



## **AGENDA**

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, January 12, 2016 at 4:00 p.m.

### **1. CALL TO ORDER**

### **2. ADOPTION OF AGENDA**

Resolution:

**“That the January 12, 2016 Village of Chase Regular Council meeting agenda be adopted as presented.”**

### **3. ADOPTION OF MINUTES**

Pages 1 - 11

Resolutions:

**“That the minutes of the December 8, 2015 Regular meeting of Council be adopted as presented.”**

**“That the minutes of the December 14, 2015 Special meeting of Council be adopted as presented.”**

### **4. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

This opportunity is for members of the gallery to provide input on items on this Agenda

### **5. REPORTS**

- a) Mayor and Council Reports
- b) Staff Reports

### **6. DELEGATIONS**

Barbara Maher, Director and Allie Valiente, Liaison  
British Columbia Interior Community Foundation

### **7. UNFINISHED BUSINESS**

#### **7.1 Community Hall Policy**

Pages 13 - 19

At the December 8, 2015 regular meeting of Council the Draft Community Hall Policy was presented. Administration is recommending it come into effect February 1, 2016 in line with the new rates. The final version is attached.

Resolution:

**“That the Village of Chase Community Hall Policy be accepted with an effective date of February 1, 2016.”**

### **8. NEW BUSINESS**

#### **8.1 Correspondence from Minister of State**

Pages 21 - 22

Correspondence has been received regarding the recent meeting Council had with the Honourable Naomi Yamamoto regarding concerns over the lack of funding for firefighting apparatus and clarification on the Firefighters Playbook.

#### **8.2 Correspondence from Minister of Transportation & Infrastructure**

Page 23

Correspondence has been received regarding the potential to transfer enforcement duties of parking restrictions on the highway from the Province's jurisdiction to the Village at the Village's cost.

- 8.3 Community Hall Rates Pages 25 - 28  
A report from the Deputy Corporate Officer is attached.
- 8.4 Development Permit Application – 343 Shuswap Avenue Pages 29 - 31  
A report from the CAO is attached.
- 8.5 SILGA Pages 33 - 34  
Correspondence has been received from the Southern Interior Local Government Association regarding:
- Call for Nominations
  - Call for Resolutions
- 8.6 Squamish Transit Challenges Pages 35 - 36  
Correspondence has been received as a cc to UBCM regarding Squamish's concern about transit funding.
- 8.7 BCEDA Pages 37 - 39  
Correspondence has been received regarding upcoming events with BC Economic Development Association.
- 8.8 CP Holiday Train Pages 41 - 43  
Correspondence has been received regarding the success of the annual CP Holiday Train and a thank you for the Village's participation.
- 8.9 BCICF Pages 45 - 46  
An Invitation has been received from the BC Interior Community Foundation for Mayor and Council to attend their annual fundraising event March 5, 2016.
- 8.10 Proclamation Request Pages 47 - 48  
A request has been received to declare February 8 – 14, 2016 "Variety Week". All proclamations will be shared during the Telethon, on social media and their website.
- 8.11 Chase Chamber of Commerce Page 49  
An invitation has been received by the Chamber of Commerce to attend the Annual General Meeting January 27, 2016.
- 8.12 Chase Legion Page 51  
An invitation has been extended to attend the installation ceremony of the Branch and Ladies Auxiliary executive January 16, 2016.
- 8.13 Request for Waiver Page 53  
Chase & District Museum & Archives are requesting a waiver for the use of the Community Hall (plus gst) and insurance (total \$215) for their Historic Chase Chili Contest February 27, 2016. The Hall has been booked.
- 8.14 Request for Waiver Page 55  
Dry Grad is requesting a waiver and permission to host a series of movie nights towards fundraising for their activities. The cost would total \$300 (plus gst) for all five nights. The Hall has been tentatively booked.

- 8.15 Request for Waiver Page 57  
The Chase Firefighter's Association is requesting the rent of the Community Hall be waived for 9 Zumba classes in January. The total cost would be \$108 (plus gst). The Hall has been booked.

- 8.16 Request for Reduced Fees Page 59  
The Miss Chase Excellence Program is requesting a reduction in their costs to use the Community Hall for a number of events. The Hall has been booked.

- 8.17 Request for Use of Village Property Page 61  
Permission is once again requested for the Summer Magic Square Dance participants to use the Village owned portion of the Curling Club parking lot. Both the Lions and Curling Clubs have been cc'd on this request.

#### **RELEASE OF IN CAMERA ITEMS**

Moved by Councillor Egely

Seconded by Councillor Maki

**"That no additional services be taken on by the Village of Chase Fire Department (i.e. new service areas, Medical Assistance) until additional revenues, either through taxation or other means, can support additional services being provided."**

**CARRIED**

**IC #2015/12/14 \_002**

#### **9. IN CAMERA**

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.**

#### **10. ADJOURNMENT**

Resolution:

**"That the January 12, 2016 Village of Chase Regular Council meeting be adjourned."**





Minutes of the Regular Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Tuesday, December 8, 2015 at 4:00 p.m.

**PRESENT:**

R. Berrigan  
N. Egely  
D. Lepsoe  
S. Scott

**FINAL**

**In Attendance:**

J. Heinrich, Chief Administrative Officer  
L. Pedersen, Director of Financial Services  
T. Pretty, Deputy Corporate Officer  
B. Lauzon, Fire Chief

**Public Gallery:**

7

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:02 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councillor Egely

Seconded by Councillor Scott

**“That the December 8, 2015 Village of Chase Regular Council meeting agenda be adopted as presented.”**

**CARRIED**

**#2015/12/08\_001**

**3. ADOPTION OF THE MINUTES**

Moved by Councillor Scott

Seconded by Councillor Egely

**“That the minutes of the November 23, 2015 Regular meeting of Council be adopted as presented.”**

**CARRIED**

**#2015/12/08\_002**

**4. PUBLIC HEARINGS**

None

**5. REPORTS**

**a) Mayor and Council Reports**

Mayor Berrigan

- Public Works budget workshop
- Shuswap Tourism
- Shuswap Water Council
- Shuswap Trail Alliance
- BDO Finance Conference
- Hosting Todd Stone, MLA at Chase Country Christmas Parade
- Lions Pancake Breakfast

Councillor Egely:

- Public Works budget workshop
- Shuswap Tourism dinner presentation in Salmon Arm

- As Acting Mayor, drove the Chase Excellence Queen, Princess and Ms. Congeniality in the Kamloops Santa Claus Parade.
- Village of Chase float decorating
- Committee of the Whole meeting
- Chase Country Christmas parade

Councillor Lepsoe:

- Council meeting
- Public Works budget workshop
- Shuswap Tourism presentation in Salmon Arm
- Chase Country Christmas meeting
- Shuswap Tourism meeting
- Regular monthly meeting with Adams Lake Indian Band Chief and Council
- Trails meeting in Enderby where Mayor Berrigan signed a LOU on Trail Building Protocol on behalf of the Village
- Organized Chase Country Christmas parade along with Jan Winfield. There were 35 entries and the night was a great success.
- BDO Financial roundtable where topics were Quality of Information, Capital Asset Management and P3s.

Councillor Scott

- Public Works budget workshop
- Shuswap Tourism dinner meeting
- Fire Department meeting
- Village of Chase float decorating
- Chase Country Christmas Parade riding on the award winning float!!!

Fire Chief Lauzon

- Working with CAO on fine tuning budget
- Department is up to 24 Members
- Department has been volunteering with Chase Country Christmas and setting up tables and chairs along with clearing tables for the kick off for "Water Park Fundraiser" pancake breakfast with the Lions club
- Will be setting up tables for the Hamper society on December 19, 2015
- In November Rescue responded to two MVI and the Fire Department responded to four calls
- Hours for November were 125 for training, 36 for call outs, 50 for Rescue training and 14 for Rescue call outs

Director of Financial Services

- Focusing on the 2016 budget
- Preparing for year end

Deputy Corporate Officer contractor reports:

Animal Control

- Made improvements to Dog Pound by building raised beds and having a thorough cleaning;
- Dealt with various at large dogs;
- Impounded and released 2 dogs;

#### Bylaw Enforcement

- Patrolled Village
- Dealt with several complaints (unlicensed vehicles, vehicles parked and impeding snow plough, burning restrictions)
- Reminding businesses about clearing sidewalks

#### Community Liaison

- Attended several meetings with NAAAW Coordinators, Youth Action Committee, Festival Society and Skatepark Society.
- Assisted in promoting NAAAW
- Met with Chamber to promote Liaison role and how they could work together
- Spent a considerable amount of time during NAAAW assisting on site

#### Deputy Corporate Officer:

- Attended final portion of Policy Writing Course
- Monitored Twitter and composed tweets
- Staff meetings;
- Drafted Annual Employee Performance Plan template
- Dealt with a number of complaints escalated from Enforcement Officers
- Published monthly newsletter
- Research on queries related to Bylaws
- Working with staff on what is in place in EOC and what needs updating / replacing
- Worked with LGMA 2016 Conference planning committee
- Meetings with Community Liaison re her role
- Updates to website and training staff on use
- Working on Community Hall policy (on Agenda), next are procedures and rates
- Research on how other departments handle the Fire fighters code of conduct
- Preparation for meetings of reports, Agenda's, follow up for meetings with Action items, minutes, correspondence

#### Public Works

- Dealt with recent snow events
- Working with consultant on Sewer Treatment Plant

#### Chief Administrative Officer

- Regular meetings with Mayor on various pertinent topics
- Met with several members of Council regarding matters pertaining to their liaison appointments
- Met with Lions Club president regarding proposed project for fundraising efforts
- Met with School District trustee regarding vacant 'Haldane Annex' school and potential opportunities
- Met with Fire Chief several times regarding budget and other fire department matters
- Helped organize and attended Council's 'Political Roundtable' meeting with Neskonlith Indian Band Council members
- Met with Council and Public Works Supervisor to discuss 2016 proposed budget
- Met with and working with consulting engineer regarding updates to Sewer Service Agreement with Adams Lake Indian Band
- Met with Occupational Health and Safety Advisor regarding program updates for the

Village of Chase

- Attended Shuswap Trails Roundtable meeting regarding Shuswap Regional Trails Strategy
- Managing various development and zoning amendment applications
- Completed reporting required for Water Treatment Plant funding
- Completed documentation for Sewer Treatment upgrade funding
- Met with various members of staff and managers regarding various municipal matters

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the December 8, 2015 Village of Chase Mayor, Council and Staff reports be received as presented."**

**CARRIED**

**#2015/12/08\_003**

**6. DELEGATIONS**

None

**7. UNFINISHED BUSINESS**

**7.1 Zoning Bylaw 812-2015**

Mayor Berrigan noted this property requires covenants which have not yet been finalized. It is not recommended Council make a decision until they are comfortable with this document.

Moved by Councillor Egely

Seconded by Councillor Scott

**"That a decision regarding Zoning Bylaw 812-2015 be deferred until the covenants are finalized and reviewed by Council."**

**CARRIED**

**#2015/12/08\_004**

**8. NEW BUSINESS**

**8.1 Committee of the Whole Recommendations – December 1, 2015**

**8.1.1 SBC Insurance**

Moved by Councillor Scott

Seconded by Councillor Egely

**"That Administration renew the SBC Insurance policy through All Sport Insurance that provides user groups of Village of Chase parks and facilities with low cost liability Insurance."**

**CARRIED**

**#2015/12/08\_005**

**8.1.2 Council / Committee of the Whole Meetings**

Moved by Councillor Egely

Seconded by Councillor Scott

**"That Village of Chase Committee of the Whole meetings be moved from the first Tuesday of the month to 3:00 p.m. on the second Tuesday of the month; AND**



**Further that public input on the current Agenda is added to the beginning of the Regular Council meeting Agenda on the fourth Tuesday of the month."**

**A vote was taken on the main resolution as amended and it was CARRIED  
#2015/12/08\_007**

Moved by Councillor Lepsoe  
Seconded by Councillor Scott

**"That the main motion regarding Village of Chase Committee of the Whole meetings being moved from the first Tuesday of the month be amended to a start time of 4:00 p.m.."**

**CARRIED  
#2015/12/08\_006**

Moved by Councillor Scott  
Seconded by Councillor Lepsoe

**"That Council direct Administration to bring forward a revised 2016 Village of Chase Council meeting schedule."**

**CARRIED  
#2015/12/08\_008**

**8.1.3 Chase Fire Rescue Grant in Aid Request**

Moved by Councillor Scott  
Seconded by Councillor Egely

**"That Council cover costs up to \$200 for awards and/or plaques in recognition of achievements and presented at the Chase Fire Rescue Department's annual Christmas Dinner and Awards night."**

**CARRIED  
#2015/12/08\_009**

**8.1.4 Chase Lions Club Request for Waiver**

Moved by Councillor Scott  
Seconded by Councillor Egely

**"That a waiver of 50% (including gst) be approved for the Chase Lions Club to host the Pancake Breakfast on December 5, 2015 and the New Year's Eve Dance subject to Hall availability."**

**CARRIED  
#2015/12/08\_010**

Moved by Councillor Egely  
Seconded by Councillor Scott

**"That the Chase Lions Club be informed they must continue to follow appropriate processes and request waivers for all events."**

**CARRIED  
#2015/12/08\_011**

**8.1.5 Dog Running Off Leash**

Moved by Mayor Berrigan  
Seconded by Councillor Scott

**"That the matter regarding signage along the creek by Aylmer Road be referred back to Administration to identify exactly where these areas are and report back at a future meeting."**

**CARRIED  
#2015/12/08\_012**

8.2 Repeal of Frontage Tax Bylaws

The Director of Financial Services explained when he comes back to Council with the revised sewer consumption rates this Bylaw will be adopted and the costs will be more equitably distributed throughout the Village.

Moved by Councillor Maki

Seconded by Councillor Egely

**"That Bylaw 814-2015 Village of Chase Water and Sewer Frontage Tax Repeal be read a first, second and third time."**

**CARRIED**

**#2015/12/08\_013**

8.3 Residential Care Services

Mayor Berrigan is working with Administration to set up a meeting to discuss this matter further with Interior Health.

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the correspondence from Interior Health in response to Council's written request they seriously consider funding residential care beds in the Village of Chase be received as information."**

**CARRIED**

**#2015/12/08\_014**

8.4 Gas Tax Agreement Fund

Moved by Councillor Egely

Seconded by Councillor Scott

**"That the correspondence from UBCM confirming the Village of Chase's Gas Tax Agreement funding be received as information."**

**CARRIED**

**#2015/12/08\_015**

8.5 Community Hall Policy

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the draft Village of Chase Community Hall Policy be received as information."**

**CARRIED**

**#2015/12/08\_016**

8.6 PRIMECorp

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the Annual Report for PIMECorp be received as information."**

**CARRIED**

**#2015/12/08\_017**

8.7 Chase Secondary School

Moved by Councillor Egely

Seconded by Councillor Lepsoe

**"That grant-in-aid in the amount of \$100 be provided to support the Village of Chase Secondary Appreciation meal and that Council members who are available will assist on the Day."**

**CARRIED**

**#2015/12/08\_018**

**9. IN CAMERA**

Moved by Councillor Scott

Seconded by Councillor Egely

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.**

**CARRIED**

**#2015/12/08\_019**

**RELEASE OF IN CAMERA ITEMS**

**10. ADJOURNMENT**

Moved by Councillor Scott

Seconded by Mayor Egely

**"That the December 8, 2015 Village of Chase regular meeting of Council be adjourned."**

**CARRIED**

**#2015/12/08\_020**

Mayor Berrigan adjourned the meeting at 6:14 p.m.

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R. Berrigan, Mayor

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T. Pretty, Deputy Corporate Officer



Minutes of the Special Meeting of the Council of the Village of Chase  
held in the Council Chamber of the Village Office at 826 Okanagan Avenue  
on Monday, December 14, 2015 at 1:00 p.m.

**PRESENT:**

Mayor: R. Berrigan  
Councillors: N. Egely  
D. Lepsoe  
A. Maki  
S. Scott

**FINAL**

In Attendance: J. Heinrich, Chief Administrative Officer  
L. Pedersen, Director of Financial Services

Public gallery: 8

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:00 p.m.

**2. ADOPTION OF AGENDA**

Moved by Councillor Scott

Seconded by Councillor Egely

**"That the December 14, 2015 Village of Chase Special Council meeting agenda be  
adopted as amended with the addition of an in-camera meeting."**

**CARRIED**

**#2015/12/14\_001**

**3. ADOPTION OF MINUTES**

None

**4. PUBLIC HEARINGS**

None

**5. REPORTS**

None

**6. DELEGATIONS**

None

**7. UNFINISHED BUSINESS**

**7.1 Zoning Bylaw 812-2015**

The CAO noted that Council wished to enter into a covenant with the property owner to ensure added protection for proper screening at the front (Shuswap Avenue) and for areas of the property that will have RV and other outdoor storage. It was also requested there are restrictions of the use of shipping containers for the use of commercial storage lockers.

Moved by Councillor Scott  
Seconded by Councillor Egely

**"That the Village of Chase Council and the property owner at 343 Shuswap Avenue enter into the covenant as provided at the December 14, 2015 Council meeting providing surety for the landscaped or other screening of various portions of the property and the restrictions on the use of shipping containers for the use of commercial storage lockers."**

**CARRIED**  
**Councillor Lepsoe Opposed**  
**#2015/12/14\_002**

Moved by Councillor Maki  
Seconded by Councillor Scott

**"That the Village of Chase Bylaw No. 683-2006 Amendment Bylaw No. 812-2015 be adopted."**

**CARRIED**  
**Councillor Lepsoe Opposed**  
**#2015/12/14\_003**

#### 7.2 2016 Council Meeting Schedule

Moved by Councillor Egely  
Seconded by Councillor Scott

**"That Village of Chase Resolution #2015/12/08\_007 and Amending Resolution #2015/12/08\_006 regarding the 2016 Council meeting schedule be rescinded."**

**CARRIED**  
**#2015/12/14\_004**

Moved by Councillor Scott  
Seconded by Councillor Egely

**"That Village of Chase 2016 Council Meeting Schedule presented at the December 14, 2015 Special meeting of Council be adopted as presented."**

**CARRIED**  
**#2015/12/14\_005**

#### 7.3 Outstanding Community Service Plaque

Councillor Maki will work with Administration to find a suitable date for presentation of the plaque to the recipients.

### 8. **NEW BUSINESS**

#### 8.1 Code of Conduct

Moved by Mayor Berrigan  
Seconded by Councillor Lepsoe

**"That the Village of Chase draft Code of Conduct Policy be referred back to Administration for some adjustments."**

**CARRIED**  
**#2015/12/14\_006**

### 9. **IN CAMERA**

Moved by Councillor Maki  
Seconded by Councillor Scott

**"That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and."**

**CARRIED**  
**#2015/12/14\_007**

**RELEASE OF IN CAMERA ITEMS**

None.

**10. ADJOURNMENT**

Moved by Councillor Maki

Seconded by Councillor Egely

**“That the December 14, 2015 Village of Chase Council Special meeting be  
adjourned.”**

**CARRIED**

**#2015/12/14\_008**

The meeting was adjourned at 4:40 p.m.

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R. Berrigan, Mayor

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J. Heinrich, Chief Administrative Officer





**Title: ADM – 22 Community Hall**

**Date Effective: February 1, 2016**

**First Revision: December 2015**

**Date Adopted: March 12, 2013**

**Special Notes / Cross Reference:**

Schedule “E” of Bylaw 734-2011 rescinded by Bylaw 734-1, 2013

**POLICY:**

This policy intends to ensure the responsible use of the Village of Chase Community Hall.

**PURPOSE:**

It is the purpose of this Policy to establish guidelines for the general use of the Community Hall. This policy is to be used in conjunction with the Fees and Charges Bylaw.

This policy will be used to:

- Ensure that only authorized user groups have access to and use of the Community Hall;
- Establish consistent, fair and equitable procedures for the rental and use of the Community Hall;
- Provide consistent guidelines and procedures to be followed for Village staff and all Community Hall user groups to ensure sustainable and efficient administration and management of the Hall.

**DEFINITIONS:**

**Agreement Holder** means the signatory on the General Rental Agreement or Long-Term User Agreement.

**Casual User** is an occasional renter / user that does not use a regularly scheduled time slot through a season.

**Commercial Organization** is an organization which operates on a for-profit basis.

**Community Event** means rental of time to community groups for non-profit community activities.

**Long term user group** means an organization or group that uses the Facility on a regular basis, whether for the purpose of regularly scheduled events, events or storage.

**Facility** refers to the Village of Chase Community Hall located at 547 Shuswap Avenue.

**Non-Profit Organization** is a group of individuals joined together on a non-profit basis or a non-profit organization incorporated under the Society Act of BC. To be eligible for the Non-Profit rate, the following conditions must apply:

- Membership of the group is open and available to any Village of Chase resident;
- The purposes and practices of the group are not contrary to the BC Human Rights Act or the group is not involved in the promotion of unlawful activities;
- The purpose of the group will enrich the community;
- Must have exclusive control of the booked time and be able to directly pay the rental fees;
- Must be legally responsible and liable for all activities related to the event;
- Must direct any net profit from the event to the purposes of the non-profit organization;
- May employ or contract others on a “fee for service” for the delivery of the event.

**User Group** means any group or individual who uses the Community Hall for a private or public function.

**Village Staff** means unionized and non-union staff and contractors hired by the Village of Chase, but does not include elected officials.

## **GENERAL TERMS & CONDITIONS**

**Agreement:** The Agreement Holder is authorized to only use the Hall for the event, date and times as set out in the Agreement. All renters must adhere to the Terms & Conditions as set out in the User Agreement. All requested information must be received prior to the event (e.g. proof of insurance coverage, damage deposit, contact details, etc). The Agreement Holder will not allow any other person, group or organization to use or sub-lease the Hall.

**Agreement with Chase Lions Club:** This Policy does not cover the Chase Lions Club as they are part of a separate agreement.

**Agreement Changes:** Any changes to the Agreement must be made in writing and signed by the Agreement Holder and a Village representative. While all attempts to accommodate changes will be made, some changes may not be allowed.

### **Cancellations:**

- Cancellation by Agreement Holder:** All bookings are subject to a cancellation fee. If the Agreement Holder delivers written notice of cancellation at least fourteen (14) days prior to the date of the event, the Agreement Holder is not required to pay the Rental Fee for the event. However, a cancelled booking regardless of the number of days notice, will result in the forfeit of the rental deposit. Transferability of the rental deposit may be allowed at the sole discretion of the Village.
- Cancellation by Village for Agreement Holder's Breach:** Without limiting other remedies available to the Village, the Village may cancel the Agreement, prevent the Agreement Holder from holding the event or remove the Agreement Holder from the Hall during the event. In each those instances the Village can keep the damage deposit if the

- Agreement Holder breaches any term or condition of this Agreement.
- iii. **Cancellation for other reasons:** If the Agreement Holder is prevented from using the Hall on the date or dates set out in the Agreement for the event because a labour dispute is in progress or a natural disaster has destroyed or damaged the Hall, the Village may cancel the Agreement and may reimburse the Rental Fee and/or Deposit to the Agreement Holder.

**Clean Up:** The Agreement Holder must leave the Hall in a clean, neat and tidy condition following the event so the Hall is returned to the condition it was at handover. The Agreement Holder must clean as per the Terms & Conditions of the User Agreement.

**Code of Conduct:** All those accessing the Community Hall are required to comply with rental rules and regulations or may be subject to suspension of rental privileges for up to one year.

**Compliance with Laws:** The Agreement Holder must comply with all applicable Municipal, Provincial and Federal laws, regulations and bylaws in its use of the Facility. Failure to do so may result in termination of the Agreement and/or denial of future rental privileges.

**Event Checklist:** Depending on size and nature of event, user group(s) may be required to meet with a designated official to complete the pre/post Event Checklist as part of the preparation and clean-up of special events.

**Facility Damages:** User groups are required to cooperate with Village staff by reporting damage to the Facility, equipment and unsafe conditions prior to the event or at their earliest convenience. The Agreement Holder will be liable for any damage to the building occurring as a result of their use during the renter's contract time.

**Fire Code Regulations:** The Agreement Holder will not permit over-crowding in excess of the limits set by the Fire Commissioner, and will not permit blocking of hallways, exits, etc. with equipment. The Agreement Holder will strictly adhere to all Fire Code regulations.

**First Aid:** The Agreement Holder is responsible for the provision of first aid.

**Future Rental Requests:** There will be no bookings taken beyond 12 months in the future.

**Hall Access:** The Agreement Holder must make arrangements to collect and return the Hall key(s) during Village office hours.

**Liquor:**

- i) The Agreement Holder must not allow alcohol to be sold, offered for sale or consumed at the Facility/Event unless authorized under the Agreement.
- ii) If Liquor is permitted the Agreement Holder must not allow alcohol to be brought to the Facility/Event by participants or persons attending. All Permitted alcohol must be supplied and served by the Agreement Holder. The Agreement Holder must obtain and display at the site, a valid liquor license from the Province which must comply with regulations of the Liquor Control and Licensing Branch, Ministry of Public Safety and Solicitor General.

**Litter Control:** Agreement Holders are responsible for collection and removal of litter generated by their event including picking up litter and broken glass from the area around the Hall at the conclusion of the event.

**Maintenance:** The Village reserves the right to schedule both routine and special maintenance on all Village owned facilities, which may require the closure of facilities for the appropriate amount of time based on the maintenance application.

**No Smoking:** The Agreement Holder will not allow anyone to smoke in the Facility. Smoking is not permitted within 3 metres of public or workplace doorways, open windows or air intakes (i.e. a “buffer zone”).

**Removal of Goods & Belongings:** The Agreement Holder is responsible for removing all goods and belongings on or before the end of their booking (including food). In the event that the Agreement Holder does not remove such items the Village may remove and store them and will not be liable for any damage to or loss of the said goods and belongings during such removal or storage, or both. All items brought to the Facility will be the sole responsibility of the Agreement Holder and the Village will not be liable for any damage to or loss of these items from any cause whatsoever.

**Rental Request Approval:** Village Senior Management Staff reserve the right to approve, cancel or deny any rental request at their sole discretion.

**Rental Request Deadlines:** Requests received with 7 days or less notice may not be accommodated if it is deemed there is not sufficient time to meet obligations.

**Right of Entry:** The Agreement Holder agrees that the Village staff or such other person(s) designated from time to time to carry out the functions on behalf of the Village for purposes of this Agreement, will at all reasonable times be entitled to enter and inspect the Facility and to make such alterations, repairs or additions as may be necessary.

**Suitability:** It is the Agreement Holder’s responsibility to assess the Hall and be satisfied that it is suitable and safe for its event. The Village makes no promises, warranties or representations as to the suitability of the Hall for the Agreement Holder’s event.

**Vacating the Hall:** The Agreement Holder and all guests must vacate the Hall by the end of the time indicated in the Agreement.

## **GENERAL INFORMATION ON FEES & CHARGES**

All fees and charges are as outlined in the Village of Chase Fees and Charges Bylaw.

- a) All commercial rates are set higher than the “non-profit” rate.
- b) Payment options include cash, cheque, Credit Card and Debit Card. The Village reserves the right to demand prior payment of any charges at the time of signing the Agreement, which will apply in the case of most bookings received from outside the municipality.
- c) A service charge may be applied to credit card transactions greater than \$2,500.

- d) In the event of a rate change, the rate charged will be the rate that is or will be applicable at the time of the rental.
- e) Payment by casual users is due in advance of use. No exceptions.
- f) Deposits:
  - i. Damage Deposit: The Agreement Holder is liable for any damages and must provide a Deposit to the Village thirty (30) days prior to the event or at the time of booking if less than 30 days. The Village reserves the right to determine the amount of the Damage Deposit based on the nature of the event and the Agreement Holder agrees that the Village may keep all or part of the Deposit as a payment toward the repair of damage to the Facility and/or to cover any outstanding charges. If damages exceed the amount of the deposit the Agreement Holder will pay all additional amounts owed. Even though the Village may keep the Deposit, the Village is still entitled to pursue other legal remedies to pursue amounts owing from the Agreement Holder.
  - ii. Rental Deposit: A non-refundable rental deposit is due and payable at the time of booking to secure the rental. The amount is dependent upon the Agreement total and any exceptions are noted in the applicable section of this policy.
- g) NSF Payments: The Village's current service charge will be applied on all payments returned NSF. Three (3) occurrences of NSF payments will require all future payments to be made in cash, credit or debit card or by certified cheque.
- h) Overdue Accounts are subject to being sent to collections and may result in the termination of privileges for booking of Village owned facilities or programs until account is paid in full.
- h) Any organization being favoured with a Grant-In-Aid or rent free usage of a Facility, must also sign an Agreement for the Facility in the usual manner and the rental charges will be paid for internally by the Village.
- i) Regularly scheduled groups are required to pay within 30 days of the current month end.
- j) At the discretion of staff they may, from time to time, approve alternate payment arrangements. It is the responsibility of the Agreement Holder to clearly demonstrate a need to an alternate payment plan.
- k) Senior staff are able to negotiate a rate to secure a business, as long as the negotiated rate is within 20% of the set commercial rate. The purpose of this is to facilitate the development of opportunities that further utilize facility space.
- l) Interest: Any amounts owing by the Agreement Holder to the Village after the time payment is due will bear interest at the current Village rate, calculated monthly not in advance.

## **GENERAL INSURANCE**

All renters will be responsible to have comprehensive General Liability Insurance as described in the following sections:

### **Options**

- The Village can forward a request and payment directly to their current insurers as a service to the renter - the Village is not an insurance agent, broker or representative of the insurer.
- Insurance Company of choice – should a renter choose to purchase insurance at the Insurance Company of the renter's choice, the insurance requirements required by the Village are provided below:

Renter to Provide:

Renter shall without limiting its obligations or liabilities under the permit/contract, procure and maintain at its own expense and cost, the insurance policies listed with limits no less than those shown in the respective items, unless the Village advises in writing that it has determined that the exposure to liability justifies less limits. The insurance policies shall be maintained continuously from commencement of the Agreement until the date of termination of the Agreement or such longer period as may be specified.

- a) Worker's Compensation Insurance covering all employees of the renter engaged in the contract in accordance with the statutory requirements of the province or territory having jurisdiction over such employees;
- b) Comprehensive General Liability Insurance providing for an inclusive limit of not less than \$2,000,000.00 for each occurrence or accident;
  - (i) Providing for all sums which the renter shall become legally obligated to pay for damages because of bodily injury (including death at any time resulting there from) sustained by any person or persons or because of damage to or destruction of property caused by an occurrence or accident arising out of or related to this rental agreement or any operations carried on in connection with this rental Agreement;
  - (ii) Including coverage for Participant Injury, Products/Completed Operations, Blanket Contractual, Contractor's Protective, Personal Injury, Contingent Employer's Liability, Broad Form Property Damage, Tenant's Legal Liability and Non-Owned Automobile Liability;
  - (iii) Including a Cross Liability clause providing that the inclusion of more than one Insured shall not in any way affect the rights of any other Insured hereunder, in respect to any claim, demand, suit or judgment made against any other Insured.
- c) The Village must be named as an Additional Insured and the policies are primary without any right of contribution from any insurance otherwise maintained by the Village.
- d) The renter agrees to submit Certificates of Insurance to the Village prior to commencement of the rental Agreement. Such certificate shall provide that 30 days' written notice shall be given to the Village, prior to any material change or cancellation of any such policy.
- e) After reviewing the rental Certificate of Insurance, the Village may require other insurance or alterations to any applicable insurance policies in force during the period of the rental Agreement and will give notifications of such requirement. Where other insurances or alterations to any insurance policies in force are required by the Village and result in increased insurance premium, such increased premium shall be at the renter's expense.
- f) The renter may take out such additional insurance, as it may consider necessary and desirable. All such additional insurance shall be at no expense to the Village.
- g) All insurance which the renter is required to obtain, with respect to the Agreement, shall be with insurance companies registered in and licensed to underwrite such insurance in the Province of British Columbia.
- h) If the renter fails to do all or anything which is required of it with regard to insurance, the Village may do all that is necessary to affect and maintain such insurance and any monies expended by the Village shall be repayable by and recovered from the renter. The renter expressly authorizes the Village to deduct from any monies owing by the renter to the Village or otherwise accepts that the Village will invoice the renter for costs incurred to insure.

- i) The Agreement Holder must provide proof of liability insurance appropriate for the Facility Agreement use, to the Village at least 48 hours prior to holding its event at the Facility. If proof of insurance is not provided to the Village within the time required, the Village may cancel this Agreement, prevent the Agreement Holder from holding its event, and retain the Deposit.
- j) If the Village has accepted insurance for the Agreement Holder as required for any program whereby the Village has collected fees for such insurance, it is understood that the Village is NOT an agent or broker of insurance and makes NO representations or warranties with respect to the appropriateness of such insurance whatsoever. Agreement Holders are strongly encouraged to consult a licensed insurance broker and/or legal advisor regarding insurance for their activities related to this Agreement. The Village's acceptance of insurance as meeting the requirements, in no way limits the liability of the Agreement Holder.
- k) The Agreement Holder shall be liable for all loss, costs, damages, and expenses whatsoever incurred or suffered by the Village, its elected officials, officers, employees and agents (the Indemnities) including but not limited to damage to or loss of property and loss of use thereof and injury to or death of a person or persons resulting from or in connection with the performance, purported performance, or non-performance of this permit/contract, excepting only where such loss, costs, damages and expenses are as a result of the sole negligence of the Indemnities.
- l) The Agreement Holder shall defend, indemnify and save harmless the Indemnities from and against all claims, demands, actions, proceedings and liabilities whatsoever and all costs and expenses incurred in connection therewith and resulting from the performance, purported performance, or non-performance of the Agreement, excepting only where such claim, demand, action, proceeding or liability is based on the sole negligence of the Indemnities.
- m) If the Agreement Holder is composed of more than one person (whether that person is an individual or a society or a company), each person is jointly and severally responsible for complying with all the terms of this Agreement.







December 3, 2015

His Worship  
Mayor Rick Berrigan  
Village of Chase  
PO Box 440  
826 Okanagan Avenue  
Chase BC V0E 1M0

Reference: 250994

Dear Mayor Berrigan:

**Re: Thank You**

I am writing to thank you and your delegates for taking the time to meet with me at the recent Union of British Columbia Municipalities (UBCM) Convention in Vancouver. I was glad to have the chance to discuss your concerns about the lack of funding and affordability for firefighting apparatus, specifically fire vehicles, as well as your request for clarification regarding the British Columbia Fire Service Minimum Training Standards Structure Firefighters Competency and Training Playbook.

The UBCM gathering is a valuable opportunity to come together with our province's local representatives and gain a closer perspective on the many ways elected officials like you are working hard to meet the needs of British Columbians. As the new Minister of State for Emergency Preparedness, I am especially appreciative to have connected with communities to learn more about how we can work collaboratively and cooperatively to deliver the highest standard of emergency planning and response possible in the event of a disaster.

I was impressed by the level of commitment shown by you and your delegates during our meeting in identifying the priorities that matter most to your community. I have asked ministry staff to follow up with you directly to update you on potential funding opportunities for firefighting apparatus, and to discuss in more detail your feedback regarding the Playbook.

RECEIVED  
Village of Chase

DEC - 7 2015

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Ministry of Transportation  
and Infrastructure

Office of the Minister of State for  
Emergency Preparedness

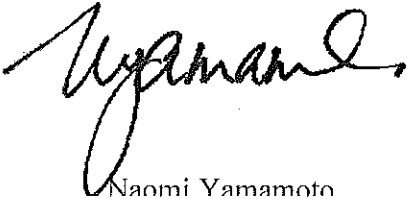
Mailing Address:  
Parliament Buildings  
Victoria BC V8V 1X4

- 2 -

Should you have any additional questions or concerns in the meantime, please do not hesitate to contact Pat Quealey, Assistant Deputy Minister for Emergency Management BC. He is available by telephone at 250 952-5013 or by e-mail at [Pat.Quealey@gov.bc.ca](mailto:Pat.Quealey@gov.bc.ca) and would be pleased to assist you.

Thank you again for taking the time to meet with me.

Sincerely,



Naomi Yamamoto  
Minister of State

Copy to: Honourable Todd G. Stone  
Minister of Transportation and Infrastructure  
MLA, Kamloops-South Thompson

Becky Denlinger, Deputy Minister  
Emergency Management

Pat Quealey, Assistant Deputy Minister  
Emergency Management BC

Gordon Anderson, Fire Commissioner  
Emergency Management BC

Constituency Office:  
446 Victoria Street  
Kamloops, BC V2C 2A7  
Phone: 250 374-2880  
Fax: 250 377-3448  
e-mail: todd.stone.mla@leg.bc.ca



**TODD STONE, MLA**  
(Kamloops - South Thompson)

Legislative Office:  
Room 306, Parliament Buildings  
Victoria, BC V8W 9E2  
Phone: 250 387-1978  
Fax: 250 356-2290  
website: www.toddstonemla.bc.ca

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Village of Chase

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December 4, 2015

Mayor Rick Berrigan  
Village of Chase  
826 Okanagan Avenue  
Chase, BC  
VOE 1M0

Dear Mayor Berrigan,

I received an inquiry from a Chase By-Law Officer about the enforcement of Highway pullouts. The bylaw office received a complaint regarding truckers parking overnight in a Highway 1 pullout which neighbours the Village of Chase. The area of concern has signage stating "No Parking between 10pm-6am."

The RCMP and the CVSE staff both have the ability to enforce these restrictions, however as you can imagine parking enforcement is not typically a top priority for the RCMP. These signs were installed by the Okanagan-Shuswap district a number of years ago, primarily in response to concerns the residents had with truckers parking overnight and idling their engines. Previously residents have been encouraged to call the Chase RCMP if a truck is parked or is idling their engine overnight as they are close by and would be the quickest to respond.

The CVSE do enforce these restrictions and will follow up with the RCMP and ask them to keep an eye out for vehicles that may be causing an issue.

Another option is for the Village of Chase to enact a bylaw that allows their By-Law Officers to enforce the parking restrictions on provincial highways that fall within their municipality. This requires the Ministry of Transportation's authorization but it is something they have permitted with other local governments.

If the Village of Chase would like to consider this option, please contact Steve Sirett, the Ministry of Transportation's district manager in the Okanagan-Shuswap at 250-712-3666. I understand that Steve has already been in contact with Joni Heinrich so she is aware of the issue.

I will leave this matter in your capable hands for possible consideration.

Sincerely,

**Hon. Todd G. Stone, MLA**  
Kamloops – South Thompson  
Minister of Transportation & Infrastructure



## REPORT TO COUNCIL VILLAGE OF CHASE

TO: Mayor and Council

DATE: January 12, 2016

FROM: Tammi Pretty, Deputy Corporate Officer

RE: Community Hall Rates

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### BACKGROUND:

The rates for the Community Hall have not been revised for 15 years and the cost of running and maintaining the Hall has steadily increased.

In 2014 rental revenue was \$8,358 and the costs of just supplies, hydro, gas and insurance was \$15,054. In 2015 revenue was \$9,857 and the expenses as noted were \$16,725. In addition there are maintenance, contractor and staff time costs.

### DISCUSSION:

Administration has undertaken a thorough review of the rates and conducted a cost comparison with what other, similar organizations are charging. The table does not outline costs to obtain a liquor licence, insurance, linen, etc. Comparisons are as follows:

Place	Maximum Capacity*	Cost	Cost per person	Population
Chase	250	\$600 (proposed) from 5pm Friday to 5pm Sunday	\$2.40	2,495
Chase	250	\$375 (current)	\$1.50	
Celista	200	\$650	\$3.25	442
Sorrento	150	\$275	\$1.80	1,255
Tofino	300	\$350 plus \$2/ chair (\$600) & \$7/table (\$210)	\$3.86	1,876
Houston	225	\$590 plus \$1/chair (\$225) & \$5/table (\$110) includes set up from 5pm night before and tear down until noon next day	\$4.11	3,147

*\*I have shown the costs to host a sit down dinner and dance with liquor assuming maximum capacity. In Chase this would include the entire hall, kitchen, dishes, cutlery and use of the bar.*

I have presented two rate sheets – one for the general public and one for not for profit organizations. The rate sheet for not for profits is at 50% of the general public sheet.

Once new rates have been established Administration can move forward with rates and agreements with the Lions Club and other organizations who also utilize storage.

Any changes will require an amendment to Bylaw No. 808-2015 Fees and Charges.

**RECOMMENDATION:**

Council's direction on this matter is requested.

Respectfully submitted,

*Original Signed*  
Tammi Pretty, Deputy Corporate Officer

## Village of Chase Community Hall Rental Fees

### GENERAL PUBLIC

#### RENTAL FEES:

Main Hall – Day*	250.00 (maximum 8 hours)
Main Hall – Half Day*	165.00 (maximum 5 hours )
Main Hall – Hourly*	40.00 per hour
Wedding/Dance/Entire Hall*	600.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral Service	75.00 per event
Room A - Day	150.00 (maximum 8 hours)
Room A - Half Day	100.00 (maximum 5 hours)
Room A - Hourly	25.00 per hour
Room B - Day	120.00 (maximum 8 hours)
Room B - Half Day	85.00 (maximum 5 hours)
Room B - Hourly	20.00 per hour
Room C - Day	120.00 (maximum 8 hours)
Room C - Half Day	85.00 (maximum 5 hours)
Room C - Hourly	20.00 per hour
Kitchen (dishes only)	50.00 per event
Full Kitchen (downstairs)	80.00 per event
Table Cloths	5.00 each per event
Chair Linen	5.00 each per event
PA System	35.00 per event
Audio Visual Equipment	35.00 per event

\* Includes use of bar at no additional charge

#### ADDITIONAL FEES:

Damage & Key Deposit	250.00 per event (failure to return the key will incur a loss of 100.00 of the deposit)
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed on walk-through)

#### CANCELLATION FEES:

More than 30 days before event	10% of total rate
15 – 30 days before event	35% of total rate
Less than 15 days before event	50% of total rate

Applicable deposits and the full rental amounts must be paid 30 days prior to the event or at the time of booking if less than 30 days

## Village of Chase Community Hall Rental Fees

### NOT FOR PROFIT USERS

#### RENTAL FEES:

Upper Hall – Day*	125.00 (maximum 8 hours)
Upper Hall – Half Day*	82.50 (maximum 5 hours )
Upper Hall – Hourly*	20.00 per hour
Dance/Entire Hall	300.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral	37.50 per event
Room A - Day	75.00 (maximum 8 hours)
Room A - Half Day	50.00 (maximum 5 hours)
Room A - Hourly	12.50 per hour
Room B - Day	60.00 (maximum 8 hours)
Room B - Half Day	42.50 (maximum 5 hours)
Room B - Hourly	10.00 per hour
Room C - Day	60.00 (maximum 8 hours)
Room C - Half Day	42.50 (maximum 5 hours)
Room C - Hourly	10.00 per hour
Kitchen (dishes only)	25.00 per event
Full Kitchen (downstairs)	40.00 per event
Table Cloths**	No Charge
Chair Linen**	No Charge
PA System	No Charge
Audio Visual Equipment	No Charge

\* Includes use of bar at no additional charge

\*\*A charge Of \$5.00 per linen / cloth will apply if they are unreasonably soiled

Events that do not have a cover charge and are for the sole benefit of residents of the community (Remembrance Day, Pancake Breakfasts, Children's Health Fair, etc) will not be required to pay to use the Hall, however, normal booking procedures will apply. These requests will be approved at the discretion of Senior Management.

#### ADDITIONAL FEES:

Damage Deposit	No Charge
Key deposit	50.00 per event or 25.00 per key for long term user groups
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed in the initial walkthrough)

#### CANCELLATION FEES:

More than 30 days before event	No Charge
15 – 30 days before event	No Charge
Less than 15 days before event	10% of total charge

The Chase Lions Club use of the Hall for Bingo, meetings in Room B and storage of supplies is covered under a separate agreement. Other users groups utilizing storage is also covered under a separate agreement.



## *Village Of Chase*

### *Administrative Report*

**TO:** Mayor and Council  
**FROM:** CAO  
**DATE:** January 12, 2016  
**RE:** Development Permit Application – 343 Shuswap Avenue

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#### **ISSUE/PURPOSE**

To obtain approval from Council for Development Permit No. 1-2016 for the property at 343 Shuswap Avenue.

#### **OPTIONS**

- 1. Approve the Development Permit.**
- 2. Deny the Development Permit**

#### **HISTORY/BACKGROUND**

The property owners of 343 Shuswap Avenue wish to construct several indoor storage buildings and a residential home, in addition to providing landscaping and screening to operate an indoor storage business. The property is located along the Highway Entry Corridor, which is a designated Development Permit Area in the Village's Official Community Plan.

A Development Permit Area allows the municipality, through its OCP, to establish objectives and provisions of guidelines for the *form and character* of commercial, industrial or multi-family residential development.

The Highway Entry Corridor guidelines are attached for Council's reference.

#### **DISCUSSION**

The subject property is zoned C-3 Service Commercial site specific, allowing the indoor storage facility use as well as the construction and use of a residential dwelling. Administration will ensure that all setbacks, building heights and floor area for accessory use buildings are adhered to by the developer as prescribed by the Zoning Regulations.

The developer is required to provide screening and landscaping to ensure that the parcel, once developed, is aesthetically pleasing to traffic along the 'entry corridor' to the Village of Chase. In addition to the provisions of the OCP's development permit, the Village and the property owner have entered into a covenant that will ensure proper screening and landscaping is in place as per Council's wishes.

It is the opinion of Administration that the proposed development will meet the intent of the DP guidelines and the property owner will ensure the buildings will not detract from the overall aesthetics of the neighbourhood.

**RECOMMENDATION**

**That Council approves issuance of Development Permit #1-2016.**

Respectfully submitted,

*Original Signed*  
Joni Heinrich, CAO

Category

**Area B - Highway Entry Corridor**

- .2.5 The Highway Entry Corridor Development Permit Area is designated under the *Local Government Act* in regards to the establishment of objectives and the provisions of guidelines for the form and character of commercial, industrial or multi-family residential development.

Area

- .2.6 Development Permit Area B – Highway Entry Corridor as shown on Schedule C - Development Permit Area Map.

Justification

- .2.7 A portion of the highway entry corridor is visible to a high volume of traffic on the Trans-Canada Highway with the entire corridor providing the first impression of Chase for motorists entering from the southwest along Shuswap Avenue.

Guidelines

- .2.8 .a A landscaped and planted strip should be provided along Shuswap Avenue and the Trans-Canada Highway.
- .b Large buildings should be articulated by offsetting and planting to give the appearance of smaller blocks.
- .c Access should be from Shuswap Avenue whenever possible.
- .d Parking areas should be in smaller groups with visual breaks and landscaping.
- .e Free standing signs should be enhanced by landscaping or planting at the base.
- .f Signs should be carefully integrated into the landscape to form an integral part of the building. They should relate to the structure by means of colour, material or graphic association.
- .g Outdoor storage should be screened by planting, fencing or a screening structure to ensure that the storage is not visible from Shuswap Avenue or the Trans-Canada Highway.
- .h Building and site lighting should be designed to satisfy normal safety or security standards, not for advertising purposes.
- .i The use of fencing along roads or property lines should be discouraged unless there is an absolute requirement for security, screening or delineation of the property, or where the decorative aspect contributes to the specific design solution.



# *SILGA* *Southern Interior Local Government Association*

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December 8, 2015

**To: All SILGA Members**

**Re: SILGA Convention – Call for Nominations**

As per the Constitutional Requirements of the Southern Interior Local Government Association, the “Call for Nominations” is now going out to all member Mayors, Councillors, Regional Chairs and Directors who wish to seek a position on the SILGA Executive for the 2016/2017 term. Elections are to be held at the SILGA Convention in Kelowna on April 20<sup>th</sup> and 21<sup>st</sup>.

Offices to be filled are President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President and seven Directors, one of whom must be an Electoral Area Director of a member Regional District. All positions are for one year. Those presently serving may run for another term if they so wish.

Deadline for nominations is Friday, February 19, 2016. You will be asked to complete a biography and submit a photo for the printing of the official Nominating Committee Report to be contained in the Convention Package.

The SILGA nomination committee is chaired by Councillor Marg Spina, Kamloops.

All those interested in serving are asked to contact Councillor Spina at 778 257 5173 or by email at [mspina@kamloops.ca](mailto:mspina@kamloops.ca). All information should be forwarded to both Councillor Spina and the SILGA office (email [alislater@shaw.ca](mailto:alislater@shaw.ca)).

Marg Spina,  
Past President, SILGA

December 8, 2015

To: All SILGA Members

**Call for Resolutions for 2016 Convention**

The SILGA Annual General Meeting and Convention is scheduled to be held in Kelowna from April 20<sup>th</sup> to April 22<sup>nd</sup>, 2016. The SILGA Constitution requires that resolutions to be considered at the Annual Meeting are to be received by the Secretary-Treasurer no later than 60 days prior to this meeting. Friday, February 19, 2016 will be the deadline for receipt of resolutions.

If your local government wishes to submit a resolution for consideration at the 2016 SILGA Convention, please forward by email your resolution to [alislater@shaw.ca](mailto:alislater@shaw.ca). Any background information on the resolution would be helpful.

For information on how to properly write a resolution please refer to the UBCM website below.

*<http://www.ubcm.ca/EN/main/resolutions/resolutions/resolutions-procedures.html>*

Resolutions not received by February 19<sup>th</sup> will be considered late resolutions and must go through the following procedures to be considered at the AGM.

(1) Late resolutions may only be introduced if received by the Resolutions Committee Chair at least twenty-four (24) hours prior to the commencement of an Annual Meeting, providing that enough copies are supplied in order that they may be circulated to all Member Representatives at the Meeting Registration Desk at the time of registration and provided that a resolution to allow its debate receives an affirmative vote of three-fifths (60%) of the Member Representatives in attendance at the meeting;

(2) Late resolutions will be reviewed by the Resolutions Committee prior to the Meeting and only those of a subject matter which could not have been submitted by the normal deadline date outlined in section 10.4 will be considered.

Marg Spina  
Past President, SILGA

December 1, 2015

Honourable Todd Stone  
Minister of Transportation and Infrastructure  
PO Box 9055 Stn Prov Govt  
Victoria, BC V8W 9E2

**RE: Transit challenges in active and growing communities**

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Dear Minister Stone;

I am writing in response to your letter dated October 22, 2015 regarding an update on transit funding. While I appreciate the Province's efforts to fully utilize the 3-year investments in transit, the District of Squamish continues to be in a very challenging situation regarding transit growth.

As previously discussed with you at our meeting in Victoria on March 15, 2015, Squamish is growing quickly, which is presenting unique transportation challenges. According to the most recent census, Squamish's population increased by 14.6% between 2006 and 2011, making it one of the fastest growing municipalities in BC and that growth continues today. Housing starts and prices have also risen exponentially in the past 2 years in particular. Growth, coupled with a youthful, more urban population and an active seniors population has increased demand for transit and active transportation alternatives. Our population, below the provincial median age, is seeking transportation alternatives to meet their active lifestyles while decreasing their dependency on traditional motor vehicle transportation.

The "flat budget" for transit operations makes it impossible for us to make important expansions to service Squamish's new neighbourhood and tourism nodes. Our rapidly growing population has resulted in increased reliance, and demand on the public transportation service with transit ridership increasing by 23% between 2013 and 2014. The ridership increase represents the highest growth rate in BC, and service improvements are required simply to meet the growing needs of our community.

We ask that the Province, in conjunction with BC Transit, take into consideration the aggregate tax benefit generated by tourism in the Corridor, and reinvest into transit services. The Sea to Sky Corridor is a hub for outdoor recreation and offers a number of major tourism attractions. In partnership with BC Transit, the District of Squamish was working on implementing a pilot route to service the Stawamus



Chief and Shannon Falls Provincial Parks, as well as the Sea to Sky Gondola and the Squamish Nation's Totem Hall along Highway 99, a program that could not be realized due to the funding freeze.

At the UBCM conference in September 2015, we met with Minister de Jong to discuss implementing a local motor fuel tax to help fund local and intercity transit services. There is significant public engagement required before any such decision is made but a possible outcome is a Sea to Sky motor fuel tax similar to the Translink dedicated motor fuel tax in the Lower Mainland. The revenue generated would be extremely beneficial in supporting regional economic development and would help increase transit options essential to families, senior citizens and lower income individuals whom rely on the current service. Corridor Residents are essentially paying the same amount for gasoline as the lower Mainland without the added benefit of augmented transit services.

The total provincial tax applied to gasoline is 32.17 cents per liter in the Vancouver area (South Coast BC Transportation Service Region) compared to 21.17 cents in the Sea to Sky corridor; a difference of 11 cents per liter. This includes dedicated motor fuel taxes, provincial motor fuel tax, and carbon tax. Despite this, the gas price in Squamish is currently between \$122.9-123.9 per litre and in Pemberton the price of gas is \$117.9 per litre. The cost of gas in Metro Vancouver on December 1, 2015 is between \$115.9-120.9 per litre.

The District of Squamish's Sea to Sky Transit Future Plan is nearing completion and outlines the vision, goals, targets and Transit Future Network for Squamish and Regional Transit service to 2040. Implementation of this plan will require additional funding from the Province and the District of Squamish for operational costs, and should reflect the increase in ridership in the region.

Squamish Transit is a success story that we want to build on and continue to improve. This will take the support and collaboration of our provincial government to achieve.

Sincerely,



Patricia Heintzman, Mayor

cc: UBCM





## Upcoming Economic Development Events

Dear Ali,

Happy New Year!

Thirty five years ago, the British Columbia Economic Development Association (BCEDA) was formed with only six members. Today, BCEDA has grown to 460 members including Economic Development Staff, Mayors, Chiefs, Councillors, Senior Government Officials, and more who are working together to grow local economies.

We've got big plans for our 35th year! Check out the upcoming economic development events below.

-The BCEDA Team

## In This Issue

**5th Annual Minister's Dinner**

**2016 BC Economic Summit Registration**

**Economic Development Building Blocks Workshops**

## 5th Annual Minister's Dinner

**Monday, February 1, 2016**  
**Coast Coal Harbour Hotel, Vancouver**

This interactive event will give those involved in Economic Development from around BC an opportunity to speak directly with the Hon. Minister Shirley Bond, Hon. Minister Teresa Wat and key staff from the Ministry of Jobs, Tourism and Skills Training, Ministry of International Trade, and others.



**Discussions will include:**

- Learning about the new activities the Province is pursuing to build BC's economy
- Sharing your community/region's successes, opportunities and challenges
- Identifying ways to work together
- Networking opportunities for BCEDA members and partners.

The interactive format that will be followed at this dinner will see the Minister(s) and Key Staff take turns at each table as each course of the meal arrives. This will allow for extensive dialogue on opportunities throughout BC and in the identification of partnerships. Every effort is being made to ensure that the various Ministry Staff



along with the Minister(s) will visit each table during the evening for a discussion.

**Agenda:**

Cocktails (no host) - 5:30pm

Opening Comments - 6:00pm

Dinner - 6:10pm (rotations begin)

Ending at around 9:00pm with a no host reception.

**Tickets:**

\$125 Individual

\$700 Table (Seats 6)

We hope you will join us. Please register as soon as possible, as seating is on a first-come, first-served basis.

## 2016 BC Economic Summit



**Just Confirmed** - One of our top rated speakers is back! Freak Factor Author, [David Rendall](#) will be joining us in 2016. We are also excited to have booked best selling author and speaker, [Dave Crenshaw](#).

BCEDA's BC Economic Summit takes you out of the office and gives you the space to imagine, create and discuss key issues facing economic developers, local aboriginal and non-aboriginal leaders, community planners, and more, with some of the most creative and strategic minds

in the industry.

2016's Summit, **Past, Present & Future**, will celebrate BCEDA's 35th Anniversary by respecting the past, embracing the present, and shaping the future of economic development in BC. Connect with forward-looking strategic leaders to learn how to increase productivity, competitiveness, and make the most of your community's economic development potential. The program features keynote presentations by distinguished experts, relevant, highly practical and interactive workshops on hot topics.

Immediately following the Summit, BCEDA will host the IEDC Business Retention & Expansion Course. Bundle your Summit and Course Registration to save an additional \$50.

## Economic Development Building Blocks Workshops

BCEDA is pleased to work with the Ministry of Jobs, Tourism and Skills Training in the delivery of the following regional Economic Development Building Blocks Workshops:

[January 9th - Fraser Lake](#)

[January 11th - Smithers](#)

[January 25th - Port McNeill](#)

[January 26th - Campbell River](#)

[January 28th - Tofino](#)

ECONOMIC  
DEVELOPMENT  
BUILDING BLOCKS  
WORKSHOP



The Economic Development Building Blocks Workshops aim to assist communities to expand their capacity, knowledge and skill sets to ensure economic sustainability and future growth. This new series is focused on economic development basics, based on the Ministry of Jobs, Tourism and Skills Training's Business Attraction Toolkit for BC Communities.

For more information please contact [economicdevelopment@gov.bc.ca](mailto:economicdevelopment@gov.bc.ca)

## About Us

### **BC Economic Development Association**

#102 - 9300 Nowell Street

Chilliwack, British Columbia V2P4V7

BC Economic Development Association

604-795-7119

[info@bceda.ca](mailto:info@bceda.ca)

[www.bceda.ca](http://www.bceda.ca)

To post your event on bceda.ca visit <http://bceda.ca/content/post-your-event>



January 4, 2016

Mayor Rick Berrigan  
Via email: [chase@chasebc.ca](mailto:chase@chasebc.ca)

Dear Mayor Berrigan:

**RE: CP Holiday Train 2015 wrap up.**

The 17<sup>th</sup> year of the CP Holiday Train is complete. On New Year's Eve, CP announced the 2015 tour drew more than 450,000 people track side to help their neighbors, raising more than \$1.4 million for Food Banks in the 150 communities where the CP Holiday Train stopped on their annual tour.

CP is proud to produce the Holiday Train. Since 1999, the CP Holiday Train helped to raise more than C\$12 million and 3.9 million pounds of food for local food banks. Your community has been a big part of that success.

We sincerely thank you for your community's participation in the 2015 CP Holiday Train.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike LoVecchio', with a stylized flourish at the end.

Mike LoVecchio

Director Government Affairs

## NEWS RELEASE

450,000 people celebrate with CP Holiday Train; raise more than \$1.4 million for food banks

CALGARY, Dec. 31, 2015 /CNW/ - The 17th year of the Canadian Pacific (CP) Holiday Train program saw tremendous crowds, generous donations and big smiles as it etched its way across Canada and the northern U.S.

With results continuing to roll in, the 2015 edition of the Holiday Train is on track to raise more than \$1.4 million and more than 300,000 pounds of food for food banks and food shelves. Since its start in 1999, the CP Holiday Train has now helped to raise more than C\$12 million and 3.9 million pounds of food for local food banks. The Holiday Train program shines a light on the important role food banks play in a healthy community.

This year saw record crowds in many communities and estimated overall attendance of 450,000 people over the 23 days.

"The Holiday Train is all about neighbours helping neighbours, and this year saw remarkable support for this important cause," said E. Hunter Harrison, CP's Chief Executive Officer. "Each year, we are humbled by the good work local food banks do in helping those in need in their communities. We are proud that we can help them deliver on that mission."

Again this year, people attending Holiday Train events were encouraged to think about healthy options when donating food. Heart health education and awareness is a tenet of CP's community investment program, CP Has Heart, which focuses on improving the heart health of men, women and children in communities across North America.

"Every year, CP's train of lights provides a platform to speak about the needs of North American food banks. This year they helped drive the message home not only about ongoing needs, but the ability for individuals to raise levels of health in their community by reaching in their cupboards for healthy donations," said Katharine Schmidt, Executive Director, Food Banks Canada.

Crowds at Holiday Train events were entertained by a number of musicians, including Wes Mack, Kira Isabella, Doc Walker, Kelly Prescott, Jim Cuddy, Devin Cuddy, and Chic Gamine.

"We are so honoured to once again be part of a magical program that brings communities together to raise money for local food banks," said Chris Thorsteinson of Doc Walker. "You don't realize how much towns use food banks and how important it is to support them around this time of year until you travel across the country learning about the need."

The Holiday Train's social media following, which now boasts more than 150,000 followers, was once again lively with thousands of event attendees

sharing photos of how they captured the spirit. One particular photographer, Neil Zeller, caught the attention of an international audience with his photo of the train appearing to float in the sky as it crossed the Lethbridge High Level Bridge in the fog, with many commenting that it must be Santa's sleigh.

To continue to support the Holiday Train and receive updates for next year's program, visit us on Facebook, Twitter, and Instagram @CPHolidaytrain #CPHolidayTrain. For additional information, photos, route map and downloadable pictures of the two trains, visit [www.cpr.ca/holiday-train](http://www.cpr.ca/holiday-train)

Facebook /HolidayTrain  
Twitter @CPHolidayTrain  
Instagram @CPHolidayTrain

To wrap up 2015, CP is pleased to announce the release of a behind-the-scenes documentary, chronicling what is required to run the program each year. Watch "All aboard: CP Holiday Train" online and follow our social media channels for details on when and where the documentary will air.

#### About the Canadian Pacific Holiday Train

CP's annual Holiday Train program is a rolling fundraising event that travels across Canada and the United States raising money, food, and awareness for food banks and hunger issues, hosting free holiday concerts along the way. Since 1999 the program has raised over C\$12 million and 3.9 million pounds of food. Each Holiday Train is about 1,000 feet in length with 14 rail cars decorated with hundreds of thousands of technology-leading LED lights and a modified boxcar that has been turned into a traveling stage for performers.

#### About CP Has Heart

At CP, we know that a railroad may serve as the arteries of a nation, but at its heart is community. That's why, through CP Has Heart, we've already committed more than \$6 million to help improve the heart health of men, women and children across North America. And along the way, we're showing heart whenever we can. Find out more on [www.cpr.ca](http://www.cpr.ca) or @CPHasHeart.

#### About Canadian Pacific

Canadian Pacific (TSX:CP)(NYSE:CP) is a transcontinental railway in Canada and the United States with direct links to eight major ports, including Vancouver and Montreal, providing North American customers a competitive rail service with access to key markets in every corner of the globe. CP is growing with its customers, offering a suite of freight transportation services, logistics solutions and supply chain expertise. Visit [cpr.ca](http://cpr.ca) to see the rail advantages of Canadian Pacific.

SOURCE Canadian Pacific







SMART & CARING  
COMMUNITIES



December 10, 2015

Dear Mayor Berrigan, Councilors Egley, Lepsoe, Maki and Scott,

The Board of Directors and staff of the BC Interior Community Foundation invite you to join us at our annual fundraising event on Saturday, March 5, 2016 at Colombo Lodge. You can help us raise funds for investment in our Smart and Caring Community Fund, which returns thousands of dollars in grants and awards to organizations and individuals in our communities every year.

This year's Dinner and Dance event celebrates our Campaign for Community; since we announced our campaign in November 2014, we have increased our total endowment funds to just over \$7 million dollars. We are well on our way to achieving our goal, which is to raise \$3 million in the next two years. Come celebrate our accomplishments and see some of the advancements we have made. We would be honored to have you and members of your organization join us and be a part of the change. Enjoy a traditional Italian spaghetti dinner followed by dancing the night away to the music of Sabrina Weeks Duo, back by popular demand. There will be compelling silent auction items so bring your cheque book.

Our Foundation benefits everyone in the region we serve. We provide grants that address current and emerging needs in our communities, from homelessness, addictions and feeding families, to affordable education, and health and safety. Providing this support helps to make our communities vibrant and alive.

To this end, I hope you will join us in the "Campaign for Community" by contributing to our event fundraising goal and to our campaign goal by:

- becoming an event sponsor
- making a tax-deductible contribution to the campaign
- purchasing tickets for yourself, your group or your company
- donating an auction item

To participate, please contact Allie, Outreach Coordinator at [allie@BCICF.ca](mailto:allie@BCICF.ca) or 250-434-6995.

**Board Member Barbara Maher has tickets available- 250-320-5051**

Thank you,

Nicole Trudell,  
Executive Director  
BCICF.ca

# HOW WE BUILD SMART AND CARING COMMUNITIES

## Giving

The Bostock and Fallis families have ranched in the Monte Creek area of BC since 1888. During that time they have been instrumental in the development and activities within the interior of BC. To give back to the community, Hugh Fallis created a fund -established through the BC Interior Community Foundation to award two annual bursaries as well as provide donations to various charities within the area serviced by the BC Interior Community Foundation. "I started to think about what I could do to help others in the years ahead" says Hugh Fallis. A contribution that will continue to serve our community today, tomorrow and forever.



## Ashes to Dust Mountain Bike Camp

The Phoenix Centre brings positive change to young people, their hard work and tireless planning brought together 52 groups and businesses, 12 coaches and 14 volunteers for their annual Ashes to Dust Mountain Bike Camp. A contribution from the BC Interior Community helped equip 23 youth from our community with an opportunity to attend the bike camp. "Your donation will continue to help these youth, for days and years to come, as they ride to school, to a friend's, to work and on the trails with their friends, family, and community" shares Marcia Dick, event coordinator with the Phoenix Centre. Together, communities all over BC's Interior are contributing to building strong communities.

BCICF.ca  
info@bcicf.ca  
250.434.6995



December 12, 2015

Dear Mayor and Council,

February 13<sup>th</sup> and 14<sup>th</sup>, 2016 mark the 50<sup>th</sup> anniversary of Variety's Show of Hearts Telethon, one of North America's longest running telethons, and an iconic weekend dedicated to supporting children in British Columbia with special needs. In honour of this milestone we have a very exciting show planned this year.

During Telethon weekend on Global BC (and live streamed through [globalbc.ca/live/bc](http://globalbc.ca/live/bc) and [variety.bc.ca](http://variety.bc.ca)) we'll be celebrating 50 years of Telethon moments and introducing amazing children from communities across the province who have been helped by Variety and the generous donors of B.C. Featuring familiar faces from the past and introducing new friends of Variety, we'll also be bringing back live entertainment - all to raise funds for an even more impactful future providing direct help to children with special needs.

Throughout BC, in cities and towns and across our wide rural expanses there are children and families whose lives have been improved because Variety - The Children's Charity stepped in where health care ended. And in those same areas are our donors, people who generously give so that Variety can continue to help children with special needs in our province.

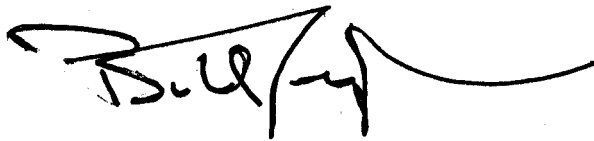
These are people in your home town. And that is why we're asking Mayors and Councils to be a part of this milestone celebration through a proclamation declaring the week of February 8<sup>th</sup> to 14<sup>th</sup> as Variety Week and help us launch another 50 years of helping kids and families in our communities.

Your proclamation will be shared with the entire province on our Telethon, through social media, and on our Variety web site: [www.variety.bc.ca](http://www.variety.bc.ca)

**If you will be declaring Variety Week, we kindly request that you confirm by email to [info@variety.bc.ca](mailto:info@variety.bc.ca) by January 29, 2016 to be included in the social media and Telethon recognition.**

On behalf of the countless volunteers, our amazing staff and dedicated Board members, I wish to thank you for considering our request. If you have any questions or would like to discuss this further, I can be reached at [bills@whitespot.ca](mailto:bills@whitespot.ca) or 604.321.6631 x 217.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Senghera", with a long horizontal flourish extending to the right.

Bill Senghera

President and Telethon Co-Chair



Hello Members,

I hope everyone is as excited as I am preparing for the Christmas season. I personally enjoy this time of year, and being able to celebrate with friends and family, so it is with celebratory cheerful enthusiasm that I would like to announce the 2016 Annual General Meeting. The Chase & District chamber of Commerce annual general meeting will take place on January 27<sup>th</sup> at the Chase Creekside Seniors Centre 542 Shuswap Avenue at 6:30pm. Dinner Tickets are available to purchase at the Chamber office 400 Shuswap Avenue or by calling 250-679-8432.

I have been hearing from people, who are interested in being nominated to the Chamber Board of Directors, and so I have attached the 2016 Nominations Form for anyone interested in being on the board. Please fill out your nomination form and drop off here at the office before January 20<sup>th</sup> 2016.

From myself and the Board of Directors I would like to wish everyone a merry Christmas and a safe and happy New Year.

Best regards,

Darren Stevens  
Manager

<http://www.chasechamber.com/>  
<http://www.facebook.com/ChaseChamber1>

***Chase & District Chamber of Commerce***

**Box 592**

**400 - Shuswap Avenue**

**Chase, BC - V0E 1M0**

**Ph: (250) 679-8432**

**[www.chasechamber.com](http://www.chasechamber.com)**

**[admin@chasechamber.com](mailto:admin@chasechamber.com)**





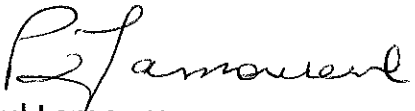
Your Honor;

On January 16<sup>th</sup>. We will be hosting a dinner for the installation ceremony of the Branch and Ladies Auxiliary executive. The dinner will start at 5;30 in the lower lounge of the Legion.

We would be honored if you and your spouse would be our guests.

Could you please contact me by January 9 at 250-679-2326 and let me know if you can attend.

Thank you,



Paul Lamoureux,

President , Branch 107.







## **Chase & District Museum & Archives**

Box 160 - 1042 Shuswap Ave, Chase, BC. V0E1M0

250-679-8847 [info@chasemuseum.com](mailto:info@chasemuseum.com)

[www.chasemuseum.com](http://www.chasemuseum.com)

December 16, 2015

Village of Chase

Box 440

Chase BC

Dear Council,

The Chase and District Museum is planning to hold its annual fundraising event "Historic Chase Chili Contest" on Saturday Feb 27, 2016.

The Museum would like to request that the Community Hall rental and GST be waived for this event in order to maximize our fundraising potential.

We also ask that the Liability insurance fee be waived as we are covered under our own liability insurance policy. Proof of insurance will be provided prior to the event.

On behalf of the Board of Directors,

Thank you,

Diana Ball

Curator



Mayor, Rick Berrigan and Honourable Councillors,

I Saunya Lorimer am present at today's meeting Jan 12 2016 to ask the council to please waive the fees for the Community Hall for the Chase Secondary School 2016 Grad class, Movie nights. My Husband Robert Lorimer and I, along with the grads that we represent, promise the Hall will be cleaned and that the garbage will be taken out after each Movie night, with new bags in the bins. Robert and I assisted our dearly departed friend Ingrid Schneider in 2013 and are aware of the cleaning duties required. We will be present at each date listed below and will make sure that all the community members present for the showing remain in the main Hall area only, and that all Emergency Exits are clear. Thank you, Honourable Mayor and Councillors.

**Dates Requested for fees to be waived**

**Jan 15 + 29 /2016** 6:30 pm to 9 pm

**Feb 19 + 26 / 2016** 6:30 pm to 9 pm

**March 18** 6:30 pm to 9 pm

Yours Truly

Saunya Lorimer





## Chase Fire Rescue

PO Box 440  
810 Okanagan Ave,  
Chase, BC V0E 1M0

Office: (250) 679-3238  
Fax: (250) 679-8655

To Mayor and Council of the Village of Chase

The Chase Firefighter's association would like to put in a request for the rent of the Chase Community hall to be waived for the month of January.

The association organizes a number of fundraisers throughout the year to help with equipment needed as well as money donated back into the community in various ways.

Firefighter Maria Beaurain is hosting her Zumba classes in the community hall and this time all the money raised from these classes will be donated to one of the community projects. By waiving the cost of the hall, more of the money raised would be available to donate.

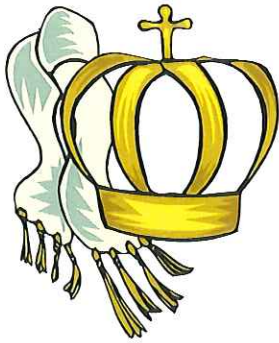
Maria dedicates her time each week simply to offer a chance for Chase residents to get out and have some fun while keeping active. These classes are open to people of any age group and no experience necessary. Wednesday the 13<sup>th</sup> January at 6:30 will be a Zumba by donation class and we would like to invite Mayor and council to join us.

Yours truly

Firefighter Bill Curry CURRIE

Chase Firefighter's Association President





## CHASE EXCELLENCE PROGRAM

*Box 800 Chase, BC V0E1M0*

January 7, 2016

Village of Chase  
Box 440  
Chase, BC  
V0E1M0

Attn: Mayor & Council

The Miss Chase Excellence Program holds a number of events yearly at the Chase Community Hall. Events for 2016 which we have already booked the Community Hall for are as follows:

Feb. 20, 2016 –	Pasta Dinner & Apron Auction
March 5, 2016 –	Entertainment & Fashion Show
March 12, 2016 -	Bring & Buy Fundraiser Sale
April 30, 2016 -	Pageant Hospitality Room & Dinner
May 1, 2016 -	Pageant Farewell Breakfast

We appreciate previously receiving the reduced amount for rental of the hall as we are a non-profit organization and at this time we would appreciate your consideration in giving us the same reduction for the above dates.

Please contact Jacquie Everett, Chairperson, at 675-2574 or myself Pam at 679-8546 or email at [pam\\_hartley@hotmail.com](mailto:pam_hartley@hotmail.com) regarding this matter should you require any further information. Thanking you in advance for your consideration.

Sincerely,

Pam Hartley  
Secretary





RECEIVED  
Village of Chase

OCT 29 2015

Original \_\_\_\_\_  
File \_\_\_\_\_  
Copy \_\_\_\_\_  
Agenda \_\_\_\_\_

25364 40<sup>th</sup> Ave.

Aldergrove, B.C.

V4W 1Z4

604-308-2204

e-mail~ [patmeyer.meyer20@gmail.com](mailto:patmeyer.meyer20@gmail.com)

October 26<sup>th</sup>, 2015

Village of Chase

Box 440

Chase, B.C.

VOE 1MO

To Whom It May Concern:

As usual I am writing on behalf of Mr. Don Moger. Again he is asking for permission to use the Village/Curling Club parking lot for dry RV parking on Sept. 16 & 17, 2016 for the annual Summer Magic Square Dance weekend held in the Chase Community Hall.

The money collected from the campers will be handed over to the Lions Club as usual.

Respectfully Yours

Pat Meyer for Don Moger

C.C.

Chase Curling Club

Chase Lions Club

