electors would have to be taxed in Electoral Areas through a taxation service agreement
- Some municipalities that operate Arenas charge higher user fees for users that live outside the municipality

The issue of the Arena Manager was raised. Mr. Kynoch stated that the Manager has indicated he will be leaving when his contract expires at the end of July 2021 and the Society is wondering how they will replace the Manager

- A job description is needed for the position
- The position may need to be split into 2 or more positions
- Perhaps Mr. Copeland could be placed on a one year retainer to provide some advice for the new manager/operators

Mr. Kynoch also raised the issue of the Zamboni which now has over 400,000 km and stated that a new Zamboni is definitely needed and soon.

The CAO will assist Jane Herman in obtaining job descriptions for Arena managers/operators.

**7. REPORTS**

None

**8. UNFINISHED BUSINESS**

None

**9. NEW BUSINESS**

None

**10. NOTICE OF MOTION**

None

**11. IN CAMERA**

None

**12. RELEASE OF IN CAMERA ITEMS**

None

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the February 11, 2021 Village of Chase Special Council meeting be  
adjourned.”**

**CARRIED**

**#2021/02/11\_002**

The meeting concluded at 7:41 p.m.

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Rod Crowe, Mayor

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Sean O'Flaherty, Corporate Officer