

AGENDA

Regular Meeting of the Council of the Village of Chase to be held at the Community Hall at 547 Shuswap Avenue, and via Zoom on Tuesday, January 11, 2022 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"THAT the January 11, 2022 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

3.1 <u>Minutes of the Regular meeting of Council held December 14, 2021</u> Pages 1-4 Resolution:

"THAT the minutes of the Regular meeting of December 14, 2021, be adopted as presented."

4. PUBLIC HEARINGS

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

This opportunity is for members of the gallery to provide input on items on this Agenda

6. DELEGATIONS

None

7. REPORTS

a) Mayor and Council Reports

b) Staff Reports Pages 5-13

8. UNFINISHED BUSINESS

8.1 Zoning Amendment Bylaw 897-2021 – 1162 Shuswap Avenue Pages 14-15 The bylaw has received approval from the Ministry of Transportation and Infrastructure, and can now be considered for adoption.

Recommendation:

"THAT the Village of Chase Zoning Amendment Bylaw No. 897-2021 be adopted."

8.2 <u>Inter-Community Business Licence Bylaw</u>
Report from the Director of Corporate Operations

Pages 16-24

Recommendation:

"THAT the Inter-Community Business Licence Bylaw Amendment 911-2022 be given first 3 readings."

8.3 <u>First Responders Program – Letter, Carolyn Parks Mintz, James Mintz</u> Pages 25-26 Recommendation:

"THAT the letter from Carolyn Parks Mintz and James Mintz regarding the First Responders Program be received."

8.4 <u>Chase Healthy Community Initiative Steering Committee – appointment of Council member</u>

At Council's December 14, 2021 meeting, Rhonda Eden of the Thompson Regional Division of Family Practice explained how the structure will work for the Chase Healthy Community Initiative.

At the outset, and Steering Committee will be struck, consisting of various representatives of organizations in Chase. Ms. Eden indicated that it would be beneficial to the committee to have an elected representative of the Village Council sit on the committee.

Ms. Eden also noted that the initiative hopes to have some assistance from the Village in the areas of space for meetings and possibly in-kind support through reproducing of various documents from time to time.

Recommendation:

	"THAT Councillor be appointed to sit on the Chase Healthy Community Initiative Steering Committee."
8.5	Provincial Nominee Program – Entrepreneur Immigration Regional Pilot <u>Program – Select Committee to screen and host candidates</u>
	At Council's December 14, 2021 meeting, Councillor Ali Maki was appointed as the Chair person to the Select Committee for the PNP-EIRP program. Advertisements were included in the Chase Sunflower and on the Village's Facebook page for interested individuals preferably in the business operations sector or with business experience to sit on the committee.
	Councillor Maki will provide Council with information regarding applicants.
	Recommendation: "THAT,, and be appointed to sit on the Village's PNP-EIRP select committee."

9. NEW BUSINESS

9.1 Zoning Amendment Application – 909 Foothills Road Report from the Director of Corporate Operations

Pages 27-32

Recommendation:

"THAT the application to rezone 909 Foothills Road from P-2, Public and Quasi-Public Use to C-3, Service Commercial be accepted, and that Administration be directed to proceed with drafting a zoning bylaw amendment."

9.2 <u>Destruction of Finance Files</u>

Pages 33-34

Report from the Chief Financial Officer

Recommendation:

"THAT Council approve the destruction of the files listed on Schedule A, dated December 2021."

9.3 Fire Services Working Group – UBCM appointments

Page 35

The Fire Services Group is being struck to review the revised BC Structure Firefighter Minimum Training Standards.

Councillor Lauzon has indicated she would like to submit an expression of interest and is requesting Council's support.

Recommendation:

"THAT Councillor Lauzon be supported in submitting an expression of interest to UBCM to participate on the Fire Services Working Group."

9.4 SILGA – Call for Nominations 2022/23 Term

Pages 37-37

The deadline for nominations to the positions of President, 1st Vice President, 2nd Vice President and 7 Directors at Large is Friday, February 25, 2022.

Should any member of Council wish to be nominated to any of the above noted positions, a resolution of Council is requested.

Should no member of Council wish to be nominated, a resolution of Council to receive this item for information is appropriate.

9.5 SILGA Call for Resolutions for 2022 Convention

Pages 38-39

Deadline for Submission of Resolutions is Friday, February 25, 2022.

Recommendation:

"That Council and Administration give consideration to potential resolution topics and that this item be brought back to the February 8, 2022 Council meeting for further discussion."

9.6 SILGA Community Excellence Awards

Pages 40-41

Deadline for Submission of Nominations is Tuesday, February 1, 2022.

Recommendation:

"THAT Council and Administration give consideration to potential projects that may be eligible for SILGA Community Excellence Awards and that this item be brought back to the January 25, 2022 Council meeting for further discussion."

9.7 Parental Leave for Elected Officials - District of North Saanich Letter Pages 42-45

Recommendation:

"THAT a letter be sent to the Honourable Jose Osborne, Minister of Municipal Affairs requesting the Provincial Government's urgent attention to the matter of parental leave provisions by including such provisions in the Community Charter such that new parents may take time off without being disqualified from Council."

9.8 <u>BC Wildfires Petition – District of Lillooet</u> Letter from District of Lillooet and accompanying Petition

Pages 46-51

Recommendation:

"THAT the Village of Chase send a letter to our Member of Parliament, Mel Arnold and copy our Member of the Legislative Assembly, Todd Stone, the Minister of Forests, Lands, Natural Resources Operations and Rural Development, the Minister of Public Safety and Solicitor General, the Premier of British Columbia (with copies to the District of Lillooet and all UBCM member local governments) requesting that our Provincial and Federal Governments provide better forest management and wildfire protection practices in British Columbia by reviewing and assessing the current policies and guidelines and inviting feedback from a wide variety of stakeholders, with the sincere intent to make meaningful changes to the forest management and wildfire protection practices in British Columbia to provide better protection for all of us from wildfires, landslides, and floods."

10. NOTICE OF MOTION

11. IN CAMERA

12. RELEASE OF IN CAMERA ITEMS

Resolution #2021/12/14_IC005, requiring all new hires with the Village of Chase be required to be fully vaccinated against Covid-19 as determined and regulated by the Ministry of Health, has been released from in camera.

13. ADJOURNMENT

Resolution:

"THAT the January 11, 2022 Village of Chase Regular Council meeting be adjourned."



Minutes of the Regular Meeting of the Council of the Village of Chase held at the Chase Community Hall, 547 Shuswap Avenue on Tuesday, December 14, 2021 at 4:00 p.m.

PRESENT:

Mayor Rod Crowe

Councillor Alison (Ali) Lauzon

Councillor Ali Maki (attended virtually)

Councillor Steve Scott Councillor Fred Torbohm

In Attendance:

Joni Heinrich, Chief Administrative Officer

Sean O'Flaherty, Corporate Officer Joanne Molnar, Chief Financial Officer

Public Participants:

3 (3 in person, 1 virtually)

1. CALL TO ORDER

Mayor Crowe called the meeting to order at 4:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott Seconded by Councillor Lauzon

"THAT the December 14, 2021 Village of Chase Regular Council meeting agenda be adopted as presented." CARRIED

#2021/12/14_001

3. ADOPTION OF MINUTES

3.1 Minutes of the Regular meeting of Council held November 23, 2021

Moved by Councillor Torbohm Seconded by Councillor Maki

"THAT the minutes of the November 23, 2021 Regular Meeting of Council be adopted as presented." CARRIED

#2021/12/14 002

3.2 Minutes of the Special meeting of Council held November 30, 2021

Moved by Councillor Torbohm Seconded by Councillor Lauzon

"THAT the minutes of the November 30, 2021 Special Meeting of Council be adopted as presented." CARRIED

#2021/12/14_003

4. PUBLIC HEARING

None

5. PUBLIC INPUT ON CURRENT AGENDA ITEMS

None

6. DELEGATIONS

6.1 Rhonda Eden, Thompson Region Division of Family Practice regarding Chase Healthy Community Initiative

Ms. Eden explained the establishment of the Chase Healthy Communities Committee as a sub-committee of the Collaborative Communities Committee, Thompson Region Communities. The plan is to form the steering committee by the third week of January, and they are seeking a representative from the Village's Council to sit on the steering committee.

7. REPORTS

a) Mayor and Council Reports

Councillor Lauzon

- November 24 Attended the Chase Country Christmas committee meeting
- November 30 Attended Special meeting of Council
- December 1 oversaw decorating of the Chase Legacy Tree
- December 1 Assisted in the decoration of the float for the Christmas parade
- December 3 rode on the float in the Chase Country Christmas parade
- December 3 participated in the Chase Legacy Tree light-up
- December 4 volunteered at the Chase Country Christmas Craft Fair

Councillor Scott

- November 30 Attended Special meeting of Council
- December 1 help decorate the Village float
- December 3 rode on the float in the Chase Country Christmas parade
- December 13 Attended via zoom the Adams River salmon Society's AGM the new present of TARSS is Ken Benoit and there are two new directors

Councillor Torbohm

- November 24 Attended the Shuswap Regional Trails roundtable meeting
- November 30 Attended Special meeting of Council
- December 1 Assisted in the decoration of the float for the Christmas parade
- December 3 Participated in the Chase Country Christmas parade
- December 4 Attended the food bank and helped with the food drive
- December 13 met with CAO Heinrich to discuss a staffing issue
- Monitor emails and respond as necessary
- Met with staff as required
- Fielded guestions from the public and responded where required
- Reviewed agenda

Councillor Maki

- November 30 Attended Special meeting of Council
- December 3 Participated in the Chase Country Christmas parade
- December 4 volunteered at the Chase Country Christmas Craft Fair

Mayor Crowe

- November 24 Attended a Chase Healthy Community Initiative discussion with Rhonda Eden, Brock Endean and CAO Joni Heinrich
- November 26 Attended an Economic Trust of the Southern Interior meeting
- November 30 Attended Special meeting of Council

- December 1 Worked with Council, our office staff and Public Works staff in the decorating of the Village float for the Christmas Parade
- December 2 Attended the Mayors Vaccine Roundtable with Interior Health
- December 3 Participated with Council and our office staff in the Chase Christmas Parade. Our office won for best decorated business office
- December 8 Attended the Shuswap Watershed Council meeting.
- December 10 Attended a meeting of Economic Trust of the Southern Interior
- December 13 Attended a TNRD Board Of Directors Special In Camera meeting

Reports from the CAO, CFO and CO were included in the agenda package. The Fire Chief's written report was provided to Council and those who receive their agendas electronically, on Monday, December 13, 2021.

Moved by Councillor Torbohm Seconded by Councillor Scott

"THAT the reports from Council members and staff be received for information."

CARRIED

#2021/12/14_004

8. UNFINISHED BUSINESS

8.1 <u>BC Provincial Nominee Program Entrepreneur Immigration-Select Committee</u>
Moved by Mayor Crowe

Seconded by Councillor Lauzon

"THAT Council establishes a Select Committee for the purposes of screening and hosting candidates for the Provincial Nominee Program – Entrepreneur Immigration Regional Pilot program (PNP EIRP); AND,

THAT Council appoint Councillor Maki to Chair the PNP-EIRP select committee; AND

THAT advertising for additional members of the PNP-EIRP select committee be conducted."

CARRIED

#2021/12/14 005

8.2 <u>Development Variance Permit Application – 1162 Shuswap Avenue</u>

Moved by Councillor Scott

Seconded by Councillor Torbohm "THAT Development Variance Permit #4-2021 be issued."

CARRIED

#2021/12/14_006

9. NEW BUSINESS

9.1 New Horizons for Seniors Funding Opportunity - Chase Curling Club

Moved by Councillor Lauzon Seconded by Councillor Scott

"THAT Council provide a letter of support for the grant submission by the Chase and District Curling Club for funding through the New Horizons for Seniors Program."

#2021/12/14_007

9.2 2022 Council Meeting Schedule

Moved by Councillor Lauzon

Seconded by Councillor Scott

"THAT Council approve the 2022 Council Meeting Schedule."

CARRIED #2021/12/14 008

9.3 DVP - 775 Cedar

Moved by Mayor Crowe

Seconded by Councillor Lauzon

"THAT Council accept the application for a DVP or 775 Cedar Avenue and direct Administration to complete the referral process."

#2021/12/14 009

10. NOTICE OF MOTION

None

11. OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS

None

12. IN CAMERA

Moved by Councillor Scott Seconded by Councillor Lauzon

"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) (c) of the Community Charter, labour relations or other employee relations."

CARRIED #2021/12/14 010

13. RELEASE OF IN CAMERA ITEMS

None

14. ADJOURNMENT

Moved by Councillor Scott Seconded by Councillor Lauzon

"THAT the December 14, 2021 Village of Chase Regular Council meeting be adjourned."

CARRIED

#2021/12/14_011

The meeting concluded at 5:53 p.m.

Rod Crowe, Mayor Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE

Memorandum

Date:

January 7, 2022

To:

Mayor and Council

From:

CAO

RE:

Activities Report December 15, 2021 to January 7, 2022

Council Support

Submitted Council highlights from December 14, 2021 meeting to Chase Sunflower

· Met with Senior managers to discuss council directives, delegate tasks

- Provided Council with communications relating to various matters in the community
- Monitored orders and information from Public Health Officer relating to Covid-19
- Prepared reports for Council agendas for January 11, 2022 meeting
- Reviewed Administrative reports for Council agendas
- Advertised for committee members to review PNP applicants
- · Received and distributed final historical podcast about Chase
- Attend all Council meetings
- Met with Council and senior administration to discuss internal staffing and other matters
- Reviewed Council meeting agendas and minutes

Management and Staff Support

- Met with Fire Chief to discuss budget issues, personnel and vehicle matters
- Worked with Senior Managers to problem solve various issues
- Met with Chief Financial Officer regarding budget matters for 2022
- Assisted Senior Managers with development of job descriptions, contractor specifications, job advertisements
- Reviewed January 2022 newsletter
- Assisted various individuals with business license and land use queries
- Authorized payroll and accounts payable

oni Heinrich

Other Activities

- Annual hearing test conducted
- Assisted with various Community Hall bookings
- Acted as Commissioner for Taking Affidavits on a number of occasions
- Working with President of the Recreation Centre Society for meeting to discuss repair and replacement priorities for Arena
- Provided Covid-19 information to citizens, event organizers

Respectfully submitted,

VILLAGE OF CHASE

Memorandum

Date: 7 January 2022

To: Mayor and Council

From: Sean O'Flaherty, Director of Corporate Operations

RE: Activities undertaken from December 12, 2021 to January 7, 2022

Regular Duties:

• Attend Council's meetings (Regular, Special, In Camera) and workshops

• Preparation of Council meeting agendas and minutes

• Prepared Council reports and correspondence on various matters

Responsible for confidential matters, information and privacy, and legislative affairs

• Responding to email and telephone inquiries

Assisting staff and public with legislative and bylaw interpretations, and general support

Responding to land use inquiries

• Liaising with the Building Inspector on zoning confirmation matters

 Prepare and distribute Village communications through social media, the Village's website, and the Sunflower newsletter insert

Coordinate resolution to IT issues

Coordinating cemetery

Coordinating Community Hall bookings

Other Duties/Activities During the Reporting Period:

- Occasional discussions with MOTI regarding Trans-Canada Highway
- Processed 1 Comfort Letters
- Fielded many calls on residential and commercial real estate
- Discuss operations with Acting Lead Hand as needed
- Approved 2 Building Permits
- Met with TRUE to discuss wastewater plant
- ICBL bylaw amendment end of pilot project, Council to decide on permanency
- Receiving and reviewing applications for DCO position
- Updated our ICBC agreement based on latest FOIPPA regulations, and sent them list of authorized agents
- Registered variance permits on respective titles as Council approves
- Reviewed monthly Recycle BC Collector Claim Report
- Working on 2022 budget
- Reviewing next phase approvals for Cedar Flats
- Submitted 2021 annual dike inspection
- Enacted a cemetery procedure for consistency and business continuity purposes
- Processed a zoning application for 909 Foothills
- Attended a floodplain protection meeting with TRUE
- Assisted with year-end invoicing

- · Working with owner of 909 Trans-Canada Hwy regarding Scatchard trail access
- Reviewed the draft Evacuation Plan
- Annual hearing test
- Reviewing contracted position applications
- · Reviewed 2021 Bridge Assessment Report
- · Arranged for replacement of Chase Hamper mobile
- · Arranged annual Christmas tree dropoff
- Troubleshooting SCADA computer solution
- Reviewed Floodplain Protection Report

4th Quarter (year-end) Statistics:

- Dog licences: 241 (230 for 2020). This represents a 5% increase for the year
- Business licences: 227 (294 for 2020) This represents a 30% decrease for the year
- Building Permits totalled \$5.8 million for 2021, a decrease of 26% in value from 2020.

Bylaw Enforcement

> Bylaw Enforcement activity is normal for the season

Dog Control

> Dog control matters are normal

Recycle BC

- > 22,000 kg of recyclables diverted from landfill
- > Working on our GHG report. Information attached

Respectfully submitted,

Approved for Council Consideration by CAO

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THOMPSON-NICOLA REGIONAL DISTRICT BUILDING INSPECTION SERVICES Dec-21

					PERI	PERMIT VALUE				
LOCATIONS	2021-0	2021-December	2020-	2020-December	20	2021 YTD	20	2020 YTD	% СН	% CHANGE YTD
	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value	#	\$ Value
Ashcroft	2	35,000	0	0	11	233,500	10	3,184,465	10.0	-92.67
Cache Creek	_	270,300	0	0	7	2,209,300	œ	720,100	-12.5	206.80
Clinton	0	0	0	.0	9	1,947,836	8	5,224,800	12.5	-62.72
Lytton	0	0	0	0	0	0	ယ	4,591,950	-100.0	-100.00
E - Bonaparte Plateau	2	600,000		0	40	7,801,187	35	3,391,622	14.3	130.01
I - Blue Sky Country	2	47,025	_	245,000	17	2,178,713	24	3,701,904	-29.2	-41.15
Chase	ယ	660,000		0	33	5,795,890	27	7,817,140	22.2	-25.86
Logan Lake	0	0	_	15,000	13	2,564,700	21	4,479,000	-38.1	-42.74
J - Copper Desert Country	0	0	ω	618,000	86	30,706,551	58	14,999,788	48.3	104.71
L - Grasslands		100,000	4	523,240	29	4,371,670	47	11,809,350	-38.3	-62.98
P - Rivers and the Peaks	о	552,500	4	745,000	76	15,430,708	54	10,370,540	40.7	48.79
M - Beautiful Nicola Valley - North	_	60,000	2	700,000	36	13,203,002	28	6,244,390	28.6	111.44
N - Beautiful Nicola Valley - South	_	15,000	0	0	54	13,708,198	13	2,577,500	315.4	431.84
Clearwater	4	615,000	0	0	40	12,893,500	37	2,850,000	8.1	352.40
A - Wells Gray Country	0	0	0	- 0	22	2,614,480	13	745,600	69.2	250.65
B - Thompson Headwaters	24	5,621,817	0	0	35	6,629,421	14	1,018,600	150.0	550.84
O - Lower North thompson	_	50,000	0	0	19	2,132,402	10	1,829,710	90.0	16.54
TOTAL	48	8,626,642	17	2,846,240	527	124,421,058	410	85,556,459	28.5	45.43



Curbside/Multi-Family GHG Reporting FAQ (Recycle BC)

Are there any administrative activities included as GHG reporting requirements?

For curbside/multi-family collection, any vehicle fuel or electricity consumption associated with the administration of the Recycle BC collection contract should be reported. This should be limited to activities such as route monitoring or inspections/auditing. The paper from promotional literature associated with the Recycle BC developed and distributed by the collector should also be reported. There is no requirement to report any fuel or electricity consumption from administration offices that are used to support the Curbside Recycle BC PPP Program.

Are there any special guidelines for how to report multi-family GHG data?

Multi-family requirements are the same as curbside, and are described in the Curbside and Multi-Family GHG section of this guide.

We have some routes that collect PPP from curbside households and multi-family buildings in the same collection truck. How do we allocate the fuel quantities used for these trucks between curbside and multi-family contracts?

For these routes there is no need to allocate the fuel consumption between curbside and multi-family contracts. All fuel consumption under this scenario is reported to the curbside contract and a Zero Emissions report must be submitted for the multi-family contract in order for reporting to be considered complete.

We co-collect garbage and recycling. How do we determine the Recycle BC allocation of our collection fleet's fuel consumption – by weight or by volume?

For co-collection, we recommend assigning the portion related to recycling on a volume basis, such as how the vehicle compartment split is allocated (e.g. 65% garbage/35% recycling). However, for local governments who are already reporting through CARIP using an allocation methodology by weight, it is important that the same methodology be used for Recycle BC reporting to remain consistent.

We use additional vehicles to support the collection of PPP materials for recycling, such as delivery vehicles for carts and recycling bins, audits, and other activities. Do we report on the fuel used for these additional activities that support PPP recycling?

Yes, the fuel consumption related to these additional vehicles should be included in your reporting scope.



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VILLAGE OF CHASE

Memorandum

Date: January 7, 2022

To: Council

From: CFO

RE: December Report

Regular Duties

- Dealt with property taxes and utility billing issues as required.
- Review daily cash receipting transactions and bank deposits.
- Upload BC Assessment roll updates.
- Reconcile Utilities, Property Taxes and Accounts Receivable ledgers.
- Monthly Bank Reconciliation.
- Preparation of reports to Council.
- Payroll reconciliations for benefits and retroactive payments as required.
- Complete monthly eTax (Provincial Property Tax) calculation, reconciliation, and requisition.
- Submit quarterly reporting for GST, WCB, and Employer Health Tax.
- Attend Council meetings and workshops
- · Respond to email and telephone inquiries

Budget, Property Taxes & Financial Reporting

- Complete Province of BC property tax deferment information requests.
- Download and process HOG information when approved by the Province of BC
- Begin working documents for 2022 budget
- Met with Director of Corporate Operations regarding Water, Sewer and Solid Waste budgets
- Met with CAO regarding administration operation budget
- Received fire department information regarding 2022 budget
- Year End reconciliation and closure for Business Licenses, Pet Licensing, Accounts Receivable, Property Taxes and Utilities
- Attend GFOA Webinar on HOG annual return reconciliation and completion
- Yearend Homeowner grant downloads and School Tax requisitions

Grant Applications, Implementation and Reporting

- Prepared Budget Forecast and Periodic Progress Report for Willson Park Footbridge Project.
- Prepared Budget Forecast and Periodic Progress Report for Community Hall Roof Project.
- Follow up and processing of Curling Club COVID 19 Community funding.
- Completed change order for community hall room for inclusion of HVAC hatch and railing
- Submitted final report and documentation for the Chase Creek Floodplain mapping grant application

Other

- Provide Cashier/ Receptionist training
- Complete accounts receivable invoicing for cemetery, facility usage and service provisions as required.
- · Do invoicing for 1999 Zamboni sale
- Reconcile Emergency Management BC invoicing
- Review User Insurance cost and usage information to determine 2022 direction
- · Deal with heating issues at rental house
- · Booked UBCM rooms for Council
- Package and prepare fire department radios and decals for shipping to new fire truck supplier
- · Ordered hall room dividers for Lions Club
- Attend GFOA Webinar on MFA investment option
- Participate in Casual On-Call interview
- Print and review Vadim Year end closure procedures
- Supply input and review Village January newsletter
- Prepared and post Seniority and holiday entitlement list for unionize employees, as per agreement
- · Take down Christmas decorations in office

Respectfully submitted,

Joanne Molnar

Approved for Council Consideration by CAO

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VILLAGE OF CHASE

Memorandum

Date: January 4, 2022

To: Village of Chase

From: Chase Fire Department

RE: Fire Chief's report

Fire Chief's Report for December 2021 & "Year in review"

Fire Calls for December:

4 calls, 1 False Alarm, 2 BCEHS lift assist, 1 Carbon Monoxide,

Rescue Calls for December:

0 Calls

First Responder calls for December:

7 Calls; 1 Unresponsive, 2 Cardiac Arrest, 3 Trouble Breathing, 1 Diabetic shock
To date, Campfire burning permits: 253 - Open Burning permits 27.

We have 18 members including 4 juniors, 16 with their Exterior Operation Certification.

Fire fighting training is going well, with the focus this month on Thermal Imaging training Rescue is functioning well with a good turn out on training days.

Respectfully submitted,

Fire Chief, B. Lauzon

Approved for Council Consideration by CAO

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Chase Fire Rescue – A year in review

Fire calls -

- January 4
- February 4
- March 3
- April 3
- May 5
- June 2
- July 8
- August 6
- September 2
- October 3
- November 6
 - o Total 46 calls

Rescue calls -

- January 0
- February 0
- March 3
- April 0
- May 3
- June 6
- July 8
- August 3
- September 2
- October 2
- November 4
 - o Total 31 calls

First Responders calls -

- June 8
- July 4
- August 5
- September 9
- October 9
- November 11
- December 7
 - o Total 53 calls

Total for the year 130 calls

VILLAGE OF CHASE BYLAW NO. 897-2021

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Zoning Bylaw No. 683 – 2006;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 683;

AND WHEREAS the zoning amendment conforms to the Village of Chase Official Community Plan Bylaw No. 635, 2002 as amended from time to time;

AND WHEREAS the Council of the Village of Chase has held a Public Hearing pursuant to the *Local Government Act*;

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled enacts as follows:

- 1. This Bylaw shall be cited for all purposes as "Village of Chase Zoning Amendment Bylaw No. 897-2021".
- 2. The Village of Chase Zoning Bylaw No. 683-2006, is hereby amended by changing the zoning designation on LOT 24 BLOCK 3A DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN 1441 EXCEPT PLAN A973, and LOT 1 DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN 42945 (1162 Shuswap Avenue) from "R-1 Low Density Residential" to "R-1SS, Low Density Residential Secondary Suite."

READ A FIRST TIME THIS 23 DAY OF FEBRUARY, 2021

READ A SECOND TIME THIS 23 DAY OF FEBRUARY, 2021

PUBLIC HEARING HELD THIS **26** DAY OF **OCTOBER**, **2021**

READ A THIRD TIME THIS 9 DAY OF NOVEMBER, 2021

ADOPTED THIS __ DAY OF __, 2021

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE THIS **21** DAY OF **DECEMBER**, **2021**

Rod Crowe Mayor	Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE BYLAW NO. 897-2021

A BYLAW TO AMEND THE VILLAGE OF CHASE ZONING BYLAW NO. 683 - 2006

	of the Village of Chase has adopted the Village of Chase Zoning
AND WHEREAS the Co 683;	uncil of the Village of Chase deems it necessary to amend Bylaw No.
	zoning amendment conforms to the Village of Chase Official No. 635, 2002 as amended from time to time;
AND WHEREAS the Co the Local Government A	ouncil of the Village of Chase has held a Public Hearing pursuant to ct;
NOW THEREFORE, the as follows:	Council of the Village of Chase in open meeting assembled enacts
1. This Bylaw shall Bylaw No. 897-20	be cited for all purposes as "Village of Chase Zoning Amendment 21".
zoning designatio YALE DISTRICT KAMLOOPS DIV	ase Zoning Bylaw No. 683-2006, is hereby amended by changing the in on LOT 24 BLOCK 3A DISTRICT LOT 517 KAMLOOPS DIVISION PLAN 1441 EXCEPT PLAN A973, and LOT 1 DISTRICT LOT 517 ISION YALE DISTRICT PLAN 42945 (1162 Shuswap Avenue) from Residential" to "R-1SS, Low Density Residential Secondary Suite."
READ A FIRST TIME TH	HIS 23 DAY OF FEBRUARY, 2021
READ A SECOND TIME	THIS 23 DAY OF FEBRUARY, 2021
PUBLIC HEARING HEL	D THIS 26 DAY OF OCTOBER, 2021
READ A THIRD TIME T	HIS 9 DAY OF NOVEMBER, 2021
APPROVED BY THE N DAY OF, 2	MINISTRY OF TRANSPORTATION AND INC. STRUCTURE OF TRANSPORTATION AND INC. STRUCTURE OF THE PROPERTY OF THE PROP
ADOPTED THIS DAY	Y OF

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer



VILLAGE OF CHASE Administrative Report

TO: Mayor and Council

FROM: Director of Corporate Operations

DATE: January 5, 2022

RE: Inter-Community Business Licences (ICBL)

ISSUE/PURPOSE

To consider updating the Village's inter-municipal business license (ICBL) bylaw by making the program permanent. The existing bylaw has a provision for the program as a 'pilot' and the term expired December 31, 2021.

HISTORY/BACKGROUND

Created in partnership with local governments, the Union of British Columbia Municipalities and the Province of British Columbia (Province), ICBL partnerships streamline and simplify the licensing process, making it easier to do business in participating communities. ICBLs allow mobile businesses (e.g. contractors, caterers, and other service providers) to operate across the Participating Government jurisdictions, without having to apply for multiple business licenses.

ICBL partnerships continue to show success and growth. British Columbia now benefits from 15 intercommunity business license partnerships with 91 different participating communities. The Thompson-Nicola ICBL partnership supports small businesses, reduces administration time in processing non-Chase ICBLs, increases compliance, fosters positive intercommunity partnerships between municipalities and First Nations, and displays business friendliness.

Council adopted Inter-Community Business Licence Bylaw 882-2019 on November 12, 2019. The ICBL program benefits those mobile businesses in Chase working in other TNRD communities, and similarly benefits mobile businesses from all over the TNRD who want to work in Chase, by reducing the number of business licences needed by the mobile businesses, thereby making it easier on these businesses.

FINANCIAL IMPLICATIONS

The Village entered into the ICBL program with eyes wide open. Administration anticipated a revenue loss of approximately \$2,000 in the first year of the partnership representing a 10% drop. However, this did not occur and in fact our revenues increased. The Village collected just over \$21,000 in Business License revenues in 2018, \$22,000 in 2019, \$24,000 in 2020, and \$24,000 in 2021.

This is reflective of more businesses active in Chase, and, there were increased revenues from Chase-based businesses purchasing an ICBL who take their services to other TNRD municipalities.

POLICY IMPLICATIONS

Council, pursuant to Section 8(6) of the Community Charter may regulate in relation to business.

Section 15 (1) states that Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a license, permit or approval and specify the nature of the terms and condition and who may impose them.

The Village can drop out of the ICBL partnership by providing 6 months' notice.

OPTIONS

- 1. Proceed with the proposed bylaw amendment and make the ICBL program permanent.
- 2. Rescind bylaw 882-2019 and discontinue participation in the ICBL program.

RECOMMENDATION

"THAT ICBL Bylaw Amendment 911-2022 be given first 3 readings"

Respectfully submitted,

Approved for Council Consideration by CAO

mithenice.

VILLAGE OF CHASE BYLAW NO. 911-2022

A BYLAW TO AMEND THE VILLAGE OF CHASE INTER-COMMUNITY BUSINESS LICENCE BYLAW NO. 882 - 2019

	REAS the Council of the Village of Chase has adopted the Village of Chase Zoning No. 882 – 2019;
AND \882;	WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No.
NOW as foll	THEREFORE , the Council of the Village of Chase in open meeting assembled enacts ows:
1.	This Bylaw shall be cited for all purposes as "Village of Chase Inter-Community Business Licence Amendment Bylaw No. 911-2022".
2.	Section 9. "Effective Date", is hereby removed.
READ	A FIRST TIME THIS _ DAY OF _, 2022
READ	A SECOND TIME THIS _ DAY OF _, 2022
PUBL	IC HEARING HELD THIS _ DAY OF _, 2022
READ	A THIRD TIME THIS _ DAY OF _, 2022
ADOF	PTED THIS DAY OF, 2022

Rod Crowe, Mayor

Sean O'Flaherty, Corporate Officer

VILLAGE OF CHASE Bylaw No. 882-2019

A BYLAW TO ESTABLISH A SCHEME FOR INTER-COMMUNITY BUSINESS LICENCING AND REGULATION OF TRADES, OCCUPATIONS AND BUSINESSES

WHEREAS Council may, pursuant to Section 8(6) of the Community Charter, regulate in relation to business;

AND WHEREAS pursuant to Section 14 of the Community Charter, two or more municipalities may, by bylaw adopted by the Council of each participating government, establish an Inter-Community scheme in relation to one or more matters;

AND WHEREAS pursuant to Section 15(1) of the Community Charter, Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and conditions and who may impose them;

AND WHEREAS Council has given notice of its intention to adopt this bylaw by publishing such notice in two consecutive issues of a newspaper, the last publication appearing not less than three (3) and not more than ten (10) days before the hearing and has provided an opportunity for persons who consider they are affected by this bylaw to make representations to Council at a hearing pursuant to Section 59 of the Community Charter,

NOW THEREFORE the Council of the Village of Chase in an open meeting assembled, hereby ENACTS AS FOLLOWS:

 This Bylaw may be cited as the Village of Chase "INTER-COMMUNITY BUSINESS LICENCE BYLAW NO. 882-2019"

2. Definitions

In this bylaw, unless the context otherwise requires;

"Business" has the meaning as defined by the "Community

Charter Schedule - Definitions and Rules of

Interpretation".

"Excluded Business" means a Business excluded from application

for an Inter-Community Business Licence and

includes those Businesses referred to in

Schedule 'A' attached hereto and forming part

of this Bylaw.

"Inter-Community Business"

means a Business that performs a service or activity within more than one Participating Government by moving from client to client rather than having clients come to them. This includes but is not limited to trades, plumbers, electricians, cleaning services, pest control or other similar Businesses. This does not include fruit stands, flea markets, trade shows or other similar Businesses.

"Inter-Community Business Licence"

means a Business Licence which authorizes Inter-Community Business to be carried on within the boundaries of any or all of the Participating Governments in accordance with this Bylaw and will be in addition to a Standard Business Licence.

"Standard Business Licence"

means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Government that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Government.

"Participating Government"

means the following communities that have adopted the Inter-Community Business Licence Bylaw and any other communities that adopt this bylaw at a later date:

City of Kamloops City of Merritt

"Person"

has the meaning ascribed to it by the Interpretation Act.

"Premise"

means a fixed or permanent location where the applicant ordinarily carries on Business.

"Principal Government"

means the Participating Government where a Business is physically located, or has a Premise, or, where the licensee does not maintain a Premise in any of the Participating Governments, the Government that issues the Inter-Community Business Licence.

3. Regulations

- a) Subject to Section (c) and (e), a person who has obtained an Inter-Community Business Licence may carry on business within a Participating Government for the term authorized by the Inter-Community Business Licence without obtaining a Standard Business Licence in the other Participating Governments.
- b) A Participating Government may issue an Inter-Community Business Licence to an applicant for an Inter-Community Business Licence provided the Business type is an Inter-Community Business and is not an Excluded Business, the applicant has a valid Business Licence issued by that Participating Government, and the applicant meets the requirements of this Bylaw.
- c) A person holding an Inter-Community Business Licence must comply with all other regulations and bylaws of the Participating Government in which they are carrying on Business.
- d) A Business that operates under an Inter-Community Business Licence in more than one Participating Government shall only apply for an Inter-Community Business Licence from the Participating Government in which they maintain a Premise.
- e) Notwithstanding the issuance of an Inter-Community Business Licence, every person who carries on, maintains, owns or operates, within a Participating Government, any profession, business, trade, occupation, calling, undertaking or thing in or from more than one branch, office, place, premise or store shall obtain a separate Standard Business Licence for each branch, office, place, premise or store. And further, notwithstanding Sections (b), (c), and (d), the Participating Governments agree that where an applicant for an Inter-Community Business Licence:
 - i. does not maintain Premises in any of the Participating Governments, then the applicant may apply at any one of them; or
 - ii. maintains a Premise in more than one of the Participating Governments, the applicant must apply at one of the Participating Governments where they maintain a Premise.

4. Fees

- a) The fee for an Inter-Community Business Licence is \$75 and shall be paid in full at the time of application and will be retained by the Participating Government that issues the licence.
- b) The fee for an Inter-Community Business Licence is separate and additional to any Business Licence fee that may be required.
- c) The annual Inter-Community Business Licence fees prescribed in this bylaw may be reduced pro-rate in respect of any person who becomes liable to be

licensed AFTER the commencement of the licence period, on the same basis as the municipal business licence.

5. Application

- a) Every Inter-Community Business Licence shall be issued on a standard form provided for that purpose, as agreed upon from time to time by the Participating Governments and including, as a minimum, the following information:
 - Disclosing the nature and character of the profession, business, trade, occupation, calling, undertaking or thing to be carried on, maintained, owned or operated by the applicant;
 - Declaring the mailing address and contact information for such profession, business, trade, occupation, calling, undertaking or thing;
 - Declaring the number of persons engaged or occupied in such profession, business, trade, occupation, calling, undertaking or thing;
 - Disclosing the number of distinctive lines of goods sold or offered for sale;
 - v. Including any other information concerning the profession, business, trade, occupation, calling, undertaking or thing which the Participating Government may require.
- b) Each Participating Government shall provide to all other Participating Governments standardized information regarding the Inter-Community Business Licences issued, by way of at least weekly updates on a shared database (www.mobilebusinessregistry.ca) available to all Participating Governments.

6. Suspension or Cancellation of an Inter-Community Business Licence

- a) A Council or Designated Officer or Employee of a Participating Government may exercise the authority of the Principal Government in accordance with Sections 15 and 60 of the Community Charter to suspend or cancel an Inter-Community Business Licence. The suspension or cancellation shall be in effect throughout all of the Participating Governments and it shall be unlawful for the holder to carry on the Business authorized by the Inter-Community Business Licence in any Participating Governments for the period of the suspension or cancellation.
- b) Before suspending or canceling an Inter-Community Business Licence under Section 6(a), the Participating Government must give the licence holder

notice of the proposed action and must inform the licence holder of their right to be heard.

- i. If the licence holder wishes to exercise this right, the Participating Government shall communicate in writing to the licence holder and Principal Government that issued the Inter-Community Business Licence, together with such documentary evidence of the reasons for suspension or cancellation as may be available and the request to be heard. Such Principal Government shall then, as soon thereafter as reasonably possible, provide the Licence Holder an opportunity to address their respective Council who will then consider whether to suspend or cancel the Inter-Community Business Licence.
- ii. If the licence holder does not exercise their right to be heard, the Participating Government may suspend or cancel the Inter-Community Business Licence in accordance with Section 6(a).
- c) Any conduct by a licence holder resulting in a hearing made under Section 6(b)(i) shall be considered by the Council of the Principal Government as though it happened within the jurisdiction of the Principal Government.
- d) A decision by a Principal Government or Participating Government to cancel or suspend an Inter-Community Business Licence under Section 6 (b) shall be honoured by all Participating Governments.
- e) Nothing in this Bylaw impedes the authority of a Participating Government to suspend or cancel any Business Licence issued by that Government, or to enact regulations in respect of any class of Business Licence in accordance with Section 15 of the Community Charter and amendments thereto.

7. Miscellaneous

a) A Participating Government may, by notice in writing to each of the other Participating Governments, withdraw from the Inter-Community Business Licence scheme established by this Bylaw.

Notice must:

- Set out the date on which the withdrawing Government will no longer recognize the validity within its boundaries of business licences issued pursuant to this Bylaw, which date must be at least six months from the date of the notice; and
- ii. Include a certified copy of the Bylaw authorizing the withdrawal.
- b) An Inter-Community Business Licence issued prior to the effective date of the withdrawal shall, until it expires, remain valid within the boundaries of the withdrawing Government.

8. Severability

a) If any section, paragraph or phrase in this Bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, that portion shall be severed and the remainder of this Bylaw shall continue in full force and effect.

9. Effective Date:

This Bylaw shall come into full force and effect on the first day of January 2020 and operate as a pilot program until the last day of December 2021.

READ A FIRST TIME THIS 22 nd DAY C	OF OCTOBER, 2019
READ A SECOND TIME THIS 22nd DA	Y OF OCTOBER, 2019
READ A THIRD TIME THIS 22 nd DAY	OF OCTOBER, 2019
ADOPTED THIS THIS 12th DAY OF N	IOVEMBER, 2019
Rod Crowe, Mayor	Sean O'Flaherty, Corporate Officer

16 December 2021

TO: Mayor & Council

Village of Chase

COPY: CAO Heinrich, DCO O'Flaherty, CFO Molnar

RE: First Responders Program, Village of Chase

With regard to the above program currently under consideration by Council, this is written to advise that we take exception to Council's comment included in November 23rd minutes, a comment made in response to the information provided by Chase Fire Rescue Safety Officer Sampson, concerning the omission of standby time associated with the program — "The Village taxpayer should not have to pay for a service the Province of BC is supposed to be providing."

As taxpayers who foot the bill for Council salaries, administration, community improvements, as well as community services, we have no objection to 'paying' for such important assistance within the Village. What is the option? Have people die while waiting for an ambulance? 50% to 60% of Chase citizenry are retirees and/or seniors.

Research and consideration reveal the following:

- The Baby Boomers are becoming the Elder Boomers, many with health issues.
- Health care, hospitals, ambulance service, even the number of physicians, all have failed to recognize that the above demographic has driven everything since the day they were born.
- Chase citizens will pay for essential services no matter which entity provides them—the province or the village—through our taxes.
- A small tax increase, at whatever level, is a minimal price to pay to keep people safe.
- Eleven First Responder calls during November, with no stand-downs, indicates the importance of such additional assistance when no ambulance with paramedics is available.
- The province has added 85 fulltime paramedics, 65 dispatchers and 22 new ambulances, all of which will be fully operational by the end of 2022. Its budget for ambulance service has risen by \$135 million since 2017.
- A dramatic increase in 'purple' and 'red' calls (the most serious) for paramedic services due to the record-breaking heat wave this past summer as well as the ongoing overdose crisis has put considerable pressure on this segment of societal emergency care.
- As announced in early December, BC firefighters will soon be trained to administer expanded health care services to those in need—something that's been advocated for over a considerable length of time.

First Responders Program Page 2

- A recent study of BC's E-Comm 911 Dispatch Service indicated E-Comm needs to add 125 call-takers to the current 152, in order to meet operational demands.
- The foregoing shortage has forced temporary change, whereby callers will be advised they are in a queue for an ambulance dispatcher and that the 911 call-taker must disconnect to take incoming calls. Again, what are the options in such a situation? Leaving a 911 call unanswered is not one of them.

Have or will funding sources for the Village's First Responder initiative be explored? Might there be provincial monies to help with this expenditure? Is there COVID monetary assistance available through the federal government?

Has or will Council be petitioning for additional ambulances for Chase, in light of the new staff and equipment acquired by the Province?

We consider the First Responder programme an essential service and don't mind paying for it. Times have changed and may never return to what they've been.

We appreciate the opportunity to express our opinions, which, by the way, are shared by many others in the community.

Carolyn Parks Mintz

Clark Mints

James E. Mintz



Village Of Chase Administrative Report

TO: Mayor and Council

FROM: Director of Corporate Operations

DATE: 7 January 2022

RE: Zoning Amendment Bylaw - 909 Foothills Road

ISSUE/PURPOSE

To amend Zoning Bylaw 683-2006 by changing the zoning designation at 909 Foothills Road from *P-2*, *Public and Quasi-Public Use* to *C-3*, *Service Commercial* with a site-specific single-family dwelling.

OPTIONS

- 1. Accept the application
- Do not accept the application

HISTORY/BACKGROUND

The subject property is located in *P-2*, *Public and Quasi-Public Use* which does not allow commercial uses. The property was formerly occupied by JPW, a highway maintenance company. The new owner has a restaurant auction business and intends to relocate that business to Chase.

DISCUSSION

Included in this Report to Council is:

- · Application for a land use amendment
- Property Information Report

FINANCIAL IMPLICATIONS

Costs associated with processing a zoning amendment application are covered by the \$800 application fee. If Council chooses not to accept the application, the applicant will be refunded \$200.

POLICY IMPLICATIONS

Section 460 of the *Local Government Act* regulates amendments to land use bylaws. Section 464 of the *Local Government Act* states that a Public Hearing is necessary on all land use amendments. Furthermore, all property owners within 30m of the subject property will be notified of the pending application in advance of any Public Hearing. There is also a requirement to advertise in local newspapers.

The use of land is regulated by the Village's Zoning Bylaw #683, and the Official Community Plan (OCP).

RECOMMENDATION

"THAT the application to rezone 909 Foothills Road from P-2, Public and Quasi-Public Use to C-3, Service Commercial be accepted, and that Administration be directed to proceed with drafting a zoning bylaw amendment."

Respectfully submitted,

Approved for Council Consideration by CAO

JoniHeinrich

Active Auction Mart Ltd.

Auctioneers. Appraisers. Equipment Sales. Trucking Serving Bailiffs, Court Bailiffs + Banks for over 30 years 13175 - 232nd St., Maple Ridge, BC V4R 2S7

Dec. 7, 2021

Village of Chase 826 Okanagan Ave. P.O. Box 440 Chase, BC V0E 1M0

Attention: Sean O'Flaherty

Re: Rezoning Application

RECEIVED Village of Chase

DEC 0 9 2021

Original ______
File _____
Copy _____
Agenda _____

Hi Sean, please find attached our rezoning application. As the possession date is Dec. 15, 2021 the application is under the current owner's name.

We are very excited about this location and looking forward to the future. If you have any questions about our business and what we do please check out our website at www.activeauctionmart.com

Please let me know if there's anything else you require or have any questions, please don't hesitate to call.

Sincerely,

Nick Van Dongen

Active Auction Mart Ltd.

Cell: 604-657-4214

VILLAGE OF CHASE

Application for Zoning Bylaw and/or Official Community Plan Amendment

	Registered property owner's name, address and telephone number
	T&M Enterprises LTD: 2355 Campbell Creek road, Kamloops BC V2C 6V4
	Authorized agent's name, address and telephone number (If agent is handling application, please supply written authorization from owner)
	Legal description and Property Identification Number of subject property Lot 1 DL517 KDYD Plan KAP74562-PID 025-811-8
	Approximate area of subject property
	3.59 acres
	Existing use of subject property
	not in use
	Existing use of adjacent property
	Detailed description including drawings, of the project or situation necessitating your application.
	Please provide additional pages as necessary.
	Zoning Designation Existing P2 Consider Consi
	· Proposed <u>(3 with "single family dwelling"</u>
	Existing Proposed The string of
	Is the subject property within the floodplain of the Little Shuswap Lake, South Thompson River or Chase Creek?
	YesNo
ere	By declare that the information contained herein is, to the best of my knowledge, factual and correct.
¥	Nov 28,2021
ork.	une of Owner or Agent Please see attached sheet for additional information to be included with application
)	
uid	le to the Development Approval Process Page I



DRAFT Property Information Report

Report Generated on: December 17, 2021 08:39:15 AM

Thompson-Nicola Regional District 300 - 465 Victoria St Kamloops, BC V2C 2A9 T (250) 377-8673 F (250) 372-5048 E_gisinfo@tnrd.ca

909 Foothills Rd

Parcel Description & Location

Legal Description:

LOT 1 DISTRICT LOT 517 KAMLOOPS DIVISION YALE DISTRICT PLAN KAP74562

Plan Number:

KAP74562

Parcel Type (Class): SUBDIVISION Owner Type:

PRIVATE

Lot Size(Calculated)(+/-5%):

Square Meter: 14855.55

3.671

Hectare: 1.486

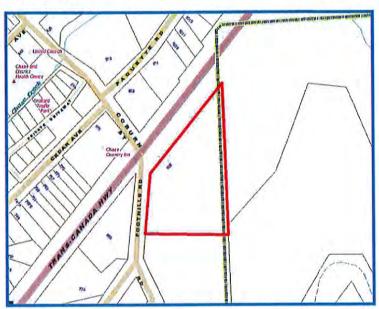
Community: Chase

Local Authority: Village of Chase School District: Kamloops/Thompson

TNRD Services

Water Service: N/A Sewer Service: N/A

Fire Protection: N/A



Future Debt (Loan Authorization) (For enquiries, contact the Local Authority)

Future Debt: Unknown - contact Village of Chase for any future debt.

Planning & Zoning (For enquiries, contact the Local Authority)

Zoning Bylaw: 683

Zoning: P-2

Lakeshore Development Guidelines (Intersect): Yes

Lake Name: Little Shuswap Lake

Lake Classification: Development Lake, Special Case Lake

Fringe Area: Chase

Floodplain Information: Refer to Local Government floodplain regulation.

Site Specific Zoning: Contact Local Authority

Development Permit Area: N/A

Official Community Plan Name: CONTACT LOCAL AUTHORITY

OCP Designation: CONTACT LOCAL AUTHORITY

Agriculture Land Reserve (Intersect): No

Riparian Area (Source: TRIM)(Intersect): No

Post-Wildfire Geohazard Risk Restrictions: Unknown

Development Applications & Permits - from July 2009 to Present (For enquiries, contact the Local Authority)

Folio:

Development Application Number:

Development Application Type:

Status:

Folio:

File Number:

Land Title PID:

Application Date:

Issued Date:

Completion Date:

Status:

Type of Construction:

BC Assessment (For enquiries, contact BC Assessment Authority)

512.00141.510 025-811-886 512.00141.510 025-811-886 Assess Year:

2021

2020

Land: \$129,000.00 \$129,000.00 Improvement: \$311,000.00 \$285,000.00

Property Class: 6-Bus/Oth 6-Bus/Oth

Folio:

Folio:

Actual Use:

512.00141.510 STORES & SERVICE COMMERCIAL

Manual class:

Service Repair Garage

Disclaimer: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and the Thompson-Nicola Regional District (TNRD) is not responsible for its accuracy, completeness or how current it may be. View full Disclaimer and Terms of Use.—31—





VILLAGE OF CHASE Administrative Report

TO:

Mayor and Council

FROM:

CFO

DATE:

December 22, 2021

RE:

Destruction of Finance Files

ISSUE/PURPOSE

To seek Council approval for the destruction of finance files, as per the Village of Chase Policy ADM-15.

OPTIONS

1. Approve the destruction of old files

2. Do not approve the destruction of old files

HISTORY/BACKGROUND

The Village of Chase Policy ADM-15 outlines the procedures and protocols for Records Management implementation as outlined in the Village of Chase Records Retention Schedule Bylaw. The standard retention period being Current Year plus seven years (7). The policy indicates an annual records purge in accordance with the Records Retention Bylaw.

The files listed to be destroyed are mainly 2014 finance files and some remaining payroll files from previous years which have be reviewed before purging.

DISCUSSION

Attached is Schedule A, December 2021, a listing of Finance files eligible for destruction according to the Village of Chase Records Retention Schedule Bylaw.

The disposal of files will be carried out in January 2022, by Shred It, the current provider of the Village's secure shredding services.

FINANCIAL IMPLICATIONS

The expenditure is included in the annual administration shredding budget

POLICY IMPLICATIONS

This process is implementing the Records Classification System and Retention Schedule Policy as outlined in the Village of Chase Records Retention Schedule Bylaw.

RECOMMENDATION

"That Council approve the destruction of the files listed on Schedule A, dated December 2021."

Respectfully submitted, CFO

Approved for Council Consideration by CAO

nitlemice

-33-

Files for Destruction Schedule A December 2021

YEAR	FILE DESCRIPTION
2014	PAYROLL REGISTER
2014	Payroll Working Papers
2014	Cash Receipting
2014	PROPERTY TAXES REGISTERS & CORRESPONDENCE
2014	Accounts Receivable
2014	UTILITY Billing Registers
2014	COMMUNITY HALL BOOKINGS
2014	PET LICENCES
2014	BUSINESS LICENCES
2014	BUDGET Working Papers
2014	Accounts Payable
2014	JOURNAL VOUCHERS
2013	BANK STATEMENTS
2013	Payroll Working Papers
2013	PROPERTY TAXES CORRESPONDENCE
2012	Payroll Working Papers
2012	PROPERTY TAXES CORRESPONDENCE
2011	Payroll Working Papers
2010	PROPERTY TAXES CORRESPONDENCE
2008	Payroll Working Papers
2000	Payroll Working Papers
2011-2014	CANCELLED CHEQUES



Appointments sought for Fire Services Working Group

Publishing Date: December 15, 2021

UBCM is looking to appoint local elected officials to the newly established Fire Services Working Group (FSWG). The FSWG will make recommendations regarding the implementation of the revised BC Structure Firefighter Minimum Training Standards (Training Standards) by providing information related to current fire service infrastructure and priorities of local government fire services. The Training Standards are to be implemented across all active fire service groups to enhance firefighter safety. FSWG will be responsible for identifying local government fire services capacities, challenges, and priorities with respect to the implementation of the Training Standards, and to recommend solutions to issues as they arise.

Meetings are expected to be monthly, and other FSWG members will include: Office of the Fire Commissioner, Local Government Management Association, and Indigenous Services Canada.

Please submit expressions of interest to Marie Crawford, General Manager, UBCM Richmond Operations, by January 14, 2022.

SILGA Southern Interior Local Government Association

December 12, 2021

To: All SILGA Members

Re: SILGA Convention - Call for Nominations 2022

As per the Constitution of the Southern Interior Local Government Association (amended 2017), the "Call for Nominations" is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2022/23 term. Elections will be held during the SILGA Convention from April 26th to April 29th, 2022.

Offices to be filled are President, 1st Vice President, 2nd Vice President and seven Directors. One member of the SILGA board must be an Electoral Area Director of a member Regional District. Those presently serving may run for another term if they so wish.

Excerpt from the SILGA constitution regarding new voting procedures:

- 7.10 The election of Officers to the Executive shall be held at the Annual General Meeting on a first ballot and that of the Directors at Large subsequently on a second ballot. Any candidate that is unsuccessful in obtaining an Officer position on the first ballot may become a candidate for a Director at Large position on the second ballot.
- 7.11 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is elected, the Director at Large positions will then be filled by the candidates with the most votes.
- 7.12 If, in the election of the Officers to the Executive on the first ballot, an Electoral Area Director of a regional district is not elected, then in the election of the Directors at Large, the candidate of those candidates that are Electoral Area Directors of a regional district with the most votes will be elected as a Director at Large and the balance of the Director at Large positions will be filled by the remaining candidates with the most votes. If only one Electoral

PO Box 27017 Cityview PO Kamloops, BC V2E 0B2 Tel: 250-851-6653 yoursilga@gmail.com www.silga.ca Area Director of a regional district candidate runs for a Director at Large position, that candidate will be acclaimed.

Deadline for nominations is Friday, February 25, 2022. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Past President Lori Mindnich, Village of Lumby.

All those interested in serving are asked to contact Councillor Mindnich by email at lorideann2@gmail.com or at the SILGA office at 250-851-6653. All information should be forwarded to both Councillor Mindnich and the SILGA office (yoursilga@gmail.com).

Alison Slater SILGA

SILGA Southern Interior Local Government Association

December 12, 2021

To: All SILGA Members

Call for Resolutions for 2022 Convention

The SILGA Annual General Meeting and Convention is scheduled to be held in Salmon Arm between April 26th and April 29th, 2022. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Friday February 25th, 2022 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2022 SILGA Convention, please forward by email your resolution to yoursilga@gmail.com. Any background information on the resolution would be helpful. Each resolution should be endorsed by the sponsoring Member's Municipal Council or Regional Board. The resolution should be relative to regional issues and should not pertain to a finite local interest.

If you do not receive a confirmation email regarding your resolution, please contact the SILGA office at 250 851 6653.

For information on how to properly write a resolution please refer to the UBCM website below.

http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html

or go to the resolutions page on the SILGA website at

http://www.silga.ca/convention/resolutions/

Resolutions not received by February 25th, 2022 will be considered late resolutions and must go through the following procedures to be considered at the AGM.

Late Resolutions

(1) Resolutions submitted following the expiry of the regular deadline noted in section 10.4 shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to SILGA by noon on the Friday preceding the date of the Annual General Meeting. The resolutions committee will meet on the Tuesday preceding the Annual General Meeting to provide recommendations as to whether the late resolution(s) should be brought to the Members for inclusion in the resolution debate. All late resolutions must be adopted by a Special

PO Box 27017 Cityview PO. Kamloops, BC V2E 0B2 tel: 250-851-6653 www.silga.ca yoursilga@gmail.com

SILGA Southern Interior Local Government Association

Resolution of the Member Representatives in attendance at the Annual General Meeting to be included in the discussion.

- (2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.
- (3) Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered.
- (4) Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions report.
- (5) In the event that a late resolution is recommended to be admitted for discussion, the sponsoring member of the late resolution shall produce sufficient copies for distribution to the Members at the Annual General Meeting.
- (6) The Late Resolution will, after reading, be properly before the meeting, and the regular procedures for handling resolutions will apply.

Alison Slater General Manager, SILGA

SILGA Community Excellence Awards

Are you proud of your community or regional area's accomplishments? Would you like it to be recognized at our convention and more broadly through social media and the news?

To promote the environmental, social, and economic well being of our member communities and to share ideas and best practices throughout the SILGA area, we have created awards to showcase a community in each of these categories.

To nominate your local government, please provide a letter describing a fantastic project, event, or activity that you are proud of. A winner will be chosen in each category and presented an award during our AGM. If your community or area has excelled in any of the following categories, let us know:

- Environmental Sustainability
- Social Responsibility
- Economic Development

The Rules:

Nominations must come in the form of a letter to the SILGA General Manager. We request that you be prepared to provide good quality pictures of the projects or event and also have someone from the council provide a 16:9 view voiceover of the letter (phone turned sideways and only chest and head on the narrative).

- 1. Nomination Letters must be received by February 1st, 2022.
- 2. Letters must clearly state which award the nomination is for.
- 3. Nominations should be one page in length and should succinctly describe the project and itemize the beneficial outcomes. SILGA wants to share best practices in our region with the hope that every local government can learn from the winning submissions. In that regard, please provide contact information for the key individual(s) who worked on the projects/events.
- These awards are for local governments, not individuals. Recipients must be SILGA members in good standing.

- 5. Nomination letters can come from anyone representing a local government, and there is no limit on the number of nominations per community. An official resolution is not required.
- 6. Submissions from previous years may be reused.

What you get if your local government wins:

- 1. Your local government will be officially recognized at the upcoming AGM.
- 2. A representative from your local government will have an opportunity to speak (2 minutes) to all assembled delegates about the project or event.
- 3. Your local government will receive a beautiful plaque to permanently display at your government office.
- 4. Award recipients will have their achievements highlighted more broadly through our social media channels, newsletter and via press release to the entire SILGA media network.

These awards are an opportunity for us to share best practices, to get others from local governments thinking outside the box, and to promote knowledge sharing amongst our members. It is our firm belief that our SILGA local governments continue to implement remarkable, unique projects that make their communities a better place to live time and time again. We want to make sure we share our successes as much as possible, so others might benefit.



Sent via email: MUNI.Minister@gov.bc.ca

December 15, 2021

File No. 0550-20

Honorable Josie Osborne Minister of Municipal Affairs PO Box 9056 Stn Prov Govt Victoria BC V8W 9E2

Dear Honorable Josie Osborne:

Re: Elected Officials - Parental Leave

At its meeting held November 15, 2021, the District of North Saanich Council approved its Council Maternity & Parental Leave Policy and passed the following resolution:

"That a letter be sent to the Honourable Josie Osborne, Minister of Municipal Affairs, requesting the Provincial Governments urgent attention to the matter of parental leave provisions for elected officials, and further, that copies of this letter be sent to all local governments in British Columbia encouraging Councils to express the same direction."

The District of North Saanich Council requests the urgent attention from the Provincial Government to include provisions in the *B.C Community Charter* that enable Council members who are new parents to take time off without being disqualified from Council.

The Policy is enclosed for your information and should you have any questions please contact the undersigned.

Rachel Dumas

Director of Corporate Services

cc: all BC municipalities Encl

DISTRICT OF NORTH SAANICH

POLICY NO. SECTION NO. SECTION NAME: 1002.20 **LEGISLATIVE** 1000 COUNCIL MATERNITY & PARENTAL LEAVE SUBJECT:

1.0 POLICY:

This Council Policy provides guidance on eligibility, process and principles for leaves under section 125(7) of the Community Charter when a Member of Council is a new parent.

2.0 LEGISLATION:

The Community Charter does not contemplate a situation where a Member of Council would be on leave due to pregnancy or parental reasons.

Section 125(5) of the Community Charter provides as follows: If a council member is absent from council meetings for (a) A period of 60 consecutive days, or (b) 4 consecutive regularly scheduled council meetings, whichever is the longer time period, the council member is disqualified from holding office in accordance with subsection (6).

Section 125(7) of the Community Charter provides, "disqualification under subsection (5) does not apply if the absence is because of illness or injury or is with the leave of the council."

3.0 SCOPE:

This Policy applies to District of North Saanich Members of Council.

4.0 DEFINITIONS:

"Parent" - A parent is defined as: a natural or adoptive parent; or a person who is in a relationship of some permanence with the natural or adoptive parent of the child and intends to treat the child as their own.

"Maternity Leave" - Maternity Leave is leave entitlement for a person giving birth to a child.

"Parental Leave" - Parental leave is leave entitlement for a parent.

5.0 NOTICE OF LEAVE:

Prior to taking maternity leave or parental leave, a Member of Council must give six (6) weeks' written notice to the Mayor and CAO of their intention to do so.

The Notice of Leave should include:

• the start date of the leave and the expected return date;

APPROVED BY: COUNCIL

LAST AMENDED:

- information about any Council duties that the Member of Council requests continue to perform during the leave; and
- any workplace accommodations requested for the duration of the leave.

No Council motion is required for approval of the leave. The Notice of Leave will fulfill the requirement of Section 125(7) of the Community Charter.

6.0 LEAVES (In accordance with the *Employment Standards Act*):

Maternity Leave

A Member of Council is eligible for a maternity leave, covering pre-and post-natal time, for a period of up to seventeen (17) consecutive weeks of unpaid leave (unless otherwise agreed upon by the employer and employee), which must be taken during the period that begins:

- (a) no earlier than 13 weeks before the expected birth date, and
- (b) no later than the actual birth date

and ends no later than the 17 weeks after the leave begins.

Parental Leave

A Member of Council is eligible for parental leave if their spouse or partner has given birth, or if they have adopted a child.

A Member of Council is eligible for parental leave:

- (a) up to sixty-one (61) consecutive weeks of unpaid leave beginning immediately following the end of the maternity leave, unless the employer and employee agree otherwise;
- (b) for a parent who does not take maternity leave, up to sixty-two (62) consecutive weeks of unpaid leave beginning after the child's birth and within seventy-eight (78) weeks after that event;
- (c) for an adopting parent, up to sixty-two (62) consecutive weeks of unpaid leave beginning within seventy-eight (78) weeks after the child has been placed with the parent.

7.0 PRINCIPLES OF LEAVE:

By this policy, Council confirms its intention to provide a leave approval based on the following:

- (a) A Member of Council who takes leave pursuant to this policy shall not be disqualified from Council by being absent from Council meetings during the leave.
- (b) A Member of Council who takes maternity or parental leave pursuant to this Policy is not required to participate in Council meetings, public hearings and Council committee meetings or meetings of other bodies to which they are appointed by Council.
- (c) Despite being on maternity or parental leave, a Member of Council may attend any meeting of Council and exercise all rights and privileges of office. Such exercise of rights and privileges of office will not affect Council's leave approval.

PAGE | 2

APPROVED BY: COUNCIL

LAST AMENDED:

EFFECTIVE DATE: NOVEMBER 15, 2021

- (d) For the purposes of the minutes, a Member of Council absent from a meeting due to maternity or parental leave, shall be recorded in the minutes as on approved leave.
- (e) During a Member of Council's maternity or parental leave, Council may authorize the temporary assignment of the Member's committee membership(s) or regional appointment(s). The Member of Council shall provide written notice to the Mayor and CAO of their intent to resume any of the Council-approved appointments.
- (f) All memberships and appointments will be returned to the Member of Council at the end of their leave unless the membership(s) and appointment(s) expire before their return.

8.0 COMPENSATION AND BENEFITS:

- (a) During the maternity or parental leave, the Member of Council will be compensated the difference between the EI benefit being received by the member and one hundred (100%) of their gross Council earnings. This benefit would be paid for the first seventeen (17) weeks of the leave, which includes the two (2) week EI waiting period.
- (b) While on maternity or parental leave, the Member of Council will continue to participate in any benefit programs offered by the District.



District of Lillooet

615 Main Street, PO Box 610, Lillooet, BC VOK 1VO

Tel: 250-256-4289 Fax: 250-256-4288

December 15, 2021

File #: 0400-20

Via email: brad.vis@parl.gc.ca

Brad Vis, MP for Mission-Matsqui-Fraser Canyon House of Commons Ottawa, Ontario K1A 0A6

To:

Mr. Brad Vis:

RE:

BC Wildfires Petition

The District of Lillooet (the "District") Councillor Laurie Hopfl has taken part in conversations with many stakeholders across our community regarding the needed changes to protect BC forests and every living thing in them.

On December 7, 2021, Councillor Hopfl made a notice of motion at the District Regular Council Meeting and sought Council support for a call to action as outlined in a petition, "BC Wildfires" that was signed by 46 Lillooet area residents.

The BC Wildfires petition, enclosed with this correspondence, is addressed to the Government of Canada and asks for the Government of BC and Canada to empower local persons, those working with licensees, industry and contractors, Indigenous communities, ranchers and workers such as fire fighters, forestry workers, and all those that see the day-to-day issues and have front line knowledge to provide feedback on the inconsistencies and shortcomings with regard to forest management and wildfire prevention in order to help bring about much-needed change.

Inspired by the Ontario government who assembled an 'All Hazards Agency' that employs people to manage fire, flood and slides, we believe that BC needs this type of agency as well.

We believe that impacts to lumber prices and job availability, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases are trickle effects that will continue to have detrimental effects on BC's future if we do not make necessary changes to current forest practice procedures.

Consequently, the District of Lillooet calls upon the Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

As such, the District Council passed resolution R-235-2021:

THAT Mayor and Council accept the petition "BC Wildfires" for information;

AND THAT the petition be provided to the House of Commons and that MP Brad Vis may address the petition there;

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AND THAT staff write a letter on behalf of Mayor and Council that reiterates and supports the points in the petition;

AND FURTHER THAT the letter be sent to the MLA, MP, and all Councils of BC communities.

We respectfully request that you present the BC Wildfires petition to the Clerk of Petitions and upon receiving certification, to the House of Commons.

We invite other BC communities to adopt similar resolutions and join our efforts to bring about change in BC.

On behalf of Council, thank you for your consideration of this request.

Sincerely,

Mayor Peter Busse

District of Lillooet

cc:

All UBCM Member Local Governments Jackie Tegart, MLA for Fraser-Nicola

encl. BC Wildfires petition

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

Ontario created an 'All Hazards Agency' that employs people to manage fire, flood and slides. We believe BC needs this too. Create full time, year around employment for forest restoration and management for fire fighters.

The trickle effect of lumber prices and availability along with jobs, mill closures, current and future mudslides, damage to critical habitat, and house insurance increases will have an alarming effect on BC's future if we don't change the current forest practice procedures.

We need to make a change to protect BC Forests and every living thing in it.

Therefore:

This petition is calling on our Provincial and Federal Governments to provide better forest management and wildfire protection by assessing the current policies and guidelines to enhance those that are working and to re-evaluate and change those that are not.

Reference: Youtube: 'A Valley Destroyed', The story of Monte Lake & Paxton Valley, Part 1 & 2

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Chelsen Alkinson	POBOX 2007 (illooct BC VOX IVD		#
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ONCE <u>BOTH SIDES</u> OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE <u>POSTAGE-FREE</u> TO: BRAD VIS, MEMBER OF PARLIAMENT — House of Commons, Ottawa, ON K1A 0A6

A paper petition must contain a minimum of 25 valid signatures with addresses. A petition must contain original signatures written directly on the document and not pasted, taped, photocopied or otherwise transferred to it. Each petitioner must sign (not print) their name directly on the petition and must not sign for anyone else. If a petitioner cannot sign because of illness or disability, this must be noted on the petition and the note signed by a witness.

—49—

PETITION TO THE GOVERNMENT OF CANADA

BC Wildfires:

Whereas:

We are calling for better forest management and wildfire prevention as well as empowering Local People, working with Licensees, Industry & Contractors, Indigenous Communities, Ranchers, and boots on the ground workers such as Fire Fighters, Forestry workers, and all those that see day to day issues and have the frontline knowledge to provide feedback on the inconsistencies and can help to create change.

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NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
1. Bruce Lohnes	PO Box 1462, 142 Deste Rot Lilloget		13/
o. Jody Elinx	BOX 2227 Cillopet		m 28
Keren Christianson	100 Mile Huse, BC		K/g ariding
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3. ANN LEBELH	CILLDOET BC VOK I'VO		on Eam Roed
BARB WIEBE	160 D'este Rd 231 McGwen Ruad		Bariels
Sollion Martin	Lilloset		AMARO.
Norma Watrey	335 Lillocet BC		Monney Wayer
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