

**VILLAGE OF CHASE
BYLAW NO. 883 – 2019**

A BYLAW TO AMEND VILLAGE OF CHASE COUNCIL PROCEDURES BYLAW 783-2012

WHEREAS the Council of the Village of Chase has adopted Council Procedures Bylaw No. 783-2012;

AND WHEREAS The Council of the Village of Chase deems it necessary to amend Bylaw No. 783-2012;

NOW THEREFORE, the Council of the Village of Chase, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Council Procedures Amendment Bylaw No. 883-2019”.
2. Section 3, *DEFINITIONS*, is hereby amended by adding:

“**Notice of Motion** means an opportunity for a Council member to announce a business item they wish to be included on the next Council meeting agenda in order to avoid consideration of such matter unexpectedly;”

3. Section 9, *AGENDAS*, is hereby replaced in entirety with:
AGENDAS

- a) The Agenda for all open Council or Committee meetings, shall proceed in the following order:

Second Tuesday of the Month	Fourth Tuesday of the Month
Call to Order	Call to Order
Adoption of the Agenda	Adoption of the Agenda
Adoption of the Minutes	Adoption of the Minutes
Public Hearings	Public Hearings
Delegations	Delegations
Public Input on Current Agenda Items	Public Input on Current Agenda Items
Reports a) Mayor and Council b) Staff	Reports a) Mayor and Council
Unfinished Business	Unfinished Business
New Business	New Business
	Opportunity for Public to speak on Municipal Matters
Notice of Motion	Notice of Motion
In Camera	In Camera
Release of In Camera Items	Release of In Camera Items
Adjournment	Adjournment

4. Section 21, *ELECTRONIC PARTICIPATION*, is hereby replaced in entirety with:

ELECTRONIC PARTICIPATION

- a) A member of Council who is unable to attend a meeting may participate by electronic means in accordance with section 128 of *the Community Charter*, providing Administration is able to secure the necessary equipment and make suitable timely requisite preparations.
- b) The Chairperson may not participate electronically.
- c) A maximum of up to two Council members may participate in any Council meeting by electronic means at any given meeting subject to having a physical quorum in the Council Chambers.
- d) A council member is not permitted to participate electronically in a meeting if that member does not join the meeting at its scheduled start time.
- e) A council member participating electronically will be deemed to have voted in the affirmative during technical interruptions, disconnections, and unintelligible responses during a meeting.

5. Section 12, *NOTICE OF MOTION*, is hereby inserted:

NOTICE OF MOTION

- a) If a member introduces a Notice of Motion:
 - 1. They may provide the Notice of Motion which they intend to present to Council by giving a copy of such motion to the Corporate Officer during or prior to the meeting of the Council. The Notice of Motion shall be read out at the meeting by the introducing Council member, and shall appear in the minutes of that meeting as a Notice of Motion and must be placed onto the agenda of the next meeting under *Unfinished Business*.
 - 2. Alternatively, the Council member may give the Notice of Motion to the Corporate Officer more than 6 days prior to the meeting, and it will be placed on the agenda as a motion for consideration at the meeting, when that member will provide only an introduction to the motion;
 - 3. The Council member will then provide any relevant background information to the Corporate Officer more than 6 days prior to the meeting that the item is to appear on the agenda under *Unfinished Business*.
 - 4. Any Notice of Motion that is considered time-sensitive and/or urgent can be dealt with at the same meeting it is introduced subject to a 2/3 vote of all members present to waive the next meeting requirement.

6. All subsequent sections will be adjusted sequentially.

READ A FIRST TIME THIS 26th DAY OF **NOVEMBER, 2019**


READ A SECOND TIME THIS 26th DAY OF **NOVEMBER, 2019**

READ A THIRD TIME THIS 26th DAY OF **NOVEMBER, 2019**

ADOPTED THIS 10th DAY OF **DECEMBER, 2019**



Rod Crowe, Mayor



Sean O'Flaherty, Corporate Officer