



Village of Chase

2018 Annual Report

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MAYOR'S MESSAGE

On behalf of Council, staff and the entire community, I am pleased to present this 2018 annual report for the Village of Chase.

The Village of Chase is nestled at the shores of the Little Shuswap Lake, at the south end of the Shuswap Region of British Columbia. Surrounded by beautiful mountains, lakes and rivers, Chase is becoming well known to vacationers, outdoor enthusiasts and those looking for a charming, safe, small community to call home.



Situated approximately 45 km east of Kamloops, and 45 km west of Salmon Arm, Chase is well positioned along the Trans Canada Highway for many activities. The convenience for commuters to live in Chase and work in a larger centre is appealing, and residents of Chase can easily attend to either Kamloops or Salmon Arm to obtain services better situated in a larger centre. Chase does boast a bustling medical facility housing several doctors, providing lab services, emergency services, mental health services and x-ray services. Additionally, Chase has two grocery stores, several convenience stores, restaurants, charming tourist shops and comfortable bakery and coffee shops. Chase houses the detachment for the RCMP that serves Chase and a large surrounding area, two ambulances are stationed in Chase, and the municipality funds an active and well trained fire department. An elementary school and a high school allow children to be educated close to home and playground equipment as well as a tennis court and basketball court provide additional amenities for kids of all ages to enjoy some physical activity.

Chase boasts plentiful parks, including Memorial Park by the lake, with beach access, a wharf, a boat launch, washrooms, splash pad and stage for performances. Shade trees are plentiful, and warm breezes soothe park goers during hot days. Willson Park is situated along the banks of Chase Creek, with walking paths connecting small residential neighbourhoods, and providing space for public events. Centennial Park houses washrooms, a wading pool and a skatepark.

Chase also provides other amenities such as a large Community Hall equipped with a large kitchen and bar to cater to all sorts of events, a Curling Rink run by the local Curling Club, an Ice Arena operated by the Chase and District Recreation Centre Society, a nine-hole Golf Course with views of the lake and mountains, a well-curated Museum and Archives and a Tourism Information Centre operated by the Chase and District Chamber of Commerce. From hiking to biking to curling to bowling, there is something for almost everyone in Chase and the surrounding area.

Chase is very active and community minded, with several service clubs as well as Churches and other groups, supporting various activities and needs of community members. And the Village Council continues to foster relationships with our Indigenous community neighbours.

Various types of residential developments are beginning to emerge in Chase including modular home developments and townhouses. With some of the best water around thank to our relatively new filtration water treatment plant, efficient waste water treatment services and proximity to larger centres, Chase has so much to offer.

Please feel free to contact our office at 250.679.3238 or check out our website www.chasebc.ca to obtain more information about the benefits of visiting and settling in Chase.

Mayor Rod Crowe

COUNCIL in 2018

Members of Council from January to October

Mayor Rick Berrigan
Councillor Nancy Egely
Councillor David Lepsoe
Councillor Ali Maki
Councillor Steve Scott

A general Local Government Election was held in October of 2018

Members of Council from November to December

Mayor Rod Crowe
Councillor Alison (Ali) Lauzon
Councillor Ali Maki
Councillor Steve Scott
Councillor Fred Torbohm

Council members sit as liaisons to various community and regional committees and groups to share information to and from the municipality:

Active Transportation Advisory Committee
Adams River Salmon Society
Chase and District Chamber of Commerce/ Business Community and Chase Chamber of Commerce
Chase and District Health Services Foundation
Chase and District Museum and Archives Society (until November 2018)
Chase Festival Events/Chase and District Festival Society
Chase Physician Recruitment Committee
Chase Service Clubs
Citizens on Patrol
Extended Care Facility Committee (of Chase and District Health Services Foundation)
Fire Department (until November 2018)
First Nations Liaison
RCMP Liaison
Shuswap Regional Trails Strategy
Shuswap Tourism Advisory Committee
Youth Action Committee

Report on Municipal Services and Operations - 2018

General Government Services/Administration

In 2018, Administration carried out its duties in the following areas:

- Provided researched information and advice to Council on a number of municipal issues including policy, bylaws, and operational changes
- Implemented various policies, programs, projects and ensured continuous daily service operations
- Assisted Council in developing short and longer range plans
- Prepared agendas and associated documentation for Council meetings, committee meetings, ensured timely follow-up of actions taken by Council, and ensured legal integrity of decisions and actions
- Received and reviewed incoming correspondence from various sources and ensured appropriate distribution and action on all items
- Monitored contracts with consultants, engineers and other professionals hired to perform work on behalf of the Village
- Administration of Cemetery service, building permit applications and reviews, dog licenses, burning permits, water and sewer service connections, business licenses, Community Hall and Village parks usage bookings, and the Village's Summer Recreation Program for young children

Finance

Administration implemented several new procedures to ensure fiscal responsibility was being maintained or enhanced, while maintaining sufficient service levels for the public. Annual responsibilities of Finance included:

- Financial planning, budget preparation, budget review by Council and the public
- Accounts payable and receivable, payroll, utility billing
- Preparation of internal finance reports, review internal controls, liaise with Village auditors
- Property tax preparation and administration

Public Works

The Public Works Department consists of the people on staff that are the "most front and center" to residents. This department ensures the day-to-day functionality of the systems and infrastructure that provide our basic community needs for living and include the following general responsibilities:

- Treatment and distribution of high quality potable water and maintenance of the treatment system
- Collection and treatment of waste water and maintenance of the treatment system
- Road maintenance including snow removal, street lighting, street sweeping, line painting, pothole repair, etc.
- Cemetery operations and maintenance
- Solid Waste collection and disposition including a curbside recycling system
- Building and facility operation and maintenance;
- Maintenance and enhancement of parks and green space.

Fire Department

The Chase Fire Department provides both emergency and non-emergency services to the Village of Chase and to outlying areas that request and pay for fire suppression. In addition, the department provides road rescue services, assisting the RCMP and the BC Ambulance Service in relation to persons involved in motor vehicle crashes. These services are provided by our well trained, committed and well equipped volunteer fire department members.

Bylaw Enforcement, Animal Control and Business Licensing

Bylaw Enforcement and Animal Control services attempt to resolve issues of bylaw non-compliance by obtaining voluntary compliance, adding escalating enforcement measures if required. In 2018, issues dealt with included property maintenance, noise complaints, encroachments onto public property, watering infractions and parking complaints.

All businesses operating in Chase require a business license – the bylaw enforcement officer assists to ensure compliance to these rules.

Village Staff

The Chief Administrative Officer (CAO), reports directly to Council, is Council's only direct employee, and is responsible for coordinating and directing the administrative organization of the Village, advising Council on policy and ensuring Council decisions are carried out. These functions are implemented in accordance with the Community Charter, Local Government Act and other legislation as well as Village of Chase policies, procedures, bylaws and the goals articulated through Council's Strategic Priorities.

Reporting to the CAO, administration assists the CAO in supporting Council in fulfilling its strategic priorities and in serving the economic, physical, environmental and social needs of the community. Senior staff in 2018 included a Corporate Officer, the Director of Financial Services, and a Manager of Public Works. In addition, support staff in the Village office and in Public Works ensures that day to day tasks are completed and that services are delivered to the members of the community as quickly and effectively as possible.

Specific Projects Implemented in 2018

- Acquired ownership of the Doctor Vagyi Skatepark
- Acquired ownership of the Lions Splash Pad and operated for 2018 summer season
- Participated in the Shuswap Tourism Marketing Program
- Participated in the Canada 150 Monument project developed by the Chase and District Museum and Archives Society
- Participated in the development and adoption of the Shuswap Local Government/Secwepemc Governments Communications Agreement
- Sponsored the Chase and District Chamber of Commerce Trade Show Initiative
- Provided financial contributions to the Chase and District Festival Society to program Canada Day and Music on the Lake events
- Implemented regulations relating to Short Term Rental Accommodations
- Replaced Furnace in Village's Fire Hall
- Participated in the First Annual Salmon Symposium hosted by the Adams River Salmon Society
- Participated in the annual Shuswap Trails Roundtable initiative

Statement of Objectives and Measures for 2018

Objective	Measures
<p>Communications between Village Council and the Public</p> <ul style="list-style-type: none"> • Continue promoting communications between Village and the public • Obtain regular public input • Involve and thank community and its volunteers 	<ul style="list-style-type: none"> • Newsletter, regular updates to community and information on website and Facebook page • Hosted a booth at the Chamber of Commerce Trade Show • Conducted various on-line surveys to obtain input on various Council initiatives • A community celebration was planned in conjunction with a Spring Clean-Up event-this did not occur • Village's 50th Anniversary occurs in 2019, an event will be planned with the community to be invited

Objective	Measures
<p>Community Development</p> <ul style="list-style-type: none"> • Create Marketing/Advertising Policy • Way-finding signage (include Secwepemc and historical reference) • Advertising signage at various locations in Chase • Secwepemc relationship building • Youth Engagement in Community • Other Levels of Government 	<ul style="list-style-type: none"> • Funding secured under Rural Dividend Fund to review Chase Tourism Inventory and Gap Analysis conducted in 2006 – project will proceed in 2019 • Active Transportation Plan initiated • Information on Way-finding signage collected – project at corner of Coburn and Shuswap Avenue to proceed pending receipt of a historic power pole being replaced in that location by BC Hydro and updates from Ministry of Highways regarding Trans Canada Highway upgrades • Preliminary costs obtained to refurbish information kiosk at Community Hall – 2019 Public Works staff to conduct works • First Nations Liaisons to continue to build relationships with Neksonlith Indian Band • First Nations Liaisons to build relationship with new Chief and Council of Adams Lake Indian Band • Invite Little Shuswap Lake Indian Band to partner in a communication protocol with Village of Chase • Process to partner in the development of Shuswap wide communications agreement continued and was finalized in 2018 • Youth Action Committee became active in 2018 and began to implement Youth Strategic Plan • Funding was sought but not received to partner with Youth Action Committee to hire an older youth activities worker • Regional Districts informally approached regarding funding for Visitor Information Services • Met regularly with MLA and MP on various matters of mutual interest

Statement of Objectives and Measures for 2019

Objective	Measures
Promote Economic, Social and Environmental Sustainability	<ul style="list-style-type: none"> • Conduct Official Community Plan Review • Complete GAP Analysis Review • Refurbish Community Hall Message Kiosk • Proceed with Asset Management Project • Conduct Water/Sewer/Solid Waste Review • Conduct Facility Review for Arena

Objective	Measures
Promote Health of the Community	<ul style="list-style-type: none"> • Adopt Active Transportation Plan • Build Willson Park Foot Bridge (grant dependent) • Sewer Line Scoping • Transitioning septic users to municipal sewer

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Promote Health of the Community	<ul style="list-style-type: none"> • Adopt Active Transportation Plan • Build Willson Park Foot Bridge (grant dependent) • Sewer Line Scoping • Transitioning septic users to municipal sewer
Promote Safety	<ul style="list-style-type: none"> • Conduct Road Condition Assessment • Community Wildfire Protection Plan • Chase Creek Remediation • Chase Creek and Little Shuswap Lake Flood Mitigation • Emergency Operational Centre Set-Up

Objective	Measures
Promote Relationships	<ul style="list-style-type: none"> • Meet with Local First Nations Leadership • Continue to work with Ministry of Transportation and Infrastructure to advocate for the Village's needs relating to the Highway upgrades affecting Chase

Permissive Tax Exemptions Granted by Council for 2019

On October 15, 2018, "Village of Chase 2019 Permissive Tax Exemption Bylaw No. 862-2018" was adopted. In that bylaw, tax exemptions were granted for the year 2018, pursuant to the Community Charter.

The following lands and improvements were provided with a permissive tax exemption from the Village of Chase for the year 2019:

Property Name	Legal Description	Estimated Value of Tax Exemption
Chase and District Curling Club	Parcel Z, District Lot 517, Plan 19733, K.D.Y.D. except Plan KAP57419, of Lots A & B SEE (KC5244); PID 012-870-285	\$11,484
Chase Creekside Seniors	Lease/Permit/License #343509, Parcel Y (DD M14002) Block A, District Lot 517, Plan 514, K.D.Y.D, PID 012-290-246	\$3,503
Chase and District Museum and Archives Society	Part of Lot 6, Plan B757 District Lot 517, K.D.Y.D. of Plan 1467, PID 004-971-531	\$6,138
Chase and District Chamber of Commerce	Located on Village of Chase Right-of-Way between Shuswap Avenue and Canadian Pacific Rail Line, West of Aylmer Road	\$2,660
Chase & District Recreation Centre Society	Lot A, Plan KAP 82245; PID 026-854-449, and Lot 1, Plan KAP 81631 District Lot 517, K.D.Y.D.; PID 026-771-748	\$14,825
Chase & District Lions Community Club	Portion of Lot 1, DL 517, Plan 43085 and Portion of Plan B264 except Plan A 18415 and Plan A 1315 as identified in Schedule A of April 14, 2015 lease	\$4,920

All churches receive a statutory (Provincial Legislation) exemption from taxation for the place of worship. Council has provided permissive exemptions for 2019:

Property Name	Legal Description	Estimated Value of Tax Exemption
Chase Evangelical Free Church	Evangelical Free Church of America: Lot A, District Lot 517, Plan 41858, K.D.Y.D.; PID 014-902-486	\$1,262
Jehovah's Witness Congregation	Lots 17-20, Block P, District Lot 517, Plan 514, K.D.Y.D. PID 012-295-965, PID 012-295-981, 012-295-990, and 012-296-015.	\$930
Roman Catholic Bishop of Kamloops	Roman Catholic Bishop of Kamloops, Lot B, Plan 36502, District Lot 517, K.D.Y.D, of Plan 1467, PID 003-648-168	\$3,286

Land Only Exempted:

Property Name	Legal Description	Estimated Value of Exemption
Royal Canadian Legion Branch 107	Royal Canadian Legion Branch 107: Lot A, District Lot 517, Plan 37207, K.D.Y.D. PID 004-896-955	\$2,238

In addition to the above exemptions, Council has approved a bylaw providing an annual exemption for the Chase & District Recreation Centre Society for the Arena for a period of ten years expiring in 2019 for which the exemption is estimated at \$37,750 in 2019.