

**VILLAGE OF CHASE
BYLAW NO. 598-1999**

Being a Bylaw to Amend the Village of Chase Procedure Bylaw

NOW THEREFORE the Council of the Village of Chase, in open meeting assembled, enacts as follows:

The Village of Chase Council Procedure Bylaw No. 584-1999 is hereby amended as follows:

1. Section 3 - Definitions is amended by adding the following definition between Minutes and Select or Standing Committee.

“Notice Board” means the area for posting notices at the Village Office.

“Standing or Select Committee shall mean a Committee established by the Mayor or Council and includes Committee of the Whole where Committee of the Whole functions as a Standing or Select Committee.

2. Section 5 - Meetings is hereby repealed in its entirety and replaced with the following:

5.0 MEETINGS

- a) Regular meetings of Council must take place within the Village Office.
- b) Regular meetings of Council must be held on the second and fourth Tuesday of each month at 4:00 p.m. unless cancelled by Resolution or due to a lack of quorum.
- c) Special Meetings of Council may be held in accordance with the relevant sections of the Municipal Act, RSBC Chapter 323.

5.1 NOTICE OF MEETINGS

- a) At least 72 hours before a regular meeting of Council the Clerk must give public notice of the time, place and date of the meeting by way of a notice posted on the Notice Board.
- b) At least 24 hours before a regular meeting of Council the Clerk must give further public notice of by posting a copy of the agenda on the notice board.
- c) Advance public notice of the time, place and date of special meetings of Council shall be given by posting a notice on the notice board at least 24 hours before the meeting and in accordance with the Municipal Act, RSBC Chapter 323.

3. Section 15 - Standing or Select Committee is repealed in its entirety and replaced with the following:

15.0 COMMITTEE STRUCTURE

- a) The Mayor shall establish Committees for the Village of Chase and appoint members of Council to these Committees as well as a Chairperson or rotation roster of members of Council to be the Chairperson.
- b) Any member of Council may attend Committee meetings and may participate in the discussion or debate by permission of a majority vote of the members of the Committee, but shall not be entitled to vote.
- c) A Committee of Council may consider and report to Council from time to time, or whenever desired by the Council and as often as the interests of the Municipality may require, on all matters assigned to it, and may recommend such action on said matters as is deemed necessary or expedient, by the Committee or the Council.

- d) The Council shall determine the dates, times and places of Committee meetings
- e) Committee meetings shall proceed in the following order:
 - 1. PRESENT
 - 2. CALL TO ORDER
 - 3. APPROVAL OF THE AGENDA
 - 4. ADOPTION OF THE MINUTES
 - 5. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS
 - 6. NEW BUSINESS
 - 7. ADJOURNMENT
- f) Sections 3, 7, 9, 10, and 11 of Village of Chase Council Procedure Bylaw NO. 584-1999 apply to the conduct of meetings of a Committee of Council.

15.1 NOTICE OF COMMITTEE MEETINGS

- a) At least 72 hours before a regular meeting of a Committee the Clerk must give public notice of the time, place and date of the meeting by way of a notice posted on the notice board.
 - b) At least 24 hours before a regular meeting of a Committee the Clerk must give further public notice of the meeting by posting a copy of the agenda on the notice board.
 - c) Advance public notice of the time, place and date of a special meeting of a Committee shall be given by posting a notice on the notice board at least 24 hours before the meeting and in accordance with the relevant sections of the Municipal Act RSBC, Chapter 323, as it applies to special meetings of the Council.
4. This Bylaw may be cited as " Village of Chase Council Procedure Amendment Bylaw No. 598-1999".

READ A FIRST TIME THIS **14th** DAY OF **December, 1999.**

READ A SECOND TIME THIS **14th** DAY OF **December, 1999.**

READ A THIRD TIME THIS **14th** DAY OF **December, 1999.**

RECONSIDERED AND ADOPTED THIS **11th** DAY OF **January, 2000.**



Mayor



Clerk

Certified a true copy of
Bylaw No. 597-1999.



Clerk