



AGENDA

Regular Meeting of the Council of the Village of Chase held in the Council Chamber at the Village Office at 826 Okanagan Avenue on Tuesday, January 26, 2016 at 4:00 p.m.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Resolution:

"That the January 26, 2016 Village of Chase Regular Council meeting agenda be adopted as presented."

3. ADOPTION OF MINUTES

Pages 1 - 16

Resolutions:

"That the minutes of the January 12, 2016 Regular meeting of Council be adopted as presented."

"That the minutes of the January 11, 2016 Special (Budget) meeting of Council be adopted as presented."

"That the minutes of the December 1, 2015 Committee of the Whole meeting be adopted as presented."

4. DELEGATIONS

None

5. UNFINISHED BUSINESS

- 5.1 Canada 150 Grant Program
Report from the CAO

Page 17

- 5.2 530 Aylmer Road – Proposal to Build Dwelling
Report from the CAO and Bylaw
Resolution:

Pages 19 - 23

"That Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 813 – 2015 be abandoned."

- 5.3 Request for Garbage Pickup – Strata Subdivision West end of Aylmer Road
Report from the CAO and Supervisor of Public Works

Page 25 - 26

- 5.4 Amendment to Fees & Charges Bylaw

Pages 27 - 29

At the January 12, 2016 Regular meeting of Council a Resolution was carried that the Community Hall Rates are approved and will become effect once adopted by Bylaw.

Resolution:

"That Village of Chase Bylaw No. 817-2016 to amend Fees and Charges Bylaw No. 808-2015 be given first, second and third reading."

6. NEW BUSINESS

- 6.1 Council Liaison Appointments for 2016 Page 31
Resolution:
“That the Council Liaison Appointments as shown on the 2016 appointments list be approved.”
- 6.2 Landscaping/Village Beautification
The Mayor will introduce this item
Resolution:
“That the Village of Chase purchase and hang flower baskets made of evaporation reducing material at all locations that had flower baskets in 2015.”
- 6.3 Tradeshow Committee Request Pages 33 - 42
Correspondence attached
- 6.4 Council Remuneration Rates Review Pages 43 - 48
A report from the Deputy Corporate Officer is attached
- 6.5 Logging in Watershed Upstream of a Community Pages 49 - 50
Report from the Deputy Corporate Officer and Proposed Resolution to UBCM via SILGA
- 6.6 Whitfield East Subdivision Pages 51 - 55
Report from the CAO

Resolution:
“That Council approves the exchange of off-site works associated with the Whitfield East strata subdivision at 235 Aylmer Road from the roadway along the frontage of the subject property to the intersection of Shuswap Avenue and Aylmer Road as determined and negotiated by Village Administration with the agreement of the developer.”
- 6.7 Development of 343 Shuswap Avenue - Status
Verbal report from the CAO – Requirement of Developer
- 6.8 Invitation from Little Shuswap Lake Indian Band Page 57
An invitation has been received from the Little Shuswap Lake Indian Band for Mayor and Council to participate in their Red Ribbon Tying Ceremony to acknowledge the Murdered and Missing Indigenous Women in Canada.
- 6.9 Request from Chase Curling Club - Letter of Support - Gaming Grant Application
Summary of Information about the Club Page 59
The Chase and District Curling Club is applying for a Gaming Grant and is requesting a letter of support from the Village of Chase for what the Club provides to the community.
- 6.10 Spill Response Regime Page 61
Correspondence has been received from the Ministry of Environment regarding the opportunity to submit comments on the proposed spill response regime project which will address a range of potential land and marine-based spills.

- 6.11 CivicInfo Renewal Pages 63 - 66
Information is attached on the excellent services the Village receives as a member of CivicInfo BC.
- 6.12 Youth Bowl Canada Pages 67 - 68
Correspondence has been received from Youth Bowl BC requesting Mayor Berrigan throw out the opening ball at Village Lanes Fun Centre March 5, 2016 for the Youth Bowl Canada Provincial Championships.
- 6.13 Chase Museum Chili Challenge Page 69
Correspondence has been received from the Chase Museum inviting the Village to participate in their Chili Challenge fundraiser February 27, 2016.
- 6.14 Request for Funding Pages 71 - 72
Correspondence has been received from the Skmana Ski & Snowshoe Club for \$1,500 to assist them in purchasing a snowmobile.

OPPORTUNITY FOR THE PUBLIC TO DISCUSS MUNICIPAL MATTERS

RELEASE OF PREVIOUS IN CAMERA ITEMS

“That the renewal of the Criterion Pictures Contract for 2016 at a cost of \$1200.00 plus taxes be released to the public on the January 26, 2016 Council Agenda.”

“That the Council liaison appointments for 2016 be released to the public on the January 26, 2016 Council agenda.”

“That the matter of Council engaging in a Strategic Planning workshop in February 2016 be released to the public on the January 26, 2016 Council agenda.”

7. IN CAMERA

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations or other employee relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.

8. ADJOURNMENT

Resolution:

“That the January 26, 2016 Village of Chase Regular Council meeting be adjourned.”

Minutes of the Regular Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, January 12, 2016 at 4:00 p.m.

PRESENT: R. Berrigan
N. Egely
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer
Public Gallery: 7

1. CALL TO ORDER

Acting Mayor Scott called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by Councillor Egely

Seconded by Councillor Maki

“That the January 12, 2016 Village of Chase Regular Council meeting agenda be adopted as presented.”

CARRIED

#2016/01/12_001

3. ADOPTION OF THE MINUTES

Moved by Councillor Lepsoe

Seconded by Councillor Maki

“That the minutes of the December 8, 2015 Regular meeting of Council be adopted as presented.”

CARRIED

#2016/01/12_002

Moved by Mayor Berrigan

Seconded by Councillor Egely

“That the minutes of the December 14, 2015 Special meeting of Council be adopted as presented.”

CARRIED

#2016/01/12_003

4. PUBLIC INPUT ON CURRENT AGENDA ITEMS

Acting Mayor Scott called three times for public input and none was forthcoming.

5. REPORTS

a) Mayor and Council Reports

Mayor Berrigan

- Budget meeting and Special Regular meeting
- Student Appreciation Lunch at Chase Secondary
- Canadian Pacific Holiday Train Event
- Viewing of Chase Food Hamper Display
- Deliver Christmas Food Hampers
- Award presentation of 20 year Service Medal to Fire Chief
- Chamber of Commerce meeting

- Budget meeting

Councillor Egely:

- Budget meeting and Special Regular meeting
- Student Appreciation Lunch at Chase Secondary
- Canadian Pacific Holiday Train Event
- Award presentation of 20 year Service Medal to Fire Chief
- Budget meeting

Councillor Lepsoe:

- Budget meeting
- Adams Lake Indian Band Chief and Council meeting

Councillor Maki (from November 23, 2015)

- Public Works Budget Workshop
- Shuswap Tourism presentation
- Village of Chase float decorating
- Chase Country Christmas parade
- Canadian Pacific Holiday Train Event and rode the train from Chase to Kamloops
- Met with Carmen Miller, President, Chamber of Commerce twice
- Chamber of Commerce monthly meeting

Councillor Scott

- Budget meeting and Special Regular meeting
- Fire Department meeting
- Budget meeting

b) Staff Reports

Director of Financial Services

- Working on year end documents for auditors, T4's
- Focus on 5 year financial plan

Deputy Corporate Officer contractor reports:

Animal Control

- A dog found at large was surrendered to the SPCA
- Another dog was impounded and released
- Off leash complaint

Bylaw Enforcement

- Dealt with several routine complaints

Community Liaison

- Working on Community Resource Directory
- Liaising with Youth Action Committee

Deputy Corporate Officer:

- Completed Community Hall Policy and drafted proposed new rates
- Completed Annual Performance Plan template

- Met with CAO and Urban Systems about completion of Water Conservation Strategy
- Completed revised leave request policy
- As one front office staff member is on leave pitched in answering phone, helping where possible
- Dealt with escalated Bylaw complaint
- Published monthly newsletter
- Preparation for meeting of reports, Agenda's, follow up correspondence, Action items, drafting minutes
- Monitored social media
- Updates to website

Chief Administrative Officer reports:
Public Works

- Dealt with recent snow events
- Working on Water Treatment Plant and Sewer Treatment Plant operations
- One seasonal employee has been in for a few days to assist

Fire Department

- Training Officer is on a temporary leave of absence
- There have been 5 or 6 rescue calls
- Continued training

Chief Administrative Officer

- Assisted with budget development and attended December 14, 2015 Council Budget meeting
- Met with Fire Chief and Training Officer twice regarding 2016 proposed budget and discussed several areas for reduction
- Attended lunch meeting with Council members and MLA Todd Stone
- Met with Public Works Supervisor on various matters including proposed capital items for 2016 budget
- Liaised with Interior Health representatives, local business owners, legal advisors and others related to various matters before Council and the organization
- Met with various members of staff and managers regarding staffing, task assignments and work allocations
- Dealt with various staffing matters
- Working on various development applications for land use, construction and subdivision within the community
- Liaised with consultant regarding Occupational Health and Safety program
- Met with insurance broker regarding facility insurance for the Village

Moved by Mayor Berrigan
Seconded by Councillor Maki

"That the January 12, 2016 Village of Chase Mayor, Council and Staff reports be received as presented."

CARRIED

#2016/01/12_004

6. DELEGATIONS

Barbara Maher, Director and Allie Blades, Liaison
British Columbia Interior Community Foundation

Ms. Blades gave an overview of the BCICF and explained that through endowed funds they are able to distribute grants to projects across the Thompson, Nicola and South Cariboo. In addition the Chase Community Fund has been established to only support local project today, tomorrow and forever. Donations are endowed to the fund and only interest garnered is able to be granted for use. This ensures the fund remains in perpetuity.

At this time they are working to build a committee to support the Chase Community Fund.

7. UNFINISHED BUSINESS

7.1 Community Hall Policy

Moved by Mayor Berrigan

Seconded by Councillor Maki

“That the Village of Chase Community Hall Policy be approved with an effective date of February 1, 2016.”

**CARRIED
#2016/01/12_005**

8. NEW BUSINESS

8.1 Correspondence from Minister of State

Moved by Councillor Maki

Seconded by Councillor Egely

“That the correspondence from the Minister of State regarding the meeting to discuss the Village of Chase’s concerns over lack of funding for firefighting apparatus and clarification of the Firefighters Playbook be received as information.”

**CARRIED
#2016/01/12_006**

8.2 Correspondence from Minister of Transportation & Infrastructure

Moved by Mayor Berrigan

Seconded by Councillor Egely

“That the correspondence from the Minister of Transportation & Infrastructure regarding the potential to transfer enforcement duties of parking restrictions on the highway from the Province’s jurisdiction to the Village of Chase at the Village’s cost be received as information.”

**CARRIED
#2016/01/12_007**

8.3 Community Hall Rates

Moved by Councillor Egely

Seconded by Councillor Maki

“That the Village of Chase Community Hall Rates be approved and become effective once adopted by Bylaw.”

**CARRIED
#2016/01/12_008**

8.4 Development Permit Application – 343 Shuswap Avenue

Moved by Mayor Berrigan

Seconded by Councillor Egely

“That the issuance of Village of Chase Development Permit #1-2016 be approved.”

**CARRIED
Councillor Lepsoe Opposed
#2016/01/12_009**

- 8.5 SILGA
 Moved by Councillor Scott
 Seconded by Councillor Egely
"That the call for nominations and resolutions from the Southern Interior Local Government Association be received for information."
CARRIED
#2016/01/12_010
- 8.6 Squamish Transit Challenges
 Moved by Councillor Maki
 Seconded by Mayor Berrigan
"That the correspondence from UBCM regarding Squamish's transit funding concerns be received for information."
CARRIED
#2016/01/12_011
- 8.7 BCEDA
 Moved by Councillor Maki
 Seconded by Councillor Egely
"That the correspondence from the BC Economic Development Association be received for information."
CARRIED
#2016/01/12_012
- 8.8 CP Holiday Train
 Moved by Mayor Berrigan
 Seconded by Councillor Lepsoe
"That the correspondence from CP regarding the 2015 Holiday Train event be received for information."
CARRIED
#2016/01/12_013
- 8.9 BCICF
 Moved by Mayor Berrigan
 Seconded by Councillor Scott
"That any member of Village of Chase Council wishing to attend the March 5, 2016 fundraiser for BC Interior Community Foundation, have their costs covered in line with the expense policy."
CARRIED
#2016/01/12_014
- 8.10 Proclamation Request
 Moved by Mayor Berrigan
 Seconded by Councillor Scott
"That Mayor Berrigan sign a proclamation for the Village of Chase declaring February 8 – 14, 2016 "Variety Week"."
CARRIED
#2016/01/12_015
- 8.11 Chase Chamber of Commerce
 Moved by Councillor Scott
 Seconded by Councillor Maki
"That any member of Village of Chase Council wishing to attend the January 27, 2016 Chamber of Commerce AGM, have their costs covered in line with the expense policy."
CARRIED
#2016/01/12_016

8.12 Chase Legion

Moved by Councillor Scott

Seconded by Councillor Maki

"That the Mayor and Mrs Berrigan attend the installation ceremony of the Chase Branch and Ladies Auxiliary executive January 16, 2016."

CARRIED

#2016/01/12_017

8.13 Request for Waiver

Moved by Councillor Lepsoe

Seconded by Councillor Egely

"That a grant-in-aid of 50% (including that portion of gst) be given to the Chase & District Museum to host the Historic Chase Chili Contest at the Community Hall February 27, 2016."

CARRIED

#2016/01/12_018

8.14 Request for Waiver

Moved by Councillor Scott

Seconded by Mayor Berrigan

"That a grant-in-aid of 100% (including gst) be given to the Chase Dry Grad to hold a series of 5 movie nights at the Community Hall January 15, 29, February 19, 26 and March 18, 2016."

CARRIED

#2016/01/12_019

8.15 Request for Waiver

Moved by Mayor Berrigan

Seconded by Councillor Egely

"That a grant-in-aid of 100% (including gst) be given to the Chase Firefighter's Association to hold a series of Zumba classes in January 2016."

CARRIED

#2016/01/12_020

8.16 Request for Reduced Fees

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That a grant-in-aid of 50 % (including that portion of the gst) be given to Chase Excellence for their use of the Community Hall February 20, March 5, 12 and April 30, 2016;

AND FURTHER grant-in-aid of 100% (including gst) be given to the May 1, 2016 Pageant Farewell Breakfast."

CARRIED

#2016/01/12_021

8.17 Request for Use of Village Property

Moved by Councillor Maki

Seconded by Mayor Berrigan

"That the annual Summer Magic Square Dance participants are permitted to use the Village owned portion of the Curling Club parking lot for RV dry use parking the weekend of September 16, 2016."

CARRIED

#2016/01/12_022

9. IN CAMERA

Moved by Councillor Egely

Seconded by Councillor Maki

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (e) regarding the acquisition, disposition or expropriation of land or improvements.

CARRIED

#2016/01/12_023

RELEASE OF IN CAMERA ITEMS

“That the Council liaison appointments for 2016 be released to the public on the January 26, 2016 Council agenda.”

“That the matter of Council engaging in a Strategic Planning workshop in February 2016 be released to the public on the January 26, 2016 Council agenda.”

10. ADJOURNMENT

Moved by Councillor Scott

Seconded by Councillor Egely

“That the January 12, 2016 Village of Chase regular meeting of Council be adjourned.”

CARRIED

#2016/01/12_024

Mayor Berrigan adjourned the meeting at 6:04 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer

Minutes of the Special (Budget) Meeting of the Council of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Monday, January 11, 2016, at 1:00 p.m.

PRESENT:

Mayor: R. Berrigan
Councillors: N. Egely
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance: J. Heinrich, Chief Administrative Officer
L. Pedersen, Director of Financial Services
T. Pretty, Deputy Corporate Officer
P. Regush, Supervisor of Public Works
B. Lauzon, Fire Chief

Public Gallery: 5
Press: 1

1. CALL TO ORDER

Mayor Berrigan called the meeting to order at 1:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Scott

Seconded by Councillor Egely

“That the January 11, 2016 Village of Chase Special (Budget) meeting agenda be adopted as presented.”

CARRIED

B#2015/01/11_001

3. ADOPTION OF MINUTES

Moved by Councillor Egely

Seconded by Councillor Maki

“That the minutes of the December 14, 2015 Village of Chase Special (Budget) meeting of council be adopted as presented.”

CARRIED

B#2015/01/11_002

4. NEW BUSINESS

None

5. UNFINISHED BUSINESS

5.1 2016 Proposed Budget

The Director of Financial Services noted:

- An additional \$30,000 has been added for a Water Source assessment;
- An additional \$30,000 has been added as both revenue and expense for the TNRD grant towards arena upgrades;
- Currently the Village is spending more than they receive so some difficult decisions will need to be made. The current 5 year budget is running in a deficit until 2020, however, if capital projects are rescheduled then that could change.
- Currently there is a \$330,000 deficiency in 2016 general government.

Moved by Councillor Scott
Seconded by Councillor Maki

“That the 2016 Village of Chase Corporate Service portion of the capital budget be approved.”

CARRIED
B#2016/01/11_003

Moved by Councillor Scott
Seconded by Councillor Egely

“That the 2016 Village of Chase Fire Department portion of the capital budget be approved with the Command Half ton (\$15,000) deferred to 2017.”

CARRIED
B#2016/01/11_004

- The winch would be used to keep a vehicle stable in the case of extrication (e.g. vehicle has gone down embankment). This would be much safer for members at the scene.

Moved by Councillor Scott
Seconded by Councillor Egely

“That the 2016 Village of Chase Rescue portion of the capital budget be approved.”

CARRIED
B#2016/01/11_005

Moved by Mayor Berrigan
Seconded by Councillor Scott

“That the 2016 Village of Chase Public Works portion of the capital budget be approved.”

CARRIED
B#2016/01/11_006

- The work at West Shuswap would be to clean up the area across the road between A&W and Greyhound to make it user friendly for tourists.
- The arena work is to address drainage and will require exploratory work.
- The two irrigation projects are part of a package and to split them up would not be financially sensible.

Moved by Councillor Egely
Seconded by Councillor Scott

“That the 2016 Village of Chase Parks portion of the capital budget be approved with the deferral of West Shuswap Avenue Improvements (\$20,000) to 2017.”

CARRIED
B#2016/01/11_007

- The Community Hall work will likely involve siding as opposed to painting in order to address a leak but the whole budget should be fine as is.

Moved by Councillor Scott
Seconded by Councillor Maki

“That the 2016 Village of Chase Community Hall portion of the capital budget be approved.”

CARRIED
B#2016/01/11_008

Moved by Councillor Scott
Seconded by Councillor Egely

“That the 2016 Village of Chase Water portion of the capital budget be approved with the Water Line along Aylmer to VLA and along VLA at Drakes Landing be deferred to 2017.”

CARRIED
Councillor Lepsoe Opposed
B#2016/01/11_009

Moved by Councillor Scott
Seconded by Councillor Maki

“That the 2016 Village of Chase Sewer portion of the capital budget be approved.”

CARRIED
B#2016/01/11_010

- A request was received last year to pave the remainder of the area by the Arena but that would cost approximately \$80,000. If there is a need to pave at the Arena to fix the drainage issue Public Works would try to see if they could work something out to do larger portions to help with dust.
- The mortgage on the Arena will be paid in 4 years so perhaps that will free up some money.
- Bev Iglesias – as the Lions Club are one of the largest users of the Community Hall they would like to see the proposed work put to tender as well as have input into any kitchen cupboard design.
- Len McLean – what impact has this exercise had on the budget? The budget was reduced by \$35,000 in 2016.
- Lynne Moyer – queried TNRD grant – the Director of Financial Services explained the revenue shows in operating but the expense shows in capital.
- Andrew Casavant – disagrees that garbage truck needs replacing and would like to see maintenance records.
 - The expected life span of such a truck is 5 years and this one has been in use for 8.
 - There is a need to ensure a new, reliable truck is in place before the old one breaks down.
 - Records will be provided to Mr. Casavant to view at the Village office.

Moved by Councillor Scott
Seconded by Councillor Egely

“That the 2016 Village of Chase Capital Budget be approved.”

CARRIED
B#2016/01/11_011

- Len McLean – What do reserves for 2016 look like?
 - Sewer has approximately \$800,000 in reserve; \$1 million surplus
 - Operating \$40,000
 - Water Treatment Plant will break even
 - General fund has a \$1 million deficit; \$50,000 set aside
 - Debt is at 2.4 million
- The Director of Financial Services, CAO, Fire Chief and Training Officer worked very hard to cut the Fire Department budget increase by over 50%
- Councillor Egely – Are we in a position where we can begin to build up reserves?

- If the Village stays on track as per the 5 year budget proposed, reserves will be ready to start building in 2020.
- At the last meeting further information was requested on the mowers used by Public Works. The mowers are 6 and 9 years old and require constant maintenance
- Councillor Lepsoe queried what the total cost to maintain Parks is when you take into account mowing, watering, time, equipment, etc.
 - There is the possibility of having a water mapping document done which would identify the largest water users throughout the community.
 - The parks are metered so that information is available.
- Len McLean – some of the park sprinklers are angled so water goes on sidewalks and down the drain so perhaps could be realigned.
 - If they were realigned there would be a strip of dead grass just before the sidewalk begins.
- Lynne Moyer – having Village lawns looking beautiful while residents let their lawns burn isn't optimal.
 - The landscaping must be maintained as to replace and/or rejuvenate would be very expensive.
- Bev Iglesias – the hanging baskets are over watered and not worth the expense nor time of employees. The hand watered baskets could be removed to save money.
 - New containers have been purchased that will mitigate water loss.
 - Councillor Lepsoe agreed with Ms. Iglesias and thanked her for bringing the subject before Council.

6. IN-CAMERA

Moved by Councillor Scott

Seconded by Councillor Egely

“That Council recess to an In Camera meeting pursuant to Section 90 (1) of the Community Charter, paragraph (c) regarding labour relations and (k) regarding the proposed provision of a municipal service.”

CARRIED

B#2016/01/11_012

RELEASE OF IN CAMERA ITEMS

“That the renewal of the Criterion Pictures Contract for 2016 at a cost of \$1200.00 plus taxes be released to the public on the January 26, 2016 Council Agenda.

7. ADJOURNMENT

Moved by Councillor Lepsoe

Seconded by Councillor Scott

“That the January 11, 2016 Village of Chase Special (Budget) meeting be adjourned.”

CARRIED

B#2016/01/11_013

The meeting was adjourned at 4:33 p.m.

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer

Minutes of the Committee of the Whole Meeting of the Village of Chase
held in the Council Chamber of the Village Office at 826 Okanagan Avenue
on Tuesday, December 1, 2015

PRESENT:

N. Egely, Chairperson
R. Berrigan
D. Lepsoe
A. Maki
S. Scott

FINAL

In Attendance:

J. Heinrich, Chief Administrative Officer
T. Pretty, Deputy Corporate Officer
L. Pedersen, Director of Financial Services

Public Gallery:

7

1. CALL TO ORDER

Chairperson Egely called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Addition of 6.7 letter concerning ambulance response times and strike the wording in the heading "immediately following the Special meeting of Council."

Moved by Councillor Scott

Seconded by Councillor Maki

"That the December 1, 2015 Village of Chase Committee of the Whole Agenda be adopted as amended."

CARRIED

#2015/12/01_001

3. ADOPTION OF THE MINUTES

Moved by Mayor Berrigan

Seconded by Councillor Maki

"That the minutes of the November 3, 2015 Committee of the Whole meeting be adopted as presented."

CARRIED

#2015/12/01_002

4. DELEGATIONS

None

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

6.1 Water Treatment Plant - Plaque

Moved by Mayor Berrigan

Seconded by Councillor Scott

"That the report from the CAO informing Village of Chase Council a plaque for the Water Treatment Plant is not required be received as information."

CARRIED

#2015/12/01_003

- 6.2 SBC Insurance
 Moved by Mayor Berrigan
 Seconded by Councillor Maki
“That it be recommended Council direct Administration to renew the SBC Insurance policy through All Sport Insurance that provides user groups of Village of Chase parks and facilities with low cost liability insurance.”
CARRIED
#2015/12/01_004
- 6.3 Council / Committee of the Whole Meetings
 Moved by Mayor Berrigan
 Seconded by Councillor Maki
“That it be recommended to Council the Village of Chase Committee of the Whole meetings be moved from the first Tuesday of the month to 3:00 p.m. on the second Tuesday of the month; AND
Further that public input on the current Agenda is added to the beginning of the Regular Council meeting Agenda on the fourth Tuesday of the month.”
CARRIED
#2015/12/01_005
- Moved by Mayor Berrigan
 Seconded by Councillor Scott
“That it be recommended to Council to direct Administration bring forward a revised 2016 Village of Chase Council meeting schedule.” **CARRIED**
#2015/12/01_006
- 6.4 Chase Fire Rescue Department Grant in Aid Request
 Mayor Berrigan noted if this item is going to come up annually perhaps it should be included as a line item in the Fire Department budget. Councillor Maki raised a concern that Council recently hosted a staff appreciation event to which all departments were invited but there was extremely low uptake from the Fire Department. Councillor Scott will bring these concerns forward at the next Fire Department meeting.
- Moved by Councillor Scott
 Seconded by Mayor Berrigan
“That it be recommended Council approve a grant-in-aid of \$500 towards Chase Fire Rescue Department’s annual Christmas Party and Awards night.”
Councillor Maki Opposed
CARRIED
#2015/12/01_007
- 6.5 Chase Lions Club Request for Waiver
 Moved by Councillor Maki
 Seconded by Mayor Berrigan
“That it be recommended to Council a waiver of 50% (including gst) be given to the Chase Lions Club to host the Pancake Breakfast on December 5, 2015 and the New Years Eve Dance subject to Hall availability.”
CARRIED
#2015/12/01_008

Moved by Councillor Scott

Seconded by Councillor Lepsoe

“That it be recommended to Council that the Chase Lions Club be informed they must continue to follow appropriate processes and request waivers for all events.”

CARRIED

#2015/12/01_009

6.6 Dogs Running Off-Leash

Moved by Councillor Scott

Seconded by Councillor Egely

“That it be recommended to Council that signs be installed in the areas along the creek by Aylmer Road that are prone to dogs being off-leash.”

The vote was taken on the main motion as amended and it was CARRIED

#2015/12/01_010

Moved by Councillor Maki

Seconded by Mayor Berrigan

“That the recommendation to Council to install signs along the creek by Aylmer Road regarding off-leash dogs be amended to include installation of doggie waste bags and a garbage bin.”

CARRIED

#2015/12/01_009

6.7 Concerns Regarding Ambulance Response Times

Mayor Berrigan noted a letter had been received by a resident who had to deal with an emergency situation for 40 minutes as that’s how long it took for an ambulance to arrive. He has been in contact with the BC Ambulance Service and will be following up on concerns that an ambulance is not always available for Village residents.

Moved by Mayor Berrigan

Seconded by Councillor Scott

“That Mayor Berrigan’s verbal report on a concern brought forward from a Village of Chase resident regarding ambulance response times be received for information.”

CARRIED

#2015/12/01_011

Opportunity for the Public to Discuss Municipal Matters

The following is a point form breakdown of the opinion of citizens.

Dale Robinson

- In the November 2, 2015 Committee of the Whole meeting minutes bullet point 2 need to be amended from “Residents of Drake’s Landing” to “Residents of Aylmer Road”.
- At the November 2, 2015 Committee of the Whole meeting the CAO noted she and the Public Works Supervisor would be meeting the next day to discuss the possibility of having the garbage truck come onto their street. The CAO noted they have discussed this item but need to make a site visit before a decision can be made.
- When the spring thaw comes there is a real problem with dog waste along Aylmer Road.

Lynne Moyer

- Received clarification that the Water Treatment Plaque item was complete and a plaque was not being installed.

Graham Bell

- Queried if organizations requesting large grants need to provide their financial statements as that is taxpayer dollars so they should be able to understand how the organizations is spending their funds. For example, the community perception surrounding the \$500 granted to the Fire Department is that the Village is funding their purchase of alcohol for the event where the Chase Recreation Society does provide financial statements so it is clear where the money is being spent.
 - The CAO noted that some organizations have been asked to provide Financial Statements prior to a decision being made by Council.
 - The Director of Financial Services explained a grant-in-aid policy is on the list of future items to be completed.

Lynne Moyer

- Inquired if the Fire Department grant-in-aid request was the third request from them since they have spent all their budgeted funds.
 - Mayor Berrigan noted this is an annual event that has been going for quite a number of years but perhaps it should become a line item in the Department's budget.
 - The Director of Financial Services clarified that this request came not from the Department but from the Firefighter's Association who hosts the event.
 - Councillor Lepsoe said that perhaps discussion should take place about simply hosting one Christmas party for all departments to attend.
 - Councillor Maki replied that she thought that was the intent of the Staff Appreciation event.

Len McLean

- Requested Councillor Scott as the Fire Department liaison relay these concerns at the next meeting. Councillor Scott confirmed he would do so.

7. IN-CAMERA

Moved by Councillor Scott

Seconded by Councillor Maki

"That Village of Chase Council proceed to an in camera meeting pursuant the Community Charter, Section 90(c) pertaining to labour relations."

CARRIED

#2015/12/01_012

8. ADJOURNMENT

Moved by Councillor Maki

Seconded by Councillor Scott

"That the December 1, 2015 Village of Chase Committee of the Whole meeting be adjourned."

CARRIED

#2015/12/01_013

Chairperson Egely adjourned the meeting at 6:18 p.m.

N. Egely, Chairperson

T. Pretty, Deputy Corporate Officer



VILLAGE OF CHASE

Memorandum

Date: January 19, 2016
To: Mayor and Council
From: CAO
RE: Canada 150 Grant Program

The Village of Chase applied for funding through the Canada 150 Grant program in June of 2015 for funds to assist with the construction of a splash park, potentially to be situated in Memorial Park. The local Lions Club committed initial funds to the project. It was the intention of Council that the initiative could proceed if the Village's portion of the funds were obtained through the Canada 150 grant program.

Administration has heard from the Canada 150 program staff, and the Village's application was unsuccessful.

Resolution:

"That the response from the Canada 150 program staff regarding the Village's unsuccessful application for funding that could have been used to assist with construction of a splash park be received as information; AND

"That Council confirms that there are no funds in the Village's capital budget available at this time to help fund a splash park."

Respectfully submitted,

Original Signed
Joni Heinrich, CAO



Village Of Chase

Administrative Report

TO: Mayor and Council
FROM: CAO
DATE: January 26, 2016
RE: Construction of New Home at 530 Aylmer Road

ISSUE/PURPOSE

To abandon Zoning Amendment Bylaw No. 813-2015.

OPTIONS

1. Abandon Bylaw 813-215.
2. Do not abandon bylaw 813-2015.

REFERENCE

- Bylaw 813-2015

BACKGROUND/DISCUSSION

The property own of 530 Aylmer Road applied in 2015 for a building permit to construct a single family dwelling on the property. When performing the Zoning review of the building permit, the permit application was flagged as not conforming with the existing land use permitted uses, and a zoning amendment was recommended to the property owner.

After the zoning amendment bylaw was given first and second readings by Council, a query was raised as to whether the property currently conforms to the zoning bylaw as there are already several single family dwellings on the property.

Administration obtained a legal opinion on the interpretation of the zoning bylaw as it was unclear as to whether more than one single dwelling is currently permitted on the property.

The legal opinion has come back to the Village confirming that the existing zoning does indeed permit more than one single family dwelling on the property, therefore proving the existing uses conform to the currently zoning, and equally importantly, that an additional dwelling is permitted to be constructed on the property without a zoning amendment being required.

Council is being asked to abandon Zoning Amendment Bylaw No. 813-2015 as it is not required in order for the additional dwelling to be constructed. The property owner will receive a full refund of the zoning amendment application fee.

RECOMMENDATION

“That Village of Chase Zoning Bylaw No. 683 - 2006, Amendment Bylaw No. 813 – 2015 be abandoned.”

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

A Bylaw to Amend the Village of Chase Zoning Bylaw No. 683-2006

Approved by the Ministry of Transportation pursuant to Section 52 (3) (a) of the Transportation Act

Ministry of Transportation Signature

Date

ADOPTED THIS

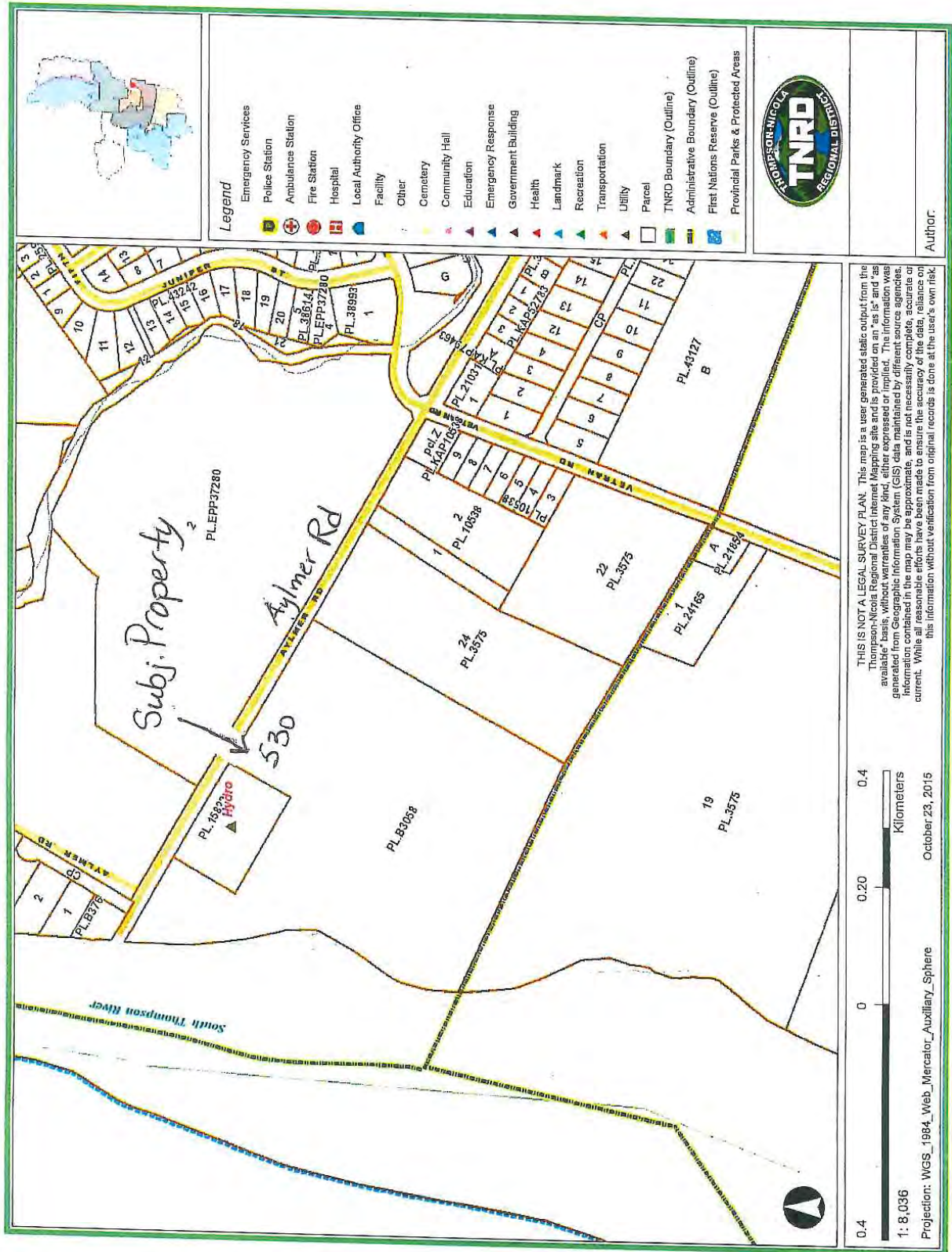
DAY OF

2015

R. Berrigan, Mayor

T. Pretty, Deputy Corporate Officer

Schedule "A" to Bylaw No. 813-2015





Village Of Chase

Administrative Report

TO: Mayor and Council
FROM: CAO/Supervisor of Public Works
DATE: January 26, 2016
RE: Garbage Pickup in Strata Development – West End of Aylmer Road

ISSUE/PURPOSE

To inform Council regarding the difficulty in maneuvering garbage truck in strata driveway for properties at 540, 544, 546, 548, 550, 552 and 554 Aylmer Road and to obtain a resolution regarding the solid waste collection approach currently in place.

BACKGROUND/DISCUSSION

Residents of the strata development at the West end of Aylmer Road have requested the Village's garbage truck pick up their solid waste from bins at the ends of their properties. As of this date, the garbage truck does not drive into the strata development as there is no safe way for the truck to do a complete turnaround without backing up and going forward several times to collect the garbage and then exit from the subdivision.

Public Works and Administration have discussed this request with the garbage truck operator and have attended the site. Based on the fact that a complete turnaround is not available, the truck would need to either drive in and do several back and forth maneuvers to reorient to collect the bins' contents and then drive out, or would have to back into the strata driveway. Either of these approaches would cause safety concerns for the truck, its driver and private property buildings and vehicles. In addition, with low hanging tree branches, some of the sensitive equipment on the top of the truck could be damaged. In addition, in the winter months, there is no guarantee of a safe standard of snow removal on the driveways, and ice and snow make the situation of entering and existing even that much more difficult and unsafe.

There is no other place in the Village where the garbage truck must enter either backwards, or must make multiple back and forward maneuvers in order to enter or exit the area.

In light of safety concerns for both the truck, the truck's equipment, the driver, private property and residents, it is recommended that the status quo of solid waste collection be retained, that is that the residents pull their wheeled carts up to the end of Aylmer Road before it descends into their driveway area.

An alternative for these residents would be to contract with a private solid waste collector to collect their solid waste.

RECOMMENDATION

That the Village's solid waste collection for the strata properties at the West end of Aylmer Road continue to be collected outside of the strata driveway area.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

VILLAGE OF CHASE
Bylaw No. 817 - 2016

A Bylaw to Amend the Village of Chase Fees and Charges Bylaw No. 808-2015

WHEREAS the Council of the Village of Chase has adopted the Village of Chase Fees and Charges Bylaw No. 808-2015;

AND WHEREAS the Council of the Village of Chase deems it necessary to amend Bylaw No. 808-2015.

NOW THEREFORE, the Council of the Village of Chase in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Village of Chase Fees and Charges Bylaw No. 808 – 2015, Amendment Bylaw No. 817-2016".
2. The Village of Chase Fees and Charges Bylaw No. 808-2015, is hereby amended by adding Schedule "H" – Community Hall Rental Rates.
3. SEVERANCE

If any portion of this bylaw is declared ultra vires by a Court of competent jurisdiction or found to be illegal or unenforceable, that part or section shall be considered to be separate and severable from the bylaw to the intent that the remainder of the bylaw shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

READ A FIRST TIME THIS DAY OF , 2016

READ A SECOND TIME THIS DAY OF , 2016

READ A THIRD TIME THIS DAY OF , 2016

ADOPTED THIS DAY OF , 2016

Rick Berrigan, Mayor

Tammi Pretty, Deputy Corporate Officer

Village of Chase Community Hall Rental Rates

Schedule "H" to Village of Chase Fees and Charges Bylaw No. 817 - 2016 **GENERAL PUBLIC**

RENTAL FEES:

Main Hall – Day*	250.00 (maximum 8 hours)
Main Hall – Half Day*	165.00 (maximum 5 hours)
Main Hall – Hourly*	40.00 per hour
Wedding/Dance/Entire Hall*	600.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral Service	75.00 per event
Room A - Day	150.00 (maximum 8 hours)
Room A - Half Day	100.00 (maximum 5 hours)
Room A - Hourly	25.00 per hour
Room B - Day	120.00 (maximum 8 hours)
Room B - Half Day	85.00 (maximum 5 hours)
Room B - Hourly	20.00 per hour
Room C - Day	120.00 (maximum 8 hours)
Room C - Half Day	85.00 (maximum 5 hours)
Room C - Hourly	20.00 per hour
Kitchen (dishes only)	50.00 per event
Full Kitchen (downstairs)	80.00 per event
Table Cloths	5.00 each per event
Chair Linen	5.00 each per event
PA System	35.00 per event
Audio Visual Equipment	35.00 per event

* Includes use of bar at no additional charge

ADDITIONAL FEES:

Damage & Key Deposit	250.00 per event (failure to return the key will incur a loss of 100.00 of the deposit)
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed on walk-through)

CANCELLATION FEES:

More than 30 days before event	10% of total rate
15 – 30 days before event	35% of total rate
Less than 15 days before event	50% of total rate

Applicable deposits and the full rental amounts must be paid 30 days prior to the event or at the time of booking if less than 30 days

Village of Chase Community Hall Rental Rates

NOT FOR PROFIT USERS

Schedule "H" to Village of Chase Fees and Charges Bylaw No. 817 - 2016

RENTAL FEES:

Upper Hall – Day*	125.00 (maximum 8 hours)
Upper Hall – Half Day*	82.50 (maximum 5 hours)
Upper Hall – Hourly*	20.00 per hour
Dance/Entire Hall	300.00 (from 5:00 p.m. Friday to 5:00 p.m. Sunday)
Memorial / Funeral	37.50 per event
Room A - Day	75.00 (maximum 8 hours)
Room A - Half Day	50.00 (maximum 5 hours)
Room A - Hourly	12.50 per hour
Room B - Day	60.00 (maximum 8 hours)
Room B - Half Day	42.50 (maximum 5 hours)
Room B - Hourly	10.00 per hour
Room C - Day	60.00 (maximum 8 hours)
Room C - Half Day	42.50 (maximum 5 hours)
Room C - Hourly	10.00 per hour
Kitchen (dishes only)	25.00 per event
Full Kitchen (downstairs)	40.00 per event
Table Cloths**	No Charge
Chair Linen**	No Charge
PA System	No Charge
Audio Visual Equipment	No Charge

* Includes use of bar at no additional charge

**A charge Of \$5.00 per linen / cloth will apply if they are unreasonably soiled

Events that do not have a cover charge and are for the sole benefit of residents of the community (Remembrance Day, Pancake Breakfasts, Children's Health Fair, etc) will not be required to pay to use the Hall, however, normal booking procedures will apply. These requests will be approved at the discretion of Senior Management.

ADDITIONAL FEES:

Damage Deposit	No Charge
Key deposit	50.00 per event or 25.00 per key for long term users
Cleaning Charges	60.00 per hour plus 15% administration fee (in the event users do not clean to the standard discussed in the initial walkthrough)

CANCELLATION FEES:

More than 30 days before event	No Charge
15 – 30 days before event	No Charge
Less than 15 days before event	10% of total charge

The Chase Lions Club use of the Hall for Bingo, meetings in Room B and storage of supplies is covered under a separate agreement. Other users groups utilizing storage is also covered under a separate agreement.

VILLAGE OF CHASE
2016 Council Appointment Positions

Acting Mayor

January to March:	Councillor Scott
April to June:	Councillor Maki
July to September:	Councillor Egely
October to December:	Councillor Lepsoe

Liaison Appointments

Adams River Salmon Society	Councillor Lepsoe
Chamber of Commerce	Councillor Maki
Chase and District Museum and Archives Society	Councillor Egely
Chase Festival Events	Councillor Egely & Councillor Maki
Chase Physician Recruitment Committee	Mayor Berrigan
Citizens on Patrol	Councillor Egely
Fire Department	Councillor Scott
First Nations Liaison	Mayor Berrigan & Councillor Lepsoe
Shuswap Tourism Advisory Committee	Councillor Lepsoe
Youth Action Committee	Councillor Maki

Municipal Insurance Association

Delegate:	Councillor Scott
Alternate:	Mayor Berrigan

Recreation Board of Management

Mayor Berrigan
Councillor Lepsoe
Councillor Scott

Recreation Centre Society

Director of Financial Services
Mayor Berrigan

Signing Authorities

Council Signatories:	Mayor Berrigan Councillor Scott
Staff Signatories:	Chief Administrative Officer, Joni Heinrich Director of Financial Services, Leif Pedersen Deputy Corporate Officer, Tammi Pretty

Thompson-Nicola Regional District Director and Alternate Director

Director:	Mayor Berrigan
Alternate Director:	Councillor Scott

VILLAGE OF CHASE

MEMORANDUM

Date: January 20, 2016

To: Mayor & Council

From: Councillor Egely & Councillor Maki

Re: Chase & District Chamber of Commerce Shuswap Experience Trade Show

ISSUE/PURPOSE

To obtain council's blessing for Councillor Egely and Councillor Maki to move forward with planning a tradeshow booth for the Village of Chase.

DISCUSSION

Councillor Egely and Maki have been working on some awareness campaigns for the Village of Chase's booth at the Chase Chamber of Commerce Shuswap Experience Trade Show on May 7, 2016. The following are what they wish to be considered for the booth;

Water Conservation

- Composting Program (awareness, brochures and pricing)
- (Potential) Rain Barrel Program (awareness, brochures and pricing)
- Mulching Seminar Tips & Benefits
- (Potential) Rebate Programs ie. Low Flush Toilets

Dog Licensing Program

- Awareness, brochures and pricing
- Dog Leashes Campaign (awareness, flyer, advertising and pricing)
- Free “Doggie Poo Poo Bags”
- Survey for the need of an “Off Leash Dog Park” and potential location suggestions by community members

Volunteerism

- Community Liason involvement
- April is Volunteer Month
- Recruit volunteers
- Promote Community Guide

RECOMMENDATION

That council approves a 10x20 booth at \$2.00/square foot at the Shuswap Experience Trade Show and that council gives their blessing to Councillor Egely and Maki to work on the Village of Chase's booth with the assistance of Administration.

Respectfully submitted,

Councillor Egely & Councillor Maki



January 15th, 2016

Village of Chase
826 Okanagan Avenue
Chase, BC V0E1M0

Dear Mayor & Council,

The Chase & District Chamber of Commerce is excited to announce that we will be hosting the **Shuswap Experience Trade Show** on Saturday May 7th, from 10am - 4pm at the Art Holding Memorial Arena in Chase, BC. The Trade Show will provide you a platform to reach new customers, connect with existing clients, network with other businesses, and further establish your presence in Chase and the Shuswap region.

The primary source of funding for the Shuswap Experience Trade Show is from sponsors, and we invite you to partner with us to help ensure the success of the event. The funds provided will be used to strengthen and grow our membership, support economic development initiatives, promote our community, provide valuable support, tools and programs for our members, and ensure effective and efficient operations of our Visitor Center.

These are the Trade Show Pricing and Sponsorship Packages available to your organization for the Shuswap Experience Tradeshow:

Table (\$100)

☐ Standard 8ft table

Bronze Sponsorship (\$250)

☐ Booth (\$200 value)

☐ 1/4 page ad in program

Silver Sponsorship (\$500)

☐ Booth (\$200 value)

☐ Recognition on signs/social media/website/newspaper

☐ 1/2 page ad in program

Custom Booth \$2/square foot

☐ Custom sized booth, minimum \$200

Gold Sponsorship (\$750)

- ☐ Custom Booth (\$400 value)
- ☐ Recognition on signs/social media/website/newspaper/radio
- ☐ Table sponsor for service club/society
- ☐ Full page ad in program

Platinum Sponsorship (\$1250)**Includes Gold Sponsorship**

- ☐ Custom Booth (\$400+ value)
- ☐ Recognition on signs/social media/website/newspaper/radio
- ☐ Table sponsor for service club/society
- ☐ Full page ad in program

Plus the following upgrades:

- ☐ Full page **color** ad in program
- ☐ Three table sponsorships for service club/society

Plus:

- ☐ Tote bag insert
- ☐ \$500 Grant in Aid

In order to help the Chase & District Chamber of Commerce offset the cost of our advertising, we are asking the Village of Chase to become a “Platinum Sponsor”. We feel this is a fantastic opportunity to work closely with the Village to market and promote Chase.

Please do not hesitate to contact me with any questions or concerns. I look forward to speaking with you at your earliest convenience.

Sincerely,

Barbara Maher
barbmaher@telus.net
250 320 5051

Shuswap Experience Trade Show 2016

Exhibitor Terms & Conditions

This Agreement for Exhibition ("the Contract") by and between the Chase & District Chamber of Commerce ("Chamber") and the exhibiting company ("Exhibitor") governs Exhibitor's rental and use of exhibit space in the Art Holding Memorial Arena at the Shuswap Experience Trade Show ("Trade Show"). By signing this Contract, Exhibitor agrees to comply with the terms and conditions set forth below. This Contract shall become binding upon acceptance by an authorized Chamber representative for the Tradeshow.

TERMS & CONDITIONS

EXHIBITION SITE AND TIME: The Trade Show is scheduled to be held on May 7, 2016, at the Art Holding Memorial Arena ("AHMA") in Chase, B.C., CANADA. The Chamber reserves the right, at its sole discretion, to change the site, hours or dates. The Chamber will attempt to notify Exhibitors of any such changes as far in advance as possible.

APPLICATIONS: All applications for Exhibition of the Trade Show must be made on this Contract. A counter-signed copy will be returned to the Exhibitor upon acceptance of the Contract by an authorized representative for the Chamber. The Chamber reserves the right, at its sole discretion, to decline acceptance of any Contract.

EXHIBIT SPACE ALLOCATION: The Chamber will attempt to assign exhibit space in the order in which Contracts are received. If Exhibitor's choices of exhibit space are not available, The Chamber will attempt to assign what it considers to be the best available remaining space. The Chamber reserves the right, at its sole discretion, to designate exhibit space or make changes in the location, size, layout, arrangement and display limits of the exhibits.

EXHIBIT SPACE: Each exhibit space includes the specified floor space as selected on the registration form, a folding chair, a 6' table, and general facility illumination. Some spaces will include electrical connection, if requested on the registration form, and will be available on a first-come first-served basis. All other expenses are the responsibility of Exhibitor.

PAYMENT: Payment of the Exhibitor Fee shall be made in Canadian Dollars (CAD\$) by Cheque or Credit Card (VISA, MasterCard, AMEX). Upon approval of the Exhibitor Agreement by the Chamber, the organizers will send Exhibitor a website link to a credit card payment page or the Exhibitor can call the Chamber at 250-679-8432 and provide their payment details over the phone. Alternatively, if paying by Cheque, make payable to:

Chase & District Chamber of Commerce
Box 592, Chase, BC V0E 1M0

Fees for Exhibitors: Full Exhibitor Fees are due at time of registration along with the submission of the Exhibitor Agreement from Exhibitor to the Chamber.

CANCELLATION BY EXHIBITOR: In the event that the Exhibitor wishes to cancel all or part of the Exhibition benefits contracted for herein, the Exhibitor must send notice of cancellation in writing or email to the Chamber (Box 592, Chase BC, V0E 1M0) or admin@chasechamber.com by April 22, 2016. The Exhibitor's failure to occupy stand space by 9:30am on May 7, 2016, shall constitute cancellation by Exhibitor. The Exhibitor is responsible for payment of such fees irrespective of the reason for cancellation, including, without limitation, failure of its exhibit to arrive for any reason. In the event of cancellation by the Exhibitor, the Chamber shall have the right to use such space or rent such space to another exhibitor or Exhibitor.

CANCELLATION BY THE CHAMBER: The Chamber reserves the right to cancel the Exhibition or to terminate this Contract for any reason at any time upon written notice to Exhibitor. Upon cancellation or termination by the Chamber, the Chamber's sole liability to Exhibitor, and Exhibitor's exclusive remedy, shall be a refund of any Exhibitor Fees paid by Exhibitor under this Contract.

FORCE MAJEURE: The Chamber shall not be responsible for any loss or damage resulting from failure to perform under this Contract or to conduct the Trade Show or the Exhibition as currently scheduled in whole or part as a result of riot, strike, civil disorder, act of war, failure of facilities, earthquake, storm, fire, flood, or other acts of God, or any reason of any kind whatsoever beyond the reasonable control of the Chamber. In such instance, however, the Chamber will make reasonable efforts to reschedule the Trade Show and the Exhibition. Notwithstanding any other terms or conditions of this Contract, should it ultimately be impossible to hold the Trade Show or the Exhibition for the foregoing reasons, the Chamber may retain or will be due such portion of Exhibitor Fee as shall be required to compensate the Chamber for expenses reasonably incurred up to the time a contingency beyond its control shall have occurred. All payments in excess of such expenses shall be refunded.

INSTALLATION AND DISMANTLE: Exhibitor will be provided reasonable time to erect its exhibits between the hours of 4pm to 8pm on May 6, 2016, and dismantle its exhibits from 4pm to 6pm on May 7, 2016. A detailed set-up/take down guide will be provided to each Exhibitor at least one week prior to the Tradeshow. Exhibit materials not removed from the arena by Exhibitor as specified will be removed by the Chamber at Exhibitor's expense and liability.

USE OF SPACE: Exhibitors may not sublet, assign, or apportion any part of the space contracted for herein, nor represent, advertise, distribute literature for, or otherwise promote the products or services of any other firm or individual except as approved in writing by the Chamber. Exhibitor may not display outside its assigned stand space.

CONDUCT OF EXHIBIT: Exhibitor shall conduct its exhibit in a decorous manner in order not to be objectionable to the Chamber, other exhibitors, Sponsors, the AHMA, or the delegates and

public. The Chamber reserves the right to restrict or prohibit exhibits which, because of noise, method of operation, content, or any other reason, are objectionable or otherwise detract from or are out of keeping with the character of the Trade Show as a whole. The Chamber may prohibit installation or request removal or discontinuance of any exhibit or promotion which, if continued, departs substantially from the design and description given advance approval. The Chamber and the AHMA reserve the right to close, remove or require changes in any exhibit or to remove any of Exhibitor's personnel, agents, representatives, independent contractors, invitees or guests who are deemed detrimental to the Chamber, the Exhibition, other exhibitors, the AHMA, or the public. If Exhibitor or its representatives fail to observe the terms and conditions of this Contract or, in the opinion of the Chamber, conduct themselves unethically or detrimentally to the Chamber, Exhibitor may be dismissed from the Exhibition without refund or other appeal.

CARE OF EXHIBIT: Exhibitor shall not paste, nail or otherwise affix any exhibit, sign or other materials, to walls, doors, or other surfaces in a way that marks or defaces the AHMA, exhibit space, stand equipment or stand furnishings. Exhibitor shall return the exhibit space in as good condition as it was received. Exhibitor shall be liable for any damage caused by its failure to adhere to this provision. Raw wood, cardboard or similar materials must be covered or painted if they are visible in adjacent stands.

CONDITION OF PREMISES: The premises are licensed on an "as is" basis. The Chamber shall not be liable for pre-existing conditions of the premises or for conditions arising during the period of the license. Anyone visiting, viewing or otherwise participating in Exhibitor's exhibit is deemed to be the invitee or licensee of Exhibitor while so visiting, viewing or otherwise participating in Exhibitor's exhibit, rather than the invitee of the Chamber or the AHMA.

SOUVENIRS AND SAMPLES: Distribution of souvenirs and samples is permitted. The Chamber may withhold or withdraw permission to distribute souvenirs, advertising or any other material it considers objectionable.

LIABILITY AND INSURANCE: Neither the Chamber nor AHMA shall be liable for damage or loss to Exhibitor's properties through theft, fire, accident or any other cause, nor shall either be liable for injury of any type from any cause to persons conducting or otherwise participating in the conduct of the exhibit or to invitees. Exhibitor shall indemnify the Chamber against, and hold it harmless from, any complaints, damages, or liabilities resulting from the negligence or conduct of Exhibitor, or its employees, agents or representatives, in connection with the Tradeshow and Exhibition.

OTHER RULES AND REGULATIONS: Exhibitor shall comply with all fire laws, electrical codes and all other applicable rules, regulations, codes or statutes with respect to the installation, conduct and disassembly of its exhibit. Exhibitor shall also comply with all reasonable requests of the Chamber and AHMA officials with respect to the installation, conduct and disassembly of its exhibit. The Chamber may issue further rules and regulations governing the Trade Show, the

Exhibition or use of the AHMA from time to time. Exhibitor agrees to abide by all such rules and regulations, to the extent reasonable. LIMITATION OF LIABILITY: The Chamber shall in no event be liable for any indirect, incidental, special or consequential damages, or damages for loss of profits, revenue, data, or use, incurred by Exhibitor, whether in an action in contract or tort, even if the Chamber has been advised of the possibility of such damages. The Chamber's liability for damages hereunder shall in no event exceed the amount of fees paid by Exhibitor under this Contract.

NO ASSIGNMENT: The rights granted by this Contract are personal in nature. Exhibitor may not assign this Contract to any third party without the consent of the Chamber.

AUTHORIZATION: By signing this contract you are authorizing the Chamber to provide contact information including your address, phone number, fax number and contact person to any service vendor contracted to conduct work at the Trade Show and Exhibition.

GOVERNING LAW JURISDICTION: This Contract, and all matters arising out of or relating to this Contract, shall be governed by the procedural and substantive laws of the Province of British Columbia. Any legal action relating to this Agreement shall be instituted in a local or national court in Province of British Columbia. The parties agree to submit to the exclusive jurisdiction of, and agree that venue is proper in, these courts in any such legal proceeding.

ENTIRE AGREEMENT: This Contract constitutes the complete agreement between the parties and supersedes all prior or contemporaneous agreements or representations, written or oral, concerning the subject matter hereof. This Contract may not be modified or amended except in a writing signed by a duly authorized representative of each party.



Exhibitor Application

Shuswap Experience Trade Show 2016

May 7th - Art Holding Memorial Arena

This is an application only. Payment of fees does not constitute a contract. Acceptance is at the discretion of the Chase & District Chamber of Commerce's Trade Show Committee. No post-dated cheques will be accepted.

Business Name
Contact name
Mailing Address
Phone number
Email address

Please provide a brief description of your booth

--

Please select which display option you would like to register:

- _____ Table **\$100**
- _____ Custom Booth Size at \$2 per sq.ft (**minimum \$200**)
Please specify booth dimension _____ x _____ = _____ sq ft
- _____ Sponsorship - Bronze (includes 10' x 10' Booth & ¼ ad in program) **\$250**
- _____ Sponsorship - Silver (includes 10' x 10' Booth, ½ page ad in program & recognition on social media/newspapers/signs/website) **\$500**
- _____ Sponsorship - Gold (includes Custom Booth, full page ad in program, recognition on social media/newspaper/signs/website, and table sponsor for 1 service club/society) **\$750**

Do you require an electrical connection?

_____ Yes _____ No

Are you a current member of the Chase & District Chamber of Commerce, the South Shuswap Chamber of Commerce, or the North Shuswap Chamber of Commerce? If yes, a 10% discount is applied to your table or custom booth registration fee.

_____ Yes _____ No

I, _____, hereby agree to indemnify and hold harmless the Chase & District Chamber of Commerce and its members, directors, officers and employees from any claims arising out of or in connection with products I bring to the Shuswap Experience Tradeshow, the selling of my products, any item used in my exhibit space as a selling aid, or for any losses or damages, however incurred. **I have read and agree to abide by the Exhibitor Terms & Conditions of the Shuswap Experience Trade Show.**

Signature _____ Date _____

Return this form with the appropriate fees payable to the **Chase & District Chamber of Commerce**. If paying by credit card, a link to an online payment page will be e-mailed to the address provided once your application has been processed and accepted, or you can call the Chamber Office at 250-679-8432 during office hours and provide your credit card number to the Chamber Manager for processing.

Exhibitors are asked to set-up their displays between the hours of **4pm to 8pm on May 6, 2016**, and dismantle their exhibits from 4pm to 6pm on May 7, 2016. At least one week prior to the event, a setup/take down schedule and guide will be provided to all exhibitors.

Village Of Chase Administrative Report

TO: Mayor and Council

FROM: Deputy Corporate Officer

DATE: January 26, 2016

RE: Council remuneration rates review

ISSUE/PURPOSE

The Council Remuneration Policy has not been reviewed since December 2009. During the preliminary budget discussions in 2015, Council agreed that the policy was to come forward for review in 2016.

OPTIONS

1. Remain Status quo – rates do not change;
2. Provide an increase to Council Remuneration rates;
3. Provide a decrease to Council Remuneration rates.

REFERENCE

Village of Chase Policy Manual ADM-19 Council Remuneration (attached).

HISTORY/BACKGROUND

- In 2001 Council approved an increase in rates which increased the Mayor's annual remuneration to \$9,600 and Councillor's remuneration to \$6,000, and the Acting Mayor's remuneration to an additional \$100 per 3 month period;
- In December 2009 Council approved an increase in rates which increased the Mayor's remuneration to \$11,520, Councillor's remuneration to \$7,200, and the Acting Mayor remuneration from \$100 per three month period to \$100 per month;
- The increase from 2001 to 2009 is a total of a 20% or 2.5% per year;
- In reviewing the policies of other municipalities of similar size and demographics each has different approaches on how, when and who reviews the policy (spreadsheet attached);
- In the majority of areas allowances are in line with other similar sized centres but the annual remuneration rates for Mayor and Council are on the low end. On a per capita basis, the average of the municipalities reviewed was 6.71 for Mayor and 3.54 for Councillors. In the Village of Chase the current per capita rate for Mayor is at 4.43 and 2.77 for Councillors.

FINANCIAL IMPLICATIONS

- In 2015 the budget was \$51,500 (includes \$10,000 per diem costs).
- The actual amount spent in 2015 is a total of \$43,156.
- Council may wish to consider either a small increase or may wish to consider deferring the remuneration review until 2017.

POLICY IMPLICATIONS

If any changes are recommended to remuneration ADM-19 Council Remuneration Policy will need to be amended.

RECOMMENDATION

Council's direction on this matter is requested. If a change is made to the remuneration amount Administration will bring forward an amended policy at the February 9, 2016 regular meeting of Council.

Respectfully submitted,

Original Signed

Tammi Pretty, Deputy Corporate Officer

CURRENT REMUNERATION RATES

	Populati on	Mayor Annual Remuneration Including Expense Allowance	Per Capita	% increase from rates set in 2009	Councillor Annual Remuneration Including Expense Allowance	Per Capita	% increase from rates set in 2009	Acting Mayor	TOTAL	Difference to budget (\$50,000)
CURRENT RATES	2600	11,520.00	4.43		7,200.00	2.77		1,200.00	41,520.00	8,480.00
POTENTIAL RATES	2600	11,700.00	4.50	1.54%	7,315.00	2.81	1.57%	1,200.00	42,160.00	7,840.00
	2600	11,755.00	4.52	2.00%	7,350.00	2.83	2.04%	1,200.00	42,355.00	7,645.00
	2600	11,850.00	4.56	2.78%	7,400.00	2.85	2.70%	1,200.00	42,650.00	7,350.00
	2600	11,875.00	4.57	2.99%	7,420.00	2.85	2.96%	1,200.00	42,755.00	7,245.00

The average of the per capita of each other municipalities is:
Mayor - 7.57; Councillor - 4.64

Name	Population	Mayor Annual Remuneration Including Expense Allowance	Per Capita	Councillor Annual Remuneration Including Expense Allowance	Per Capita	Additional Remuneration for Acting
Chase	2600	11,520.00	4.43	7,200.00	2.77	\$100/month
Burns Lake	2029	15,000.00	7.39	7,500.00	3.70	unknown
Clearwater	2331	17,383.00	7.46	9,045.00	3.88	unknown
Sicamous	2441	20,000.00	8.19	10,142.00	4.15	None
Enderby	2932	14,992.00	5.11	7,521.00	2.57	None
Lake Cowichan	2974	20,000.00	6.72	12,000.00	4.03	None



Village of Chase Policy Manual

Title: **ADM – 19 Council Remuneration**

Date Adopted: **January 27, 2009**

Revised: **December 8, 2009**

Date Effective: **January 1, 2010**

Reviewed: Last Council meeting in December

Special Notes / Cross Reference:

December 8, 2009: effective January 1, 2010 remuneration increased 20% and Acting Mayor remuneration increased from \$100.00 / three month period to \$100.00 per month.

POLICY: Village of Chase Council members shall receive remuneration for attendance at regular and special Council meetings, Council appointed board / committee meetings and attendance at other meetings or functions related to Village business. Each member of Council will also be provided with the option of participating in the Group Employee Health Benefits Program, as applicable to elected officials.

PURPOSE: It is the purpose of this Policy:

- To provide an adequate compensation package to attract people of ability and integrity as candidates for municipal public office
- To ensure that individuals who choose to serve their community on Council receive adequate compensation for their time so dedicated
- To establish fair and equitable remunerations for members of Council

DEFINITIONS: *Council* shall mean the Mayor and Councillors of the Village of Chase.

PROCEDURES:

1. COUNCIL MONTHLY HONORARIA

A regular monthly allowance shall be paid to Council members for attendance at regular and special Council meetings, Council appointed board / committee meetings, and attendance at other meetings / functions related to Village Business as follows:

- a) The annual remuneration for the Mayor for the discharge of the duties of office is \$11,520.00.
- b) The annual remuneration for a Councillor for the discharge of the duties of the office is \$7200.00.



Village of Chase Policy Manual

- c) In addition to the amount set out in section 1(b), the remuneration for the Deputy Mayor appointed by resolution of Council is \$100.00 per month.
- d) One third of the annual sum paid in 1(a) and (b) represents an allowance for expenses.
- e) Payments are processed to members of Council on the same payroll schedule as Village of Chase Employees.
- f) These rates will be reviewed at the last regular Council meeting in December.
- g) Council members will be allowed one month sick leave without loss of monthly honorarium.

2. COUNCIL HEALTH BENEFITS PROGRAM

Elected officials may participate in the municipal employee's health benefits program with the exception of short term and long term disability. Participation will be administered pursuant to the regulations established by the policy holder. Elected officials will be responsible for payment of benefit coverage premiums on the same cost share ratio as applicable to municipal employees.

INPUT ON LOGGING

Village of Chase

WHEREAS agencies responsible for areas impacted by logging are not required to consider cities, towns, villages and hamlets that may be affected by logging upstream of their communities;

AND WHEREAS agencies are not required to consult with communities and other water purveyors downstream of logging activity;

THEREFORE BE IT RESOLVED that UBCM lobby the Provincial government to require that all agencies responsible for logging activity taking place in a watershed that will potentially affect a community or other water purveyor, inform the affected community through public consultation, providing mitigation measures and obtain their approval before logging begins

REPORT TO UBCM

TO: UBCM
DATE: January 27, 2016
FROM: Mayor and Council, Village of Chase
RE: Logging Activity

Groundwater is comprised of all water that flows over the ground. Water travels underground in fissures, sand and gravel deposits left by millions of years of movement and erosion of the earth's surface. Heat from the sun can cause some of these underground water seams to dry up, mitigated only by the abundance of forest growth on the surface.

Clear-cutting of overgrowth timber in a headwater area impacts the amount of collected water available to supply the surface ponds and streams and the underground aquifers.

When the intended logging affects downstream users, notice to the affected communities needs to be given so that the community can "weigh in" on the impact to their citizens.

Currently the various agencies responsible for the multiple competing users of the forested areas of our province rarely advise users for which they have responsibility, let alone competing interests from users under the umbrella of other agencies. Cities, towns, villages and hamlets are not considered as being impacted by activities in these watersheds, because the headwaters are so far removed from the collection of homes.

However, a copy of the proposed logging together with the map of the affected watershed should at least be provided to the downstream municipality so that they might weigh the effect of the proposal on their ability to supply potable water to its citizens the municipality is responsible for. Without that consultation 'Sign-off' process, we have no way of protecting our water supply.

Village Of Chase

Administrative Report

TO: Mayor and Council
FROM: CAO
DATE: January 26, 2016
RE: Whitfield East Subdivision

ISSUE/PURPOSE

To obtain a resolution of Council to approve a change to required off-site works in relation to the Whitfield East Subdivision.

OPTIONS

1. **Approve the change in the requirement for off-site works.**
2. **Do not approve the change in the requirement for off-site works.**

REFERENCE

- Proposed subdivision layout (Map 1)
- Road works diagram (required and negotiated) – Map 2
- Concept design – Shuswap Avenue/Aylmer Road intersection

BACKGROUND/DISCUSSION

The Village of Chase is in receipt of a subdivision application for a 76 lot manufactured home strata development at 235 Aylmer Road.

The CAO, Supervisor of Public Works and the Village's contract engineering technician have been in negotiations with the property owner's consulting engineers regarding the requirements of the developer for on-site and off-site works required to receive approval of the subdivision by the Village's Approving Officer (Village CAO). Village staff have engaged legal services from a land development expert to help facilitate the negotiations in relation to the legal requirements of both the developer and the municipality.

Off-site works including sewer, storm water management, park dedication and road works have all been discussed and the Village will be issuing an updated preliminary layout approval letter to the developer by the end of January 2016. The PLA outlines in general terms the requirements the municipality is putting onto the developer in terms of what works and services are acceptable to the municipality in order that the municipality will ultimately approve the subdivision.

Part of the required works of the developer is road, storm, curb, gutter and street lighting along the land that is considered the 'frontage' of the property being subdivided, up to the center line of the road (see pink line on Map 2 attached to this report). The developer and Village Administration have discussed this requirement, and after some consideration, Village staff have recommended that an exchange be done of these works for upgrade works to the intersection at Shuswap Avenue and Aylmer Road (see green line on Map 2). It is anticipated that most new residents of the development will exit the development at Aylmer Road, and will likely travel east along Aylmer to Shuswap, in order to travel downtown, to the local schools and other commercial businesses, or to Highway 1. Because of this additional traffic, the intersection at Shuswap and Aylmer will be busier, and with the railway line bisecting Aylmer Road, vehicle stacking during train crossing events will be increased due to the increase in traffic. Increase vehicle stacking during train events will impede traffic along Shuswap Avenue.

Village Administration is proposing upgrades to the intersection to include water line improvements, the widening of a portion of the intersection, and the insertion of turning lanes to accommodate the traffic flow along Shuswap when a train is crossing Aylmer Road. The developer has agreed to the exchange of the frontage works for the Shuswap Avenue/Aylmer Road intersection works.

FINANCIAL IMPLICATIONS

Some administrative, legal and engineering costs will be borne by the Village for negotiating the works, and ensuring the improvements are done to the standards and requirements of the Village. All costs associated with the actual off-site works are the responsibility of the developer including the Village approved design, negotiations with CP Rail, water servicing works, drainage, sewer and road works. Some Development Cost Charges will be payable in relation to these works. The developer will be eligible for some DCC off-sets in relation to some of the works.

RECOMMENDATION

That Council approves the exchange of off-site works associated with the Whitfield East strata subdivision at 235 Aylmer Road from the roadway along the frontage of the subject property to the intersection of Shuswap Avenue and Aylmer Road as determined and negotiated by Village Administration with the agreement of the developer.

Respectfully submitted,

Original Signed
Joni Heinrich, CAO

Dear Mayor and Council:

I would like to invite the Mayor and/or Council of Chase to participate in our Red Ribbon Tying Ceremony on the Skwlax Bridge on Friday, February 12, 2016 at 11:00am. It will start at the Little Shuswap Lake band hall with short welcoming, proceed to bridge to tie ribbons, and luncheon back at the band hall.

The BC Native Women's Association out of Kamloops, hosted a red ribbon tying ceremony on all the Kamloops bridges. The reason for the ribbons was to acknowledge the Murdered and Missing Indigenous Women in Canada.

I am wanting to tie some red ribbons on the Skwlax Bridge to also acknowledge the missing women. I wholeheartedly believe this is an important event. I am a huge advocate for supporting the violence against women and children issues.

The Murdered and Missing march is held on an annual basis in Vancouver on Sunday, February 14 and now the BCNWA in Kamloops will be holding a march on the same date. So to coincide and support their event I am planning this ribbon tying ceremony, which will also bring awareness to this important issue of missing Indigenous Women.

It will involve 2 hour time commitment from council. I hope this day works.

Thanks and hope to hear from you soon.

Dawn Francois, Office Manager
Skwlax Wellness Centre
#15-1528 Little Shuswap Lake Road
Chase BC, V0E 1M2

Chase & District Curling Club
Summary of Information being submitted to Gaming Commission 2016

- Chase and District Curling Club has contributed to the community's health and social wellbeing through recreation since 1972
- Citizens of all ages from Chase and surrounding communities participate in various programs hosted by the Club
- In 2015 there were over 140 curlers in various programs
- Programs include regular league curling, senior league curling, junior curling, coaching clinics, bonspiels, drop-in games and lessons
- The venue is also used for various other events during the year including exercise classes, special events, RV Parking for square dancers and Farmer's Market in the summer months
- The organization is fully managed and operated by volunteers
- The volunteers conduct fundraising events including working with local service clubs to raise funds
- Funds raised help support the various programs as well as ensuring the facility is maintained, repairs are undertaken and new equipment is acquired where necessary



RECEIVED
Village of Chase
DEC 29 2015

Original _____
File _____
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Agenda _____

Reference: 293776

December 21, 2015

His Worship Mayor Rick Berrigan
and Councillors
Village of Chase
Box 440
Chase BC V0E 1M0

Dear Mayor Rick Berrigan:

On June 15, 2015, the Honourable Mary Polak, Minister of Environment, announced that British Columbia will be creating a world class spill response regime to address a wide range of potential land and marine-based spills. We intend to build that new regime collaboratively with First Nations, communities, local governments, industry and other regulators.

I am sending this letter to provide you with an update on the regime progress and notice of our upcoming engagement efforts. We will be engaging a broad range of First Nations, industry organizations, communities, stakeholders and regulators on a new report which will set out the details of our proposed new spill response regime.

I encourage your organization to provide detailed comments on the new report through our online information portal on the ministry's Land Based Spill Preparedness and Response in British Columbia website at www.gov.bc.ca/spillresponse. From this webpage, you can subscribe to receive updates which will notify you when new content is posted, including the new report. As noted, we anticipate the new report being available mid-January 2016 and we will provide you with another notice just prior the commencement of our formal engagement.

In the meantime, we invite you to review the previously published intentions papers and the results of a past Spill Response Symposium posted on the portal.

If you have any questions about the new proposal or the engagement process, I encourage you to contact Ms. Sara Bacic, Logistics Coordinator for the Spill Response Regime. She can be contacted at Sara.Bacic@gov.bc.ca.

Sincerely,

Anthony Danks
Executive Director
Spills Response Regime Project
Environmental Protection Division

January 6, 2016

Attention: Chief Administrative Officer

Re: CivicInfo BC Membership Renewal, 2016

Dear Colleagues,

Enclosed with this letter, please find your 2016 renewal notice for membership in the CivicInfo BC Society.

Because of your continued support, CivicInfo BC (www.civicinfo.bc.ca) is able to provide local governments with a wide range of heavily-used information services, including but not limited to:

- A comprehensive and current online directory of BC local governments and related agencies.
- A surveys and statistics reporting service that can generate instant and customized reports.
- A legislative calendar that highlights key dates from 31 statutes and regulations.
- A database of local government grant opportunities.
- Local government news releases and a media headline feed (@BCHeadlines) updated daily.
- A searchable document library with thousands of relevant and practical items.
- Online discussion boards for various local government professional groups.
- A searchable database of local government practices and innovations.
- A listing of training opportunities for local government employees and officials.
- Weekly newsletters, often featuring important news and innovations.

Your membership supports open access to all these services, used daily by thousands of local government employees and elected officials.

Other membership benefits include:

- Access to password-protected salary and remuneration surveys.
- Access to a member console / contact list tool, through which you may create tailored e-mail distribution lists for sending letters, council resolutions, and other materials to any or all of BC's local governments.
- The ability to publish announcements in our e-newsletters, sent weekly to 3,900 subscribers.
- Complimentary postings (RFPs, RFQs, RFEIs) on our heavily used Bids & Tenders service.
- Discounted pre-paid posting packages for our enormously popular local government job board, the largest of its type in Canada.
- The opportunity to participate in the governance of the CivicInfo BC Society.

../2

Highlights from the past year, and information about what to expect in 2016, can be found on the attached information and fact sheet.

As always, your continued support is extremely important and we strongly encourage you to renew your membership quickly. If you have any questions at all, please don't hesitate to contact our staff in Victoria at 250-383-4898, or e-mail info@civicinfo.bc.ca. We look forward to serving you in the year ahead.

Sincerely,

p.p. Reiko Tagami
Reiko Tagami, Vice President
on behalf of Rob Mayne
President, CivicInfo BC Society

Enclosures

cc: Corporate Administrator
Financial Administrator

CivicInfo BC Directors (Alphabetical by Last Name)

Brian Carruthers – CAO, Cowichan Valley Regional District

Ross Coupé – Deputy Corporate Manager, Northern Rockies Regional Municipality

Alberto De Feo – CAO, District of Lake Country

Paul Gipps – CAO, Fraser Valley Regional District

Gord Howie – Director at Large, CivicInfo BC

Rob Mayne – Divisional Director, Corporate and Protective Services, City of Kelowna

Todd Pugh – Executive Director, CivicInfo BC (Ex-Officio)

Reiko Tagami – Resolutions Coordinator, Union of BC Municipalities

CivicInfo BC (www.civicinfo.bc.ca) belongs to our members; the local governments and related agencies in British Columbia. On a daily basis, thousands of professionals and elected officials use us to find information that helps build stronger communities.

Site Statistics



CivicInfo BC is the most-visited local government resource of its kind in Canada. In 2015, our website experienced over 1.8 million visitor sessions and 7.6 million page views. Approximately 3,900 people subscribe to our weekly email bulletins.

Selected Highlights from 2015



New Website. CivicInfo BC was proud to launch its new and modernized website in 2015. The new site features improved tools and a responsive design that resizes automatically to any mobile device. All of CivicInfo BC's online services are now easily accessible from phones and tablets.



User Survey. In September, we conducted a detailed user survey to determine the degree to which we're meeting our members' expectations, and to seek feedback on possible future services. Over 200 responses were received, reporting very high overall levels of satisfaction. Leading the way: our popular job board, with a 98% "Very Satisfied / Satisfied" rating.



CivX 2015. In November, CivicInfo BC and the Lower Mainland Local Government Association partnered to host CivX 2015: Bold Ideas for Bright Communities. This well-attended, one day event featured nine guest speakers who shared their thoughts and ideas about technology, public engagement, innovative services, and what the future might hold for BC's local governments.



New Discussion Forums. Building on the success of our popular Clerks and Corporate Officers Discussion Forum on LinkedIn (over 325 members), we recently launched a new discussion board for local government communication professionals. Forums for other groups of local government professionals are also under consideration.

Special Projects for 2016



New Strategic Plan. To help us serve members better in the years ahead, we are using the results of our 2015 user survey to develop a new strategic plan. Highlights will be available at our next Annual General Meeting in June.



Document Library Enhancements. In the months ahead, we will be working to refresh and enhance our collection of sample local government documents. New curatorial processes and collection methods will be implemented, and we are exploring possible partnerships with university libraries and the Queen's Printer.



Improved Access to Survey Results. The data collected through our annual surveys is an invaluable resource, and CivicInfo BC is building new tools and systems to make it easier for local governments to access and use this information.

Thank you for your ongoing support.
We look forward to serving you again in 2016.

CivicInfo BC

7th Floor – 620 View Street, Victoria BC, V8W 1J6
Email: info@civicinfo.bc.ca Twitter: @civicinfo
Phone: 250-383-4898

www.civicinfo.bc.ca



RECEIVED
Village of Chase
JAN 13 2016

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(YOUTH BOWL CANADA - BC)
#209 - 332 COLUMBIA STREET, NEW WESTMINSTER, BC V3L 1A6
TELEPHONE: (604) 522-2990 FAX: (604) 522-2055
WEB SITE: www.bowlbc.com EMAIL: bowl4fun@bowlbc.com

January 11, 2016

Mayor Rick Berrigan
Village of Chase
PO Box 440
Chase, British Columbia
V0E 1M0

Dear Mayor Berrigan:

Youth Bowl Canada – British Columbia will be holding their Provincial Championships in Chase & Kamloops on Saturday, March 5, 2016 at Bowllertime 5 Pin Centre, 1200 8th Street, Kamloops, Falcon Lanes, 2020A Falcon Road, Kamloops and Village Lanes Fun Centre, 734 1st Avenue, Chase.

The Victory Banquet and Medal Presentations will be held at the Thompson Rivers University Conference Centre, Kamloops. I have enclosed the schedule of events for the day for your perusal.

We would be pleased if you could throw out the opening ball at Village Lanes Fun Centre. The opening ceremonies will start promptly on Saturday, March 5th at 12:00 pm. Most importantly we would appreciate seeing you and your guest at the banquet and awards presentations.

Also, we print a program book (copy enclosed) that is distributed to all competitors and coaches, if you would kindly send us a welcome letter we would love to include it in this book.

We would appreciate hearing from you earliest regarding your schedule.

Yours Respectfully,

(Miss) Mickie Keeper
Administrator

encl.

2016 YOUTH BOWL CANADA – BC PROVINCIAL FINALS SCHEDULE OF EVENTS

FRIDAY, MARCH 4, 2016

- Arrivals, various times

SATURDAY, MARCH 5, 2016

BANTAM & JUNIOR DIVISION SINGLES		BANTAM & JUNIOR DIVISION TEAMS		SENIOR DIVISION TEAMS & SENIOR SINGLES	
Village Lanes Fun Centre 734 1 st Avenue Chase (250) 679-3432		Bowlerline 5 Pin Centre 1200 8 th Street Kamloops (250) 554-1610		Falcon Lanes 2020A Falcon Road Kamloops (250) 372-7933	
11:45 am	Lane Supervisors Meeting	12:00 pm	Coaches Meeting	12:00 pm	Coaches Meeting
12:00 pm	Warm-up	12:15 pm	Warm-up	12:15 pm	Warm-up
12:15 pm	PA Announcements	12:30 pm	PA Announcements	12:30 pm	PA Announcements
12:30 pm	Bowling Commences Singles – 5 games	12:45 pm	Bowling Commences Teams 4 games	12:45 pm	Bowling Commences Teams – 4 games Singles – 5 games
3:30 pm	Departure from Village Lanes Fun Ctr. for Victory Banquet	4:15 pm	Departure from Bowlerline 5 Pin Centre for Victory Banquet	4:15 pm	Departure from Falcon Lanes for Victory Banquet

4:45 pm All Competitors & Coaches to arrive at TRU – Thompson Rivers University Conference Centre, Kamloops
5:00 pm Victory Banquet – YBC Official Party Only – TRU Conference Centre, Kamloops
6:00 pm Medal Presentations – Parents & Guests can join to watch Medal Presentations
7:00 pm Dance
9:00 pm Dance Ends
9:00 pm Parents are requested to pick-up competitors at TRU Conference Centre

SUNDAY, MARCH 6, 2016

- Coaches, Competitors, Parents depart for home

From: Chase Museum [<mailto:chasemuseumsociety@gmail.com>]
Sent: Wednesday, January 13, 2016 11:47 AM
To: Renata Rawn <renata@chasebc.ca>
Subject: Fwd: notice for sign

Hi Renata,
Could you please put on the sign a notice for people to enter their Chili for the Museum fundraiser Chili Challenge Feb 27 To call me (the Museum) to register. [250-679-8847](tel:250-679-8847)

We would really like the Village "people" (your office) to put in an entry 😊 There will be an entry fee but there will also be cash prizes for the winner! Probably \$100 for 1st place etc.....
Please talk to people and encourage them to enter. We have 8 spots for competitors.

Many Thanks!!!
Diana

January 18th , 2016

RECEIVED
Village of Chase

JAN 19 2016

Village of Chase / Attention Mayor & Council

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The Skmana Ski & Snowshoe Club is a registered society here in Chase. We have been providing recreation to the entire south Thompson Okanagan area for over 26 years. Skiers and snowshoers come from as far away as Salmon Arm, Vernon and Kamloops. We are needing to raise money in order to purchase a snowmobile to assist us in trail grooming and maintenance. While we continue to raise money via user fees, fixed expenses seem to chew up most of the cash inflows.

A snowmobile would help enormously in providing a safer and more efficient means of preparing the ski and snowshoe trails for winter use. Each year we must set up and then tear down our signage as well as groom and maintain over 14km of trails.

Presently, much of the winter maintenance , which includes tree removal & trail rebuilding , as well as moving equipment such as chain saws and snow shovels over the 14 km trail system, must be done by walking the area. Purchasing a snowmobile, would allow us to transport our volunteers and the grooming equipment more safely and quickly.

We are within a few thousand dollars of reaching our goal. If the Village of Chase could provide the Club a \$ 1,500 donation, we would be very close to reaching a cash reserve sufficient enough to proceed with purchasing this badly needed equipment.

I would like to share a few comments from our visitors, as well as a situation we found ourselves in this winter.

We have a guest book at our hut, which our visitors sign and share comments. Here are just a few of their entries:

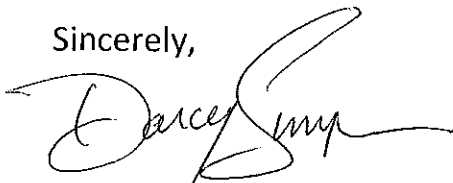
- What a special place ! Our first time here, but definitely not our last. (Blind Bay)
- 19 of us here today, had a wonderful day, (Kamloops Hiking Club)
- First time here, from Salmon Arm, brought the whole family. What a blast.
- Just visiting over Christmas. This is a lovely area. Hope to be back soon.
- Snowshoed & skied today, plus lunch at the nice warm hut, thanks so much.

This winter our volunteer was at the site alone, grooming (AGAIN !) Our original policy was to always have 2 people on site. With only one snow machine, a second person can do nothing other than wait in the hut, with a radio, in case he is needed. As a result the second person stopped coming.

This particular day, an accident did occur and the volunteer lucky escaped injury. This is not a good situation. Having a second snowmobile could be the difference between a serious medical situation, verses being able to provide immediate and essential assistance to our volunteers.

Please feel free to call me with any questions or concerns you might have.

Sincerely,

A handwritten signature in black ink, appearing to read 'Darcy Simpson', with a stylized, flowing script.

Darcy Simpson, Club President

250 679 3941, 446 King Road , Chase BC V0E1M1