



Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, August 20, 2019, at 4:00 p.m.

- PRESENT:** Mayor Rod Crowe  
Councillor Alison (Ali) Lauzon  
Councillor Steve Scott  
Councillor Fred Torbohm
- Regrets: Councillor Ali Maki
- In Attendance: Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial  
Brian Lauzon, Fire Chief
- Regrets: Clinton Wright, Manager of Public Works Officer
- Public Gallery: 8

1. **CALL TO ORDER**  
Mayor Crowe called the meeting to order at 4:00 p.m.
2. **ADOPTION OF AGENDA**  
Moved by Councillor Scott  
Seconded by Councillor Lauzon  
**“THAT the August 20, 2019 Village of Chase Regular Council agenda be adopted with one correction at Item 9.5 - the VIP Luncheon at the Interior Provincial Exhibition and Stampede is being held August 31, 2019 not August 22, 2019.”**  
**CARRIED**  
**#2019/08/20\_001**
3. **ADOPTION OF MINUTES**
  - 3.1 Special Meeting of Council held July 8, 2019  
Moved by Councillor Scott  
Seconded by Councillor Lauzon  
**“THAT the minutes of the Special meeting of July 8, 2019 be adopted as presented.”**  
**CARRIED**  
**#2019/08/20\_002**
  - 3.2 Regular Meeting of Council held July 9, 2019  
Moved by Councillor Torbohm  
Seconded by Mayor Crowe  
**“THAT the minutes of the Regular meeting of July 9, 2019 be adopted as presented.”**  
**CARRIED**  
**#2019/08/20\_003**
4. **PUBLIC HEARING**  
Refer to separate minutes for the Public Hearing.  
  
Mayor Crowe reconvened the regular meeting at 4:12 p.m.

## 5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Carolyn Parks-Mintz, of 813 Okanagan Avenue, spoke in support of the following initiatives: An off-leash dog park; a rainbow crosswalk; and a new firetruck. She questioned whether Council and Mayor's attendance at events has a set budget limit.

Beverley Iglesias, of 621 3<sup>rd</sup> Avenue, regarding item 8.5, suggested that \$60,000 is too costly for updating the Village of Chase's Official Community Plan (OCP). She suggested that the existing bylaw only needs 'tweaking' and that there has been very little change in the population of the Village since the current OCP was written.

Ms. Iglesias asked if the OCP update budget included staff time and print materials.

The Corporate Officer responded that staff time and print materials are not included in the \$60,000 budget that those costs are included in the existing budget for administrative functions.

Ms. Iglesias, regarding item 9.4, inquired who would manage the acquisition of the new fire truck including who would be writing the proposal.

The CFO responded that staff, likely with the assistance of a consultant, would coordinate the procurement of the new fire truck.

## 6. DELEGATIONS

None

## 7. REPORTS

### a) Mayor and Council Reports

#### Mayor Crowe

- July 10 – Participated in the TNRD Board tour of the Harper Trail Winery, the Village's water treatment plant, and lunch where CAO Heinrich presented on the history of Chase, along with a summary of current development projects
- July 10 - Attended the TNRD Volunteer Appreciation Dinner at Quaaout Lodge
- July 11 – Attended breakfast with the TNRD Board and staff
- July 11 – Attended the Regular TNRD Board meeting at the Chase Community Hall
- July 12 - Attended a Special TNRD Committee of the Whole regarding forestry
- July 16 – Met with the TNRD Chief Building Inspector and other senior staff
- July 17 - Along with the CAO, CFO, and members of Council, met with Jan Hawley, Economic Development Officer from Ontario, regarding her experiences with effective initiatives within a community
- July 19 – Met with Bill Ony of E Bus regarding service for Chase
- July 19-21 - Attended the Little Shuswap Lake Indian Band Pow Wow on behalf of Council
- August 1 – Cut the ribbon at the Grand Opening of Pedal Bros.' enlarged store
- August 8 – Attended the Neskonlith Band Council celebration to recognize outgoing councillors Manual and Anthony, and all incoming members
- August 13 - Attended Cornstock and spoke in recognition of all the volunteers who made the 10<sup>th</sup> anniversary possible
- August 14 – Attended the Fraser Basin Council's Interior Forest Renewal Policy Engagement Workshop
- August 15 - Attended a TNRD Committee of the Whole regarding forestry

- August 15 – Attended the Grand Opening of Chief Atahm School at the Adams Lake Indian Band
- August 15 – Attended a TNRD Regular Board meeting
- August 17 – Attended the Roots & Blues Festival in Salmon Arm along with numerous other regional Mayors
- August 19 – Attended a Special Meeting of Council
- August 19 – Attended an In-Camera Meeting of Council

#### Councillor Lauzon

- July 17 – Along with the CAO, CFO, and members of Council, met with Jan Hawley, Economic Development Officer from Ontario, regarding her experiences with effective initiatives within a community
- July 27 – Attended Rob Johnson's 'Fearless Fighter' fundraiser at the Community Hall
- August 7 – Participated in discussions with both the Chase Hamper Society and Village Administration to help sort out the lease agreement
- August 8 – Attended and spoke on behalf of the Village at the Neskonlith Band Council celebration, in recognizing outgoing councillors Manual and Anthony, and all incoming members
- August 13 - Attended Cornstock and volunteered to shuck corn
- August 13 – Promoted the Village's Fire Smart, and First Responder's programs at Cornstock
- August 19 – Attended a Special Meeting of Council
- August 19 – Attended an In-Camera Meeting of Council
- August 19 – Helped out in the concession during the Interior Savings' Moonlight Movie

#### Councillor Scott

- July 9 - Attended a Citizens on Patrol meeting
- August 13 - Attended Cornstock
- August 19 – Attended a Special Meeting of Council
- August 19 – Attended an In-Camera Meeting of Council

#### Councillor Torbohm

- July 10 - Attended the TNRD Volunteer Appreciation Dinner at Quaaout Lodge
- July 30 - Attended Music on the Lake
- July 31 – Met with a few citizens to hear their concerns
- August 2 – Discussed a drainage issue with the Manager of Public Works
- August 6 - Attended Music on the Lake
- August 13 - Attended Cornstock and volunteered to cook corn
- August 14 – Attended a Chase Chamber of Commerce meeting
- August 18 – Reviewed the Council agenda
- August 19 – Attended a Special Meeting of Council
- August 19 – Attended an In-Camera Meeting of Council

#### b) Staff Reports

##### Fire Chief:

- Fire call outs: 7
- Rescue call outs: 3
- 270 Burning Permits have been issued to date

- There are 22 members and 4 junior fire fighters in the department; 1 member on leave
- Recent training priorities have been on water supplies, pumping, and drafting
- First Responder training in ongoing for a number of members

Reports from the CAO, Corporate Officer, CFO, and Manager of Public Works were included in the agenda package.

Moved by Councillor Scott  
Seconded by Councillor Lauzon

**“THAT the reports from Council members and staff be received for information.”**

**CARRIED**

**#2019/08/20\_006**

## **8. UNFINISHED BUSINESS**

### **8.1 OCP Amendment Bylaw 874-2019**

Moved by Councillor Torbohm  
Seconded by Councillor Scott

**“THAT OCP Amendment Bylaw No. 874-2019 be given third reading.” CARRIED**

**#2019/08/20\_007**

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT OCP Amendment Bylaw No. 874-2019 be adopted.”**

**CARRIED**

**#2019/08/20\_008**

### **8.2 Chase Golf Course Property OCP Application – Letter**

Moved by Councillor Torbohm  
Seconded by Mayor Crowe

**“THAT the letter from Janelle Iglesias complimenting Council’s handling of the land use application at 950 Hysop Road, be received for information.”**

**CARRIED**

**#2019/08/20\_009**

### **8.3 Streets and Parking Bylaw Amendment for Highway Closures-Delegation of Authority**

Moved by Councillor Lauzon  
Seconded by Councillor Scott

**“THAT Village of Chase Streets and Parking Bylaw Amendment No. 875-2019 be read a first time.”**

**CARRIED**

**#2019/08/20\_010**

Moved by Councillor Scott  
Seconded by Mayor Crowe

**“THAT Village of Chase Streets and Parking Bylaw Amendment No. 875-2019 be read a second time.”**

**CARRIED**

**#2019/08/20\_011**

Moved by Councillor Torbohm  
Seconded by Councillor Lauzon

**“THAT Village of Chase Streets and Parking Bylaw Amendment No. 875-2019 be read a third time.”**

**CARRIED**

**#2019/08/20\_012**

8.4 Off-leash Dog Park Request

Moved by Councillor Scott

Seconded by Mayor Crowe

**“THAT Council include the creation of an off-leash dog park into the 2020 budget deliberations.”**

**CARRIED**

**#2019/08/20\_013**

8.5 Official Community Plan – Contract Award

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the Official Community Plan contract be awarded to Urban Systems Limited for the budgeted amount of \$60,000.”**

**DEFEATED**

**ALL OPPOSED**

**#2019/08/20\_014**

Moved by Councillor Lauzon

Seconded by Mayor Crowe

**“THAT Hazel Christy, Professional Planner and consultant, who provided an assessment report regarding the Village’s current Official Community Plan which was received at Council’s January 22, 2019 meeting, be invited to attend a Council meeting to provide more information for Council regarding the Village’s Official Community Plan.”**

**CARRIED**

**#2019/08/20\_015**

9. **NEW BUSINESS**

9.1 Housing Needs Report

Moved by Councillor Torbohm

Seconded by Councillor Lauzon

**“THAT Council approves the submission of a grant application to UBCM for the Community Housing Needs Report Program for a maximum of \$15,000; AND,**

**THAT the Village of Chase will provide overall grant management for the project.”**

**CARRIED**

**#2019/08/20\_016**

9.2 Application to Vary Zoning Regulations – 316 MacPherson Street

Moved by Councillor Scott

Seconded by Mayor Crowe

**“THAT Council accepts the application to vary zoning regulations at 316 MacPherson Street, and directs staff to complete the referral process.”**

**CARRIED**

**#2019/08/20\_017**

9.3 Expense Reimbursement for Council Members

Moved by Councillor Scott

Seconded by Mayor Crowe

**“THAT policy ADM-21, Expense Reimbursement, be amended by changing the mileage reimbursement rate to be in line with the Canada Revenue Agency’s mileage rate; and meal reimbursements for breakfast, lunch, and dinner be changed to a single centre rate of \$15, \$18, and \$40 respectively.”**

**CARRIED**

**#2019/08/20\_018**

9.4 Fire Truck Purchasing Options

Moved by Councillor Scott

Seconded by Mayor Crowe

**“THAT the Village of Chase authorize the purchase of a new firetruck for an amount of not more than \$450,000; AND,**

**Authorize the Mayor and Chief Administrative Officer to enter into an equipment loan with Municipal Finance Authority for not more than \$250,000 over a five-year term for the purchase of a new firetruck; AND,**

**THAT the remaining maximum funds required, of not more than \$200,000 be allocated from reserves and/or general surplus for the purchase of the firetruck; AND,**

**THAT a consultant assist Administration with purchase of the new fire truck.”**

**CARRIED**

**#2019/08/20\_019**

9.5 Interior Provincial Exhibition & Stampede V.I.P. Luncheon

Moved by Councillor Lauzon

Seconded by Councillor Torbohm

**“THAT Administration extend regrets to the Interior Provincial Exhibition & Stampede Board for being unable to attend the V.I.P. Luncheon.”**

**CARRIED**

**#2019/08/20\_020**

9.6 Ministry of Children and Family Development – Childcare BC

Moved by Mayor Crowe

Seconded by Councillor Lauzon

**“THAT Council send a letter of support to the Thompson Region Division of Family Practice’s for their Shared Care BC grant application for purposes of creating an Emergency Preparedness Program for Physicians.”**

**CARRIED**

**#2019/08/20\_021**

9.7 Shuswap Trail Alliance – Support of Grant Application

Moved by Councillor Scott

Seconded by Councillor Torbohm

**“THAT Council provide a letter of support to the Shuswap Trails Alliance for its application for funding from the Province of BC’s Rural Dividend Program.”**

**CARRIED**

**#2019/08/20\_022**

9.8 Rainbow Crosswalk

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT the Rainbow Crosswalk item be referred to the September 10, 2019 meeting of Council with additional information being provided by Administration relating to potential costs for the installation of such a cross walk and whether there is any funding available.”**

**CARRIED**

**#2019/08/20\_023**

- 9.9 UBCM 2019 Resolutions  
Moved by Councillor Torbohm  
Seconded by Mayor Crowe  
**“THAT the confirmation from UBCM of Council’s resolution regarding Highway Rescue be received for information.”**  
**CARRIED**  
**#2019/08/20\_023**
- 9.10 UBCM Resolutions from City of Prince George  
Moved by Councillor Torbohm  
Seconded by Councillor Scott  
**“THAT Council send a letter of support to the City of Prince George for their resolution to UBCM requesting the sharing of proceeds of crime between the Provincial Government and Local Governments to help address protective services costs.”**  
**CARRIED**  
**#2019/08/20\_024**
- Moved by Councillor Lauzon  
Seconded by Mayor Crowe  
**“THAT Council send a letter of support to the City of Prince George for their resolution to UBCM requesting ongoing Provincial funding to Local Governments to cover the cost of cleaning up needles and drug paraphernalia in their communities.”**  
**CARRIED**  
**#2019/08/20\_025**
- 9.11 UBCM Resolution -District of West Vancouver- Regulatory  
Moved by Councillor Torbohm  
Seconded by Councillor Scott  
**“THAT the letter from the District of West Vancouver regarding single-use plastic check-out bags be received for information.”**  
**DEFEATED**  
**ALL OPPOSED**  
**#2019/08/20\_026**
- Moved by Councillor Torbohm  
Seconded by Councillor Scott  
**“THAT Council support the District of West Vancouver in their UBCM resolution that urges the Province to develop a single-use item reduction strategy and allow local governments the option of participating in restricting single-use items.”**  
**CARRIED**  
**#2019/08/20\_027**
- 9.12 UBCM Resolutions from North Cowichan  
Moved by Councillor Torbohm  
Seconded by Mayor Crowe  
**“That Council support North Cowichan’s UBCM resolution urging the Province of BC to explore the feasibility of adopting a new model for the management of forests in British Columbia that will involve and empower local communities.”**  
**CARRIED**  
**#2019/08/20\_028**
- 9.13 Ministry of Children and Family Development – Childcare BC  
Moved by Councillor Scott  
Seconded by Councillor Torbohm  
**“THAT the letter from Minister of Children and Family Development and Minister of State for Child Care and backgrounder regarding Childcare BC New Spaces Fund, be received for information.”**  
**CARRIED**  
**#2019/08/20\_029**

9.14 Request to Prohibit Bottling of Groundwater for Sale

Moved by Councillor Lauzon

Seconded by Councillor Scott

**“THAT the letter from Bruce Gibbons of Merville, Comox Valley, BC, requesting that the Village of Chase change their Zoning Bylaw to prohibit the extraction of groundwater for purposes of bottling, be received for information.”**

**CARRIED**

**#2019/08/20\_030**

9.15 Small Talk Forum 2019 – Input Requested for Discussion Items

Moved by Councillor Lauzon

Seconded by Mayor Crowe

**“THAT the Village of Chase submit an application to appear at UBCM’s Small Talk Forum 2019, with the topic being Highway Road Rescue, and the challenges of providing that service.”**

**CARRIED**

**#2019/08/20\_031**

9.16 Request from Mayor of Coquitlam - Letter regarding Ride-hailing

Moved by Mayor Crowe

Seconded by Councillor Scott

**“THAT the Village of Chase send a letter of support to Mayor Richard Stewart of Coquitlam regarding their request of Minister Trevena, Ministry of Highways and Infrastructure to implement ride-hailing.”**

**DEFEATED**

**Scott and Torbohm OPPOSED**

**#2019/08/20\_032**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**“THAT the letter from Mayor Richard Stewart of Coquitlam seeking support for his letter to Minister Trevena, Ministry of Highways and Infrastructure regarding the need for ride-hailing, be received for information.”**

**CARRIED**

**#2019/08/20\_033**

**10. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

James Mintz, of 813 Okanagan Avenue, commented that \$60,000 is a bargain for re-writing the OCP unless Council does not follow the new document’s policies.

Mr. Mintz then commented that Jack Blair (former Director of Fire Operations) did some good things for the Fire Department but also ‘churned up some negative things’. Council needs to clearly state the parameters under which Mr. Blair or any consultant would be working to help in the procurement of a new fire truck and ensure the cost for the consultant is fixed and reasonable.

Carolyn Parks-Mintz, of 813 Okanagan Avenue, commented she is anticipating updates from Administration on the election procedures matter, the branding report, the Thompson Avenue parking matter, and the shipping container bylaw amendment.

Beverley Iglesias, of 621 3<sup>rd</sup> Avenue, asked why the pool was closed on August 18.

The CAO responded by saying the chlorine levels were too high to safely operate the pool that day.



Ms. Iglesias then asked what is the financial impact to the taxpayers of Chase of providing Highway rescue Services.

The CFO responded that she didn't have exact figures at hand, that the service is budgeted for in the annual budget and accurate information can be provided to Mr. Iglesias during office hours.

Ms. Iglesias then inquired about the cost of Highway rescue employees experiencing post-traumatic stress disorder.

The CFO replied that employees have health benefit coverage.

**11. RELEASE OF IN-CAMERA ITEMS**

Resolution #2019/07/08\_IC003, an update on Council's Strategic Priorities, has been released from In-Camera.

Resolution #2019/08/19\_IC005, directing Administration to publicly request proposals from potential proponents interested in operating the Mill Park RV Park, has been released from In-Camera.

Resolution #2019/08/19\_IC006, directing Administration to publicly solicit '*Expressions of Interest*' from potential proponents interested in operating the Art Holding Memorial Arena, has been released from In-Camera.

**12. IN CAMERA**

None

**13. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Councillor Lauzon

**"THAT the August 20, 2019 Village of Chase Regular Council meeting be adjourned."**

**CARRIED**

**#2019/08/20\_034**

The meeting concluded at 6:09 p.m.

**Original Signed**  
Rod Crowe, Mayor

**Original Signed**  
Sean O'Flaherty, Corporate Officer