



Minutes of the Regular Meeting of Council of the Village of Chase  
held in the Council Chamber at the Village Office at 826 Okanagan Avenue  
on Tuesday, January 23, 2018 at 4:00 p.m.

**PRESENT:** Mayor Rick Berrigan  
Councilor David Lepsoe  
Councilor Ali Maki  
Councilor Steve Scott

**Regrets:** Councilor Nancy Egely

**FINAL**

**Also in Attendance:** Joni Heinrich, Chief Administrative Officer  
Sean O'Flaherty, Corporate Officer  
Joanne Molnar, Chief Financial Officer  
Tim Perepolkin, Manager of Public Works

**Regrets:** Brian Lauzon, Fire Chief

**Public Gallery:** 7

Prior to the meeting, Mayor Berrigan acknowledged the presence of Keith Thom, District of Peachland Councilor and a Director on the Southern Interior Local Government Association.

**1. CALL TO ORDER**

Mayor Berrigan called the meeting to order at 4:01 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by Councilor Scott

Seconded by Councilor Maki

**"THAT the January 23, 2018 Village of Chase Regular Council meeting agenda be adopted as presented."**

**CARRIED**

**#2018/01/23\_001**

**3. ADOPTION OF MINUTES**

Minutes of the January 9, 2018 Regular Meeting of Council

Moved by Councilor Maki

Seconded by Councilor Lepsoe

**"THAT the minutes of the January 9, 2018 Regular Meeting of Council be adopted as presented."**

**CARRIED**

**#2018/01/23\_002**

**4. PUBLIC HEARING**

None

**5. PUBLIC INPUT ON CURRENT AGENDA ITEMS**

None

**6. DELEGATIONS**

None

7. **REPORTS**

a) Mayor and Council Reports

Mayor Berrigan

- January 16 – Attended the Active Transportation Advisory Committee meeting
- January 16 – Attended the Chase and District Health Services Foundation meeting
- January 17 – Attended the Chase Chamber AGM and swore in the new executive
- January 18 – Attended the TNRD Committee of the Whole, and Regular Board Meeting

Councilor Egely

- No Report - absent

Councilor Lepsoe

- January 17 – Attended the Chase Chamber AGM
- January 19 – Attended the Shuswap Trails roundtable working group meeting

Councilor Maki

- January 10 – met with Brock Endean of the Festival Society
- January 19 – met again with Brock Endean of the Festival Society

Councilor Scott

- January 9 – Attended Citizens on Patrol meeting

Moved by Councilor Scott

Seconded by Councilor Maki

**“THAT the reports from Council members be received for information.” CARRIED  
#2018/01/23\_003**

Councilor Lepsoe introduced a motion from the floor to acknowledge the recently elected Council at Splatsin.

Moved by Councilor Lepsoe

Seconded by Mayor Berrigan

**“THAT the Village send congratulations to the newly elected council at Splatsin.”  
CARRIED  
#2018/01/23\_004**

8. **UNFINISHED BUSINESS**

8.1 Short Term Rentals

Moved by Councilor Scott

Seconded by Councilor Maki

**“THAT Administration be directed to prepare amendments to the OCP, Zoning, Business License, and Fees and Charges bylaws that will provide the policy landscape necessary for short term rentals to be properly permitted in Chase.”**

**CARRIED  
#2018/01/23\_005**

8.2 Citizens on Patrol – 2018 Coffee Houses

Moved by Councilor Maki

Seconded by Councilor Lepsoe

**“THAT the Letter from Joan Anderson, Secretary for the Chase Citizens on Patrol, indicating that the coffee house fundraisers will not be held in 2018 due to a low number of members, be received for information.”**

**CARRIED**

**#2018/01/23\_006**

8.3 Citizens on Patrol – 2018 Grant-In-Aid Request

Moved by Councilor Scott

Seconded by Councilor Maki

**“THAT the Chase Citizens on Patrol be awarded a \$1,500 grant-in-aid to support their organization’s ongoing community safety efforts in 2018.”**

**CARRIED**

**#2018/01/23\_007**

9. **NEW BUSINESS**

9.1 Development Variance Permit Application – 343 Shuswap Avenue

Moved by Councilor Maki

Seconded by Councilor Scott

**“THAT Council authorizes administration to proceed with the required notification process, and prepare a draft Development Variance Permit that would vary the minimum side parcel setback at 343 Shuswap Avenue from 6.0m to 2.1m.”**

**CARRIED**

**#2018/01/23\_008**

9.2 CAO Attendance at 2018 CAO Forum

Moved by Mayor Berrigan

Seconded by Councilor Scott

**“THAT the CAO be authorized to attend the annual Local Government Management Association’s CAO Forum being held in Vancouver February 20-22, 2018; and,**

**THAT costs associated with CAO’s attendance be covered as per Council’s ADM-21, Expense Policy.”**

**CARRIED**

**#2018/01/23\_009**

9.3 Tourism Marketing Services Agreement – Shuswap Tourism

Moved by Councilor Maki

Seconded by Councilor Lepsoe

**“THAT the Village of Chase enter into the Tourism Marketing Services Agreement with the Columbia Shuswap Regional District for Tourism marketing services provided by Shuswap Tourism for 2018 in the amount of \$5000.”**

**CARRIED**

**#2018/01/23\_010**

9.4 Team Chase

Moved by Councilor Lepsoe

Seconded by Councilor Maki

**“THAT all not-for-profit organizations receive free use of the Community Hall.”**

**DEFEATED**

**OPPOSED Berrigan, Maki, Egely, Scott**

**#2018/01/23\_011**

Moved by Councilor Scott  
Seconded by Councilor Maki

**"THAT Team Chase be awarded a \$250 grant-in-aid to support their organization's ongoing community-minded fundraising efforts in 2018."**

**CARRIED**  
**#2018/01/23\_012**

Moved by Councilor Lepsoe  
Seconded by Councilor Maki

**"THAT Administration review the cost structure of Community Hall rental rates."**

**CARRIED**  
**#2018/01/23\_013**

9.5 Citizens on Patrol Event Assistance

Moved by Mayor Berrigan  
Seconded by Councilor Scott

**"THAT the suggestions from the Chase Citizens on Patrol regarding event and parade management be referred to Administration."**

**CARRIED**  
**#2018/01/23\_014**

9.6 Snow Management Levels of Service

Moved by Mayor Berrigan  
Seconded by Councilor Scott

**"THAT Administration revise the snow clearing and removal policy for Council's consideration."**

**CARRIED**  
**#2018/01/23\_015**

9.7 Southern Interior Local Government Association - Community Excellence Awards

Moved by Mayor Berrigan  
Seconded by Councilor Lepsoe

**"THAT Administration give consideration to projects that would qualify for nomination of the Village of Chase for a Southern Interior Local Government Association *Community Excellence Award*."**

**CARRIED**  
**#2018/01/23\_016**

9.8 2017 CP Holiday Train Wrap-up

Moved by Councilor Maki  
Seconded by Councilor Scott

**"THAT the letter from Mike LoVecchio, Director of Government Affairs for Canadian Pacific, acknowledging the Village's participation in this annual event, be received for information."**

**CARRIED**  
**#2018/01/23\_017**

10. **OPPORTUNITY FOR PUBLIC TO SPEAK ON MUNICIPAL MATTERS**

Bruce Nelson of 216 Ash Drive questioned the public's responsibility in maintaining boulevards, specifically the mowing of grass and the clearing of snow from sidewalks.

Mayor Berrigan referenced the Village's bylaws that require homeowners to maintain boulevards and noted how we collectively keep taxes lower when everyone contributes.

Mr. Nelson then urged Council members to produce reports upon returning from the annual UBCM convention for all constituents to hear what was discussed and what was learned and have a better sense that there is value in attending these conferences.

Mayor Berrigan indicated that Council does report out on UBCM happenings through the CAO, and that each member of Council is approachable if more information or clarification was required from a constituent.

Bev Iglesias of 621 3<sup>rd</sup> Avenue commended the Public Works staff for their efforts in snow clearing thus far this winter. She posited why there is not a standby list of contractors during heavy snow events when extra help is needed.

Ms. Iglesias also wanted clarification on what constitutes 'non-profit'.

Mayor Berrigan stated that there are cases when an organization provides a valuable contribution to the community but does not have registered status nor would they qualify. He suggested further clarification to the bylaws and other policies is required to remove confusion about 'non-profits'.

**11. RELEASE OF IN-CAMERA ITEMS**

None

**12. IN CAMERA**

Moved by Councilor Maki

Seconded by Councilor Scott

**"THAT Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (k), regarding negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public."**

**CARRIED**

**#2018/01/23\_018**

**13. ADJOURNMENT**

Moved by Councilor Lepsoe


Seconded by Councilor Maki

**"That the January 23, 2018 Village of Chase Regular Council meeting be adjourned."**


**CARRIED**

**#2018/01/23\_019**

The meeting concluded at 6:09 p.m.



Rick Berrigan, Mayor



Sean O'Flaherty, Corporate Officer