AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, January 9, 2018 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the January 9, 2018 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES Pages 1-5

3.1 Regular Meeting held December 12, 2017

Resolution:

"That the minutes of the December 12, 2017 Regular Meeting of Council be adopted as presented."

3.2 Special Meeting held December 21, 2017 Pages 6-7

Resolution:

"That the minutes of the December 21, 2017 Special Meeting of Council be adopted as presented."

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

Stefan Schielke representing the Chase Chamber of Commerce, will present on Tourism Visitor Kiosks.

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports Page 8

8. UNFINISHED BUSINESS

8.1 Tobacco Reduction and Becoming Smoke-Free Page 9

Memorandum from the Corporate Officer

Recommendation:

"**That Council pass a motion for staff to develop a report recommending a smoke-free by-law for Chase."**

9. NEW BUSINESS

9.1 Appointment of Chief Financial Officer for Village of Chase

Recommendation:

"That Joanne Molnar be appointed as the Chief Financial Officer for the Village of Chase effective January 2, 2018; and

That Leif Pedersen, former Director of Financial Services for the Village of Chase, be removed as an official signing authority for the Village of Chase; and,

That Joanne Molnar, Chief Financial Officer for the Village of Chase, be added as an official signing authority for the Village of Chase."

9.2 Southern Interior Local Government Association (SILGA) Pages 10-13

Correspondence has been received from SILGA regarding:

- Call for Nominations
- Call for Resolutions

9.3 Thompson Watershed Floor and Debris Flow Disaster Mitigation Project Pages 14-18

Memorandum from the CAO

9.4 Shuswap Tourism Resolution regarding Highways and Active Transportation

At its December 7, 2017 meeting, the Shuswap Tourism Advisory Committee passed the following resolution:

"That the Columbia Shuswap Regional District (CSRD) Board make a resolution to send to the Southern Interior Local Government Association to request that the Ministry of Transportation and Infrastructure incorporate active transportation corridors into all current and future highways projects; AND

That the Chair of the CSRD write a letter to the Ministry of Transportation and Infrastructure to request that said Ministry consider the incorporation of active transportation corridors into all current and future highways projects."

This is being shared with Mayor and Council for two reasons:

1. The Village of Chase is embarking on an Active Transportation Planning project and there are highways improvements scheduled for the Trans Canada Highway that runs by Chase; and
2. The resolution if passed by the CSRD will be forwarded to SILGA of which the Village of Chase is a member.

Mayor and Council are being asked to receive this item for information.

9.5 Chase Lions Club 50th Anniversary Page 19

A letter of invitation for the Mayor and guest to attend this celebration on Saturday January 27 at 4:00 p.m. at the Chase Community Hall.

9.6 Team Chase Grant-In-Aid Request Page 20

Council is being asked to consider a $274.50 grant-in-aid for Team Chase to support their fundraising event in September 2018.

9.7 Chase Chamber of Commerce Annual General Meeting Page 21
An invitation to Mayor, Council, and staff has been received from the Chase Chamber of Commerce to attend the Annual General Meeting January 17, 2018. Mayor Berrigan and his spouse have confirmed their attendance.
For Council's information only.

9.8 Revenue Sharing of Cannabis Sales Page 22
The Mayor of Kelowna, Doug Findlater, is requesting support in writing the province to request 50% revenue sharing in the sales of recreational cannabis.

10. RELEASE OF IN CAMERA ITEMS

11. IN CAMERA

12. ADJOURNMENT

Resolution:
"That the January 9, 2018 Village of Chase Regular Council meeting be adjourned."

Minutes of the Regular Meeting of Council of the Village of Chase
held in the Council Chamber at the Village Office at 826 Okanagan Avenue
on Tuesday, December 12, 2017 at 4:00 p.m.

PRESENT: Mayor Rick Berrigan
Councilor David Lepsoe
Councilor Nancy Egely
Councilor Ali Maki
Councilor Steve Scott

Also in Attendance: Joni Heinrich, Chief Administrative Officer
Sean O'Flaherty, Corporate Officer
Tim Perepolkin, Public Works Manager
Jack Blair, Interim Director of Fire Operations
Brian Lauzon, Fire Chief

Public Gallery: 11

1. CALL TO ORDER
Mayor Berrigan called the meeting to order at 4:01 p.m.

2. ADOPTION OF THE AGENDA
Moved by Councilor Maki
Seconded by Councilor Egely
"That the November 14, 2017 Village of Chase Regular Council agenda be adopted as amended by adding *6.0, Citizens on Patrol,* and *8.12, Letter of Support for the Village of Chase in Response to Proposed Trans-Canada Highway Concerns from the Thompson-Nicola Regional District."*
CARRIED
#2017/12/12_001

3. ADOPTION OF MINUTES
Minutes of the November 28, 2017 Regular Meeting of Council
Moved by Councilor Scott
Seconded by Councilor Maki
"That the minutes of the November 28, 2017 Regular Meeting of Council be adopted as presented."
CARRIED
#2017/12/12_002

4. PUBLIC HEARING
None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS
Karen Bassett of 564 Lakeshore Drive regarding item 9 inquired about the purchase date and amount for the CPR lands.
Mayor Berrigan replied that all queries regarding the CPR lands are available and fall under the Freedom of Information and Protection of Privacy Act and all questions should be submitted to Administration.

Ms. Bassett then questioned why additional costs were being forced upon the Lions Club to engineer wastewater solutions from the splash pad project.
Mayor Berrigan replied that the Lions' project needs to be thoroughly engineered and this includes the wastewater disposal solution. The wastewater cannot go into the sanitary

sewer system as it was not designed to handle peak demands from a splash pad. Furthermore, the price for the project continues to inflate and he will protect the taxpayers from these costs being passed on to them.

Rolly Mockford of 504 Pine Street regarding item 9 inquired why the sewer system cannot handle the splash pad water if it can handle flooding and fire fighting wastewater. He added that the Village spent money buying the Curling Club and the museum and why not the splash pad?
Mayor Berrigan replied that the Curling Club was purchased for $100,000 and is a $400,000 asset.

Rachael Jensen of 622 3rd Avenue regarding item 9 inquired about the Lion's splash pad and who's paying for the costs to engineer the wastewater issue.
Mayor Berrigan replied that wastewater solutions are part of the project and must form part of the comprehensive engineering for the project.

6. DELEGATIONS

Rolly Mockford, President of Citizens on Patrol, discussed the coffee houses and how important they are as a fundraiser for the organization. He also clarified their October 3, 2017 request for a grant-in-aid. Citizens on Patrol will decide on re-applying for a grant-in-aid at their next executive meeting.

7. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- November 29 – Attended a Shuswap Trails Alliance Round Table at the Chase Community Hall and made an introductory welcome to all
- December 1 - Participated in the Chase Country Christmas Parade
- December 7 – Attended a Meet and Greet with MLA Todd Stone and MLA Peter Milobar in Kamloops
- December 9 – Attended the Chase Chamber of Commerce Christmas Gala where he had the honour of presenting the Citizen of the Year award to Alison Lauzon and Shirley Phillips

Councilor Egely

- November 30 – Decorated the Village of Chase float for the Chase Country Christmas Parade
- December 1 – Participated in the Chase Country Christmas Parade

Councilor Lepsoe

- November 29 – Attended a Shuswap Trails Alliance Round Table at the Chase Community Hall
- December 1 – Marshalled the Chase Country Christmas Parade
- December 6 – Attended a pictograph meeting at Little Shuswap Lake Indian Band
- December 7 – Attended a Shuswap Tourism meeting

Councilor Maki

- November 30 – Decorated the Village of Chase float for the Chase Country Christmas Parade
- December 1 – Participated in the Chase Country Christmas Parade

Councilor Scott
- November 30 – Decorated the Village of Chase float for the Chase Country Christmas Parade
- December 1 – Participated in the Chase Country Christmas Parade

b) Staff Reports

Fire Chief reported:
- Attended 4 fire calls and two rescue calls
- 218 Burning Permits issued to date

Interim Director of Fire Operations reported:
- The newly purchased tender arrived from Abbotsford and has seen active duty
- The tandem axle truck was successfully delivered to Smithers
- There are 11 members with Exterior Operations training with 4 more that should be qualified by the end of January
- Planning a session at the Salmon Arm training centre in the spring to practice live fire, apparatus and some interior ops
- Job descriptions are being updated
- New windows have been ordered for the fire hall
- The Deputy Fire Chief is working on an updated training manual for new paid on call members
- Working on building 'team' leaders in compliance with WorkSafe BC guidelines

CAO reported:
- Working on various internal matters including staffing, overseeing agenda preparations, and assisting in the highways upgrade feedback process

Council also considered the written reports from the Corporate Officer and the Public Works Manager that were included in the agenda package.

Moved by Councilor Scott
Seconded by Councilor Egely
"That the reports from Council members and Staff be received for information."
CARRIED
#2017/12/12_003

8. NEW BUSINESS

8.1 Unpaid Tax Write-Off, Roll Number 512-73000.170

Moved by Councilor Scott
Seconded by Councilor Egely
"THAT the Inspector of Municipalities be requested to approve the write off of the unpaid taxes in the amount of $659.58 and related penalty and interest charges for the years 2013 to 2017 on Property Tax Roll number 512-73000.170."
CARRIED
#2017/12/12_004

8.2 Unpaid Tax Write-Off, Roll Number 512-71025.280
Moved by Councilor Egely
Seconded by Councilor Maki
"THAT the Inspector of Municipalities be requested to approve the write off of the unpaid taxes in the amount of $1058.15 and related penalty and interest charges for the years 2013 to 2017 on Property Tax Roll number 512-71025.280."
CARRIED
#2017/12/12_005

8.3 2018 Council Liaison Appointments
Moved by Councilor Scott
Seconded by Councilor Maki
"That the 2018 Council Liaison Appointments be appointed by Mayor Berrigan as amended by rotating each acting mayor back in time by three months."
CARRIED
#2017/12/12_006

8.4 2018 Council Meeting Schedule
Moved by Councilor Maki
Seconded by Councilor Egely
"THAT Council adopt the 2018 Council meeting schedule as presented."
CARRIED
#2017/12/12_007

8.5 Request for Use of Village Property – September 2018
Moved by Councilor Scott
Seconded by Councilor Egely
"That Council permit the Summer Magic square dance participants use of the Curling Club parking lot for purposes of camping in September 2018." CARRIED
#2017/12/12_008

8.6 Prevention of Quagga and Zebra Mussels
Moved by Councilor Egely
Seconded by Councilor Maki
"THAT Council show support for the District of Sicamous by submitting a letter to the Honourable George Heyman, Minister of Environment and Climate Change Strategy, requesting more funding from the province to increase awareness and education for the threat of Quagga and Zebra mussels in BC Lakes."
CARRIED
#2017/12/12_009

8.8 Kamloops Community Band Concert
Moved by Councilor Egely
Seconded by Councilor Scott
"That Council provide a grant-in-aid to the Kamloops Community Band for covering costs related to the Community Hall rental on December 10, 2017."
CARRIED
#2017/12/12_010

8.9 Shuswap Trail Alliance - BC Rural Dividend Grant Fund 2018
Moved by Councilor Maki
Seconded by Councilor Egely
"THAT Council support the Shuswap Trail Alliance - BC Rural Dividend Grant Fund 2018 application by providing a letter of support."
CARRIED
#2017/12/12_011

8.10 Chase Secondary School Fourth Annual Appreciation Meal
Moved by Councilor Egely
Seconded by Councilor Maki
"THAT Council support the Chase Secondary School Fourth Annual Appreciation Meal with a $100 grant-in-aid."
CARRIED #2017/12/12_012

8.11 Citizens on Patrol – 2018 Coffee Houses Letter
Moved by Councilor Scott
Seconded by Councilor Egely
"THAT the memorandum from the Corporate Officer regarding the grant-in-aid request from Citizens on Patrol for their 2018 Coffee Houses be received for information."
CARRIED #2017/12/12_013

8.12 Letter from TNRD supporting Chase Regarding Trans-Canada Highway Upgrades
Moved by Councilor Scott
Seconded by Councilor Egely
"THAT the letter from John Ranta, Chair of the TNRD, in support of Chase receiving appropriate highway improvements, be received for information."
CARRIED #2017/12/12_014

9. RELEASE OF IN-CAMERA ITEMS
None

10. IN CAMERA
Resolution #2017/07/08_IC004 was released from In-Camera regarding the Village of Chase purchasing lands formerly owned by CPR on Aylmer Road, and plans for disposition.
Resolution #2017/11/28_IC004 was released from In-Camera regarding Lion's obligation to engineer wastewater disposal for the Splash Park.

11. ADJOURNMENT
Moved by Councilor Scott
Seconded by Councilor Maki
"That the December 12, 2017 Village of Chase Regular Council meeting be adjourned."
CARRIED #2017/12/12_015

The meeting concluded at 4:59 p.m.

Rick Berrigan, Mayor

Sean O'Flaherty, Corporate Officer

Minutes of the Special Meeting of Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Thursday, December 21, 2017 at 3:00 p.m.

PRESENT:	Mayor Rick Berrigan Councilor Nancy Egely Councilor David Lepsoe Councilor Steve Scott
Also in Attendance:	Joni Heinrich, Chief Administrative Officer
Regrets:	Councilor Maki
Public Gallery:	2

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 3:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councilor Scott
Seconded by Egely
"That the December 21, 2017 Village of Chase Special Council meeting agenda be adopted as presented."

CARRIED
#2017/12/21_001

3. UNFINISHED BUSINESS

3.1 Proposed Splash Pad – Waste Water Discharge to ground - Costs to Determine

Mayor Berrigan provided a brief overview of the situation noting that:

- In order for the Village to protect its sewer treatment plant Council is being asked to consider spending up to $5600 for some engineering work for due diligence in determining the best way to dispose of waste water from the Splash Pad so that it does not all go into the Village sewer treatment system

Discussion:

- Why can't the water be reused for irrigation in the park?
- Very costly to install holding tanks and piping in order that this can take place – possibility of obtaining grant funding in the future to build this into the waste water portion of the amenity
- These current tests will determine the volume (large or small) of water the ground can absorb from the splash park and how large any rock pits need to be designed to accommodate the waste water

Moved by Councilor Scott
Seconded by Councillor Egely
"That the Village of Chase expend up to $5600 from its 2017 Parks Operations budget to obtain from the Lions' engineers a geotechnical assessment for waste water to ground in Memorial Park as well as preliminary disposal to ground design options."

CARRIED
#2017/12/21_003

Moved by Mayor Berrigan
Seconded by Councilor Egely
"That Administration work with the Chase Lions Club to develop a contract that will included both parties' responsibilities and commitments in relation to the site preparation, construction and operation of the Splash Pad."

CARRIED
#2017/12/21_003

4. **ADJOURNMENT**
Moved by Councilor Scott
Seconded by Councilor Egely
"That the December 21, 2017 Village of Chase Special Council meeting be adjourned."

CARRIED
#2017/12/21_004

The meeting concluded at 3:27 p.m.

Rick Berrigan, Mayor

Joni Heinrich, CAO

VILLAGE OF CHASE

Memorandum

Date: 2018 January 5

To: Mayor and Council

From: Sean O'Flaherty, Corporate Officer

RE: Activities undertaken from December 11 to January 5, 2018

Regular Duties:

- Preparation of Council meeting agendas and minutes
- Prepared Council reports and correspondence on various matters
- Responding to email and telephone inquiries
- Assisting staff and public with legislative and bylaw interpretations, and general support
- Responding to land use enquiries
- Liaising with the Building Inspector on zoning confirmation matters
- Performed pre-event walk-throughs of Community Hall events, and general management of the hall
- Prepared the Sunflower newsletter insert containing public service announcements and other general coming events

Other Duties During the Reporting Period:

- Rocky Road Trail meeting with representatives of the province, Shuswap Trail Alliance
- Completed Notice of Disposition for lands on Aylmer Road
- Crafted, deployed, collected, and compiled Trans-Canada Highway survey
- Dealt with some Community Hall maintenance issues
- Worked on updating the Village's subdivision bylaw
- Progress has been made on the short term rental report for Council
- Active Transportation Advisory Committee member selection process completed

4th Quarter Statistics (Totals for 2017):

- Dog licences: **300** (244 for 2016). This represents a 23% increase
- Business licences: **215** (188 for 2016) This represents a 14% increase
- Building Permits totalled **$1.86** million for 2017, a decrease of 36% in value from 2016.

Bylaw Enforcement

- Bylaw priorities recently include snow clearing matters, and uninsured vehicles stored on boulevards particularly those potentially interfering with snowplows. Otherwise, activity is minimal.

Dog Control

- Animal Control Officer has been dealing with stray dogs. Otherwise, activity is minimal.

Respectfully submitted, Sean O'Flaherty

Village Of Chase
Memorandum

TO: **Mayor and Council**

FROM: **Corporate Officer**

DATE: **5 January 2018**

RE: **Smoke Free Communities**

At the November 28, 2017 Regular Meeting, Jeff Conners from Interior Health's Tobacco Reduction team, presented on the latest tools and strategies for reducing tobacco use in communities. Interior communities such as Chase struggle with higher tobacco use rates compared against the provincial average by 6%. Smoking and vaping restrictions in public places is the most effective method in reducing tobacco use, and in reducing exposure to second hand smoke. Local government policy is an important piece to ensuring healthy outdoor public spaces for all. Council has an opportunity to affect smoking patterns in public areas including Village-managed properties such as trails, plazas, parks, beaches, wharves, and recreation/civic facilities.

Mr. Conners concluded his presentation by requesting the following of Council:

"That Council pass a motion for staff to develop a report recommending a smoke-free by-law for Chase."

Respectfully submitted,

Sean O'Flaherty,
Corporate Officer

SILGA Southern Interior Local Government Association

December 14, 2017

To: All SILGA Members

Re: SILGA Convention – Call for Nominations 2018

As per the Constitution of the Southern Interior Local Government Association (amended 2017), the "Call for Nominations" is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2018/2019 term. Elections are to be held at the SILGA Convention in Revelstoke on April 26, 2018.

Offices to be filled are President, 1st Vice President, 2nd Vice President and seven Directors. One member of the SILGA board must be an Electoral Area Director of a member Regional District. All positions are for one year. Those presently serving may run for another term if they so wish.

Excerpt from the SILGA constitution regarding new voting procedures:

7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.

7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.

7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate - of those candidates that are Electoral Area Directors of a regional district - with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

PO Box 27017 Cityview PO
Kamloops, BC
V2E 0B2

Tel: 250-851-6653
yoursilga@gmail.com
www.silga.ca

Deadline for nominations is Monday, February 26, 2018. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Past President Chad Eliason, Salmon Arm.

All those interested in serving are asked to contact Councillor Eliason at 250-804-9874 or by email at chadeliason@gmail.com. All information should be forwarded to both Councillor Eliason and the SILGA office (yoursilga@gmail.com).

Alison Slater
SILGA Executive Director

SILGA Southern Interior Local Government Association

December 14, 2017

To: All SILGA Members

Call for Resolutions for 2018 Convention

The SILGA Annual General Meeting and Convention is scheduled to be held in Revelstoke from April 24th to April 27th, 2018. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Friday, February 23, 2018 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2018 SILGA Convention, please forward by email your resolution to yoursilga@gmail.com. Any background information on the resolution would be helpful. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should be relative to regional issues and should not pertain to a finite local interest.

If you do not receive a confirmation email regarding your resolution, please contact the SILGA office at 250 851 6653.

For information on how to properly write a resolution please refer to the UBCM website below.

http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html

Resolutions not received by February 23rd will be considered late resolutions and must go through the following procedures to be considered at the AGM.

Late Resolutions

(1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

(2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.

PO Box 27017 Cityview PO.
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V2E 0B2

tel: 250-851-6653
www.silga.ca
yoursilga@gmail.com

(3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
(4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
(5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
(6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

Alison Slater
Executive Director, SILGA

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yoursilga@gmail.com

VILLAGE OF CHASE

Memorandum

Date: December 21, 2017

To: Mayor and Council

From: CAO

RE: Thompson Watershed Floor and Debris Flow Disaster Mitigation Project

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A community to community meeting is being held Wednesday February 14, 2018 in Kamloops for all local and First Nations governments, elected officials and applicable staff members to initiate a risk assessment process for flood and debris flow in the Thompson watershed. The risk assessment process will come under the National Disaster Mitigation Program a federal program that assists communities to plan for disasters in order to become more resilient.

The federal government has been realizing that we are all facing increasing disaster risks due to climate change. Knowledge that is up-to-date and accessible will not only help governments, communities and individuals to understand flood risks and employ effective mitigation strategies to reduce the impacts of flooding, but will also further discussions on developing a residential flood insurance market in Canada.

Mayor and Councilors are being asked to indicate their interest in attending this meeting. The CAO will be attending as will the Manager of Public Works and the Corporate Officer/Planner. Costs for administration members to attend is budgeted.

A resolution of Council is required for the Village to cover costs associated with the attendance of Mayor and Council.

Respectfully submitted,

Joni Heinrich

Fraser Basin Council

Social well-being supported by a vibrant economy and sustained by a healthy environment

RECEIVED
Village of Chase
DEC 20 2017
Original
File
Copy
Agenda

14 December 2017

Village of Chase
PO Box 440
Chase, BC V0E 1M0

Subject: Thompson Watershed Flood and Debris Flow Disaster Mitigation Risk Assessment

Dear Mayor Berrigan and council:

Elected leaders and emergency management and/or planning and development staff from your government are invited to attend a **community to community meeting to initiate a risk assessment process for flood and debris flow in the Thompson watershed.**

Local and First Nations governments from the entire Thompson River Watershed are invited to participate, from 100 Mile House and Clearwater in the north, Sicamous in the east, Enderby and Lumby in the south, to Lytton and Clinton in the west. Please refer to enclosure 1 for the project summary, scope, budget and timeframe; enclosure 2 for a map of jurisdictions within the Thompson watershed; and enclosure 3 for a draft agenda for the meeting.

When: 10:00AM to 3:00PM, Wednesday February 14, 2018 (lunch will be provided)

Where: Kamloops, BC (location to be determined)

Please advise me by email msimpson@fraserbasin.bc.ca with who will participate on your government's behalf by February 7, 2018.

Yours truly,

Mike Simpson, MA, RPF
Senior Regional Manager

Enclosure 1: Project Summary
Enclosure 2: Thompson Watershed map with Jurisdictions
Enclosure 3: Draft agenda for Community to Community Meeting

Thompson Watershed Flood and Debris Flow Disaster Mitigation Project
Project Summary as at December 6, 2017

Project description
The project will undertake a watershed-wide risk assessment of flood and land/debris flows covering the entire Thompson River watershed. The risk assessment will identify flood hazards; potential impacts; and community and infrastructure vulnerabilities as well as the overall flood risk profile for the area. The project will compile existing information on any risk assessments undertaken in the past 15 years, and complete any missing information to have a consistent approach across the entire watershed of regional scale. It will also identify where more advanced flood mapping or mitigation planning is completed or underway.

This project will bring together representatives of large cities, small municipalities as well as rural areas and First Nations, identifying common risks and opportunities to work together across an entire watershed. It will raise awareness of all risks in the watershed, enabling mitigation planning and action to address issues and hopefully prevent the magnitude of future emergencies.

This project is part of the greater National Disaster Mitigation Program which has four streams: Stream 1 Risk Assessment (this project); Stream 2 Flood Mapping; Stream 3 Mitigation Planning; Stream 4 Investments in Non-structural and Small Scale Structural Mitigation Projects.

Project Location – the entire Thompson watershed, inclusive of the North Thompson and South Thompson, to the confluence with the Fraser at Lytton. The project is administered out of Kamloops.

Who Is Invited to be Involved – Local governments (municipalities, regional districts) and First Nations within the entire Thompson River Watershed, from 100 Mile House, Canim Lake and Clearwater in the north, to Enderby, Lumby and Splatsin in the south, Sicamous in the east, and west to Clinton, Spence's Bridge, Lytton and Nlaka'pamux territory, as well as provincial and federal government agencies. Fraser Basin Council is the project lead and facilitator.

Proposed Process (draft, in brief) – communicate with all local governments and First Nations, convene a forum to initiate the project, strike a Thompson Watershed Disaster Mitigation Steering Committee, develop a terms of reference, identify existing information on risk assessments and flood mapping, issue a request for proposals, hire a qualified professional that reports back to the committee. Prepare and submit annual funding applications, to apply for the next stage of work in different geographic areas.

Project budget - $600 000

Project duration – 1 year, 4 months; completion March 2019

Project contact:
Mike Simpson, MA, RPF
Senior Regional Manager
Fraser Basin Council
250-314-9660 Kamloops
250-299-1202 cell
msimpson@fraserbasin.bc.ca

Jurisdictions within the Thompson Watershed

Fraser Basin Council

Legend

- City, Town

Roads

- Major Road
- Minor Road

Administration Area

- Municipality
- IR
- Electoral Area
- Park

Watershed

- Bonaparte River
- Nicola River
- North Thompson River
- South Thompson River
- Thompson River

The Secwepemc, Nlaka'pamux, Syilx and St'at'imc nations assert title and rights over different portions of the Thompson Watershed

Regional District Abbreviation Key

CRD—Cariboo Regional District
FVRD—Fraser Valley Regional District
RDCK—Regional District of Central Kootenay
CSRD—Columbia Shuswap Regional District
RDNO—Regional District of North Okanagan
RDOS—Regional District of Okanagan Similkamee
SLRD—Squamish-Lillooet Regional District

Thompson Watershed Disaster Mitigation Community to Community Forum

10:00AM-3:00PM, Wednesday February 14, 2018

TBD, Kamloops

DRAFT Agenda as at December 14, 2017

Meeting objectives:

- Initiate the Thompson Watershed Disaster Mitigation Risk Assessment project
- Bring together elected officials and staff from local, provincial and First Nations governments to build relationships and share technical knowledge and resources
- Strike a steering committee to oversee the flood and land/debris flow risk assessment

Invited Participants:

- Elected leaders and emergency management or planning/development staff from the following in the Thompson watershed:
  - First Nations - Secwepemc (Adams Lake, Neskonlith, Little Shuswap Lake, Splatsin, Tk'emlups te Secwepemc, Skeetchestn, Bonaparte, Canim Lake, Simpcw), Nlaka'pamux (Ashcroft, Boothroyd, Boston Bar, Coldwater, Cook's Ferry, Kanaka Bar, Lower Nicola, Lytton, Nooaitch, Oregon Jack Creek, Shackan, Siska, Skuppah), Syilx (Upper Nicola) and St'at'imc (Tskwaylaxw/Pavilion)
  - Regional Districts - Thompson-Nicola, Cariboo, Columbia-Shuswap, North Okanagan
  - Municipalities - Kamloops, Merritt, Logan Lake, Clinton, Lytton, Cache Creek, Ashcroft, Barriere, Clearwater, Sun Peaks, Chase, Salmon Arm, Sicamous, Enderby, Lumby, 100 Mile House
- Provincial government - MFLNRORD, EMBC
- Federal government - INAC

Time	Topic	Format or Who
9:30AM	Doors open, coffee available, registration, networking	-
10:00AM	Welcome, introductions	Tk'emlups te Secwepemc, City of Kamloops
10:15AM	Review agenda, objectives	Mike Simpson, Fraser Basin Council
10:30AM	The project and NDMP Stream 1 Risk Assessment	Mike Simpson
11:00AM	Keynote - climate change adaptation, future flood risk and debris flows	TBD
12:00PM	Lunch	
1:00PM	Watershed-level discussions (North Thompson, South Thompson, Thompson, Bonaparte, Nicola) ▪ 2017 flood impacts, values ▪ What's already complete, or underway ▪ What are areas of priority for risk assessment	Small groups, review maps, capture ideas
2:15PM	Coffee break	
2:30PM	Next steps ▪ Steering Committee formation ▪ Request for proposals	
2:45PM	Evaluation	
3:00PM	Adjourn	-

CHASE LIONS CLUB
P.O. BOX 12, CHASE, BRITISH COLUMBIA V0E 1M0

RECEIVED
Village of Chase
DEC 18 2017

Village of Chase
P.O. Box 440
Chase, BC, V0E 1M0

The Chase Lions Club is Celebrating its 50th. Anniversary

Place: Chase Community Hall

Date: Saturday January 27, 2018

Time: 4:00 PM to closing

Dinner: 5:00 PM.

Bar: Full bar facilities during the event.

We wish to invite His Worship, Mayor Rick Berrigan and guest (or an alternate representative from the Village) to this anniversary celebration to commemorate and reflect the past history of our Club.

For catering purposes, please RSVP by January 13, 2018 by mail to the above address or by email to brysonjd01@gmail.com.

Yours truly

Lion Jim Bryson

Lion Jim Bryson
Anniversary Celebration Chairperson.

January 2018

Mayor and Council,

Village of Chase.

Dear Mayor and Council,

Good morning, my name is Janice Winfield and I am writing this request on behalf of Team Chase. Most of you are probably aware of Team Chase and what we do in our community, for those of you who do not, Team Chase is a group of dedicated women from Chase and surrounding area that have over the last several years (since 2004) raised significant funds (some years an excess of $10,000.00) annually for the CIBC Run for the Cure. Team Chase also represent Chase in the Kamloops CIBC run for the Cure every fall.

Team Chase currently plans, organizes and executes 2 major yearly fundraising events in support of the CIBC Run for the Cure. These are;

- The Pink Ribbon Classic golf tournament held in Chase every May
- A Tea and Fashion Show held in Chase in September

We are applying for a Grant in Aid from the village, to cover the hall rental costs of $274.50, for our Fashion Show on September 23, 2018. We are a non-profit organization under the umbrella of the Chase Festival Society. Team Chase is looking to rent the hall for our fall tea and fashion show, as mentioned earlier this event is one of 2 major charity fundraisers that we do each year. We have held our fashion show at the community hall for the last 3 years, it has been wonderful to have all the extra space. The extra space has allowed us to invite local business venders to join us and their participation further enhances our already very popular and successful fashion show.

Thank you for your consideration in this matter.

Janice Winfield

250-679-4471 or janinchase@cablelan.net

Janice Winfield box 1630 Chase BC V0E 1M0

Chase & District Chamber of Commerce
Box 592, Chase, BC, V0E 1M0 ~ 400 Shuswap Avenue
Phone: (250) 679-8432 / Fax: (250) 679-3120
www.chasechamber.com email: admin@chasechamber.com

January 3, 2018

Village of Chase
Box 440 826 Okanagan Ave
Chase, BC, V0E 1M0

Dear Mayor, Council, and Staff

On behalf of the Chase & District Chamber of Commerce, I'd like to formally invite you to our Annual General Meeting being held at U-Thi Sushi & Grill on January 17, 2018 at 5:30pm for the installation of the new Board of Directors.

I'd also like to extend a special invite to Mayor Berrigan to administer the oath of office for our directors again this year. In gratitude, we'd like to offer a dinner ticket to the event.

Dinner will be a Japanese & Western Canadian Buffet for $25 per person which will include coffee, tea and/or soda. Dinner tickets must be purchased by January 15, 2018 and are available at the Chamber Office.

Join us as we celebrate the successes of the Chamber this past year and share with our members the exciting plans for the upcoming year!

Sincerely,

Ali Maki, Manager
Chase & District Chamber of Commerce

Office of the Mayor
2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6
Tel (778) 797.2210 Fax (778) 797.1001

December 13, 2017

Dear Local Governments of British Columbia,

With cannabis sales becoming legal in 2018, there must be a formal agreement that will divide the tax revenue on cannabis sales in a fair and equitable manner. Current discussions regarding revenue sharing involve the Federal and Provincial governments with no inclusion of local governments. Ultimately, the legalization will entail additional costs for local governments both in social and policing costs. A Federation of Canadian Municipalities (FCM) paper is stating that the impact may affect policing, fire services, building codes, city planning, municipal licensing and standards, public health, social services, communications, law, etc.

City of West Kelowna Mayor and Council is requesting your support, by writing to the Province to lobby them to agree to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments. This is an adequate and equitable share to help support costs and services incurred by local governments.

Thank you for your consideration.

Sincerely, on behalf of Council,

Doug Findlater
Mayor