



AGENDA

Special Meeting of the Council of the Village of Chase held
virtually
on Tuesday, April 20, 2021 at 5:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

“THAT the April 20, 2021 Village of Chase Special Council meeting agenda be adopted as presented.”

3. ADOPTION OF MINUTES

None

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

6. DELEGATIONS

6.1 Chase Chamber of Commerce - Quarterly Meeting

Quarterly check-in between Council and the Chamber. Some proposed discussion items include:

- Outdoor pedestrian mall on Shuswap Ave.
- Whitfield multi-use pathways
- Willson Park Bridge
- Other Active Transportation Plan actions
- Trans-Canada Highway expansion impacts to traffic/trails
- Wayfinding signage
- Chamber update on internal planning, and business and tourism
- Tourism, infrastructure ideas, experiences, and Shuswap Tourism

7. REPORTS

No reports

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1 Red Cross - Community Resilience Program Grant

The Fire Chief will present this grant opportunity to Council

Pages 1-5

10. NOTICE OF MOTION

11. IN CAMERA

“THAT Council recess to an In Camera meeting pursuant to Section 90 (2) (c) labour relations or other employee relations.”

12. RELEASE OF IN CAMERA ITEMS

None

13. ADJOURNMENT

Resolution:

“THAT the April 20, 2021 Village of Chase Special Council meeting be adjourned.”



British Columbia Fires 2017:

Community Resiliency Grant Program – Program Overview

Program overview

The Canadian Red Cross and the Fire Chiefs’ Association of BC (FCABC), with support from the Office of the Fire Commissioner (OFC), have developed a partnership to help support rural BC communities to become more resilient, and build capacity to become better prepared for future responses to all hazards within BC by creating a grant funding program.

Project description

This one-time grant funding program was established to support BC fire departments, fire brigades, fire societies, and First Nations communities that meet the criteria for funding as determined by the FCABC and the OFC. Funding will be available for 1) training expenses and/or 2) equipment purchases.

To be eligible for funding, applicants must provide documentation supporting they have a structured fire service in place providing firefighting capabilities to a defined response area. The FCABC, in consultation with the OFC, will determine if the applicants meet the criteria and are potentially eligible for grant funding.

A funding application form (Schedule A) must be submitted to the FCABC and receive written approval prior to delivery of the training and/or purchase of equipment. Note this funding is open to departments that did not receive funding in Tier 1.

Eligible grant funding amounts are pro-rated on a sliding scale tied to the requesting community’s fire department operating budget, as outlined below. A record of the fire department annual operating budget must be included in the application as part of the approval process to receive grant funding.

- | | | |
|----|----------------------|----------------|
| 1. | 000,000 to 100,000 | up to \$50,000 |
| 2. | 100,001 to 150,000 | up to \$40,000 |
| 3. | 150,001 to 250,000 | up to \$30,000 |
| 4. | 250,001 to 500,000 | up to \$25,000 |
| 5. | 500,001 to 1,000,000 | up to \$10,000 |

If your submission has a number of items please prioritize each one.

Training program funding

It is intended that training programs will be delivered “in house” by qualified instructors. A qualified instructor could be a private contractor, external training organization instructor (i.e. JIBC, VIERA) or a department “in house” instructor. Suggested courses to build community resilience within the fire service would include:

- Fire Instructor Level 1
- ICS 100 -200
- Basic EOC Introductory
- S-100 Wildfire training
- WSP-FFF-1 (Wildland Operations and Safety)
- S-185 Fire Entrapment Avoidance
- Incident Safety Officer
- Pumps and Pumping (Wilderness)
- SPU Crew & Crew Leader training
- Driver Operator/Tender operations training
- Basic First Aid
- Playbook Exterior level training
- Or as identified and approved by the FCABC

Funding will be in the form of reimbursement for expenses incurred. Eligible expenses would include:

1. Necessary and reasonable travel related expenses of instructors
2. Administrative materials and resources related to the course delivery
3. Curriculum development related costs including wages
4. Training materials such as manuals, booklets, handouts.

The application and approval processes are as follows:

- Proposals approved in principle would then require further submission defining the means of course delivery and a breakdown of all related costs (eligible expenses as outlined above).
- Upon approval of the training the department will proceed with the project.
- Invoices will be submitted by the supplier and where applicable, the department, directly to the FCABC for payment.
- Invoices must include course rosters signed by the course instructor.
- Invoices must not exceed the pre-approved amounts.

Approval of all training programs will be at the discretion of the FCABC in consultation with the OFC.

Equipment purchase funding

Applications may be made for funds for the reimbursement of eligible expenses incurred by individuals or organization in wildland related equipment purchases. Equipment applications will require three quotes. Payment for approved projected will be made directly to the vendor.

Prior to the purchase of any equipment or upgrades, individuals and/or organizations must obtain written approval from the FCABC in order to be considered eligible for reimbursement. Approval will be at the discretion of the FCABC.

Equipment eligible for grant funding would include:

- Portable pumps, hose, nozzles, porta tanks
- Protective clothing and equipment
- Structure protection equipment
- Replacement of worn or damaged equipment
- Other specialized equipment

The application and approval processes are as follows:

- Proposals approved in principle would then require further submission of a minimum of three quotes and the rationale for a preferred vendor.
- All quotes must include all delivery costs to the department (FOB).
- Upon approval of the vendor, the department will order the equipment with invoices submitted from the vendor directly to the FCABC for payment. Invoices must match pre-approved quote.

Questions should be directed to programs@fcabc.bc.ca.

Schedule A



British Columbia Fires 2017:

Community Resiliency Grant Program – Proposal Checklist

Project contact information

This should be the primary contact within your organization if we have questions about the application.

Name

Position/Title

Email

Phone Number

Organization

Project

Equipment Proceed to [Demographics – Equipment](#)

Training Proceed to [Demographics – Training](#)

Previous funding

Have you applied for funding for this or a similar project from other organizations, i.e. CRI program, Wildfire Community Grants, EMBC? Yes No

If yes, please indicate the program and funding amount requested:

Organization

Program

Amount requested \$

Demographics – Equipment

Refer to the Factsheet for application and approval process criteria.

Size of department (staff) Full-time POC Volunteer Chief Officers

FD annual budget

Area served (square KM)

Population served

Current equipment inventory (related to proposal)

Demographics – Training

Refer to the Factsheet for application and approval process criteria.

Size of department (staff)	Full-time	POC	Volunteer	Chief Officers
FD annual budget				
Area served (square KM)				
Population served				
Current level of training (related to proposal)				

Project purpose

Briefly state the overall project purpose. If your submission has a number of items please prioritize each one.

Project rationale

Describe how the proposed project will benefit the community.

Project timeline

Start date:

End date:

Authorized signatures

I/We understand that all information provided in this Application will be reviewed by the Fire Chief's Association of BC and other relevant stakeholders as required.

Date _____

Signature (chief officer representing fire department)

Name _____

Position _____

Signature _____

Signature (signing authority for local government or governing body) _____

Name _____

Position _____

Signature _____

Please submit your application by **April 26, 2021**, by email to programs@fcabc.bc.ca